

## QUOTATION NOTICE & INVITATION



### GOVAN MBEKI LOCAL MUNICIPALITY

**QUOTATION NO.: 8/3/2-03/2022**

**NOTICE NO: 03/2022**

**CLOSING DATE: 25/01/2022 AT 12H00**

### **BASIC COMPUTER TRAINING FOR GMM COUNSILLORS**

In terms of Section 110 of the Municipal Finance Management Act, 2003 (No. 56 of 2003), Quotations are hereby invited for **BASIC COMPUTER TRAINING FOR GMM COUNSILLORS.**

The quotation will be advertised from 14<sup>th</sup> January 2022, documents and specifications will be available on the 14<sup>th</sup> January 2022 @ Cashier's point up on payment of a Non – refundable fee of **R300.00**, or Payable to **Bank Holder: Govan Mbeki Municipality, Standard Bank: 030 192 358, Branch: 05544454, Reference: 8/3/2-03/2022.**

The closing time for receipt of quotations is **12:00hrs** on **25/01/2022.** Telegraphic, telephonic, telex, facsimile, e-mail, unmarked and **late quotations** will under no circumstances be considered and accepted. The quotation box will be emptied just after closing time on the closing date. Hereafter all quotations will be public.

Any technical enquiries relating to the quotation document may be directed to Ms. Dudu Maseko on 017 620 6030/ 017 620 6162

Any SCM enquiries relating to the quotation document may be directed to Mr. Sipho Madondo on 017 620 6193/6025

Fully completed quotation documents, clearly marked "Quote No: 8/3/2-03/2022 **"BASIC COMPUTER TRAINING FOR GMM COUNSILLORS."** with the **"NAME of SUPPLIER"** must be placed in a sealed envelope and placed in the tender box at Secunda Head Office, Horwood Street, CBD Secunda, 2302 by no later than 12h00 on **25/01/2022.** The envelope must be endorsed with number, title and closing date as indicated above.

A preferential point system shall apply whereby a contract will be allocated to a tenderer in accordance with the Preferential Procurement Policy Framework Act, Act No. 5 of 2000 and as defined in the Conditions of Tender in the tender document, read in conjunction with the Supply Chain Management Policy of Govan Mbeki Local Municipality where 80 points will be allocated in respect of price and 20 points in respect of BBBEE.

No awards will be made to a person:

- Who is not registered on the Central Supplier Database
- Who is in the service of the state;
- If that person is not a natural person, of which any director, manager, principal shareholder or stakeholder is a person in the service of the state; and/or
- Who is an advisor or consultant contracted with the municipality or municipal entity.

The municipality reserves the right to withdraw any invitation to quote and/or to re-advertise or to reject any quote or to accept a part of it. The municipality does not bind itself to accepting the lowest quotation or award a contract to the bidder scoring the highest number of points.

NB: Only locally produced or manufactured goods, meeting the stipulated minimum threshold for local production and content, will be considered in line with Regulation 8(2) of the Municipal Supply Chain Management Regulations and National Treasury Circular 69.”

**Prequalifying criteria for Preferential Procurement shall apply. RFQ's will be pre-qualified on (1) criteria for preferential procurement. Only bidders that meet the following pre-qualifying criteria shall be considered:**

- **Accredited BBB-EE Certificate or a valid sworn affidavit will be accepted and further evaluated.**
- **ID No 113836 NQF Level 03**
- **only SETA SETA/SAQA/ EWSETA Accredited Service provider will be accepted**

**The following documents have to be attached (Bidders that fail to submit documents indicated as compulsory will be disqualified)**

- **Original certified copy of valid BBBEE Certificate (Non-compulsory but failure to submit, no points will be awarded for BBB-EE) only SANAS accredited or Affidavits will be accepted.**
- **Copy of company registration certificate (CK) – Compulsory**
- **Copy/ print Tax Compliance status pin issued by SARS – Compulsory**
- **Copy of company director/s municipal account (not older than 3 months) – Compulsory**
- **CSD summary report – Compulsory**
- **Proof of Accreditation - Compulsory**
- **All forms must be filled in full – Compulsory**

Ms. E.K Tshabalala  
ACTING MUNICIPAL MANAGER  
GOVAN MBEKI MUNICIPALITY  
Main Municipal Building  
Horwood Street  
SECUNDA, 2302