



TENDER NOTICE AND INVITATION TO TENDER
TENDER NUMBER: GNP-027-25

South African National Parks invites tenders for the GNP-027-25: REFURBISHMENT OF THE ORANGEKLOOF OFFICES IN TABLE MOUNTAIN NATIONAL PARK.

ELIGIBILITY

1) CIDB Grading

The following tenderers who are registered with the CIDB, or are capable of being so registered prior to the evaluation of submissions are eligible to submit tenders:

- Contractors who have a CIDB contractor grading designation of **4GB** or higher, and
- Joint ventures are eligible to submit tenders provided that:
 - (i) Every member of the joint venture is registered with the CIDB;
 - (ii) The lead partner has a contractor grading designation in the **4GB** or higher class of general building construction work, or not lower than one level below the required grading designation in the class of construction works under consideration and possess the required recognition status and
 - (iii) The combined contractor grading designation calculated in accordance with the Construction Industry Development Regulations is equal to or higher than a contractor grading designation determined in accordance with the sum tendered for a **4GB** class of general building construction work or a value determined in accordance with Regulation 25 (1B) of 25(7A) of the Construction Industry Development Regulations

2) Functionality Criteria:

As part of the eligibility criteria, tenderers shall further be required to satisfy the following functionality criteria and be required to demonstrate their ability to undertake the work and to provide proof of experience, expertise, personnel, plant, and equipment to undertake work of this nature.

Tenderers are required to score a minimum of **8 points** out of a **possible 12 points** to be responsive: Tenderers who fail to meet the minimum threshold shall be declared non-responsive and subsequently rejected. The onus rests with the tenderer to supply sufficient information to allow for the proper scoring, evaluation, and award of points.

The following pre-qualification / eligibility criteria apply:

(a) General Building Construction Experience (Maximum 12 points)

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Tenderers are required to demonstrate their ability to undertake the work and provide proof of experience in General Building Projects (GB), specifically new building works.

Tenderers who fail to meet the minimum threshold shall be declared non-responsive and subsequently rejected. The onus rests with the tenderer to supply sufficient information to allow for the proper scoring, evaluation and award of points.

Where insufficient information is provided, zero points will be awarded for such criterion. The functionality criteria and maximum score in respect of each of the criteria as follows:

Functionality criteria	Sub-criteria	Maximum number of points
Contracts of value exceeding R 1 million (VAT Incl.)	2 points per contract	12
Maximum possible score for quality		12

The tenderer must submit a list of past and current projects for functionality evaluation – information must clearly state project information. Tenderer to submit the following to proof experience:

- **Letter of appointment for current projects, and**
- **Completion certificates” for completed projects.**

Project details shall include telephone contact details of either the client or agent for the project.

Curriculum Vitae’s (CV’s) of the Contracts Manager, Site Agent and Site Foreman that will be employed on this contract must be submitted with the tender document with proof of experience on CV. The various individuals must be in the permanent or fixed term contract employment of the tenderer to be awarded points.

Should the key personnel not be available at the time of appointment for any reasonable reason, the Contractor will submit to the Client, his proposed change in key personnel which will have to be approved. The Client may on their discretion reject personnel proposed by the Contractor at such time.

TENDERER TO SUBMIT LIST OF PAST AND CURRENT PROJECTS FOR FUNCTIONALITY INFORMATION – INFORMATION MUST CLEARLY STATE PROJECT INFORMATION, CONTRACTOR TO SUBMIT “LETTER OF INTENT” / “LETTER OF AWARD” FOR CURRENT PROJECTS, AND “LETTER OF AWARD” AND “COMPLETION CERTIFICATES” FOR COMPLETED PROJECTS. PROJECT DETAILS SHALL INCLUDE TELEPHONE CONTACT DETAILS OF EITHER THE CLIENT OR THE ENGINEER FOR THE PROJECT.

3) Evaluation Method for Responsive tenders

Financial & Preference Offer

This tender will be evaluated according to the PPPFA and Regulations (2022) and the 80/20 preference points scoring system will be applicable.

4) Responsiveness Criteria

4.1 The following substantive responsive criteria are applicable to the tender. Failure to comply with the criteria stated hereunder **shall** result in the tender offer being disqualified from further consideration:

- a) Only those tenderers who **satisfy the eligibility criteria** stated in the Tender Data May submit tenders.
- b) Tender offer **must be properly received** on the tender closing date and time specified completed by hand and writing legibly in non-erasable black ink (as per Standard Conditions of Tender). Use of correction fluid is prohibited. Corrections to be crossed out and initialled.
- c) Submission of **Invitation to Bid (SBD1)**
- d) Signed tender offer and per the **Form of Offer** in the tender document.
- e) Tenderers must **comply with the Record of Addenda** to tender documents, if any.
- f) Tenderer **shall submit a full priced Bills of Quantity** together with this tender handwritten legibly in non-erasable black ink.
- g) Attendance of the **compulsory briefing meeting**.
- h) **Registration on National Treasury’s Central Supplier Database (CSD)**.
- i) Must be **tax compliant at tender award stage**.
- j) **Valid Letter of Good Standing** in Building or Civil Field issued by the Department of Labour

4.2 Tenderers may be required to submit the below documents where applicable. The Employer **reserves the right to request further information on the mentioned criteria**. Failure to submit

further clarification and/or documentation within 7 (seven) calendar days from request as specifically indicated, will disqualify the tender offer from further consideration.

- a) Any correction to be initialled by the person authorised to sign the tender documentation as per Resolution of Board of Directors or JV.
- b) Submission of proof of Registration on National Treasury's Central Supplier Database.
- c) Record of Addenda – Tenderer might be requested to confirm receipt and/or compliance with record of addenda if the “record of addenda” was not submitted with the bid at the closing date.
- d) Other documents that will not affect the competitiveness of the tender.

4.3 The administrative requirements applicable to specific goals are listed below. Tenderers **will not be requested** to submit or complete the below document/s if not provided in the original tender proposals. Failure to comply with the criteria stated hereunder **shall** result in the tenderer not allocated points for specific goals.

- a) Submission of a completed Preference Points Claim Form in terms of the Preferential Procurement Regulations, 2022.
- b) B-BBEE certificate (DTIC or SANAS) or sworn affidavit to support points claimed for specific goals (Original or certified copy).
- c) A trust, consortium or joint venture (including unincorporated consortia or joint ventures) must submit a consolidated B-BBEE certificate issued by a SANAS accredited service provider.

5) Method to Calculate Points for Specific Goals

The 80/20 system for requirements with a Rand value of R 50,000,000 (all applicable taxes included) will be the applicable Preference Point System for this tender.

The specific goals allocated points in terms of this Tender	Number of points allocated (80/20 system)	Documentation to be submitted by tenderers to validate their claim
1) Percentage black ownership (Maximum of 8 points)		
Persons historically disadvantaged on the basis of race with 100% black ownership, <u>or</u>	8	Bidders to submit valid B-BBEE certificate or sworn affidavit DTIC or SANAS certificate clearly indicating the percentage Black ownership. For JV's, only SANAS certificates are acceptable.
Persons historically disadvantaged on the basis of race with 75% - 99% black ownership, <u>or</u>	6	
Persons historically disadvantaged on the basis of race with 60% - 74% black ownership, <u>or</u>	4	
Persons historically disadvantaged on the basis of race with 51% - 59% black ownership, <u>or</u>	3	
Persons historically disadvantaged on the basis of race with 0 – 50% black ownership	2	
2) Exempted Micro Enterprise or Qualifying Small Enterprises		
Exempted Micro Enterprise (annual turn-over below R10 million), <u>or</u> Qualifying Small Enterprises (annual turn-over between R10 million & R50 million)	4	Bidders to submit valid B-BBEE certificate or sworn affidavit DTIC or SANAS certificate clearly indicating the percentage Black ownership. For JV's, only SANAS certificates are acceptable.
3) Locality		
Bidders that are located within Western Cape Province	8	To qualify, bidder must provide / include verifiable proof of business address in one of the criteria, older than 2 years:

		<ul style="list-style-type: none"> Rental/lease agreement in the name of the bidding company with proof of payment for the month prior to closing of the tender, OR Ownership of business premises - municipal account in the name of the bidding company to confirm 2-year business address.
Bidders that are not located in the Western Province	0	
TOTAL MAXIMUM POINTS CLAIMED BY THE SERVICE PROVIDER	20	

NB: Bidders who are not located in the Western Province and who are not EME's or QSE's may still tender but will not claim points for specific goals. Failure to provide the afore-mentioned documentation, will result in an allocation of zero points for specific goals.

6) Eligibility in Respect of Risk to the Employer

Tender offers will be evaluated inclusive of a standard risk management assessment criterion in respect of tenders received for routine projects in the engineering and construction works environment.

Tender offers will be evaluated by an Evaluation Committee based on the technical and commercial risk criteria listed hereunder. Each criterion carries the same weight/importance and will be evaluated individually based on reports presented to the Bid Evaluation Committee. A tender offer will be declared non-responsive and removed from any further evaluation if any one of the criteria is found to present an unacceptable risk to the Employer:

6.1 Technical risks:

Criterion 1: Experience on comparable projects during the past 5 (five) years.

Criterion 2: Contractual commitments and quality of performance on comparable projects during the past 5 years.

Criterion 3: Suitably qualified and appropriately experienced human resources

Criterion 4: Attendance of compulsory bid clarification meeting by a suitably qualified and experienced representative of the tenderer.

Note: Some of the above elements are measured in the functionality criteria in this tender. However, tenderers must complete the documentation to record information in the "Capacity of Tenderer" T.2.2.7 Forms,

6.2 Commercial risks: The financial viability assessment evaluates the risk over the life of the construction period as to whether the tenderer can deliver the works which are specified in the contract and/or be able to fulfil guarantees and warranties provided for the contract to complete the project successfully for the amount tendered. Aspects to be considered include, but are not limited to, the respective rates tendered, bank rating, financial capability and capacity and whether the tenderer has or has access to sufficient financial resources to deliver the works described in the tender document (including fulfilling any guarantees or warranty claims), whether the tenderer is not subject to any current or impending legal action (either formal proceedings or notification of legal action) which could impact on the financial standing of the tenderer or delivery of the works, financial report from auditors as proof of current liquidity and financial statements.

7) Contract Participation Goal Targets and CIDB B.U.I.L.D Programme

Contract participation goals: None

CIDB B.U.I.L.D. Programme: None

