



**MERA FONG CITY LOCAL MUNICIPALITY
APPOINTMENT OF A PANEL OF CONSULTANTS FOR
PROFESSIONAL ENGINEERING RELATED SERVICES FOR A
PERIOD OF THREE YEARS.
BID NUMBER: ID (PMU)17/02/2425**

Name of Company	
Name of Representative	
Physical Address	
Postal Address	
Contact Number:	Tel . _____ Fax . _____ Cell . _____
BBBEE Contributor Status Level	
CSD Registration Number	
SARS Tax Pin Number	
Tender Amount	R _____

Prepared for:
Merafong City Local Municipality
3 Halite Street
Carletonville
2499

Prepared By:
Merafong City Local Municipality
3 Halite Street
Carletonville
2499



MERAFONG CITY LOCAL MUNICIPALITY

03 HALITE, CARLETONVILLE, 2499 - TEL (018) 788 9500

For Bid Document Enquiry: B Tsotso 018 788 9692

E-Mail: btsotso@merafong.gov.za

BID NOTICE

BID NO.	DESCRIPTION	FUNCTIONALITY	DOCUMENT AVAILABILITY	CLOSING DATE	ENQUIRIES
ID(PMU)17/02/2425	APPOINTMENT OF A PANEL OF CONSULTANTS FOR PROFESSIONAL ENGINEERING RELATED SERVICES FOR A PERIOD OF THREE YEARS.	Minimum of 70/100 to proceed to next evaluation stage	18 March 2025	02/05/2025 @ 10H00 @ SCM Unit	Ms. S Molosi 018 788 9500

Bids are hereby invited based on the above-mentioned information

Bid documents will be available for the non-refundable fee of R 1 322.62 vat inclusive (proof of payment must be attached with the returnable document) on weekdays from 07:30 until 15:30, at Merafong City Local Municipality at SCM offices situated on the corner of 3 Halite and Gold Street, Carltonville, 2499

Merafong City LM Banking Details- Nedbank Current Account No: 1454087331

Bids are to be completed in accordance with the conditions contained in the bid documents and must be placed in a sealed envelope and externally endorsed:

Bid Number and Description

Bids must be deposited in Bid Box 1, situated at the Revenue Section, Cnr Halite and Gold Street, Carletonville and is open between 07h30 and 16h00. Bids will be opened immediately thereafter, in public.

BIDDERS SHALL TAKE NOTE OF THE FOLLOWING BID CONDITIONS:

1. Companies must be registered on the CSD database and suppliers must submit CSD report not older than 3 months, link: www.csd.gov.za
2. Attach municipal rates and taxes for both company and directors appearing in CK (not older than 3 months) if the statement of water and lights is not on your names, please submit copy of Lease Agreement with proof of payment not older than 3 months from the Bank (No statements).
3. Certified copies of Identity Documents (ID's) for all shareholders/owner(s)/partners registered on the CK forms.
4. Copies of Company Registration documents (CK 1) must be submitted.

5. Bidders must attach a valid tax pin certificate.
6. **NB: EVALUATION OF THE BID:** The evaluation of proposal will be conducted in two stages, compliance requirements and second stage will be assessment on functionality.
7. 80/20 Preference point scoring system will apply, where 80 points will be allocated for price only and 20 Specific goals points scored.
8. 90/10 Preference point scoring system will apply, where 90 points will be allocated for price only and 10 Specific goals points scored.
9. Attach receipt as proof of purchase of the bid document and ensure that the receipt is secured in the document.
10. Bidders who use correction pen or pencil on bid documents will be immediately disqualified

TERMS AND CONDITIONS:

- Failure to comply with these conditions will result in immediate disqualification of your bid.
- The Merafong City Local Municipality does not bind itself to accept the lowest bid or any other bid and reserves the right to accept the whole or part of the bid or to withdraw.
- Bids which are late, incomplete, unsigned, use of correction pen/tippex, completed in pencil, submitted by facsimile or electronically, will not be accepted.
- Bids submitted are to hold good for a period of 90 working days.
- Bids must only be submitted on the documentation provided by the Merafong City Local Municipality; (original bid documents)

D.D. Mabuza
Municipal Manager
Merafong City Local Municipality

FUNTIONALITY

1. EVALUATION CRITERIA

Minimum requirement for Functionality Criteria is 70 out of 100 (70/100).

2. FUNCTIONALITY CRITERIA

9

CRITERIA	POINTS ALLOCATION
Applied per category or discipline as defined	90
Professional Service Provider Quality Management plan or system	10
Total	100

CATEGORY A

Bidders must obtain functionality pass of 70 out of 100 points to be considered as responsive for Category A + category B

i. Civil/Structural Engineering

c	Criteria for Category	POINTS ALLOCATION
1.	Project Specific Expertise within the Employment of the Tenderer: Technical Expertise (CV's & Qualification Certificates to be provided)	Max 20
1.1	1 x Professional Engineer / Technologist (Civil) (ECSA Registered NQF 7 OR higher)	10
1.2	1 x Professional Engineer / Technologist (Structural) (ECSA Registered NQF 7 OR higher)	10
2	Technical and Support Staff	Max 30
2.1	1 x Technicians (National Diploma in Civil Engineering NQF 6 or higher)	10
2.2	1 x Draughts Persons / CAD Operators (Draughting certificate NQF 5 OR higher)	10
2.3	1 x Administrative Staff (NQF 2 OR higher)	10
3	Infrastructure and Technology	Max 10
3.1	Fully Operational Office including Computer Hardware	5
3.2	Training Certificates for operating various Engineering design Software	5

4.	Labour Intensive Design and Construction Methods and SMME Development	Max 10
4.1	Proof of NQF Level 5 accreditation: Manage Labour Intensive Construction Projects	10
5	Relevant Experience (projects undertaken):	Max 20
5	Attach appointment letters:	
	1-4 appointments	5
	5-8 appointments	10
	Above 8- appointments	20
Total points		90
Total Scored by bidder		

ii. **Mechanical Engineering**

c	Criteria for Category	POINTS ALLOCATION
1.	Project Specific Expertise within the Employment of the Tenderer: Technical Expertise (CV's & Qualification Certificates to be provided)	Max 20
1.1	1 x Professional Engineer (Mechanical) (ECSA Registered NQF 7 OR higher)	10
1.2	1 x Professional Technologist (Mechanical) (ECSA Registered NQF 7 OR higher)	10
2	Technical and Support Staff	Max 20
2.1	2 x Technicians (National Diploma in Mechanical Engineering NQF 6 or higher)	5
2.2	1 x Draughts Persons / CAD Operators (Draughting certificate NQF 5 OR higher)	5
2.3	1 x Site Supervisor (NQF 4 OR higher)	5
2.4	1 x Administrative Staff (NQF 2 OR higher)	5
3	Infrastructure and Technology	Max 10
3.1	Fully Operational Office including Computer Hardware	5
3.2	Training Certificates for operating various Engineering design Software	5
4.	Labour Intensive Design and Construction Methods and SMME Development	Max 10
4.1	Proof of NQF Level 5 accreditation: Manage Labour Intensive Construction Projects	10

5	Relevant Experience (projects undertaken):	Max 30
5.1	Attach appointment letters: 1-4 appointments	15
	5-8 appointments	20
	Above 8- appointments	30
	Total points	90
	Total Scored by bidder	

iii. **Electrical Engineering**

c	Criteria for Category	POINTS ALLOCATION
1.	Project Specific Expertise within the Employment of the Tenderer: Technical Expertise (CV's & Qualification Certificates to be provided)	Max 20
1.1	1 x Professional Engineer (Electrical) (ECSA Registered NQF 7 OR higher)	10
1.2	1 x Professional Technologist (Electrical) (ECSA Registered NQF 7 OR higher)	10
2	Technical and Support Staff	Max 20
2.1	2 x Technicians (National Diploma in Electrical Engineering NQF 6 or higher)	10
2.2	1 x Administrative Staff (NQF 2 OR higher)	10
3	Infrastructure and Technology	Max 10
3.1	Fully Operational Office including Computer Hardware	5
3.2	Training Certificates for operating various Electrical engineering Designs Software	5
4.	Designing Methodology	Max 10
4.1	Desing methodology to cover: substations and lines, electrification, project management, OHS plan	10
5	Relevant Experience (projects undertaken):	Max 30
5.1	Attach appointment letters: 1-4 appointments	15
	5-8 appointments	20
	Above 8- appointments	30

	Total	90
	Total Scored by bidder	

iv. **Architect Consultant**

c	Criteria for Category	POINTS ALLOCATION
1.	Project Specific Expertise within the Employment of the Tenderer: Technical Expertise (CV's & Qualification Certificates to be provided)	Max 20
1.1	1 x Professional Architect (SACAP Registered NQF 7 OR higher)	10
1.2	1 x Professional Architectural technologist(SACAP Registered NQF 7 OR higher)	10
2	Technical and Support Staff (minimum of 1 person)	Max 20
2.1	2 x Technicians NQF 6 or higher	5
2.2	1 x Draughts Persons / CAD Operators (Draughting certificate NQF 5 OR higher)	5
2.3	1 x Site Supervisor (NQF 4 OR higher)	5
2.4	1 x Administrative Staff (NQF 2 OR higher)	5
3	Infrastructure and Technology	Max 20
3.1	Fully Operational Office including Computer Hardware and soft ware	10
3.2	Training Certificate/s for operating various engineering Designs Software	10
5	Relevant Experience (projects undertaken):	Max 30
5.1	Attach appointment letters: 1-4 appointments 5-8 appointments Above 8- appointments	15 20 30
	Total	90
	Total Scored by bidder	

v. **Environmental Consultants**

c	Criteria for Category	POINTS ALLOCATION
1.	Project Specific Expertise within the Employment of the Tenderer: Technical Expertise (CV's & Qualification Certificates to be provided)	Max 20
1.1	1 or more x Professional Environmentalist (SACNASP Registered NQF 7 OR equivalent)	20

2	Infrastructure and Technology	Max 40
2.1	Fully Operational Office including Computer Hardware	20
2.2	and soft ware	
	Training Certificate/s for operating various engineering Designs Software	20
3	Relevant Experience (projects undertaken):	Max 30
	Attach appointment letters:	
	1-4 appointments	15
	5-8 appointments	20
	Above 8- appointments	30
	Total	90
	Total Scored by bidder	

vi. **Occupational Health and Safety Consultants**

c	Criteria for Category	POINTS ALLOCATION
1.	Project Specific Expertise within the Employment of the Tenderer: Technical Expertise (CV's & Qualification Certificates to be provided)	Max 20
1.1	1 or more x Professional Occupational Health and safety (SACPCMP Registered NQF 7 OR higher)	20
2	Infrastructure and Technology	Max 40
2.1	Fully Operational Office including Computer Hardware	20
2.2	and soft ware	20
	Training Certificate/s for operating various engineering Designs Software	
5	Relevant Experience (projects undertaken):	Max 30
5.1	Attach appointment letters:	
	1-4 appointments	10
	5-8 appointments	15
	Above 8- appointments	20
	Total	90
	Total Scored by bidder	

vii. Land Surveyor

c	Criteria for Category	POINTS ALLOCATION
1.	Project Specific Expertise within the Employment of the Tenderer: Technical Expertise (CV's & Qualification Certificates to be provided)	Max 20
1.1	1 or more x Professional Surveyors (SAGC Registered NQF 7 OR higher)	20
2	Technical and Support Staff (minimum of 1 person)	Max 30
2.1	2 x Technicians NQF 5 or higher	10
2.2	1 x Draughts Persons / CAD Operators (Draughting certificate NQF 5 OR higher)	10
2.4	1 x Administrative Staff (NQF 2 OR higher)	10
3	Infrastructure and Technology	Max 10
3.1	Fully Operational Office including Computer Hardware and soft ware	5
3.2	Training Certificate/s for operating various engineering Designs Software	5
5	Relevant Experience (projects undertaken):	Max 30
5.1	Attach appointment letters: 1-4 appointments 5-8 appointments Above 8- appointments	15 20 30
	Total	90
	Total Scored by bidder	

viii. Project Management Consultants

c	Criteria for Category	POINTS ALLOCATION
1.	Project Specific Expertise within the Employment of the Tenderer: Technical Expertise (CV's & Qualification Certificates to be provided)	Max 20
1.1	1 x Professional Engineer (Civil/Structural) (ECSA Registered NQF 7 OR higher)	10
1.2	1 x Professional Quantity Surveyor / Technologist (Structural) (ECSA Registered NQF 7 OR higher)	10
2	Technical and Support Staff (minimum of 1 person)	Max 20
2.1	2 x Technicians (National Diploma in Civil Engineering NQF	5

	6 or higher)	
2.2	1 x Draughts Persons / CAD Operators (Draughting certificate NQF 5 OR higher)	5
2.3	1 x Site Supervisor (NQF 4 OR higher)	5
2.4	1 x Administrative Staff (NQF 2 OR higher)	5
3	Infrastructure and Technology	Max 10
3.1	Fully Operational Office including Computer Hardware and soft ware	5
3.2	Training Certificate/s for operating various engineering Designs Software	5
4.	Labour Intensive Design and Construction Methods and SMME Development	Max 10
4.3	Proof of NQF Level 5 accreditation: Manage Labour Intensive Construction Projects	10
5	Relevant Experience (projects undertaken):	Max 30
5.1	Attach appointment letters: 1-4 appointments 5-8 appointments Above 8- appointments	15 20 30
	Total	90
	Total Scored by bidder	

CATEGORY B

i. All disciplines

No	CRITERIA	CRITERIA DESCRIPTION	SUB-CRITERIA	POINTS ALLOCATION	SCORE
CATEGORY B					MAX 10
3	Quality Management System	Professional Service Provider Quality Management plan or system	ISO 9001 – Quality Management certificate	10	
			Bidder only providing a quality management plan on professional engineering services	5	
			Bidders not providing any quality management plan	0	
Sub-Total 3: (10 Pts Maximum)					

**Therefore the total score:
Category A + category B**

Bidders must obtain functionality pass of 70 out of 100 points to be considered as responsive

APPOINTMENT OF PANEL OF PROFESSIONAL CONSULTING ENGINEERS FOR THE MERAUFONG CITY LOCAL MUNICIPALITY FOR THE PERIOD OF THREE (3) YEARS - (RISK APPOINTMENT)

1. PURPOSE

Interested companies are invited to submit tenders for the Professional Engineering Related Services for the Period of Three (3) Years for Merafong Local Municipality. **This is a risk appointment.**

2. SCOPE OF WORKS

The scope of work for the Multidisciplinary team and PMU Capacity Support Services shall be the standard services in accordance with the applicable professional bodies. The companies are to illustrate capabilities in areas of expertise in Project Management, Civil, Structural, and Electrical Engineering, Architectural, and Quantity Surveying within the company:

The successful appointed service provider will be responsible for the following:

- a) Historical review of previously completed projects to ensure compliance to technical standards.
- b) Review of various Consulting Engineers designs on projects under implementation.
- c) Advise the municipality on project procurement in line with standard infrastructure policies.
- d) Planning and monitoring of projects implementation (monitor consultants and contractors).
- e) Due diligence on the technical and financial part of the projects (consultants and contractors).
- f) Review of variation orders before approval by the Accounting Officer if need arise.
- g) Project Management, contract administration and inspection.
- h) Implement EPWP requirements on projects as prescribed by the Department of Public Works.
- i) Implementation acceleration of grants and own funding projects.
- j) Intervention where the Municipality is struggling to spent the MIG and other grants and funding.
- k) Post projects review on recently completed projects.
- l) Preparation and submission of project(s) files to finance for audit purposes and asset register.
- m) Assist the municipality in preparing business plans to register projects and raise funding.
- n) Sourcing and reinstating of grants which were forfeited by the Municipality.
- o) Direct status quo reporting to the Accounting Officer and any other prescribed stakeholders.
- p) Training and ongoing support of the PMU and Technical Department personnel.
- q) Any other activities on an ad-hoc basis as directed by the municipality.

Only those respondents who satisfy the following eligibility criteria as a company are eligible to submit their proposals with the tender, the companies who have capabilities and experience in the following areas of expertise:

- a) Civil and Structural Engineering
 - (i) Water (Bulk and Internal Reticulation),
 - (ii) Sewer and Sanitation,
 - (iii) Waste Water Treatment Plants, and
 - (iv) Roads and Storm Water
 - (v) Structural Buildings and Sports Facilities.
- b) Electrical Engineering:
- c) Mechanical Engineering
- d) Architectural
- e) Quantity Surveyors
- f) Environmental Consultants
- g) Topographical Surveyors
- h) Occupational Health and Safety Consultants

3. ADDITIONAL PROJECT DESCRIPTION IN LINE WITH THE SCOPE OF WORKS

The Municipality adopts a three-year capital budget for every financial year as legislated in the Municipal Finance Management Act 56 of 2003, and hereby intends to appoint Professional Engineering Consultants to assist with the management of the Technical Department and Project Management Unit to manage expenditure and implementation.

Upon the appointment of the Professional Service Provider, the Service Provider's Project Technicians will be required to work closely with PMU Technicians on responsibilities including but not limited to the following:

- a) Attend site inspections and meetings (consulting and construction).
- b) Contract management and administration (consulting and construction).
- c) Review and advising on preliminary and detail designs.
- d) Preparation of procurement documents and projects' quo progress reports.
- e) Consultants' fee claims and contractors' progress payments certificates evaluation for payments.
- f) Maintaining Occupational Health and Safety compliance on projects.
- g) Manage implementation of Labour-Intensive Construction requirements where possible.
- h) Quality control and geotechnical processes management on projects.
- i) Environmental Impact Assessments coordination on projects.
- j) Projects' Extended Public Works Programme (EPWP) reporting.

Please take note of the following:

- a) The full scope of service will be in accordance with the Engineering Council of South Africa Guideline Scope of Services and Tariff of Fees for Persons Registered in terms of the Engineering Profession Act, 2000, (Act No.46 of 2000).
- b) A Service Level Agreement will be signed with the successful Tenderer of the second stage tendering process.
- c) Service Provider must have staff registered as Professionals in their fields with the Recognized Professional Bodies of South Africa.

FURTHER EVALUATION

NB: Any false information given by the Service Provider, late submission of proposal during Tender Closing and/or not meeting the minimum qualifying requirements will lead to automatic disqualification of the Service Provider. Tender submission through faxes is not acceptable. The Municipality reserves the right to accept either the whole or part of any tender, or not to appoint at all.

VALIDITY OF TENDER

This tender is valid for ninety (90) working days. Tenderers will not be allowed to withdraw their submission within ninety working (90) days of tender closing and shall be held valid in all aspects.

BUDGET

There is no available budget at this time for the remuneration of the services required though the **successful service provider will be expected and required to commence with the work on risk;** hence the tenderers are required to submit the ceiling pricing rates in the pricing schedule below.

PRICING SCHEDULE

The tenderer must give indicative rates as per each category in the table below. Any discrepancies or unclearness on the rates provided by the tenderer, gazette rates shall take precedence and the Service Providers will be paid based on the relevant professional body pricing guidelines, such as ECSA,

SACPCMP, and etc.

Project team members	Rate
Project Team Leader	
Senior Project Manager	
Project Manager	
Project Administrator	
Quantity Surveyor	
Recoverable expenses	
Travelling per kilometer	
Office accommodation	

REMUNERATION

On availability of funds, **lead time is not certain and cannot be guaranteed**, the Municipality will remunerate the Service Provider as per the approved proposed rates.

Service Providers are allowed to propose an **alternative remuneration approach or method to the Municipality** (*this must be included in the technical proposal or approach paper*). **This is not a compulsory requirement, therefore tenderers will not be penalized or disqualified for not proposing an alternative remuneration method.**

ACCEPTANCE

The Municipality reserves the right to accept either the whole or part of any tender, or not to appoint at all. The Municipality reserves the right not to issue any reasons to unsuccessful tenderers. The Municipality also reserves the right to cancel the tender without notification. Therefore, tenderers are highly encouraged to make a follow-up and enquire with regard to the status quo validity of the tender on 03 July 2025

COMMENCEMENT OF WORK

The successful service provider and or appointed consultant will be expected to resume duties on **RISK (there is no budget available for the project and it is not guaranteed when funds will be available for the initiative to remunerate the service provider)** after the signing of a contract and the service level agreement.

COMPULSORY ADMINISTRATIVE REQUIREMENTS

A tender not complying with the peremptory requirements stated above will be regarded as “**NON-RESPONSIVE**” and, as such, will be disqualified. “**Responsive**” means any tender which, in all respects, complies with the conditions of the specifications as set out in the tender document, including conditions as specified in the Preferential Procurement Regulations of 2017, terms of which provisions are made for this policy.

COMPULSORY ADMINISTRATIVE DOCUMENTS

- a) The tenderers must submit a company registration document.
- b) Updated Central Supplier Database Full Report, (**summary will not be accepted**).
- c) Compliant tax status, (the Municipality will verify tax compliance during evaluation and

adjudication stage).

- d) Proof of professional indemnity up to R 20 million, **(the municipality will verify the validity of the indemnity during evaluation and adjudication stage).**
- e) Joint Venture Agreement signed by both parties stipulating the percentage of shareholding agreement supported by consolidated Central Suppliers Database Full Report **(summary will not be accepted)** and consolidated B-BBEE or sworn affidavit.
- f) The tenderers must submit both hard copies and electronic tender document in the form of a USB for consideration, **(tenders submitted without a USB will not be considered).**
- g) Submission of latest Municipal rates and taxes or Municipal service invoice issued to the tenderer and all directors, by any other Municipality or Municipal entity. The rates and taxes charges must not be in arrears for more than one month (90 days) for the company and directors.
 - (i) If staying in a non-rate-able area, please attach original letter from the Tribal Authority/ Chief or Headman.
 - (ii) If the business is operated from the residence of the director, please attach the director's rates supported by an affidavit stating the address of the business premises.
 - (iii) If you are renting, attach copy of a valid signed lease agreement.
 - (iv) Non tribal or non-Municipal area attach a sworn affidavit from commissioner of oath.
- h) Signing of the form of offer.
- i) Tender forms must be completed in full and each page of the tender initialed.
- j) All pages of general conditions of contract (GCC) must be initialed.
- k) Submission of certified ID copies (not older than 3 months) of all directors/members/shareholders of company or business.
- l) All amendments without signature will amount to disqualification.
- m) All pages of this document including attachments must be initialed.

NB: Please note that all certified documents and sworn affidavits must not be older than 3 months.

SPECIAL REQUIREMENTS

- a) The Municipality reserves the right to subject all the tenderers and proposed personnel for vetting.
- b) The Municipality reserves the right to request the qualifying bidders to make a presentation to the Municipality at no costs to be incurred by the Municipality.
- c) Tenderers Originally certified copies of B-BBEE Level Contribution Certificate (from SANAS accredited agencies) or original sworn affidavit (for EME's or QSE). Only EME or QSE will be considered for this tender.

CONTACT PERSONS

Technical Enquiries may be directed to:

Ms. S Molosi
Email: smolosi@merafong.gov.za

Bidding Enquiries may be directed to:

Ms. B Tsotso
Email: btsotso@merafong.gov.za

20. Proposed key personnel experience (brief summary of experience).

21. Company experience as per below example in categories (project management, water, roads, etc).

Client:	Name of Client/Institution	Description of Works	Project Value (Incl VAT)	Fees Incl VAT	FROM:	TO:	Services Rendered/Position
Contact Person:							
Contact Numbers:							

22. Deliverables.

23. Skills transfer, training and development.

24. Quality assurance and tools.

24.1. Quality management system.

25. Quality control and assurance procedures.

26. Closing statement.

ANNEXURES AND OR ATTACHMENTS SEQUENCING

It is the requirement of this tender that all the supporting documents and attachments must be submitted in the **format prescribed below** and clearly **divided with color coded sheets**. Any deviation from the prescribed format will lead to disqualification of the tender and proposal.

1. Addendum (if any).
2. Company registration documents.
3. Directors' identity documents (certified within 3 months).
4. Central supplier database report (full report, summary will not be accepted).
5. Resolution of authority for signatory from board of directors on company letter head.
6. Declaration of interests signed by all directors on company letter head.
7. Joint venture agreement (if any).
8. SARS pin or tax clearance certificate and VAT registration.
9. BBBEE certificate or SAPS sworn affidavit.
10. Professional indemnity insurance or recent summary letter from the insurer not older than 30 days.
11. Workmen's' compensation fund (COIDA) or any proof from approved entity, e.g. FEMA.
12. Company professional registrations e.g. CESA/ SABTACO
13. Proof of banking details..
14. Proof of relevant software and package ownership.

15. Company profile.
16. Organizational structure (organogram).
17. Personnel credentials documents (**CV, certified qualifications and professional registrations**).
18. Signed reference letters from clients (**NO appointment letters and completion certificates**).
19. Business proof of address, municipal rates or tribal authority letter or SAPS affidavit.
20. Directors' proof of address, municipal rates or tribal authority letter or SAPS affidavit.

NB: PLEASE ATTACH USB WITH SCANNED COPIES OF THE DOCUMENT AND ATTACHMENTSSAVED AS ONE (1) FILE AS FOLLOWS: Merafong- ID (PMU) 17/02/2425

KEY TEAM MEMBERS CURRICULUM VITAE'S FORMAT - (NOT MORE THAN 4 PAGES)

Only CVs in the format below will be considered. Any format will be regarded as non-submission and will lead to disqualification of the tenderer.

1. PERSONAL PARTICULARS

- Full Names and Surname
- Date of Birth
- Place of Birth
- Post Matric Institutions
- Professional Awards

2. QUALIFICATIONS

- Certificates, Diploma, and Degree
- Professional Affiliations
- Further Studies
- Computer Programs /skills

3. EMPLOYMENT

- Current Employer
- Position

4. OVERVIEW OF POST GRADUATE EXPERIENCE

#	Employer	Position	From	To

5. SUMMARY OF SKILLS

6. EXPERIENCE ON MAJOR PROJECTS

- Contract number: Description and project value.

7. CONSENT

8. LANGUAGES

- Speak
- Read
- Write

9. REFERENCES

FORM OF OFFER & ACCEPTANCE
MERAFONG CITY LOCAL MUNICIPALITY

FORM OF OFFER
 (Form of Offer & Acceptance)

THIS FORM MUST BE FILLED BY BOTH THE POTENTIAL TENDERER (PART 1) AND THE EMPLOYER/CLIENT (PART 2). BOTH FORMS MUST BE SIGNED IN THE ORIGINAL SO THAT THE SUCCESSFUL TENDERER AND THE EMPLOYER /CLIENT WOULD BE IN POSSESSION OF ORIGINALLY SIGNED CONTRACTS FOR THEIR RESPECTIVE RECORDS.

PART 1 (to be filled in by the tenderer at time of tender)

BID NO	ID(PMU)17/02/2425
BID DESCRIPTION	APPOINTMENT OF A PANEL OF CONSULTANTS FOR PROFESSIONAL ENGINEERING RELATED SERVICES FOR A PERIOD OF THREE YEARS.

Having examined the General and the Special Conditions of Contract, Specifications and Schedule of Quantities for the works of Tender:

.....

I/We offer to provide the services in conformity with the General and the Special Conditions of Contract, Specifications and Schedule of Quantities, save as amended by Alterations by Tenderer (if any) attached hereto, for the sum of:

Description	Tender Amount (Incl. VAT)
APPOINTMENT OF A PANEL OF CONSULTANTS FOR PROFESSIONAL ENGINEERING RELATED SERVICES FOR A PERIOD OF THREE YEARS.	

In words

.....

NAME (PRINT)	
CAPACITY	
SIGNATURE	
NAME OF COMPANY	
DATE	

My/our offer/s remains binding upon me and open for acceptance by the purchaser/client during the validity period (90 working days) indicated and calculated from the closing time of tender.

1. The following documents shall be deemed to form and be read and construed as part of this agreement:
 - (i) Bid documents, viz
 - Invitation to Quote
 - Returnable Schedules
 - B-BBEE Certificate
 - Declaration of interest
 - Special Conditions of Contract
 - Pricing schedules
 - Scope of Works
 - Central Supplier Database (CSD)
 - (ii) Other
2. Variances from and amendments to the documents listed in the Bill of Quantity and any addendum thereto as listed in the BID as well as any changes to the terms of the Offer agreed by the Tenderer and the Employer during the process of offer and acceptance, are contained in the Schedule of Deviations attached to and forming part of this Agreement. No amendments to or deviations from said documents are valid unless contained in the Service Level Agreement, which must be duly signed by the authorised representative(s) of both parties.
3. I/We confirm that we have satisfied ourselves as the correctness and validity of my tender, that the price(s) and rate(s) quoted cover all the goods and/or works specified in the bidding documents; that the price(s) and rate(s) cover all my obligations and I/We accept that any mistakes regarding price(s) and rate(s) and calculations will be at my/our own risk.
4. I/We confirm that Escalation will be applicable on this contract and will be calculated as per Contract Data & General Conditions of Contract 2017(GCC 2017)
5. I/We accept full responsibility for the proper execution and fulfilment of all obligations and conditions devolving on me under this agreement as the principal liable for the due fulfilment of this contract. I/We undertake to complete and deliver the whole of the Works comprised in the Contract within the time stated in the Appendix adjusted in terms of the Contract.
6. The Tenderer shall within two weeks after receiving a completed copy of this Agreement, including the Schedule of Deviations (if any), contact the Employer's Agent (whose details are given in the Contract Data) to arrange the delivery of any bonds, guarantees, proof of insurance and any other documentation to be provided in terms of the Conditions of Contract identified in the Contract Data. Failure to fulfil any of these obligations in accordance with those terms shall constitute a repudiation of this Agreement.

7. Unless and until a formal agreement is prepared and executed, this Tender, together with the written acceptance thereof by yourselves or the Representative acting on your behalf, shall constitute a binding Contract between us.
8. I/We understand that you are not bound to accept the lowest or any tender you may receive.
9. I/We further confirms that Merafong City Local Municipality has the right to cancel the tender if the funds necessary to cover the total envisaged expenditure of the tender are not available for the current financial year.
10. I/We declare that I/We have no participation in any collusive practices with any tenderer or any other person regarding this or any other tender.
11. I/We confirm that I/We am duly authorised to sign this contract:

NAME (PRINT)	
CAPACITY	
SIGNATURE	
NAME OF COMPANY	
DATE	

WITNESS	
1.
2.
DATE:

**MBD 1
INVITATION TO BID**

YOU ARE HEREBY INVITED TO BID FOR REQUIREMENTS OF THE (MERA FONG CITY LOCAL MUNICIPALITY)					
BID NUMBER:	ID(PMU)17/02/2425	CLOSING DATE:	02 MAY 2025	CLOSING TIME:	10H00
DESCRIPTION	APPOINTMENT OF A PANEL OF CONSULTANTS FOR PROFESSIONAL ENGINEERING RELATED SERVICES FOR A PERIOD OF THREE YEARS.				
THE SUCCESSFUL BIDDER WILL BE REQUIRED TO FILL IN AND SIGN A WRITTEN CONTRACT FORM (MBD7).					

BID RESPONSE DOCUMENTS MAY BE DEPOSITED IN THE BID BOX
SITUATED AT (STREET ADDRESS

3 HALITE STREET					
CARLETONVILLE					
2499					
SUPPLIER INFORMATION					
NAME OF BIDDER					
CSD NUMBER					
POSTAL ADDRESS					
STREET ADDRESS					
TELEPHONE NUMBER		CODE		NUMBER	
CELLPHONE NUMBER					
FACSIMILE NUMBER		CODE		NUMBER	
E-MAIL ADDRESS					
VAT REGISTRATION NUMBER					
TAX COMPLIANCE STATUS		TCS PIN:		OR	CSD No:
B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE [TICK APPLICABLE BOX]		<input type="checkbox"/> Yes <input type="checkbox"/> No		B-BBEE STATUS LEVEL SWORN AFFIDAVIT <input type="checkbox"/> Yes <input type="checkbox"/> No	
[A B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE/ SWORN AFFIDAVIT (FOR EMES & QSEs) MUST BE SUBMITTED IN ORDER TO QUALIFY FOR PREFERENCE POINTS FOR B-BBEE]					
ARE YOU THE ACCREDITED REPRESENTATIVE IN SOUTH AFRICA FOR THE GOODS /SERVICES /WORKS OFFERED?		<input type="checkbox"/> Yes <input type="checkbox"/> No [IF YES ENCLOSE PROOF]		ARE YOU A FOREIGN BASED SUPPLIER FOR THE GOODS /SERVICES /WORKS OFFERED? <input type="checkbox"/> Yes <input type="checkbox"/> No [IF YES, ANSWER PART B:3]	
TOTAL NUMBER OF ITEMS OFFERED				TOTAL BID PRICE	
SIGNATURE OF BIDDER			DATE	
CAPACITY UNDER WHICH THIS BID IS SIGNED					
BIDDING PROCEDURE ENQUIRIES MAY BE DIRECTED TO:			TECHNICAL INFORMATION MAY BE DIRECTED TO:		
DEPARTMENT	SUPPLY CHAIN MANAGEMENT		CONTACT PERSON	Ms. S Molosi	
CONTACT PERSON	Ms B Tsotso		TELEPHONE NUMBER	018 788 9500	
TELEPHONE NUMBER	(018) 788 9692		Email	smolosi@merafong.gov.za	

**PART B
TERMS AND CONDITIONS FOR BIDDING**

1. BID SUBMISSION:	
1.1.	BIDS MUST BE DELIVERED BY THE STIPULATED TIME TO THE CORRECT ADDRESS. LATE BIDS WILL NOT BE ACCEPTED FOR CONSIDERATION.
1.2.	ALL BIDS MUST BE SUBMITTED ON THE OFFICIAL FORMS PROVIDED–(NOT TO BE RE-TYPED) OR ONLINE
1.3.	THIS BID IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT AND THE PREFERENTIAL PROCUREMENT REGULATIONS, 2017, THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER SPECIAL CONDITIONS OF CONTRACT.
1.4.	BIDDER MUST NOT BE IN ARREARS WITH THW MUNICIPAL RATES & TAXES FOR MORE THAN 90 DAYS.
2. TAX COMPLIANCE REQUIREMENTS	
2.1	BIDDERS MUST ENSURE COMPLIANCE WITH THEIR TAX OBLIGATIONS.
2.2	BIDDERS ARE REQUIRED TO SUBMIT THEIR UNIQUE PERSONAL IDENTIFICATION NUMBER (PIN) ISSUED BY SARS TO ENABLE THE ORGAN OF STATE TO VIEW THE TAXPAYER'S PROFILE AND TAX STATUS.
2.3	APPLICATION FOR THE TAX COMPLIANCE STATUS (TCS) CERTIFICATE OR PIN MAY ALSO BE MADE VIA E-FILING. IN ORDER TO USE THIS PROVISION, TAXPAYERS WILL NEED TO REGISTER WITH SARS AS E-FILERS THROUGH THE WEBSITE WWW.SARS.GOV.ZA.
2.4	FOREIGN SUPPLIERS MUST COMPLETE THE PRE-AWARD QUESTIONNAIRE IN PART B:3.
2.5	BIDDERS MAY ALSO SUBMIT A PRINTED TCS CERTIFICATE TOGETHER WITH THE BID.
2.6	IN BIDS WHERE CONSORTIA / JOINT VENTURES / SUB-CONTRACTORS ARE INVOLVED, EACH PARTY MUST SUBMIT A SEPARATE TCS CERTIFICATE / PIN / CSD NUMBER.
2.7	WHERE NO TCS IS AVAILABLE BUT THE BIDDER IS REGISTERED ON THE CENTRAL SUPPLIER DATABASE (CSD), A CSD NUMBER MUST BE PROVIDED.
3. QUESTIONNAIRE TO BIDDING FOREIGN SUPPLIERS	
3.1.	IS THE ENTITY A RESIDENT OF THE REPUBLIC OF SOUTH AFRICA (RSA)? <input type="checkbox"/> YES <input type="checkbox"/> NO
3.2.	DOES THE ENTITY HAVE A BRANCH IN THE RSA? <input type="checkbox"/> YES <input type="checkbox"/> NO
3.3.	DOES THE ENTITY HAVE A PERMANENT ESTABLISHMENT IN THE RSA? <input type="checkbox"/> YES <input type="checkbox"/> NO
3.4.	DOES THE ENTITY HAVE ANY SOURCE OF INCOME IN THE RSA? <input type="checkbox"/> YES <input type="checkbox"/> NO
3.5.	IS THE ENTITY LIABLE IN THE RSA FOR ANY FORM OF TAXATION? <input type="checkbox"/> YES <input type="checkbox"/> NO
IF THE ANSWER IS "NO" TO ALL OF THE ABOVE, THEN IT IS NOT A REQUIREMENT TO REGISTER FOR A TAX COMPLIANCE STATUS SYSTEM PIN CODE FROM THE SOUTH AFRICAN REVENUE SERVICE (SARS) AND IF NOT REGISTER AS PER 2.3 ABOVE.	

**NB: FAILURE TO PROVIDE ANY OF THE ABOVE PARTICULARS MAY RENDER THE BID INVALID.
NO BIDS WILL BE CONSIDERED FROM PERSONS IN THE SERVICE OF THE STATE.**

SIGNATURE OF BIDDER:

CAPACITY UNDER WHICH THIS BID IS SIGNED:

DATE:

PRICING SCHEDULE
(Professional Services)

Name of Bidder:.....	Bid Number:
Closing Time:	Closing Date

OFFER TO BE VALID FORDAYS FROM THE CLOSING DATE OF BID.

ITEM CURRENCY NO TAXES INCLUDED)	DESCRIPTION	BID PRICE IN RSA **(ALL APPLICABLE
---	-------------	---------------------------------------

1. The accompanying information must be used for the formulation of proposals.
2. Bidders are required to indicate a ceiling price based on the total estimated time for completion of all phases and including all expenses inclusive of all applicable taxes for the project.
R.....

3. PERSONS WHO WILL BE INVOLVED IN THE PROJECT AND RATES APPLICABLE
(CERTIFIED INVOICES MUST BE RENDERED IN TERMS HEREOF)

4. PERSON AND POSITION	HOURLY RATE	DAILY RATE
.....	R.....
.....	R.....
.....	R.....
.....	R.....
.....	R.....

5. PHASES ACCORDING TO WHICH THE PROJECT WILL BE COMPLETED, COST PER PHASE AND MAN-DAYS TO BE SPENT

Phase	Cost	Days
.....	R..... days
.....	R..... days
.....	R..... days
.....	R..... days

5.1 Travel expenses (specify, for example rate/km and total km, class of airtravel, etc). Only actual costs are recoverable. Proof of the expenses incurred must accompany certified invoices.

DESCRIPTION OF EXPENSE TO BE INCURRED	RATE	QUANTITY	AMOUNT
.....	R.....
.....	R.....
.....	R.....

..... R.....

**“all applicable taxes” includes value-added taxes, pay as you earn, income tax, unemployment insurance fund contributions and skills development levies.

5.2 Other expenses, for example accommodation (specify, eg. Three star hotel, bed and breakfast, telephone cost, reproduction cost,etc.). On basis of these particulars, certified invoices will be checked for correctness. Proof of the expenses must accompany invoices.

DESCRIPTION OF EXPENSE TO BE INCURRED RATE	QUANTITY	AMOUNT
.....	R.....
.....	R.....
.....	R.....
.....	R.....

TOTAL: R.....

6. Period required for commencement with project after acceptance of bid

.....

7. Estimated man-days for completion of project

.....

8. Are the rates quoted firm for the full period of contract?

.....

*YES/ NO.

9. If not firm for the full period, provide details of the basis on which adjustments will be applied for, for example consumer price index.....

.....

.....

.....

*Delete if not applicable

**MBD 4
DECLARATION OF INTEREST**

1. No bid will be accepted from persons in the service of the state¹.

2. Any person, having a kinship with persons in the service of the state, including a blood relationship, may make an offer or offers in terms of this invitation to bid. In view of possible allegations of favouritism, should the resulting bid, or part thereof, be awarded to persons connected with or related to persons in service of the state, it is required that the bidder or their authorised representative declare their position in relation to the evaluating/adjudicating authority.

3 In order to give effect to the above, the following questionnaire must be completed and submitted with the bid.

3.1 Full Name of bidder or his or her representative:.....

3.2 Identity Number:

3.3 Position occupied in the Company (director, trustee, shareholder²):.....

3.4 Company Registration Number:

3.5 Tax Reference Number:.....

3.6 VAT Registration Number:

3.7 The names of all directors / trustees / shareholders members, their individual identity numbers and state employee numbers must be indicated in paragraph 4 below.

3.8 Are you presently in the service of the state? **YES / NO**

3.8.1 If yes, furnish particulars.
.....

¹MSCM Regulations: "in the service of the state" means to be –

(a) a member of –

(i) any municipal council;

(ii) any provincial legislature; or

(iii) the national Assembly or the national Council of provinces;

(b) a member of the board of directors of any municipal entity;

(c) an official of any municipality or municipal entity;

(d) an employee of any national or provincial department, national or provincial public entity or constitutional institution within the meaning of the Public Finance Management Act, 1999 (Act No.1 of 1999);

(e) a member of the accounting authority of any national or provincial public entity; or

(f) an employee of Parliament or a provincial legislature.

² Shareholder" means a person who owns shares in the company and is actively involved in the management of the company or business and exercises control over the company. ²

3.9 Have you been in the service of the state for the past twelve months? **YES / NO**

3.9.1 If yes, furnish particulars.....
.....

3.10 Do you have any relationship (family, friend, other) with persons in the service of the state and who may be involved with the evaluation and or adjudication of this bid? **YES / NO**

3.10.1 If yes, furnish particulars.
.....
.....

3.11 Are you, aware of any relationship (family, friend, other) between any other bidder and any persons in the service of the state who may be involved with the evaluation and or adjudication of this bid? **YES / NO**

3.11.1 If yes, furnish particulars
.....
.....

3.12 Are any of the company's directors, trustees, managers, principle shareholders or stakeholders in service of the state? **YES / NO**

3.12.1 If yes, furnish particulars.
.....
.....

3.13 Are any spouse, child or parent of the company's directors trustees, managers, principle shareholders or stakeholders in service of the state? **YES / NO**

3.13.1 If yes, furnish particulars.
.....
.....

3.14 Do you or any of the directors, trustees, managers, principle shareholders, or stakeholders of this company have any interest in any other related companies or business whether or not they are bidding for this contract. **YES / NO**

3.14.1 If yes, furnish particulars:
.....
.....

4. Full details of directors / trustees / members / shareholders

Full Name	Identity Number	State Employee Number

.....
Signature

.....
Date

.....
Capacity

.....
Name of Bidder

DECLARATION FOR PROCUREMENT ABOVE R10 MILLION (ALL APPLICABLE TAXES INCLUDED)

For all procurement expected to exceed R10 million (all applicable taxes included), bidders must complete the following questionnaire:

1 Are you by law required to prepare annual financial statements for auditing?
*YES / NO

1.1 If yes, submit audited annual financial statements for the past three years or since the date of establishment if established during the past three years.

.....
.....

2 Do you have any outstanding undisputed commitments for municipal services towards any municipality for more than three months or any other service provider in respect of which payment is overdue for more than 30 days?
*YES / NO

2.1 If no, this serves to certify that the bidder has no undisputed commitments for municipal services towards any municipality for more than three months or other service provider in respect of which payment is overdue for more than 30 days.

If yes, provide particulars.

.....
.....
.....
.....

* Delete if not applicable

3 Has any contract been awarded to you by an organ of state during the past five years, including particulars of any material non-compliance or dispute concerning the execution of such contract?
*YES / NO

If yes, furnish particulars

.....
.....

Will any portion of goods or services be sourced from outside

*YES / NO

the Republic, and, if so, what portion and whether any portion of payment from the municipality / municipal entity is expected to be transferred out of the Republic?

If yes, furnish particulars

.....
.....

CERTIFICATION

I, THE UNDERSIGNED (NAME)

.....

CERTIFY THAT THE INFORMATION FURNISHED ON THIS DECLARATION FORM IS CORRECT.

I ACCEPT THAT THE STATE MAY ACT AGAINST ME SHOULD THIS DECLARATION PROVE TO BE

FALSE.

.....
Signature

.....
Date

.....
Position

.....
Name of Bidder

MBD 6.1: PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2022

This preference form must form part of all bids invited. It contains general information and serves as a claim for preference points for Broad-Based Black Economic Empowerment (B-BBEE) Status Level of Contribution

NB: BEFORE COMPLETING THIS FORM, BIDDERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF B-BBEE, AS PRESCRIBED IN THE PREFERENTIAL PROCUREMENT REGULATIONS, 2022.

1. GENERAL CONDITIONS

- 1.1 The following preference point systems are applicable to all bids:
 - The 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
 - The 90/10 system for requirements with a Rand value above R50 000 000 (all applicable taxes included)
- 1.2 a) The value of this bid is estimated to exceed/not exceed R50 000 000 (all applicable taxes included) and therefore the Preference point system shall be applicable; or
 b) Either the 80/20 or 90/10 preference point system will be applicable to this tender (delete whichever is not applicable for this tender)
- 1.3. Points for this bid shall be awarded for:
 - (a) Price; and
 - (b) RDP Goals (PPPR 2000) as depicted in the Merafong LM SCM Policy
- 1.4. The maximum points for this bid are allocated as follows:

	POINTS
PRICE	90
RDP Goals (PPPR 2000) as depicted in the Merafong LM SCM Policy	10
Total points for Price and RDP Goals must not exceed	100

- 1.5 Failure on the part of a bidder to submit proof of B-BBEE Status level of contributor together with the bid, will be interpreted to mean that preference points for RDP Goals are not claimed.
- 1.6 The purchaser reserves the right to require of a bidder, either before a bid is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the purchaser.

2. DEFINITIONS

- a) **“B-BBEE”** means broad-based black economic empowerment as defined in section 1 of the Broad -Based Black Economic Empowerment Act;
- b) **“B-BBEE status level of contributor”** means the B-BBEE status received by a measured entity based on its overall performance using the relevant scorecard contained in the Codes of Good Practice on Black Economic Empowerment, issued in terms of section 9(1) of the Broad-Based Black Economic Empowerment Act;

5. BID DECLARATION

5.1 Bidders who claim points in respect of Specific Goals must complete the following:

6. SPECIFIC GOALS CLAIMED IN TERMS OF PARAGRAPHS 1.3.1.2 AND 4.1

6.1 SPECIFIC GOALS : =(maximum of 10 or 20 points)

(Points claimed in respect of paragraph 7.1 must be in accordance with the table reflected in paragraph 4.1 and must be substantiated by relevant proof of B-BBEE status level of contributor)

7. SUB-CONTRACTING

7.1 Will any portion of the contract be sub-contracted?

(Tick applicable box)

YES		NO	
-----	--	----	--

7.1.1 If yes, indicate:

- i) What percentage of the contract will be subcontracted %
- ii) The name of the sub-contractor
- iii) The B-BBEE status level of the sub-contractor
- iv) Whether the sub-contractor is an EME or QSE

(Tick applicable box)

YES		NO	
-----	--	----	--

v) Specify, by ticking the appropriate box, if subcontracting with an enterprise in terms of Preferential Procurement Regulations, 2017:

Designated Group: An EME or QSE which is at least 51% owned by:	EME	QSE
	√	√
Black people		
Black people who are youth		
Black people who are women		
Black people with disabilities		
Black people living in rural or underdeveloped areas or townships		
Cooperative owned by black people		
Black people who are military veterans		
OR		
Any EME		
Any QSE		

8 DECLARATION WITH REGARD TO COMPANY/FIRM

8.1 Name of firm :.....

8.2 VAT registration number :.....

8.3 Company registration number
.....

8.4 TYPE OF COMPANY/ FIRM

- Partnership/Joint Venture / Consortium
- One person business/sole propriety
- Close corporation
- Company
- (Pty) Limited

[TICK APPLICABLE BOX]

8.5 DESCRIBE PRINCIPAL BUSINESS ACTIVITIES

.....

.....

.....

.....

8.6 COMPANY CLASSIFICATION

- Manufacturer
- Supplier
- Professional service provider
- Other service providers, e.g. transporter, etc.

[TICK APPLICABLE BOX]

8.7 MUNICIPAL INFORMATION

Municipality where business is situated

Registered Account Number

Stand Number

8.8 TOTAL NUMBER OF YEARS THE COMPANY/FIRM HAS BEEN IN BUSINESS?

8.9 I/we, the undersigned, who is / are duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the B-BBE status level of contribution indicated in paragraphs 1.4 and 6.1 of the foregoing certificate, qualifies the company/ firm for the preference(s) shown and I / we acknowledge that:

- (i) The information furnished is true and correct;
- (ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form.
- (iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 6.1, the contractor may be required to furnish documentary proof to the satisfaction of the municipality that the claims are correct;
- (iv) If the B-BBEE status level of contribution has been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the purchaser may, in addition to any other remedy it may have –
 - (a) disqualify the person from the bidding process;
 - (b) recover costs, losses or damages it has incurred or suffered as a result of that person’s conduct;
 - (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
 - (d) Recommend that the bidder or contractor, its shareholders and directors, or only the shareholders and directors who acted on a

fraudulent basis, be restricted by the National Treasury, from obtaining business from any organ of state for a period not exceeding 10 years, after the audi alteram partem (hear the other side) rule has been applied; and

(e) forward the matter for criminal prosecution

WITNESSES:

1.

2.

.....	
SIGNATURE(S) OF BIDDER(S)	
DATE:
ADDRESS:

CONTRACT FORM - RENDERING OF SERVICES

THIS FORM MUST BE FILLED IN DUPLICATE BY BOTH THE SERVICE PROVIDER (PART 1) AND THE PURCHASER (PART 2). BOTH FORMS MUST BE SIGNED IN THE ORIGINAL SO THAT THE SERVICE PROVIDER AND THE PURCHASER WOULD BE IN POSSESSION OF ORIGINALLY SIGNED CONTRACTS FOR THEIR RESPECTIVE RECORDS.

PART 1 (TO BE FILLED IN BY THE SERVICE PROVIDER)

1. I hereby undertake to render services described in the attached bidding documents to (name of the institution)..... in accordance with the requirements and task directives / proposals specifications stipulated in Bid Number..... at the price/s quoted. My offer/s remain binding upon me and open for acceptance by the Purchaser during the validity period indicated and calculated from the closing date of the bid.
2. The following documents shall be deemed to form and be read and construed as part of this agreement:
 - (i) Bidding documents, viz
 - Invitation to bid;
 - Tax clearance certificate;
 - Pricing schedule(s);
 - Filled in task directive/proposal;
 - Preference claims for Broad Based Black Economic Empowerment Status Level of Contribution in terms of the Preferential Procurement Regulations 2011;
 - Declaration of interest;
 - Declaration of Bidder's past SCM practices;
 - Certificate of Independent Bid Determination;
 - Special Conditions of Contract;
 - (ii) General Conditions of Contract; and
 - (iii) Other (specify)
3. I confirm that I have satisfied myself as to the correctness and validity of my bid; that the price(s) and rate(s) quoted cover all the services specified in the bidding documents; that the price(s) and rate(s) cover all my obligations and I accept that any mistakes regarding price(s) and rate(s) and calculations will be at my own risk.
4. I accept full responsibility for the proper execution and fulfilment of all obligations and conditions devolving on me under this agreement as the principal liable for the due fulfillment of this contract.
5. I declare that I have no participation in any collusive practices with any bidder or any other person regarding this or any other bid.
6. I confirm that I am duly authorised to sign this contract.

NAME (PRINT)

CAPACITY

SIGNATURE

NAME OF FIRM

DATE

WITNESSES	
1
2
- - -	

CONTRACT FORM - RENDERING OF SERVICES

PART 2 (TO BE FILLED IN BY THE PURCHASER)

1. I.....in my capacity
as.....
accept your bid under reference numberdated.....for the
rendering of services indicated hereunder and/or further specified in the annexure(s).
2. An official order indicating service delivery instructions is forthcoming.
3. I undertake to make payment for the services rendered in accordance with the terms and
conditions of the contract, within 30 (thirty) days after receipt of an invoice.

DESCRIPTION OF SERVICE	PRICE (ALL APPLICABLE TAXES INCLUDED)	COMPLETION DATE	B-BBEE STATUS LEVEL OF CONTRIBUTION	MINIMUM THRESHOLD FOR LOCAL PRODUCTION AND CONTENT (if applicable)

4. I confirm that I am duly authorised to sign this contract.

SIGNED AT ON

NAME (PRINT)

SIGNATURE

OFFICIAL STAMP

WITNESSES

1

2

— — —

MBD 8
DECLARATION OF BIDDER’S PAST SUPPLY CHAIN
MANAGEMENT PRACTICES

- 1 This Municipal Bidding Document must form part of all bids invited.

- 2 It serves as a declaration to be used by municipalities and municipal entities in ensuring that when goods and services are being procured, all reasonable steps are taken to combat the abuse of the supply chain management system.

- 3 The bid of any bidder may be rejected if that bidder, or any of its directors have:
 - a. abused the municipality’s / municipal entity’s supply chain management system or committed any improper conduct in relation to such system;
 - b. been convicted for fraud or corruption during the past five years;
 - c. willfully neglected, reneged on or failed to comply with any government, municipal or other public sector contract during the past five years; or
 - d. been listed in the Register for Tender Defaulters in terms of section 29 of the Prevention and Combating of Corrupt Activities Act (No 12 of 2004).

4 In order to give effect to the above, the following questionnaire must be completed and submitted with the bid.

Item Question		Yes	No
4.1	Is the bidder or any of its directors listed on the National Treasury’s database as a company or person prohibited from doing business with the public sector? (Companies or persons who are listed on this database were informed in writing of this restriction by the National Treasury after the <i>audi alteram partem</i> rule was applied).	<input type="checkbox"/>	<input type="checkbox"/>
4.1.1 If so, furnish particulars:			
4.2	Is the bidder or any of its directors listed on the Register for Tender Defaulters in terms of section 29 of the Prevention and Combating of Corrupt Activities Act (No 12 of 2004)? (To access this Register enter the National Treasury’s website, www.treasury.gov.za, click on the icon “Register for Tender Defaulters” or submit your written request for a hard copy of the Register to facsimile number (012) 3265445).	<input type="checkbox"/>	<input type="checkbox"/>
4.2.1 If so, furnish particulars:			

4.3	Was the bidder or any of its directors convicted by a court of law (including a court of law outside the Republic of South Africa) for fraud or corruption during the past five years?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
4.3.1 If so, furnish particulars:			

CERTIFICATION

**I, THE UNDERSIGNED (FULL NAME)
CERTIFY THAT THE INFORMATION FURNISHED ON THIS DECLARATION FORM TRUE AND
CORRECT**

**I ACCEPT THAT, IN ADDITION TO CANCELLATION OF A CONTRACT, ACTION MAY BE TAKEN
AGAINST ME SHOULD THIS DECLARATION PROVE TO BE FALSE.**

.....
Signature

.....
Date

.....
Position

.....
Name of Bidder

MBD 9
CERTIFICATE OF INDEPENDENT BID DETERMINATION

1 This Municipal Bidding Document (MBD) must form part of all bids¹ invited.

2 Section 4 (1) (b) (iii) of the Competition Act No. 89 of 1998, as amended, prohibits an agreement between, or concerted practice by, firms, or a decision by an association of firms, if it is between parties in a horizontal relationship and if it involves collusive bidding (or bid rigging).² Collusive bidding is a *pe se* prohibition meaning that it cannot be justified under any grounds.

3 Municipal Supply Regulation 38 (1) prescribes that a supply chain management policy must provide measures for the combating of abuse of the supply chain management system, and must enable the accounting officer, among others, to:

- a) take all reasonable steps to prevent such abuse;
- b) reject the bid of any bidder if that bidder or any of its directors has abused the supply chain management system of the municipality or municipal entity or has committed any improper conduct in relation to such system; and
- c) cancel a contract awarded to a person if the person committed any corrupt or fraudulent act during the bidding process or the execution of the contract.

4 This MBD serves as a certificate of declaration that would be used by institutions to ensure that, when bids are considered, reasonable steps are taken to prevent any form of bid-rigging.

5 In order to give effect to the above, the attached Certificate of Bid Determination (MBD 9) must be completed and submitted with the bid:

¹ Includes price quotations, advertised competitive bids, limited bids and proposals.

² Bid rigging (or collusive bidding) occurs when businesses, that would otherwise be expected to compete, secretly conspire to raise prices or lower the quality of goods and / or services for purchasers who wish to acquire goods and / or services through a bidding process. Bid rigging is, therefore, an agreement between competitors not to compete.

MBD 9
CERTIFICATE OF INDEPENDENT BID DETERMINATION

I, the undersigned, in submitting the accompanying bid:

ID (PMU)17/02/2425 – APPOINTMENT OF A PANEL OF CONSULTANTS FOR PROFESSIONAL
ENGINEERING RELATED SERVICES FOR A PERIOD OF THREE YEARS.

(Bid Number and Description)

in response to the invitation for the bid made by:

MERAFONG CITY LOCAL MUNICIPALITY

(Name of Municipality)

do hereby make the following statements that I certify to be true and complete in every respect:

I certify, on behalf of: _____ that:
(Name of Bidder)

1. I have read and I understand the contents of this Certificate;
2. I understand that the accompanying bid will be disqualified if this Certificate is found not to be true and complete in every respect;
3. I am authorized by the bidder to sign this Certificate, and to submit the accompanying bid, on behalf of the bidder;
4. Each person whose signature appears on the accompanying bid has been authorized by the bidder to determine the terms of, and to sign, the bid, on behalf of the bidder;
5. For the purposes of this Certificate and the accompanying bid, I understand that the word "competitor" shall include any individual or organization, other than the bidder, whether or not affiliated with the bidder, who:
 - (a) has been requested to submit a bid in response to this bid invitation;
 - (b) could potentially submit a bid in response to this bid invitation, based on their qualifications, abilities or experience; and
 - (c) provides the same goods and services as the bidder and/or is in the same line of business as the bidder
6. The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However communication between partners in a joint venture or consortium³ will not be construed as collusive bidding.
7. In particular, without limiting the generality of paragraphs 6 above, there has been no consultation, communication, agreement or arrangement with any competitor regarding:
 - (a) prices;
 - (b) geographical area where product or service will be rendered (market allocation)
 - (c) methods, factors or formulas used to calculate prices;
 - (d) the intention or decision to submit or not to submit, a bid;

- (e) the submission of a bid which does not meet the specifications and conditions of the bid;
or
- (f) bidding with the intention not to win the bid.

8. In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications and conditions or delivery particulars of the products or services to which this bid invitation relates.

9. The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.

³ Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

10. I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No. 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No. 12 of 2004 or any other applicable legislation.

.....
Signature

.....
Date

.....
Position

.....
Name of Bidder

NATIONAL TREASURY GENERAL CONDITIONS OF CONTRACT (NT GCC)
TABLE OF CLAUSES

1. Definitions
2. Application
3. General
4. Standards
5. Use of contract documents and information inspection
6. Patent Rights
7. Performance security
8. Inspections, tests and analyses
9. Packing
10. Delivery and documents
11. Insurance
12. Transportation
13. Incidental Services
14. Spare parts
15. Warranty
16. Payment
17. Prices
18. Variation orders
19. Assignment
20. Subcontracts
21. Delays in the supplier's performance
22. Penalties
23. Termination for default
24. Anti-dumping and countervailing duties and rights
25. Force Majeure
26. Termination for insolvency
27. Settlement of Disputes
28. Limitation of Liability
29. Governing language
30. Applicable law
31. Notices
32. Taxes and duties
33. Transfer of contracts
34. Amendments of contracts
35. Prohibition of restricted practices

General Conditions of Contract

1. Definitions

1. The following terms shall be interpreted as indicated:

1.1 "Closing time" means the date and hour specified in the tender documents for the receipt of Tenders.

1.2 "Contract" means the written agreement entered into between the purchaser and the supplier, as recorded in the contract form signed by the parties, including all attachments and appendices thereto and all documents incorporated by reference therein.

1.3 "Contract price" means the price payable to the supplier under the contract for the full and proper performance of his contractual obligations.

1.4 "Corrupt practice" means the offering, giving, receiving, or soliciting of any thing of value to influence the action of a public official in the procurement process or in contract execution.

1.5 "Countervailing duties" are imposed in cases where an enterprise abroad is subsidized by its government and encouraged to market its products internationally.

1.6 "Country of origin" means the place where the goods were mined, grown or produced or from which the services are supplied. Goods are produced when, through manufacturing, processing or substantial and major assembly of components, a commercially recognized new product results that is substantially different in basic characteristics or in purpose or utility from its components.

1.7 "Day" means calendar day.

1.8 "Delivery" means delivery in compliance of the conditions of the contract or order.

1.9 "Delivery ex stock" means immediate delivery directly from stock actually on hand.

1.10 "Delivery into consignees store or to his site" means delivered and unloaded in the specified store or depot or on the specified site in compliance with the conditions of the contract or order, the supplier bearing all risks and charges involved until the goods are so delivered and a valid receipt is obtained.

1.11 "Dumping" occurs when a private enterprise abroad market its goods on own initiative in the RSA at lower prices than that of the country of origin and which have the potential to harm the local industries in the RSA.

1.12 "Force majeure" means an event beyond the control of the supplier and not involving the supplier's fault or negligence and not foreseeable. Such events may include, but is not restricted to, acts of the purchaser in its sovereign capacity, wars or revolutions, fires, floods, epidemics, quarantine restrictions and freight embargoes.

1.13 "Fraudulent practice" means a misrepresentation of facts in order to influence a procurement process or the execution of a contract to the detriment of any bidder, and includes collusive practice among Bidders (prior to or after Tender submission) designed to establish Tender prices at artificial non-competitive levels and to deprive the bidder of the benefits of free and open competition.

1.14 "GCC" means the General Conditions of Contract.

1.15 "Goods" means all of the equipment, machinery, and/or other materials that the supplier is required to supply to the purchaser under the contract.

1.16 "Imported content" means that portion of the tender price represented by the cost of components, parts or materials which have been or are still to be imported (whether by the supplier or his subcontractors) and which costs are inclusive of the costs abroad, plus freight and other direct importation costs such as landing costs, dock dues, import duty, sales duty or other similar tax or duty at the South African place of entry as well as transportation and handling charges to the factory in the Republic where the goods covered by the Tender will be manufactured.

1.17 "Local content" means that portion of the tender price, which is not included in the imported content provided that local manufacture does take place.

1.18 "Manufacture" means the production of products in a factory using labour, materials, components and machinery and includes other related value-adding activities.

1.19 "Order" means an official written order issued for the supply of goods or works or the rendering of a service.

1.20 "Project site," where applicable, means the place indicated in tender documents.

1.21 "Purchaser" means the organization purchasing the goods.

- 1.22 "Republic" means the Republic of South Africa.
- 1.23 "SCC" means the Special Conditions of Contract.
- 1.24 "Services" means those functional services ancillary to the supply of the goods, such as transportation and any other incidental services, such as installation, commissioning, provision of technical assistance, training, catering, gardening, security, maintenance and other such obligations of the supplier covered under the contract.
- 1.25 "Supplier" means the successful bidder who is awarded the contract to maintain and administer the required and specified service(s) to the State.
- 1.26 "Tort" means in breach of contract.
- 1.27 "Turnkey" means a procurement process where one service provider assumes total responsibility for all aspects of the project and delivers the full end product / service required by the contract.
- 1.28 "Written" or "in writing" means hand-written in ink or any form of electronic or mechanical writing.

2. Application

- 2.1 These general conditions are applicable to all Tenders, contracts and orders including Tenders for functional and professional services (excluding professional services related to the building and construction industry), sales, hiring, letting and the granting or acquiring of rights, but excluding immovable property, unless otherwise indicated in the tender documents.
- 2.2 Where applicable, special conditions of contract are also laid down to cover specific goods, services or works.
- 2.3 Where such special conditions of contract are in conflict with these general conditions, the special conditions shall apply.

3. General

- 3.1 Unless otherwise indicated in the tender documents, the purchaser shall not be liable for any expense incurred in the preparation and submission of a Tender. Where applicable a non-refundable fee for documents may be charged.
- 3.2 Invitations to Tender are usually published in locally distributed news media and on the municipality/municipal entity website.

4. Standards

- 4.1 The goods supplied shall conform to the standards mentioned in the tender documents and specifications.

5. Use of contract documents and information inspection

- 5.1 The supplier shall not, without the purchaser's prior written consent, disclose the contract, or any provision thereof, or any specification, plan, drawing, pattern, sample, or information furnished by or on behalf of the purchaser in connection therewith, to any person other than a person employed by the supplier in the performance of the contract. Disclosure to any such employed person shall be made in confidence and shall extend only so far as may be necessary for purposes of such performance.
- 5.2 The supplier shall not, without the purchaser's prior written consent, make use of any document or information mentioned in GCC clause 5.1 except for purposes of performing the contract.
- 5.3 Any document, other than the contract itself mentioned in GCC clause 5.1 shall remain the property of the purchaser and shall be returned (all copies) to the purchaser on completion of the supplier's performance under the contract if so required by the purchaser.
- 5.4 The supplier shall permit the purchaser to inspect the supplier's records relating to the performance of the supplier and to have them audited by auditors appointed by the purchaser, if so required by the purchaser.

6. Patent Rights

- 6.1 The supplier shall indemnify the purchaser against all third-party claims of infringement of patent, trademark, or industrial design rights arising from use of the goods or any part thereof by the purchaser.

6.2 When a supplier developed documentation / projects for the municipality / municipal entity, the intellectual, copy and patent rights or ownership of such documents or projects will vest in the municipality / municipal entity.

7. Performance security

7.1 Within thirty (30) days of receipt of the notification of contract award, the successful bidder shall furnish to the purchaser the performance security of the amount specified in SCC.

7.2 The proceeds of the performance security shall be payable to the purchaser as compensation for any loss resulting from the supplier's failure to complete his obligations under the contract.

7.3 The performance security shall be denominated in the currency of the contract or in a freely convertible currency acceptable to the purchaser and shall be in one of the following forms:

(a) a bank guarantee or an irrevocable letter of credit issued by a reputable bank located in the purchaser's country or abroad, acceptable to the purchaser, in the form provided in the tender documents or another form acceptable to the purchaser; or

(b) a cashier's or certified cheque

7.4 The performance security will be discharged by the purchaser and returned to the supplier not later than thirty (30) days following the date of completion of the supplier's performance obligations under the contract, including any warranty obligations, unless otherwise specified.

8. Inspections, tests and analyses

8.1 All pre-tender testing will be for the account of the bidder.

8.2 If it is a Tender condition that goods to be produced or services to be rendered should at any stage be subject to inspections, tests and analyses, the bidder or contractor's premises shall be open, at all reasonable hours, for inspection by a representative of the purchaser or organization acting on behalf of the purchaser.

8.3 If there are no inspection requirements indicated in the tender documents and no mention is made in the contract, but during the contract period it is decided that inspections shall be carried out, the purchaser shall itself make the necessary arrangements, including payment arrangements with the testing authority concerned.

8.4 If the inspections, tests and analyses referred to in clauses 8.2 and 8.3 show the goods to be in accordance with the contract requirements, the cost of the inspections, tests and analyses shall be defrayed by the purchaser.

8.5 Where the goods or services referred to in clauses 8.2 and 8.3 do not comply with the contract requirements, irrespective of whether such goods or services are accepted or not, the cost in connection with these inspections, tests or analyses shall be defrayed by the supplier.

8.6 Goods and services which are referred to in clauses 8.2 and 8.3 and which do not comply with the contract requirements may be rejected.

8.7 Any contract goods may on or after delivery be inspected, tested or analysed and may be rejected if found not to comply with the requirements of the contract. Such rejected goods shall be held at the cost and risk of the supplier who shall, when called upon, remove them immediately at his own cost and forthwith substitute them with goods, which do comply with the requirements of the contract. Failing such removal the rejected goods shall be returned at the suppliers cost and risk. Should the supplier fail to provide the substitute goods forthwith, the purchaser may, without giving the supplier further opportunity to substitute the rejected goods, purchase such goods as may be necessary at the expense of the supplier.

8.8 The provisions of clauses 8.4 to 8.7 shall not prejudice the right of the purchaser to cancel the contract on account of a breach of the conditions thereof, or to act in terms of Clause 22 of GCC.

9. Packing

9.1 The supplier shall provide such packing of the goods as is required to prevent their damage or deterioration during transit to their final destination, as indicated in the

contract. The packing shall be sufficient to withstand, without limitation, rough handling during transit and exposure to extreme temperatures, salt and precipitation during transit, and open storage. Packing, case size and weights shall take into consideration, where appropriate, the remoteness of the goods' final destination and the absence of heavy handling facilities at all points in transit.

9.2 The packing, marking, and documentation within and outside the packages shall comply strictly with such special requirements as shall be expressly provided for in the contract, including additional requirements, if any, and in any subsequent instructions ordered by the purchaser.

10. Delivery and documents

10.1 Delivery of the goods and arrangements for shipping and clearance obligations shall be made by the supplier in accordance with the terms specified in the contract.

11. Insurance

11.1 The goods supplied under the contract shall be fully insured in a freely convertible currency against loss or damage incidental to manufacture or acquisition, transportation, storage and delivery in the manner specified.

12. Transportation

12.1 Should a price other than an all-inclusive delivered price be required, this shall be specified.

13. Incidental Services

13.1 The supplier may be required to provide any or all of the following services, including additional services, if any:

(a) performance or supervision of on-site assembly and/or commissioning of the supplied goods;

(b) furnishing of tools required for assembly and/or maintenance of the supplied goods;

(c) furnishing of a detailed operations and maintenance manual for each appropriate unit of the supplied goods;

(d) performance or supervision or maintenance and/or repair of the supplied goods, for a period of time agreed by the parties, provided that this service shall not relieve the supplier of any warranty obligations under this contract; and

(e) training of the purchaser's personnel, at the supplier's plant and/or on-site, in assembly, start-up, operation, maintenance, and/or repair of the supplied goods.

13.2 Prices charged by the supplier for incidental services, if not included in the contract price for the goods, shall be agreed upon in advance by the parties and shall not exceed the prevailing rates charged to other parties by the supplier for similar services.

14. Spare parts

14.1 As specified, the supplier may be required to provide any or all of the following materials, notifications, and information pertaining to spare parts manufactured or distributed by the supplier:

(a) such spare parts as the purchaser may elect to purchase from the supplier, provided that this election shall not relieve the supplier of any warranty obligations under the contract; and

(b) in the event of termination of production of the spare parts:

(i) advance notification to the purchaser of the pending termination, in sufficient time to permit the purchaser to procure needed requirements; and

(ii) following such termination, furnishing at no cost to the purchaser, the blueprints, drawings, and specifications of the spare parts, if requested.

15. Warranty

15.1 The supplier warrants that the goods supplied under the contract are new, unused, of the most recent or current models, and that they incorporate all recent improvements in design and materials unless provided otherwise in the contract. The supplier further warrants

that all goods supplied under this contract shall have no defect, arising from design, materials, or workmanship (except when the design and/or material is required by the purchaser's specifications) or from any act or omission of the supplier, that may develop under normal use of the supplied goods in the conditions prevailing in the country of final destination.

15.2 This warranty shall remain valid for twelve (12) months after the goods, or any portion thereof as the case may be, have been delivered to and accepted at the final destination indicated in the contract, or for eighteen (18) months after the date of shipment from the port or place of loading in the source country, whichever period concludes earlier, unless specified otherwise.

15.3 The purchaser shall promptly notify the supplier in writing of any claims arising under this warranty.

15.4 Upon receipt of such notice, the supplier shall, within the period specified and with all reasonable speed, repair or replace the defective goods or parts thereof, without costs to the purchaser.

15.5 If the supplier, having been notified, fails to remedy the defect(s) within the period specified, the purchaser may proceed to take such remedial action as may be necessary, at the supplier's risk and expense and without prejudice to any other rights which the purchaser may have against the supplier under the contract.

16. Payment

16.1 The method and conditions of payment to be made to the supplier under this contract shall be specified.

16.2 The supplier shall furnish the purchaser with an invoice accompanied by a copy of the delivery note and upon fulfilment of other obligations stipulated in the contract.

16.3 Payments shall be made promptly by the purchaser, but in no case later than thirty (30) days after submission of an invoice or claim by the supplier.

16.4 Payment will be made in Rand unless otherwise stipulated.

17. Prices

17.1 Prices charged by the supplier for goods delivered and services performed under the contract shall not vary from the prices quoted by the supplier in his Tender, with the exception of any price adjustments authorized or in the purchaser's request for Tender validity extension, as the case may be.

18. Variation orders

18.1 In cases where the estimated value of the envisaged changes in purchase does not vary more than 15% of the total value of the original contract, the contractor may be instructed to deliver the goods or render the services as such. In cases of measurable quantities, the contractor may be approached to reduce the unit price, and such offers may be accepted provided that there is no escalation in price.

19. Assignment

19.1 The supplier shall not assign, in whole or in part, its obligations to perform under the contract, except with the purchaser's prior written consent.

20. Subcontracts

20.1 The supplier shall notify the purchaser in writing of all subcontracts awarded under these contracts if not already specified in the Tender. Such notification, in the original Tender or later, shall not relieve the supplier from any liability or obligation under the contract.

21. Delays in the supplier's performance

21.1 Delivery of the goods and performance of services shall be made by the supplier in accordance with the time schedule prescribed by the purchaser in the contract.

21.2 If at any time during performance of the contract, the supplier or its subcontractor(s)

should encounter conditions impeding timely delivery of the goods and performance of services, the supplier shall promptly notify the purchaser in writing of the fact of the delay, its likely duration and its cause(s). As soon as practicable after receipt of the supplier's notice, the purchaser shall evaluate the situation and may at his discretion extend the supplier's time for performance, with or without the imposition of penalties, in which case the extension shall be ratified by the parties by amendment of contract.

21.3 The right is reserved to procure outside of the contract small quantities or to have minor essential services executed if an emergency arises, the supplier's point of supply is not situated at or near the place where the goods are required, or the supplier's services are not readily available.

21.4 Except as provided under GCC Clause 25, a delay by the supplier in the performance of its delivery obligations shall render the supplier liable to the imposition of penalties, pursuant to GCC Clause 22, unless an extension of time is agreed upon pursuant to GCC Clause 22.2 without the application of penalties.

21.5 Upon any delay beyond the delivery period in the case of a goods contract, the purchaser shall, without cancelling the contract, be entitled to purchase goods of a similar quality and up to the same quantity in substitution of the goods not supplied in conformity with the contract and to return any goods delivered later at the supplier's expense and risk, or to cancel the contract and buy such goods as may be required to complete the contract and without prejudice to his other rights, be entitled to claim damages from the supplier.

22. Penalties

22.1 Subject to GCC Clause 25, if the supplier fails to deliver any or all of the goods or to perform the services within the period(s) specified in the contract, the purchaser shall, without prejudice to its other remedies under the contract, deduct from the contract price, as a penalty, a sum calculated on the delivered price of the delayed goods or unperformed services using the current prime interest rate calculated for each day of the delay until actual delivery or performance. The purchaser may also consider termination of the contract pursuant to GCC Clause 23.

23. Termination for default

23.1 The purchaser, without prejudice to any other remedy for breach of contract, by written notice of default sent to the supplier, may terminate this contract in whole or in part:

(a) if the supplier fails to deliver any or all of the goods within the period(s) specified in the contract, or within any extension thereof granted by the purchaser pursuant to GCC Clause 21.2;

(b) if the supplier fails to perform any other obligation(s) under the contract; or

(c) if the supplier, in the judgement of the purchaser, has engaged in corrupt or fraudulent practices in competing for or in executing the contract.

23.2 In the event the purchaser terminates the contract in whole or in part, the purchaser may procure, upon such terms and in such manner, as it deems appropriate, goods, works or services similar to those undelivered, and the supplier shall be liable to the purchaser for any excess costs for such similar goods, works or services. However, the supplier shall continue performance of the contract to the extent not terminated.

24. Antidumping and countervailing duties and rights

24.1 When, after the date of Tender, provisional payments are required, or anti-dumping or countervailing duties are imposed, or the amount of a provisional payment or antidumping or countervailing right is increased in respect of any dumped or subsidized import, the State is not liable for any amount so required or imposed, or for the amount of any such increase. When, after the said date, such a provisional payment is no longer required or any such anti-dumping or countervailing right is abolished, or where the amount of such provisional payment or any such right is reduced, any such favourable difference shall on demand be paid forthwith by the supplier to the purchaser or the purchaser may deduct such amounts from moneys (if any) which may otherwise be due to the supplier in regard to goods or services which he delivered or rendered, or is to deliver or render in terms of the contract or any other contract or any other amount which may be due to him.

25. Force Majeure

25.1 Notwithstanding the provisions of GCC Clauses 22 and 23, the supplier shall not be liable for forfeiture of its performance security, damages, or termination for default if and to the extent that his delay in performance or other failure to perform his obligations under the contract is the result of an event of force majeure.

25.2 If a force majeure situation arises, the supplier shall promptly notify the purchaser in writing of such condition and the cause thereof. Unless otherwise directed by the purchaser in writing, the supplier shall continue to perform its obligations under the contract as far as is reasonably practical, and shall seek all reasonable alternative means for performance not prevented by the force majeure event.

26. Termination for insolvency

26.1 The purchaser may at any time terminate the contract by giving written notice to the supplier if the supplier becomes bankrupt or otherwise insolvent. In this event, termination will be without compensation to the supplier, provided that such termination will not prejudice or affect any right of action or remedy, which has accrued or will accrue thereafter to the purchaser.

27. Settlement of Disputes

27.1 If any dispute or difference of any kind whatsoever arises between the purchaser and the supplier in connection with or arising out of the contract, the parties shall make every effort to resolve amicably such dispute or difference by mutual consultation.

27.2 If, after thirty (30) days, the parties have failed to resolve their dispute or difference by such mutual consultation, then either the purchaser or the supplier may give notice to the other party of his intention to commence with mediation. No mediation in respect of this matter may be commenced unless such notice is given to the other party.

28. Limitation of Liability

28.1 Should it not be possible to settle a dispute by means of mediation, it may be settled in a South African court of law.

28.2 Notwithstanding any reference to mediation and/or court proceedings herein, (a) the parties shall continue to perform their respective obligations under the contract unless they otherwise agree; and

(b) the purchaser shall pay the supplier any monies due the supplier for goods delivered and / or services rendered according to the prescripts of the contract.

28.3 Except in cases of criminal negligence or wilful misconduct, and in the case of infringement pursuant to Clause 6;

(a) the supplier shall not be liable to the purchaser, whether in contract, tort, or otherwise, for any indirect or consequential loss or damage, loss of use, loss of production, or loss of profits or interest costs, provided that this exclusion shall not apply to any obligation of the supplier to pay penalties and/or damages to the purchaser; and

(b) the aggregate liability of the supplier to the purchaser, whether under the contract, in tort or otherwise, shall not exceed the total contract price, provided that this limitation shall not apply to the cost of repairing or replacing defective equipment.

29. Governing language

29.1 The contract shall be written in English. All correspondence and other documents pertaining to the contract that is exchanged by the parties shall also be written in English.

30. Applicable law

30.1 The contract shall be interpreted in accordance with South African laws, unless otherwise specified.

31. Notices

31.1 Every written acceptance of a Tender shall be posted to the supplier concerned by registered or certified mail and any other notice to him shall be posted by ordinary mail to the address furnished in his Tender or to the address notified later by him in writing and such posting shall be deemed to be proper service of such notice

31.2 The time mentioned in the contract documents for performing any act after such aforesaid notice has been given, shall be reckoned from the date of posting of such notice.

32. Taxes and duties

32.1 A foreign supplier shall be entirely responsible for all taxes, stamp duties, license fees, and other such levies imposed outside the purchaser's country.

32.2 A local supplier shall be entirely responsible for all taxes, duties, license fees, etc., incurred until delivery of the contracted goods to the purchaser.

32.3 No contract shall be concluded with any bidder whose tax matters are not in order. Prior to the award of a Tender SARS must have certified that the tax matters of the preferred bidder are in order.

32.4 No contract shall be concluded with any bidder whose municipal rates and taxes and municipal services charges are in arrears.

33. Transfer of contracts

33.1 The contractor shall not abandon, transfer, cede assign or sublet a contract or part thereof without the written permission of the purchaser

34. Amendment of contracts

34.1 No agreement to amend or vary a contract or order or the conditions, stipulations or provisions thereof shall be valid and of any force unless such agreement to amend or vary is entered into in writing and signed by the contracting parties. Any waiver of the requirement that the agreement to amend or vary shall be in writing, shall also be in writing.

35. Prohibition of restricted practices

35.1 In terms of section 4 (1) (b) (iii) of the Competition Act No. 89 of 1998, as amended, an agreement between, or concerted practice by, firms, or a decision by an association of firms, is prohibited if it is between parties in a horizontal relationship and if a bidder (s) is / are or a contractor(s) was / were involved in collusive bidding.

35.2 If a bidder(s) or contractor(s), based on reasonable grounds or evidence obtained by the purchaser, has / have engaged in the restrictive practice referred to above, the purchaser may refer the matter to the Competition Commission for investigation and possible imposition of administrative penalties as contemplated in section 59 of the Competition Act No. 89 of 1998.

35.3 If a bidder(s) or contractor(s) has / have been found guilty by the Competition Commission of the restrictive practice referred to above, the purchaser may, in addition and without prejudice to any other remedy provided for, invalidate the bid(s) for such item(s) offered, and / or terminate the contract in whole or part, and / or restrict the bidder(s) or contractor(s) from conducting business with the public sector for a period not exceeding ten (10) years and / or claim damages from the bidder(s) or contractor(s) concerned