

NON-COMPULSORY TENDER BRIEFING SESSION

TRANSNET



TNPA/2026/08/1797/9954/RFP

**PROVISION OF SERVICES FOR THE IMPLEMENTATION OF
STRATEGIC WORKFORCE PLANNING (SWP), SKILLS AUDIT,
AND FEEDER PIPELINE DEVELOPMENT WITHIN TNPA FOR
A PERIOD OF SIX (6) MONTHS**

**Date and Time : 26 August 2026, 10:00am
Venue : MS Teams**

AGENDA



Agenda Item	Presenter
1. Welcome and Introduction	SCM representative
2. Meeting Rules	SCM representative
4. Background	People Management representative
5. Scope of Services	People Management representative
6. Tender Evaluation Methodology	SCM representative
6.1 Evaluation Steps	SCM representative
6.2 Pricing and Delivery Schedule	SCM representative
6.3 Returnable Documents	SCM representative
7. Tender Submission	SCM representative
8. Questions & Answers	All

1. WELCOME AND INTRODUCTION

Meeting Purpose and Objective

- 1.1 The purpose of this meeting is to clarify the Request for Proposals: **TNPA/2026/08/1797/9954/RFP** advertised on the on the Transnet and National Treasury e-Tender Portals.
- 1.2 The objective of this meeting is to ensure that Transnet National Ports Authority's objectives related to the service requirement is well understood.
- 1.3 To report any fraud, tip-offs anonymous: **0800 003 056** or **Transnet.Reportit@outlook.com**

2. MEETING RULES

- 2.1 Attendees to remain muted during the presentations.
- 2.2 All questions to be raised after the presentation.
- 2.3 Attendees must make use of hand raise function to be acknowledged if they have a question to raise.
- 2.4 TNPA will endeavor to answer all questions during the session, however all answers to be responded to in writing and issued with briefing session minutes.
- 2.5 Questions to be followed-up by email to **TNPAtenderenquiries1@transnet.net** by no later than close of business, Monday, 07 September 2026 at 16:00pm. Use the Tender reference number and title as subject.
- 2.6 No information will be repeated during the session for the benefit of those who join the session late.

BACKGROUND AND SCOPE OF SERVICES

TRANSNET





3. BACKGROUND

- 3.1 The Transnet National Ports Authority (TNPA) People Management Strategy and Plan (2026/27 and beyond) was approved by the TNPA Board on 4 December 2025. A diagnostic assessment conducted as part of this process evaluated People Management maturity across 14 dimensions, revealing an average maturity level of 1.5 out of 5. Critical gaps were identified in Resourcing, Development, and Retention (each at Level 1).
- 3.2 In response, TNPA has set an ambitious target to reach a market-leading maturity level of 5 by 2031, necessitating a +3.5-maturity uplift and the implementation of targeted, high-impact interventions.
- In addition, the TNPA operating model was approved on 28 March 2026. Current workforce planning practices remain reactive, fragmented, and insufficiently integrated with corporate strategy. This has resulted in:
- Persistent shortages of critical skills in technical, digital, and operational roles.
 - An ageing workforce with inadequate succession planning.
 - Misalignment between workforce budgets and operational requirements.
 - Limited use of analytics for forecasting, scenario modelling, and risk mitigation.
 - Insufficient capability within line management to interpret workforce insights for decision-making.

4. SCOPE OF SERVICES



- 4.1 The appointed service provider will deliver an end-to-end solution across three integrated workstreams: Strategic Workforce Planning, Skills Audit, and Feeder Pipeline Development. The scope of services required is attached hereto as **Annexure A.**

4.1.1. Current State Assessment:

- Review existing workforce planning processes, tools, and data structures to assess current capabilities and identify gaps;
- Analyse TNPA's organisational strategy, operating model(s), port master plans, and existing skills profiles to ensure alignment between workforce requirements and strategic objectives;
- Conduct a comprehensive baseline assessment of workforce supply, including demographics, competencies, attrition trends, succession coverage, and key HR metrics;
- Perform a maturity assessment across the 14 People Management dimensions to determine current capability levels and prioritise areas for improvement; and
- Facilitate stakeholder interviews and diagnostic workshops to gather qualitative insights, validate findings, and ensure organisational alignment.

4. SCOPE OF SERVICES



4.2. SWP Framework Design:

1. Develop a Strategic SWP methodology, including a clearly defined governance framework and end-to-end process map to guide implementation and sustainability across TNPA;
2. Define roles and responsibilities across People Management, line management, and executive leadership to ensure accountability, effective decision-making, and integration of workforce planning into business operations;
3. Identify integration requirements with existing systems (e.g. SAP); and
4. Develop a competency and capability framework aligned to current and future skills requirements, enabling targeted talent development, succession planning, and workforce optimisation.

4.3. Workforce Forecasting & Scenario Modelling:

1. Workforce supply modelling including retirements, mobility, attrition, and succession;
2. Model workforce supply, including retirements, mobility, attrition, and succession;
3. Conduct scenario planning (e.g., automation, expansion, regulatory changes);
4. Identify and assess workforce risks and emerging capability gaps, including critical roles and skills shortages that may impact operational performance;
5. Perform bi-annual attrition modelling based on historical trends and predictive analytics to support proactive workforce planning and risk mitigation.

4. SCOPE OF SERVICES



4.4. Skills Audit (Full Organisational Scope):

1. Conduct quantitative and qualitative assessments of employee competencies (technical, behavioural, and leadership);
2. Develop and implement a robust and standardised Skills Audit methodology, ensuring consistency, reliability, and alignment with industry best practice;
3. Conduct interviews and focus groups where required;
4. Review and analyse employee records, including qualifications, certifications, and training history, to establish an accurate baseline of current capabilities;
5. Map existing skills and competencies against future-oriented competency and capability frameworks to assess alignment with strategic requirements;
6. Identify skills gaps, surpluses, and obsolescence risks;
7. Develop a Skills Plan aligned with organisational objectives and FY2027/28 learning and development budgets, including prioritised interventions to address identified gaps;
8. Deliver a digital, role-based Skills Audit dashboard to enable real-time insights, reporting, and ongoing monitoring of workforce capabilities; and
9. Integrate Skills Audit findings into SWP models.

4. SCOPE OF SERVICES



4.5. Feeder Pipeline Development:

1. Design sustainable internal talent pipelines for identified critical roles, ensuring continuity and long-term capability development;
2. Develop learnerships, graduate programmes, cadet schemes, and lateral entry pathways;
3. Establish succession planning frameworks for key roles;
4. Align pipeline initiatives with Skills Audit outcomes; and
5. Define performance metrics (e.g., time-to-productivity, cost-per-hire, pipeline fill rates), targeting 70% internal fulfilment of critical roles by Year 2.

4.6. Gap Analysis & Recommendations

1. Conduct workforce gap analysis (headcount, capability, demographics, geographic distribution);
2. Develop heatmaps and workforce analytics dashboards;
3. Produce a five-year workforce and capability roadmap;
4. Identify critical job families and scarce skills;
5. Recommend resourcing strategies, development pathways, and productivity improvements; and
6. Develop a centralised skills inventory database to enable ongoing tracking, analysis, management of workforce capabilities across the organisation.

4. SCOPE OF SERVICES



4.7. Training and Capability Transfer

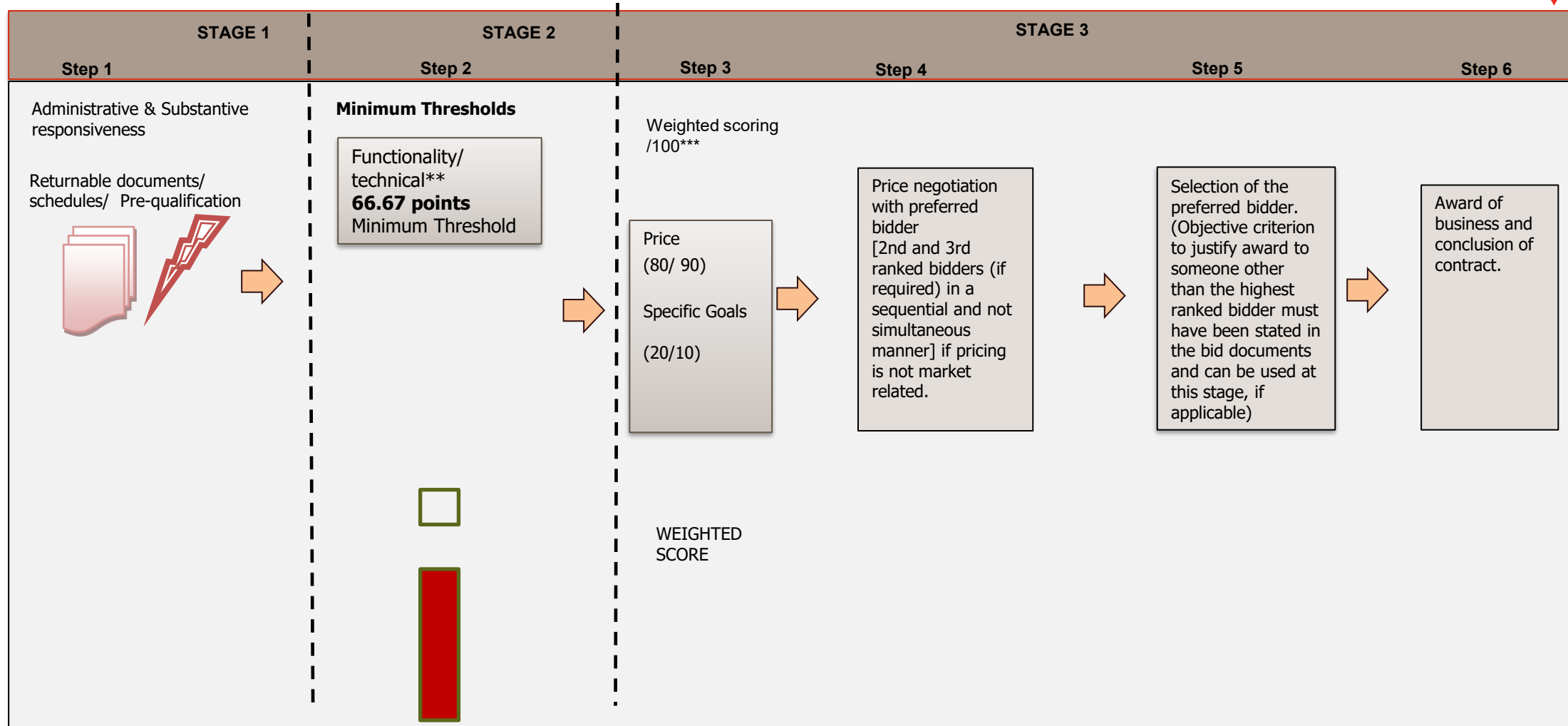
1. The successful service provider will:
 - (a) Train 30 People Management practitioners (service delivery and centers of expertise);
 - (b) Develop train-the-trainer materials, learner guides, and supporting resources;
 - (c) Deliver training using a blended approach (classroom, on-site, eLearning, simulations); and
2. Conduct at least two workshops for super-users to interpret reports and outputs.

TENDER EVALUATION METHODOLOGY

TRANSNET



5. TRANSNET'S EVALUATION METHODOLOGY





5.1. EVALUATION STEPS

5.1.1. Step One: Test for Administrative and Substantive Responsiveness

The test for administrative and substantive responsiveness will include the following:

Administrative & Substantive responsiveness check	RFP Reference
• Whether the Bid has been lodged on time	Section 1 paragraph 3
• Whether all Returnable Documents and/or schedules [where applicable] were completed and returned by the closing date and time	Section 5
• Verify the validity of all returnable documents	Section 5
• Verify if the Bid document has been duly signed by the authorised respondent	All sections
• Whether any general and legislation qualification criteria set by Transnet, have been met	All sections
• Whether the Bid contains an electronic pricing schedule for goods/services on the Transnet eSupplier portal	Transnet eSupplier portal
• Whether the Bid materially complies with the scope and/or specification given	All Sections

The test for administrative and substantive responsiveness [Step One] must be passed for a Respondent's Proposal to progress to Step Two for further evaluation.

5.1. EVALUATION STEPS CONTINUED

5.1.2. Step Two: Technical Evaluation

5.1.2.1. Stage 1: Desktop Technical Evaluation

The technical evaluation will be conducted out of **100** points. Respondent's will be required to achieve a minimum threshold of **66.67** points for Technical Evaluation in order to proceed to the next stage of evaluation (Price and Specific Goals Evaluation).

The desktop technical evaluation criteria is attached as **Annexure B – Desktop Technical Evaluation Criteria**.



5.1. EVALUATION STEPS CONTINUED

5.1.3. Step Three: Evaluation and Final Weighted Scoring

Price and specific goals evaluation will be conducted out of 100 points.

a) Price Criteria (Weighted score 80/90 points):

Evaluation Criteria	RFP Reference
Commercial Offer	Section 4

Transnet will utilise the following formula in its evaluation of Price:

$$PS = 80 \left(1 - \frac{Pt - P_{min}}{P_{min}} \right) \text{ OR } PS = 90 \left(1 - \frac{Pt - P_{min}}{P_{min}} \right)$$

Where:

Ps = Score for the Bid under consideration

Pt = Price of Bid under consideration

Pmin = Price of lowest acceptable Bid



5.1. EVALUATION STEPS CONTINUED

5.1.3 Step Three: Pricing Evaluation (80/90 Points)

Notes to Pricing:

- a) Respondents are required to fully complete the Electronic Pricing on the Transnet eSupplier portal.
- b) The successful service provider(s) will be required to indicate that their prices quoted would be kept firm.
- c) Bidders must ensure that the pricing is inclusive of all related costs, any costs not specified in the pricing schedule, will not be considered/accepted by Transnet.
- d) The bidder will also be required to provide a Level of effort Breakdown with the following columns: Indication of Key Resources, Allocation of Hours, Hourly Rate (excl. VAT) and Hourly Rate (incl. VAT).
- e) Respondents are to note that if the price offered by the highest scoring bidder is not market-related, Transnet may not award the contract to that Respondent.
- f) Any disbursement not specifically priced for will not be considered/accepted by Transnet. Travel bookings must be made in line with the Transnet Travel Policy. The overall cost quoted shall be inclusive of all travel and accommodation costs that will be required to complete the scope of services in full. Accommodation and Flights shall be arranged at Government Rates (3-star accommodation) and Economy Class Flights and Basic Car Hire (Group B). Disbursements will be reimbursed at cost price upon presentation of an undisputed invoice. Any disbursement invoiced that is not in line with aforementioned guidelines will not be accepted by Transnet for payment.
- g) Prices must be quoted in South African Rand inclusive of VAT.
- h) Please note that should you have offered a discounted price(s), Transnet will only consider such price discount(s) in the final evaluation stage if offered on an unconditional basis.



5.1. EVALUATION STEPS CONTINUED

5.1.4. Step Three: Specific Goals

Specific Goals (Weighted score 20/10 points)

Preference points will be awarded to a bidder for attaining the specific goals requirements in accordance with the table below:

Specific Goal	Number of points allocated (20)	Number of points allocated (10)
B-BBEE Status Level of Contributor Level 1 or 2	10.00	05.00
EMEs / QSEs 51% Black owned	10.00	05.00
Non-compliant and/or B-BBEE Level 3-8 contributors	0.00	0.00



5.1. EVALUATION STEPS CONTINUED

5.1.4. Step Three: Evaluation and Final Weighted Scoring

Evidence Required for Claiming Specific Goals

In terms of Transnet Preferential Procurement Policy (TPPP) and Procurement Manuals, preference points must be awarded to a bidder for providing evidence in accordance with the table below:

Specific Goal	Acceptable Evidence
B-BBEE Status Level of Contributor 1 or 2	- B-BBEE Certificate / Sworn-Affidavit / CIPC B-BBEE Certificate. - In case of JV, a consolidated B-BBEE scorecard will be accepted as per DTIC guidelines.
EMEs or QSEs 51% Black Owned	- B-BBEE Certificate / Sworn-Affidavit / CIPC B-BBEE Certificate. - In case of JV, a consolidated B-BBEE scorecard will be accepted as per DTIC guidelines.

5.1. Key Pointers Determining the Validity of a Sworn Affidavit

- Name/s of deponent as they appear in the identity document and the identity number.
- Designation of the deponent as either the director, owner or member must be indicated in order to know that person is duly authorized to depose of an affidavit.
- Name of enterprise as per enterprise registration documents issued by the CIPC, where applicable, and enterprise business address.
- Percentage of black ownership, black female ownership and designated group.
- Indicate total revenue for the year under review and whether it is based on audited financial statements or management account.
- Financial year end as per the enterprise's registration documents, which was used to determine the total revenue.
- B-BBEE Status level. An enterprise can only have one status level.
- Empowering supplier status must be indicated. For QSEs, the deponent must select the basis for the empowering supplier status.
- Date deponent signed and date of Commissioner of Oath must be the same.
- Commissioner of Oath cannot be an employee or ex officio of the enterprise because, a person cannot by law, commission a sworn affidavit in which they have an interest.

5.1. Key Pointers Determining the Validity of a Sworn Affidavit Continued

- Valid B-BBEE certificate from SANAS accredited verification agency, CIPC B-BBEE certificate or BBBEE sworn affidavit complying with the following requirements.
- In case of Joint Ventures, a Venture Agreement SANAS approved B-BBEE certificate must be submitted. The individual company sworn Affidavits/certificates will not be considered for JV's.
- Letters from the verification agency stating that the bidder is on the process of being verified will not be acceptable.
- The B-BBEE certificate/affidavit must be submitted on the date and time of closing of tender.

Valid B-BBEE Sworn Affidavit

**Example:
VALID
SWORN
AFFIDAVIT**

Name of deponent & ID Number

SWORN A I/E EXEMPTED MICRO ENTERPRISE

I, the undersigned,

Full name & Surname	SUNDHRAN NAIDOO
Identity number	7406165131089

Enterprise details

Hereby declare under oath as follows:

- The contents of this statement are to the best of my knowledge a true reflection of the facts.
- I am a member / director / owner of the following enterprise and am duly authorised to act on its behalf:

Enterprise Name	D S W PLANT AND CIVILS CC
Trading Name	SK PLANT AND CONSTRUCTION
Registration Number	2006/037956/23
Enterprise Address	32 PARAGON PLACE INDUSTRIAL PARK PHOENIX 2008

Indicate BO & BWO
Tick or underlined Mngt Acc or AFS

- I hereby declare under oath that:
 - The enterprise is 100 % black owned;
 - The enterprise is 0 % black woman owned;
 - Based on the management accounts and other information available on the 2016 financial year, the income did not exceed R10,000,000.00 (ten million rand);
 - Please confirm on the table below the B-BBEE level contributor, by ticking the applicable box.

Financial Year (dd/mm/yyyy)

B-BBEE Status Level based on Black Ownership

100% black owned	Level One (135% B-BBEE procurement recognition)	☒
More than 51% black owned	Level Two (125% B-BBEE procurement recognition)	☐
Less than 51% black owned	Level Four (100% B-BBEE procurement recognition)	☐

Commissioner of Oath signature and date

- The entity is an empowering supplier in terms of the dti Codes of Good Practice.
- I know and understand the contents of this affidavit and I have no objection to take the prescribed oath and consider the oath binding on my conscience and on the owners of the enterprise which I represent in this matter.
- The sworn affidavit will be valid for a period of 12 months from the date signed by commissioner.

Deponent signature and date

Deponent Signature: [Signature]

Date: 16 August 2016

Commissioner of Oaths
Signature & stamp

SOUTH AFRICAN POLICE SERVICE
COMMUNITY SERVICE CENTRE

Commissioner of Oath Certification Stamp



Valid B-BBEE Certificate

COMPANY NAME

dtic logo



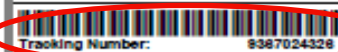
CIPC logo



B-BBEE CERTIFICATE FOR EXEMPTED MICRO ENTERPRISES

Issued by the Companies & Intellectual Property Commission (CIPC) on behalf of the Department of Trade and Industry. Based on the Financial Statements/Management Accounts and other information available on the latest financial year-end, the annual Total Revenue was R10,000,000.00 (Ten Million Rands) or less.

This Certificate serves as an Affidavit in terms of Code Series 000, Section 4.5 of the Amended Codes 2013.



Tracking Number: 9367024326



Enterprise Number: K2017267673

B-BBEE LEVEL 1 CONTRIBUTOR: 135% PROCUREMENT RECOGNITION

B-BBEE INFORMATION

Certificate Number	9367024326
Total Number of Shareholders	ONE (1) SHAREHOLDER(S)
Number of Black Shareholders	ONE (1) BLACK SHAREHOLDER(S)
Number of White Shareholders	ZERO (0) WHITE SHAREHOLDER(S)
Black Ownership Percentage	100% BLACK OWNERSHIP
Black Female Percentage	100% BLACK FEMALE OWNERSHIP
White Ownership Percentage	0% WHITE OWNERSHIP
B-BBEE Status	B-BBEE LEVEL 1 CONTRIBUTOR: 135% PROCUREMENT RECOGNITION
Date of Issue	01-June-2022
Expiry Date	31-May-2023

- Unemployed black people not attending and not required by law to attend an educational institution and not awaiting admission to an educational institution: 0%
- Black people who are youth as defined in the National Youth Commission Act of 1996: 100%
- Black people who are persons with disabilities as defined in the Code of Good Practice on employment of people with disabilities issued under the Employment Equity Act: 0%
- Black people living in rural and under developed areas: 0%
- Black military veterans who qualify to be called a military veteran in terms of the Military Veterans Act 18 of 2011: 0%

ENTERPRISE INFORMATION

Registration number	2017 / 267673 / 07
Enterprise Name	JOEL MARK (PTY) LTD
Registration Date	19-June-2017
Enterprise Type	Private Company
Enterprise Status	In Business

Physical Address
the dti Campus - Block F
77 Mentjies Street
Sunnyside 0001

Postal Address: Companies
P O Box 429
Pretoria
0001

Docex: 256
Web: www.dpc.co.za
Contact Centre: 086 100 2472(CIPC)
Contact Centre (international): +27 12 394 9500



**Example:
VALID CIPC B-BBEE**

Bar code with tracking number

Certificate number

% of BO, BWO & TWO

Date of issue & expiry date

Bar code with enterprise number

CIPC Watermark

B-BBEE Status & Proc Recog Level

Reg. Number & Enterprise Name



Valid B-BBEE Certificate

VA Name

Enterprise Name
(Cross referenced to Tax Clearance
Certificate &
Enterprise Registration No.)

Elements verified

Technical Signatory

S.A.B.E.E.R.A

South African Black Economic Empowerment Agency

COMPANY NAME

CERTIFIED THAT

(REG No: 2003/007768/07**VAT No: 466021785) t/a

AQUA TRANSPORT AND PLANT HIRE (PTY) LTD

13 LEMANS ROAD, PINETOWN

HAS BEEN INDEPENDENTLY RATED IN TERMS OF BROAD-BASED BLACK ECONOMIC
EMPOWERMENT ACT NO.53 of 2003 AND AS PER THE CODES OF GOOD PRACTICE NO: 36928

AND IS DEEMED TO BE A

LEVEL 2 CONTRIBUTOR

GENERIC ENTERPRISE

AND HAS A RECOGNITION LEVEL OF 125%

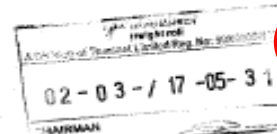
B-BBEE Status, Generic Codes, & Procurement
Recog level

B-BBEE STATUS	POINTS		STATUS
Ownership Equity	20.00	Black Ownership	100%
Management Control	14.27	Black Female Ownership	20%
Skills Development	16.00	ED Beneficiary	No
Supplier & Enterprise Development	42.00	Designated Supplier	No
Socio-Economic Development	05.00	Certificate Number	Gen 001/2017
Priorities Elements achieved	Yes	Date issued	06/02/2017
Level discounted	No	Expiry Date	05/02/2018
Final Level	2		

Certificate Number & Validity Period

TECHNICAL SIGNATORY

SANAS logo & BVA Number





5.1. EVALUATION STEPS CONTINUED

5.1.5. Summary: Applicable Thresholds and Final Evaluated Weightings

Evaluation Criteria	Minimum Threshold
Technical Evaluation	66.67 points

Evaluation Criteria	Final Weighted Scores
Price	80/90
B-BBEE Specific Goals	20/10
Total Score	100



5.1. EVALUATION STEPS CONTINUED

5.1.6. Step Four: Price Negotiations (if applicable)

- Respondents are to note that Transnet may not award a contract if the price offered is not market related. In this regard, Transnet reserves the right to engage in PTN with the view to achieving a market-related price or to cancel the tender. Negotiations will be done in a sequential manner i.e.:
 - first negotiate with the highest ranked bidder or cancel the bid, should such negotiations fail,
 - negotiate with the 2nd and 3rd ranked bidders (if required) in a sequential manner.
- In the event of any Respondent being notified of such short-listed/preferred bidder status, his/her bid, as well as any subsequent negotiated best and final offers (BAFO), will automatically be deemed to remain valid during the negotiation period and until the ultimate award of business.
- Should Transnet conduct post tender negotiations, Respondents will be requested to provide their best and final offers to Transnet based on such negotiations. Where a market related price has been achieved through negotiation, the contract will be awarded to the successful Respondent(s).



5.1. EVALUATION STEPS CONTINUED

5.1.7. Step Five: Objective Criteria (if applicable)

5.1.7.1 Transnet reserves the right to award the business to the highest scoring bidder/s unless objective criteria justify the award to another bidder. The objective criteria Transnet may apply in this bid process include:

- Skills Transfer and Capacity Building for Transnet;
- Impact on Transnet's Return On Investment;
- Rotation of Suppliers to promote opportunities for other suppliers, by overlooking a supplier that has been awarded business repeatedly overtime in order to benefit other suppliers in the market;
- The bidder is undergoing a process of being restricted by Transnet or other state institution that Transnet may be aware of;
- The bidder can, as necessary and in relation to the proposed contract, demonstrate that he or she possesses the professional and technical qualifications, professional and technical competence, financial resources, equipment and other physical facilities, managerial capability, reliability, experience and reputation, expertise and the personnel, to perform the contract.

5.1. EVALUATION STEPS CONTINUED

5.1.8. Step Six: Award of business and conclusion of contract

- Immediately after approval to award the contract has been received, the successful bidder will be informed of the acceptance of his/their Bid by way of a Letter of Award. Thereafter the final contract will be concluded with the successful Respondent.



5.2 RETURNABLE DOCUMENTS

a) Mandatory Returnable Documents

Respondents are required to submit with their bid submissions the following Mandatory Returnable Documents, and also to confirm submission of these documents by so indicating [Yes or No] in the tables below:

MANDATORY RETURNABLE DOCUMENTS	SUBMITTED [Yes/No]
Completion of the electronic pricing and delivery schedule in the Transnet eSupplier portal	



5.2 RETURNABLE DOCUMENTS CONTINUED

b) Returnable Documents Used for Scoring

In addition to the requirements of section (a) above, Respondents are further required to submit with their Proposals the following **Returnable Documents Used for Scoring** and also to confirm submission of these documents by so indicating [Yes or No] in the table below:

<u>RETURNABLE DOCUMENTS USED FOR SCORING</u>	SUBMITTED [Yes or No]
Respondent's valid proof of evidence to claim points for compliance with Specific Goals' requirements as stipulated in Section 9 of this RFP.	
Respondents' submission of documentary evidence in response to Annexure B , desktop technical evaluation criteria.	



5.2 RETURNABLE DOCUMENTS CONTINUED

c) Essential Returnable Documents:

Over and the above the requirements of section (a) and (b) mentioned above, Respondents are further required to submit with their Proposals the following **Essential Returnable Documents** and also to confirm submission of these documents by so indicating [Yes or No] in the table below:

ESSENTIAL RETURNABLE DOCUMENTS, SCHEDULES ANNEXURES	SUBMITTED [Yes or No]
In the case of Joint Ventures, a copy of the Joint Venture Agreement or written confirmation of the intention to enter into a Joint Venture Agreement	
SECTION 1: SBD 1	
SECTION 5: Proposal Form and List of Returnable documents	
SECTION 6: Certificate of Acquaintance with RFP, Terms & Conditions & Applicable Documents	
SECTION 7: RFP Declaration and Breach of Law Form	
Section 10: Protection of Personal Information	
Bidder's Declaration (Form SBD 4)	
Central Supplier Database (CSD) Report	
SARS Tax Compliance Pin	

TENDER SUBMISSION

TRANSNET



6. TENDER SUBMISSION

Proposal submission

Bidders must ensure that bids are uploaded timeously onto the system. As a general rule, if a bid is late, it will not be accepted for consideration.

Bidders are required to ensure that electronic bid submissions are done at least a day before the closing date to prevent issues which they may encounter due to their internet speed, bandwidth or the size of the number of uploads they are submitting. Transnet will not be held liable for any challenges experienced by bidders as a result of the technical challenges. Please do not wait for the last hour to submit. A Bidder can upload 30mb per upload and multiple uploads are permitted.

The Turnaround time for when we have received the reference for calls logged is up to 48 hours. This at times is affected by the number of calls logged.

The Turnaround time to resolve technical issues once the call has been logged by a tender administrator is up to 48 hours. This at times is affected by the number of calls logged.

6. TENDER SUBMISSION CONTINUED

Closing date: 10 September 2026

Time: 16:00 PM

Proposal submission

Transnet has implemented a new electronic tender submission system, the e-Tender Submission Portal, in line with the overall Transnet digitalization strategy where suppliers can view advertised tenders, register their information, log their intent to respond to bids and upload their bid proposals/responses on to the system.

a) The Transnet e-Tender Submission Portal can be accessed as follows:

- Log on to the Transnet eTenders management platform website/ Portal <https://esupplierportal.transnet.net/> Please use Google Chrome to access Transnet link/site);
- Click on “ADVERTISED TENDERS” to view advertised tenders;
- Click on “SIGN IN/REGISTER – for bidder to register their information (must fill in all mandatory information);
- Click on “SIGN IN/REGISTER” - to sign in if already registered;
- Toggle (click to switch) the “Log an Intent” button to submit a bid;
- Submit bid documents by uploading them into the system against each tender selected.
- No late submissions will be accepted. The bidder guide can be found on the Transnet Portal <https://esupplierportal.transnet.net/>
- **Tenderers must ensure the titles of the documents intended for upload does not contain special characters, e.g. #, %, etc. The use of special characters will result in document upload failure.**

8. QUESTIONS AND ANSWERS



TRANSNET



THANK YOU