



**REQUEST FOR INFORMATION**

Form No: RW SCM 00051 F  
Revision No: 01  
Effective Date: 01 Nov 2023

**REQUEST FOR INFORMATION(RFI) FOR SUPPLY AND DELIVERY OF COD VIALS (BOXES)**

|  |                        |             |  |
|--|------------------------|-------------|--|
| <b>ISSUE DATE:</b>                           | Thursday, 05 June 2025 |             |  |
| <b>NON-COMPULSORY BRIEFING SESSION DATE:</b> | None                   |             |  |
| <b>BRIEFING SESSION VENUE:</b>               | None                   |             |  |
| <b>CLOSING DATE:</b>                         | Friday, 20 June 2025   | AT 16:00 PM |  |

| BIDDER INFORMATION                                  |   |  |  |   |
|---|---|--|--|---|
| <b>BIDDER NAME</b>                                  |   |  |  |   |
| <b>POSTAL ADDRESS</b>                               |   |  |  |   |
| <b>STREET ADDRESS</b>                               |   |  |  |   |
| <b>TELEPHONE NUMBER</b>                             | <b>CODE</b>   |  | <b>NUMBER</b>  |   |
| <b>CELLPHONE NUMBER</b>                             |   |  |  |   |
| <b>E-MAIL ADDRESS 1</b>                             |   |  |  |   |
| <b>E-MAIL ADDRESS 2</b>                             |   |  |  |   |
| <b>VAT REGISTRATION NUMBER</b>                      |   |  |  |   |
| <b>SUPPLIER COMPLIANCE STATUS</b>                   | <b>TAX COMPLIANCE SYSTEM PIN:</b>   |  | <b>CENTRAL SUPPLIER DATABASE No:</b>                 | MAAA.....   |
| <b>B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE</b> | [TICK APPLICABLE BOX]<br><input type="checkbox"/> Yes <input type="checkbox"/> No |  | <b>B-BBEE STATUS SWORN AFFIDAVIT (EMEs and QSEs)</b> | [TICK APPLICABLE BOX]<br><input type="checkbox"/> Yes <input type="checkbox"/> No |

| BIDDING PROCEDURE ENQUIRIES MAY BE DIRECTED TO: |  |                         |  |
|---|--|-------------------------|--|
| <b>BUYER</b>                                    |  | <b>SOURCING MANAGER</b> |  |
| <b>CONTACT PERSON</b>                           | Simangele Maseko   | <b>CONTACT PERSON</b>   | Mpolokeng Mtimkulu   |
| <b>TELEPHONE NUMBER</b>                         | 011 682 7251   | <b>TELEPHONE NUMBER</b> | 011 682 7251   |
| <b>E-MAIL ADDRESS</b>                           | <a href="mailto:smaseko@randwater.co.za">smaseko@randwater.co.za</a> | <b>E-MAIL ADDRESS</b>   | <a href="mailto:mpmtimku@randwater.co.za">mpmtimku@randwater.co.za</a> |

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## 1. DISCLAIMER

This Request for Information (RFI) is issued solely for information and planning purposes and does not constitute a solicitation of bid. While all reasonable care has been taken in preparing this Document, the information has been prepared by Rand Water in good faith, based on information obtained from various sources. However, RAND WATER neither accepts any liability or responsibility for the adequacy, accuracy, or completeness of any of the information or opinions stated herein.

Where expressly stipulated otherwise, no representation or warranty (whether express or implied) is or will be given by the RAND WATER or any of its officers, employees, servants, agents, advisors, or any other person with respect to the information or opinions contained in this Document.

RAND WATER reserves the right to amend, modify or withdraw this Document or any part thereof, or to terminate or amend any of the procedures, processes or requirements detailed in this Document at any time, without prior notice and without liability to compensate or reimburse any Government, Organisation, or person pursuant to such amendment, modification, withdrawal, or termination.

RAND WATER reserves the right to adopt any proposal made by any person responding to this Document at any time and to include such proposal in any documents which may or may not be made available to any other persons responding to this Document, without the obligation or liability to pay any compensation or reimbursement of any nature to any Government, Organisation, or person pursuant to such adoption. The terms and conditions set out in this Document are stipulated for the express benefit of RAND WATER.

This Document is provided solely for the purpose set out herein and is not intended to form any part or basis of any commitment, investment decisions or expectations by the Respondent (responding to this RFI), its shareholders, members, or its lenders outside of this RFI. Each person that accesses this Document must make its own independent assessment of the Project in respect of which it intends submitting a RFI Response, taking such advice (whether

professional or otherwise) as it deems necessary. If a portion of the information to be supplied is considered commercially sensitive by the respondent, RAND WATER will consider entering into an appropriate Non-Disclosure Agreement. Respondents to this RFI must in addition declare whether, if any part of their submission is a registered Intellectual Property (patent, copyright, etc.)

No Respondent, its shareholders, members, contractors, suppliers or lenders shall have any claim against RAND WATER, its officers, employees, servants, agents or Transaction Advisors, under any circumstances whatsoever, arising out of any matter relating to this RFI, any ancillary matter relating thereto or this Document of any nature whatsoever, including where such claim is based on any act or omission by RAND WATER, or any of its officers, employees, servants, agents or Transaction Advisors of any nature whatsoever, or where such claim is based on the content of, or any omission from, this Document of any nature whatsoever.

## 2. BACKGROUND

Supply and delivery of COD vials (boxes) for the purpose of testing their suitability for the analysis of chemical oxygen demand (COD) in various raw water and effluent samples. The vials must comply with the following specifications:

**COD reagent:** acidic ( $\text{H}_2\text{SO}_4$ ) solution of potassium dichromate ( $\text{K}_2\text{Cr}_2\text{O}_7$ ) in the presence of a catalyst (Ag).

**Concentration range:** Low range ( $5\text{-}60\text{ mg L}^{-1}\text{ O}_2$ ) and high range ( $50\text{-}300\text{ mg L}^{-1}$ ).

**Vial dimensions:** 100 mL capacity with 16 mm diameter, 14 mL COD reagent.

**Block digester specification:** 16 mm diameter.

**Instrument:** Compatibility with direct readout using **UV-Vis spectrophotometer**

## 3. OVERVIEW OF THE REQUIREMENTS

Rand Water would like to request potential solution providers to respond to this RFI and take into account the following requirements:

Rand Water is requesting information relating to a minimum of two boxes for different concentration ranges of COD vials for the purpose of testing their suitability on their analytical method. It should be noted that this is an RFI only, for determining market/suppliers and does not constitute a commitment, implied otherwise, that Rand water will procure services of the respondents

#### **4. MINIMUM SUBMISSION REQUIREMENTS**

In addition to the above the expert consultant is required to provide RAND WATER with the following:

N/A

#### **5. COST OF REQUEST FOR INFORMATION**

Respondents are expected to fully acquaint themselves with the conditions, requirements, and specifications of this RFI before submitting responses. Each Respondent assumes all risks for resource commitment and expenses, direct or indirect, of RFI preparation and participation throughout the RFI process. RAND WATER is not responsible, directly, or indirectly, for any costs incurred by service providers.

#### **6. TERMS AND CONDITIONS**

Respondents shall sign a Non-Disclosure Agreement (NDA) with RAND WATER so that they can have access to additional information for this RFI.

RAND WATER reserves the right to.

- ✓ Verify any information contained in a response.
- ✓ Postpone, withdraw, amend, modify, or cancel the RFI process at any time, without prior notice and without liability to compensate or reimburse any person pursuant to such.

### 6.1 ***Submission of RFI Responses***

- To facilitate the preparation of the RFI Response, Respondents may access the following website where the Document can be downloaded:

[Rand Water Online Bids Application](https://bids.randwater.co.za/) or <https://bids.randwater.co.za/>

- The RFI Response, must be submitted to RAND WATER online bid submission by not later than the time and date of 16:00 PM on 20 June 2025.
- RFI Responses reaching RAND WATER later than the cut-off time and date specified above may, in the RAND WATER's sole discretion, be rejected without further consideration.
- RFI Responses may be submitted prior to the cut-off time and date specified above, however only complete RFI Responses will receive attention from the RAND WATER.
- All costs incurred by a Respondent in connection with this Document and the preparation of its RFI Responses shall be borne by the Respondent.
- Responses submitted by companies must be signed by a person or persons duly authorised thereto in a form of a resolution so passed by the appropriate governing structure or letter of Delegation by an authorised Official of such Company.

### 6.2 ***Language of the RFI Response***

- The RFI Response and all documents forming part of it shall be in English.
- Any printed literature submitted with the RFI Response may be in another language so long as it is accompanied by an English translation (made by an accredited translator) of the entire document.

- All correspondence and any other documentation and oral communication exchanged between the Respondent and the organisation shall be in English.

### **6.3 Further Information**

- RAND WATER reserves the right to seek additional information from the Respondent regarding its RFI Response, as it may, in its sole discretion, determine, whether such information has been requested under this Document or otherwise, and may require the Respondent to make oral presentations for clarification purposes or to present supplementary information, in respect of its RFI Response if so, required by the RAND WATER.
- The Respondent may, following the submission of a RFI Response, be requested to engage with RAND WATER. Any meetings are likely to take place at RAND WATER offices, which is at the following address: **522 Impala Road, Glenvista 2058, South Africa.**

### **6.4 Contact with the Supply Chain Office**

- All queries and requests for clarification in respect of this Document must be addressed to the Supply Chain Office of Rand Water. E-mailed or oral requests and queries addressed to persons other than a Supply Chain Official, at the aforementioned address, will not be entertained and will not receive a response. RAND WATER will endeavour, in good faith, to respond to all reasonable written queries and requests for clarification raised by the Respondent Rand Water will provide a final response on clarifications by no later than **ten (10)** calendar days before the closing date.
- The Respondent must give the name and contact details of the person whom it appoints to undertake all contact with the SCM Office in its RFI Response.

- After the submission of its RFI Response, the Respondent may only communicate with RAND WATER through such person and RAND WATER shall be entitled, at its sole discretion, to disregard any communication from the Respondent, that does not come from such contact person, and that does not go directly to the Supply Chain Office.