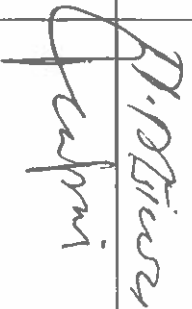

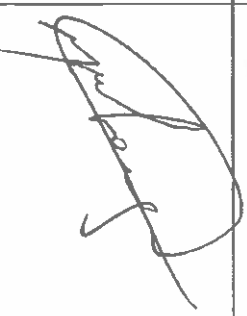



09PART A

INVITATION TO BID

YOU ARE HEREBY INVITED TO BID FOR REQUIREMENTS OF THE (NAME OF DEPARTMENT/ PUBLIC ENTITY)					
BID NUMBER:	SCMU3-22/23-0712-NMA	CLOSING DATE:	09 AUGUST 2023	CLOSING TIME:	11:00
DESCRIPTION	SUPPLY OF SURGICAL CONSUMABLES USED AT THE GENERAL SURGERY AND ENDOSCOPY UNIT FOR THE EASTERN CAPE DEPARTMENT OF HEALTH				
BRIEFING	NOT APPLICABLE				
BID RESPONSE DOCUMENTS MAY BE DEPOSITED IN THE BID BOX SITUATED AT (STREET ADDRESS)					
Nelson Mandela Academic Hospital					
Supply Chain Management Unit LEVEL 2					
Mthatha			OR EMAIL:		
BIDDING PROCEDURE ENQUIRIES MAY BE DIRECTED TO			TECHNICAL ENQUIRIES MAY BE DIRECTED TO:		
CONTACT PERSON	MS N. MFENGUZA		CONTACT PERSON	Ms N. Mfenguza	
TELEPHONE NUMBER	047 502 4518		TELEPHONE NUMBER	047 502 4518	
FACSIMILE NUMBER			FACSIMILE NUMBER		
E-MAIL ADDRESS	procurement.nmah@gmail.com		E-MAIL ADDRESS	procurement.nmah@gmail.com	
SUPPLIER INFORMATION					
NAME OF BIDDER					
POSTAL ADDRESS					
STREET ADDRESS					
TELEPHONE NUMBER	CODE		NUMBER		
CELLPHONE NUMBER					
FACSIMILE NUMBER	CODE		NUMBER		
E-MAIL ADDRESS					
VAT REGISTRATION NUMBER					
SUPPLIER COMPLIANCE STATUS	TAX COMPLIANCE SYSTEM PIN:		OR	CENTRAL SUPPLIER DATABASE No:	MAAA
B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE	TICK APPLICABLE BOX] <input type="checkbox"/> Yes <input type="checkbox"/> No		B-BBEE STATUS LEVEL SWORN AFFIDAVIT		[TICK APPLICABLE BOX] <input type="checkbox"/> Yes <input type="checkbox"/> No
[A B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE/ SWORN AFFIDAVIT (FOR EMES & QSEs) MUST BE SUBMITTED IN ORDER TO QUALIFY FOR PREFERENCE POINTS FOR B-BBEE]					
ARE YOU THE ACCREDITED REPRESENTATIVE IN SOUTH AFRICA FOR THE GOODS /SERVICES /WORKS OFFERED?	<input type="checkbox"/> Yes <input type="checkbox"/> No [IF YES ENCLOSE PROOF]		ARE YOU A FOREIGN BASED SUPPLIER FOR THE GOODS /SERVICES /WORKS OFFERED?		<input type="checkbox"/> Yes <input type="checkbox"/> No [IF YES, ANSWER THE QUESTIONNAIRE BELOW]
QUESTIONNAIRE TO BIDDING FOREIGN SUPPLIERS					
IS THE ENTITY A RESIDENT OF THE REPUBLIC OF SOUTH AFRICA (RSA)?			<input type="checkbox"/> YES <input type="checkbox"/> NO		
DOES THE ENTITY HAVE A BRANCH IN THE RSA?			<input type="checkbox"/> YES <input type="checkbox"/> NO		
DOES THE ENTITY HAVE A PERMANENT ESTABLISHMENT IN THE RSA?			<input type="checkbox"/> YES <input type="checkbox"/> NO		
DOES THE ENTITY HAVE ANY SOURCE OF INCOME IN THE RSA?			<input type="checkbox"/> YES <input type="checkbox"/> NO		
IS THE ENTITY LIABLE IN THE RSA FOR ANY FORM OF TAXATION?			<input type="checkbox"/> YES <input type="checkbox"/> NO		

IF THE ANSWER IS "NO" TO ALL OF THE ABOVE, THEN IT IS NOT A REQUIREMENT TO REGISTER FOR A TAX COMPLIANCE STATUS SYSTEM PIN CODE FROM THE SOUTH AFRICAN REVENUE SERVICE (SARS) AND IF NOT REGISTER AS PER 2.3 BELOW.

	Signature	Date
Drafted by:		28/06/2023
Recommended by: Programme Manager		
Reviewed by:-		28/06/2023
Approved By: Specification Committee Chairperson		28/06/2023
Advert Approved By:-		28/06/2023

PART B TERMS AND CONDITIONS FOR BIDDING

1. BID SUBMISSION:
1.1. BIDS MUST BE DELIVERED BY THE STIPULATED TIME TO THE CORRECT ADDRESS. LATE BIDS WILL NOT BE ACCEPTED FOR CONSIDERATION.
1.2. ALL BIDS MUST BE SUBMITTED ON THE OFFICIAL FORMS PROVIDED-(NOT TO BE RE-TYPED) OR IN THE MANNER PRESCRIBED IN THE BID DOCUMENT.
1.3. THIS BID IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT, 2000 AND THE PREFERENTIAL PROCUREMENT REGULATIONS, 2017, THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER SPECIAL CONDITIONS OF CONTRACT.
1.4. THE SUCCESSFUL BIDDER WILL BE REQUIRED TO FILL IN AND SIGN A WRITTEN CONTRACT FORM (SBD7).
2. TAX COMPLIANCE REQUIREMENTS
2.1 BIDDERS MUST ENSURE COMPLIANCE WITH THEIR TAX OBLIGATIONS.
2.2 BIDDERS ARE REQUIRED TO SUBMIT THEIR UNIQUE PERSONAL IDENTIFICATION NUMBER (PIN) ISSUED BY SARS TO ENABLE THE ORGAN OF STATE TO VERIFY THE TAXPAYER'S PROFILE AND TAX STATUS.
2.3 APPLICATION FOR TAX COMPLIANCE STATUS (TCS) PIN MAY BE MADE VIA E-FILING THROUGH THE SARS WEBSITE WWW.SARS.GOV.ZA.
2.4 BIDDERS MAY ALSO SUBMIT A PRINTED TCS CERTIFICATE TOGETHER WITH THE BID.
2.5 IN BIDS WHERE CONSORTIA / JOINT VENTURES / SUB-CONTRACTORS ARE INVOLVED, EACH PARTY MUST SUBMIT A SEPARATE TCS CERTIFICATE / PIN / CSD NUMBER.
2.6 WHERE NO TCS PIN IS AVAILABLE BUT THE BIDDER IS REGISTERED ON THE CENTRAL SUPPLIER DATABASE (CSD), A CSD NUMBER MUST BE PROVIDED.
2.7 NO BIDS WILL BE CONSIDERED FROM PERSONS IN THE SERVICE OF THE STATE, COMPANIES WITH DIRECTORS WHO ARE PERSONS IN THE SERVICE OF THE STATE, OR CLOSE CORPORATIONS WITH MEMBERS PERSONS IN THE SERVICE OF THE STATE."

NB: FAILURE TO PROVIDE / OR COMPLY WITH ANY OF THE ABOVE PARTICULARS MAY RENDER THE BID INVALID.

SIGNATURE OF BIDDER:

CAPACITY UNDER WHICH THIS BID IS SIGNED:
(Proof of authority must be submitted e.g. company resolution)

DATE:

Table of contents

Invitation to Bid (SBD 1)

Part 1 – Conditions of Bid

Part 2- Specifications

Part 3 – Bid Forms and related documentation

Schedule A – Pricing Schedule (SBD 3.1)

Schedule B – Declaration of Interest (SBD 4)

Schedule E- Preference Points Claim Forms (SBD 6.1)

DEFINITIONS

The rules of interpretation and defined terms contained in the Condition of Bid shall apply to this invitation to bid unless the context requires otherwise.

In addition the following terms used in this invitation to bid shall, unless indicated otherwise, have the meanings assigned to such terms in the table below.

DoH	means the Eastern Cape Department of Health acting for and on behalf of the Eastern Cape Provincial Government;
Invitation to bid	means this invitation to bid comprising <ul style="list-style-type: none"> ○ The cover page and the table of content and definitions ○ Part 1 which details the Conditions of Bid; ○ Part 2 which details the specification; ○ Part 3 which contains all the requisite bid forms and certificates;
Services	means the services defined on the cover page of this invitation to bid and described in detail in the Specifications;
Specifications	means the specifications contained in Part 2 of this invitation to bid;

1. CONTRACTUAL COMMITMENTS

- 1.1. Bidders must have an office in the Eastern Cape or undertake to have an office in the Eastern Cape;
- 1.2. Bidders must give undertaking to offer ongoing support and training on products offered; Bidders to confirmation of availability of the technical person during the operation in complex cases.
- 1.3. Bidders to be available to show their items on display and reference on how they work.

2. Quality:

2.1 To be accredited the service provider(s) shall be expected to provide the department of Health with the following:

- 2.1.1. All items in this bid require a valid copy of: ISO 13485:2003 or ISO 13485:2016 (Quality Management for Medical Devices). If your company uses more than one manufacturer, copies of manufacturing standards for each facility and Country where products are manufactured or from where they are sourced must be included in your bid documents.
- 2.1.2. To provide medical/surgical consumables that are certified and registered with the South African Health Products Regulatory Authority
- 2.1.3. The service provider is expected to provide proof of Quality of the products in the form of reference letters and ISO certification,
- 2.1.4. Failure to meet the above shall invalidate the accreditation.

2.2. Evaluation returnable Requirements:

MANDATORY STATUTORY REQUIREMENTS		
NO	REQUIREMENT	SUBMITTED YES / NO
2.2.1.	Attachment of a Proof of Registration with Central Supplier Database (CSD).	
2.2.2.	Submission of the following Standard Bidding Documents (Fully Completed and signed): SBD 1 - Invitation to Bid, SBD 3.1 or 3.2 Pricing Schedule,	

3. KEY ASPECTS OF THE PROPOSAL

- 3.1. Bidders must initial every page of the proposal.
- 3.2. A Service Level Agreement and contract shall be concluded with the accredited service provider for a period of 36 months, and refreshed on an annual basis;
- 3.3. Bidders must submit their bids on a shelf price listing, negotiations shall be conducted with each individual company to conclude on a delivery pricing. The shelf prices shall remain valid for a period of 12 months and refreshed annually;
- 3.4. It is imperative that bidders submit responsive proposals;

- 3.5. Each service provider must attach all applicable documents in support of its bid in accordance with the requirements set out in this bid as well as any other relevant materials, photographs and/or attachments.
- 3.6. The department is not obliged to accept or consider any request for accreditation in any part in part or any responses or submissions in relation thereto and may reject any bid.
- 3.7. The accredited service provider shall be subjected to the conclusion of a Service Level Agreement (SLA) and all rights and obligations related to the required services shall be observed.
- 3.8. The department reserves the right to award to one or more service providers, wholly or in part.
- 3.9. The method of procurement shall be negotiated and concluded with service providers upon successful award.
- 3.10. Awarding of the bid will be subject to the Service Provider's expressing acceptance of National Treasury General Conditions of Contract (GCC).
- 3.11. The department reserves the right to call bidders for demonstration of items offered.

4. AUTHORISATION DECLARATION

- 4.1 The Purchaser reserves the right to verify any information supplied by the bidder in the authorisation declaration and bid submission. Should the information be found to be false or incorrect, the Purchaser will exercise any of the remedies available to it in the bid documents.
- 4.2 In cases where a bidder is sourcing goods and services from a third party the bidder must ensure that all financial and supply arrangements for goods or services have been mutually agreed upon between the bidder and the third party. No agreement and or obligations between the bidder and the third party shall be binding to the ECDOH.

5. PRICING

- 5.1 Due to the complexity of the service requirements service providers are required to provide a detailed full listing of their products at shelf prices for all categories of medical/surgical consumables.
- 5.2 The department shall engage each service provider for price negotiation where necessary.
- 5.4 The prices must be inclusive of all applicable taxes.
- 5.4 The price schedule must be valid for a period of twelve (12) months and price increase will be negotiated for year 2 and year 3.
- 5.5 The prices and fees quoted by the Bidder shall be firm for a period of twelve (12) months. The bidder shall use the prevailing Rate of Exchange (RoE) based on the South African Reserve Bank at 12:00 on the date of advertisement of this bid.
- 5.6 Rate of Exchange to be used to convert bid price: Rate of exchange to be used in this bid in the conversion of the bid price of the item(s) to South African currency is **US Dollar** as indicated in the table below

Currency	Rates of exchange Date of advertisement of bid
US Dollar	

- 5.7 Prices in the pricing schedule of the Contract shall differentiate between foreign and local pricing and shall indicate/substantiate the base rate of exchange (ROE) used to convert the foreign portion to South African currency. Any increase or reduction in the relevant amount as a result of any fluctuation in the rate of exchange or revaluation of currencies shall, irrespective of whether the price is firm or not, be subject to the following conditions:
- 5.8 Fluctuations between contract pricing schedule rates and quotes: Will be fully exposed to ROE adjustments with the ROE determined at the average buy and sell spot rate on quote date based on the South African Reserve Bank rates at 12:00 on the date of the quote.

Currency	Rates of exchange Average buy and sell spot rate on the quote date
US Dollar	

- 5.9 Fluctuations between quote date and order date: The order amount in South African currency will be placed on the Contractor less, or plus, an amount reflecting any change in the exchange rate exceeding 5% (tolerance rate) compared to the quoted rate, determined at average buy and sell spot rate on quote date based on the South African Reserve Bank rates. In the event where the actual spot rate differs by more than 5% from the quote rate on the date of the order, the contractor may request an updated quote (if more) or the Department may request an updated rate (if less).
- 5.10 Fluctuations between order date and invoice settlement date: Any further fluctuation in the ROE and the cost of taking forward cover, which may occur between the purchaser order and the date of the invoice settlement, shall be absorbed by the Supplier.
- 5.11 Any request for price changes or rate of exchange variation shall be supported by documentary evidence, in the form of proof of the applicable rates on the applicable dates, by providing printouts of the South African Reserve Bank rates
- 5.12 Applications for price adjustments must be submitted in a formal letter listing the items applicable to the adjustment and accompanied by documentary evidence in support of any adjustment claim.

PART 1
Conditions of Bid

1. BACKGROUND AND INTRODUCTORY PROVISIONS

Refer to Part 4 of this invitation to bid for background and introductory information relating to the Services and this invitation to bid.

2. OFFER AND SPECIAL CONDITIONS

- 2.1 Without detracting from the generality of clause below, bidders must submit a completed and signed Invitation to Bid form (SBD 1) with its bid. Bidders must take careful note of the special conditions.
- 2.2 **All bids submitted in reply to this invitation to bid should incorporate all the forms, parts, certificates and other documentation forming part of this invitation to bid, duly completed where required.**
- 2.3 It is a requirement that the bidder must be registered with the with (CSD) Central Supplier Database and provide CSD Supplier number with the bid.
- 2.4 In the event that any form or certificate provided in Part 3 of this invitation to bid does not have adequate space for the bidder to provide the requested details, the bidder should attach an annexure to such form or certificate on which the requested details should be provided and the bidder should refer to such annexure in the form or certificate provided.

3. CLOSING TIME OF BIDS AND PROVISIONS RELATING TO SUBMISSION OF BIDS

- 3.1 The closing time for the receipt of bids in response to this invitation to bid is detailed on the cover page of this invitation to bid.
- 3.2 All bids must be submitted in a sealed envelope bearing the bid number, bid description and closing date.
- 3.4 All bids must be received before the closing time and date stipulated above and must be posted to or deposited in the bid box at the address detailed on the cover page of this invitation to bid.

4. ENQUIRIES

Should any bidder have any enquiries relating to this invitation to bid, such inquiries may only be addressed to the person/s detailed on the cover page to this invitation to bid at the number/s stipulated.

5. COMPULSORY BID BRIEFING/ CLARIFICATION

There will be no bid clarification meeting for this bid

6. PRICING

- 6.1 The bidder must submit details regarding the bid price for the Services on the Pricing Schedule form/s attached as Part 3 – SBD 3.2 which completed form/s must be submitted together with the bid documents.
- 6.2 Pricing must be stipulated INCLUSIVE OF VALUE ADDED TAX.

- 6.3 It is an express requirement of this invitation to bid that the bidders provide some transparency in respect to their pricing approach. In this regard, bidders must indicate the basis on which they have calculated their pricing by completing all aspects of the Pricing Schedule form Part 3 – SBD 3.2

7. DECLARATION OF INTEREST

The bidder should submit a duly signed declaration of interest (SBD 4) together with the bid. The declaration of interest is attached as Part 3 – SBD4

10. PREFERENCE POINTS CLAIM FORMS

Part 3 – SBD 6.1 contains the Preference Points Claim Forms in terms of Preferential Procurement Regulations to be completed and signed by the bidder to the extent applicable and returned with this bid.

11. VALIDITY

Bid documentation submitted by the bidder will be valid and open for acceptance for a period of **120 (ONE HUNDRED AND TWENTY)** calendar days from the closing date and time stipulated on the front cover of this invitation to bid.

12. ACCEPTANCE OF BIDS

The DoH does not bind itself to accept either the lowest or any other bid and reserves the right to accept the bid which it deems to be in the best interest of the DOH even if it implies a waiver by department of certain requirements which the DoH considers to be of minor importance and not complied with by the bidder.

13. NO RIGHTS OR CLAIMS

- 13.1 Receipt of the invitation to bid does not confer any right on any party in respect of the Services or in respect of or against the DoH. The DoH (as the case may be) reserves the right, in its sole discretion, to withdraw by notice to bidders any Services or combination of Services from the bid process, to terminate any party's participation in the bid process or to accept or reject any response to this invitation to bid on notice to the bidders without liability to any party. Accordingly, parties have no rights, expressed or implied, with respect to any of the Services as a result of their participation in the bid process.

- 13.2 Neither the DoH, nor any of their respective directors, officers, employees, agents, representatives or advisors will assume any obligations for any costs or expenses incurred by any party in or associated with any appraisal and/or investigation relating to this invitation to bid or the subsequent submission of a bid in response to this invitation to bid in respect of the Services or any other costs, expenses or liabilities of whatsoever nature and howsoever incurred by bidders in connection with or arising out of the bid process.

14. NON DISCLOSURE, CONFIDENTIALITY AND SECURITY

- 14.1 The invitation to bid and its contents are made available on condition that they are used in connection with the bid process set out in the invitation to bid and for no other purpose. All information pertaining to this invitation to bid and its contents shall be regarded as restricted and divulged on a "need to know" bases with the approval of the DoH.

- 14.2 In the event that the bidder is appointed pursuant to this invitation to bid such bidder may be subject to security clearance prior to commencement of the Services.

15. ACCURACY OF INFORMATION

- 15.1 The information contained in the invitation to bid has been prepared in good faith. Neither the DoH nor any of their respective directors, advisors, officers, employees, agents, representatives make any representation or warranty or give any undertaking express or implied, or accept any responsibility or liability whatsoever, as to the contents, accuracy or completeness of the information contained in the invitation to bid, or any other written or oral information made available in connection with the bid and nothing contained herein is, or shall be relied upon as a promise or representation, whether as to the past or the future.
- 15.2 This invitation to bid may not contain all the information that may be required to evaluate a possible submission of a response to this invitation to bid. The bidder should conduct its own independent analysis of the operations to the extent required to enable it to respond to this bid.

16. COMPETITION

- 16.1 Bidders and their respective officers, employees and agents are prohibited from engaging in any collusive action with respect to the bidding process which serves to limit competition amongst bidders.
- 16.2 In general, the attention of bidders is drawn to Section 4(1)(iii) of the Competition Act 1998 (Act No. 89 of 1998) (the Competition Act) that prohibits collusive bidding.
- 16.3 If bidders have reason to believe that competition issues may arise from any submission of a response to this bid invitation they may make, they are encouraged to discuss their position with the competition authorities before submitting response.
- 16.4 Any correspondence or process of any kind between bidders and the competition authorities must be documented in the responses to this invitation to bid.

17. RESERVATION OF RIGHTS

- 17.1 Without limitation to any other rights of the DoH (whether otherwise reserved in this invitation to bid or under law), the DoH expressly reserves the right to:-
- 17.2 Request clarification on any aspect of a response to this invitation to bid received from the bidder, such requests and the responses to be in writing;
- 17.3 Amend the bidding process, including the timetables, closing date and any other date at its sole discretion;
- 17.4 Reject all responses submitted by bidders and to embark on a new bid process.
- 17.5 Award the bid to one or more than one bidder/s.
- 17.6 This will be a term contract awarded on a rate based.

18. EVALUATION CRITERIA

The bid will be evaluated in terms of the 80/20 points system as stipulated in the Revised Preferential Procurement Regulations, 2022. 80 points will be allocated for price and 20 points for attaining the special goals.

80/20

or

90/10

$$P_s = 80 \left(1 - \frac{P_t - P_{\min}}{P_{\min}} \right) \quad \text{or} \quad P_s = 90 \left(1 - \frac{P_t - P_{\min}}{P_{\min}} \right)$$

Where

P_s = points scored for comparative price of bid or offer under consideration.

P_t = Comparative price of bid or offer under consideration.

P_{\min} = comparative price of lowest acceptable bid or offer.

The following table must be used to calculate the score out of 20 points for Specific Goals

Specific goals allocation	Weighting (of 20 POINTS)	Number of points (80/20 system)	Weighting (of 10 POINTS)	Number of points
Historically Disadvantage Individuals	20%	4	20%	2
Women	20%	4	20%	2
Youth	20%	4	20%	2
Disability	20%	4	20%	2
Military Veterans	10%	2	10%	1
Locality (within the borders of South Africa)	10%	2	10%	1
TOTAL	100%	20	100	10

- A tenderer must submit proof of specific goals to justify points claimed.
- A tenderer failing to submit proof of specific Goals may not be disqualified, but may only score points out of 80 price, and scores 0 points out of 20 for Specific Goals.
- The Specific Goals supporting documents required to verify claimed points may in line with the specific requirements include:
 - CSD report (must be recent within 7 days from closing date);
 - CIPRO Certificate and/or ID copies (must be certified with original stamp within 3 months from closing date of bid/quote);
 - Medical Certificate / Doctor's medical report (Impairment should be substantially limiting long term or of recurring nature)
 - Municipal accounts or proof of address

The points scored for the specific goal shall be added to the points scored for price and the total shall be rounded off to the nearest two decimal places.

Evaluation will be conducted into the following stages:

First Stage: Administrative Compliance

1. All documentation inclusive of supporting documentation requested in terms of the Bid Document requirements must be submitted and signed off where required
2. Bidders must complete and sign SBD1 (Invitation to Bid), SBD3.2 (Pricing Schedule), SBD4 (Declaration of Interest)
3. CSD Central Supplier Database

PART 3 BID STRATEGY

PURPOSE

To request invite suitable and qualifying service providers to enter into a service level agreement with the Eastern Cape Department of Health for the provision of Medical/Surgical consumables for a period of three (3) years.

BACKGROUND

The mandate of the Eastern Cape Department of Health (ECDoH) is to improve the health status of the people of Eastern Cape Province through provision of health care services.

The ECDoH also has institutions that offer a full range of tertiary, secondary in-patient and various specialist out-patient services to the population of the Eastern Cape Province. Medical/Surgical Consumables are life-saving items used to treat various illnesses of patients, some of them being critical to avoid deaths and irreversible damages. In order for the department to meet these objectives, Medical/Surgical Consumables are used in significant volumes throughout different hospitals of the department. Therefore; this call for expression of interests aims to achieve the procurement of Medical/Surgical Consumables in an efficient, cost-effective and impartial manner.

SUPPLY & DELIVERY OF MEDICAL/SURGICAL CONSUMABLES TO THE EASTERN CAPE PROVINCE FOR A PERIOD OF THREE (3) YEARS

The Eastern Cape Department of Health Supply Chain Management Unit (SCMU) hereby invites interested service providers to register and respond to this invitation to bid for the provision of Medical/Surgical to the Eastern Cape Department of Health. The contract period will be for three (3) years

The department is seeking to invite potential service providers that can contribute to meeting the current demand. **The department reserves the right to call for presentations and display of samples on the submitted proposals.**

Terms of Reference may be obtained from the departmental Website www.ecdoh.go.za.

Closing Date: The closing date for this bid will be 09 August 2023. Bid documents must be deposited in the Bid Box at Supply Chain Management Unit, Level 2 Nelson Mandela Academic Hospital, Sissons Street, Fort Gale, Mthatha 5099 before the closing time of 11h00 on the 09th of August 2023.

SCOPE OF WORK

The accredited service providers shall be responsible for the provision of the following services:

- Provision of medical/surgical consumables as and when a need arises;
- Provide support to the medical team
- Avail any related service on call

MANDATORY REQUIREMENTS

NO	ITEM / SERVICE DESCRIPTION	COMPLIANCE	
		YES	NO
1	CE number with the directive certificate of approved accreditation body must be supplied indicating the model specific of equipment offered.		
2	Proof of Registration with South African Health Products Regulatory Authority		
3	Proof of Quality Certification (ISO 9000 or ISO 13485 Certificate from the supplier or manufacturer)		
4	Product list with corresponding shelf prices (the prices to be valid for a period of 12 months)		
5	A signed letter from the registered manufacturer (on the Manufacturer letterhead) supporting and underwriting the vendor as the accredited and certificated vendor/distributor in South Africa for safe distribution, service and maintenance		
6	The supplier must state the life expectancy of the offered products		
7	Provision of a Company profile;		

FAILURE TO SUBMIT ANY OF THE ABOVEMENTIONED DOCUMENTS WILL DISQUALIFY THE BIDDER

PART 4: SPECIFICATIONS

No	ITEM DESCRIPTION	COUNTRY OF MANUFACTURE	UNIT OF ISSUE
1.	Biopsy forceps, Radial Jaw (large capacity) with needle, large, 2.8mm, 240cm long, 2.4mm (jaw)		
2	Cleaning Brushes, 240cm to clean both gastro scope & colonoscopy and many other scopes		
3	Multiband ligators to ligate oesophageal varices: <ul style="list-style-type: none"> • BAND 4 • BAND 6 • BAND 10 		
4	Rotatable snares, 180 -240cm long		
5	Pre-loaded Sphincterotomes, 0.018 -0.035 inch/260cm		
6	Biliary stent set (preloaded), 8cm -15CM 8Fr -- 10Fr		
7	Oesophageal Stents		
	• 18mm x 100mm		
	• 18mm x 120mm		
	• 18mm x 150mm		
	• 24mm x 100mm		

	<ul style="list-style-type: none"> • 24mm x 120mm 			
	<ul style="list-style-type: none"> • 24mmx150mm 			
8	Guide Wires To guide oesophageal dilators 180cm -240cm			
9	Cytology brushes (Biliary): <ul style="list-style-type: none"> • 200cm length • 8Fr • Brush 2,5cm, • Tip 1,5mm 			
10	Biliary Needle Knife, 180cm - 240cm			
11	Balloon Extractor to extract gallstones Fusion, 9mm – 154mm			
12	Multi-layer Compression Dressing (3 layer) to dress ulcers in the lower limb			
13	Colonic Stent 22-25mm (body) 27-30mm (flare diameter) 90mm -120mm (stent length)			
14	Laparoscopic kit, cholecystectomy			
15	Retriever bag 10mm to retrieve specimen			

16	Linear reloads:- <ul style="list-style-type: none"> • 55mm • 75mm • 100mm 			
17	Linear cutter staplers:- <ul style="list-style-type: none"> • 55mm (4.5mm stapler height) • 75mm (3.85mm stapler height) • 100mm (3.85mm stapler height) 			
18	Endo clips, 10mm			
19	Elastic burn wraps:- <ul style="list-style-type: none"> • 15cmx2.7m • 10cmx1.7m 			
20	Low Profile Balloon type gastrostomy feeding tubes			
21	Circular Staplers:- <ul style="list-style-type: none"> • 29mm • 31mm • 80-3.5 blue • 100-3.5 blue 			
22	Endo loop			

OPTIONAL EXTRAS:

N.B.: SUPPLIERS ARE REQUESTED TO QUOTE FOR ALL THE VARIOUS ITEMS AND SIZES RELATED TO THIS BID THAT ARE NOT INCLUDED IN THE ABOVE SPECIFICATIONS ON THE TABLE BELOW. THIS IS TO ALLOW FOR ALL THE ITEMS THAT MIGHT NO BE INCLUDED IN THE SPECIFICATIONS TO FORM PART OF THE CONTRACT. COMPANIES ARE REQUESTED TO DETAILS THEIR SPECIFICATIONS OF THE ITEMS. PLEASE PRINT AND MAKE COPIES OF THIS PAGE TO ADD MORE ITEMS

No.	ITEM/SERVICE	ITEM/SERVICE DESCRIPTION	COUNTRY OF MANUFACTURE

NB:

Companies are required provide samples of the required of the items to assist in evaluation. These to be requested seven days after getting communication from the hospital from shortlisted bidders.

Certified correct by end-user

.....
Signature:

Date:.....

Certified correct by Demand Manager:

Recommended/Not Recommended

.....
Signature

Date:.....

Approved/Not Approved

BSC Chairperson

.....
Signature

Date:.....

3.2 PRICING SCHEDULE – NON-FIRM PRICES (GOODS)

NOTE: PRICES WILL BE NON-FIRM PRICES (INCLUDING PRICES SUBJECT TO RATES OF EXCHANGE VARIATIONS) AS THIS IS A THREE YEAR CONTRACT

IN CASES WHERE DIFFERENT DELIVERY POINTS INFLUENCE THE PRICING, A SEPARATE PRICING SCHEDULE MUST BE SUBMITTED FOR EACH DELIVERY POINT

Name of bidder.....	Bid number: SCMU3-22/23-0712-NMA
Closing Time 11:00	Closing Date: 09 August 2023

OFFER TO BE VALID FOR 120 (ONE HUNDRED AND TWENTY) DAYS FROM THE CLOSING DATE OF BID

Price per item rate based contract. State quantity in your box

NO.	ITEM DESCRIPTION	COUNTRY OF MANUFACTURE	UNIT OF ISSUE	1 ST YR PRICE	2 ND YR PRICE	3 RD YR PRICE
				INCLUSIVE OF VAT	INCLUSIVE OF VAT	INCLUSIVE OF VAT
1.	Biopsy forceps, Radial Jaw (large capacity) with needle, large, 2.8mm, 240cm long, 2,4mm (jaw)					
2.	Cleaning Brushes, 240cm					
3.	Multiband ligators:					
	• BAND 4					
	• BAND 6					

12.	Multi-layer Compression Dressing ULCE-3						
13	Colonic Stent 22-25mm (body) 27-30mm (flare diameter) 90mm -120mm (stent length)						
14	Laparoscopic kit, cholecystectomy						
15	Retriever bag 10mm to retrieve specimen						
16	Linear reloads:- • 55mm • 75mm • 100mm						
17	Linear cutter staplers:- • 55mm (4.5mm stapler height)						

		<ul style="list-style-type: none"> 75mm (3.85mm stapler height) 							
		<ul style="list-style-type: none"> 100mm (3.85mm stapler height) 							
18		Endo clips, 10mm							
19		Elastic burn wraps:-							
		<ul style="list-style-type: none"> 15cm x 2.7m 							
		<ul style="list-style-type: none"> 10cm x 1.7m 							
20		Low Profile Balloon type gastrostomy feeding tubes							
21		Circular Staplers:-							
		<ul style="list-style-type: none"> 29mm 							
		<ul style="list-style-type: none"> 31mm 							

PRICE ADJUSTMENTS

A NON-FIRM PRICES SUBJECT TO ESCALATION

IN CASES OF PERIOD CONTRACTS, NON FIRM PRICES WILL BE ADJUSTED (LOADED) WITH THE ASSESSED CONTRACT PRICE ADJUSTMENTS IMPLICIT IN NON FIRM PRICES WHEN CALCULATING THE COMPARATIVE PRICES

2. IN THIS CATEGORY PRICE ESCALATIONS WILL ONLY BE CONSIDERED IN TERMS OF THE FOLLOWING FORMULA:

$$Pa = (1 - V)Pt \left(D1 \frac{R1t}{R1o} + D2 \frac{R2t}{R2o} + D3 \frac{R3t}{R3o} + D4 \frac{R4t}{R4o} \right) + VPt$$

Where:

- Pa = The new escalated price to be calculated.
- = 85% of the original bid price. **Note that Pt must always be the original bid price and not an escalated price.**
- = Each factor of the bid price eg. labour, transport, clothing, footwear, etc. The total of the various factors D1, D2...etc. must add up to 100%.
- = Index figure obtained from new index (depends on the number of factors used).
- R1o, R2o = Index figure at time of bidding.
- = 15% of the original bid price. This portion of the bid price remains firm i.e. it is not subject to any price escalations.

The following index/indices must be used to calculate your bid price:

Index..... Dated..... Index..... Dated..... Index..... Dated.....
 Index..... Dated..... Index..... Dated..... Index..... Dated.....

FURNISH A BREAKDOWN OF YOUR PRICE IN TERMS OF ABOVE-MENTIONED FORMULA. THE TOTAL OF THE VARIOUS FACTORS MUST ADD UP TO 100%.

FACTOR (D1, D2 etc. eg. Labour, transport etc.)	PERCENTAGE OF BID PRICE

PRICES SUBJECT TO RATE OF EXCHANGE VARIATIONS

Please furnish full particulars of your financial institution, state the currencies used in the conversion of the prices of the items to South African currency, which portion of the price is subject to rate of exchange variations and the amounts remitted abroad.

PARTICULARS OF FINANCIAL INSTITUTION	ITEM NO	PRICE	CURRENCY	RATE	PORTION OF PRICE SUBJECT TO ROE	AMOUNT IN FOREIGN CURRENCY REMITTED ABROAD
				ZAR=		
				ZAR=		
				ZAR=		
				ZAR=		
				ZAR=		
				ZAR=		

Adjustments for rate of exchange variations during the contract period will be calculated by using the average monthly exchange rates as issued by your commercial bank for the periods indicated hereunder: (Proof from bank required)

AVERAGE MONTHLY EXCHANGE RATES FOR THE PERIOD:	DATE DOCUMENTATION MUST BE SUBMITTED TO THIS OFFICE	DATE FROM WHICH NEW CALCULATED PRICES WILL BECOME EFFECTIVE	DATE UNTIL WHICH NEW CALCULATED PRICE WILL BE EFFECTIVE

- Required by: Department of Health
NELSON MANDELA ACADEMIC HOSPITAL

- At: Items to be delivered at:
STORES NELSON MANDELA ACADEMIC HOSPITAL
NO 3 SISSONS STREET
FORTGALE
MTHATHA
5099

- Brand and model...N/A for this service.

- Does the offer comply with the specification(s)? *YES/NO

- If not to specification, indicate deviation(s)

- Required Delivery Period isdays after receipt of Purchase order YES/NO

Delivery basis (Firm) YES/NO

Note: All delivery costs must be included in the bid price, for delivery at the prescribed destination.

** "all applicable taxes" includes value-added tax, pay as you earn, income tax, unemployment insurance fund contributions and skills development levies.

*Delete if not applicable

Signature:

Name:.....

.....
Bidder's Stamp

.....
Capacity / Position

BIDDER'S DISCLOSURE

1. PURPOSE OF THE FORM

Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa and further expressed in various pieces of legislation, it is required for the bidder to make this declaration in respect of the details required hereunder.

Where a person/s are listed in the Register for Tender Defaulters and / or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.

2. Bidder's declaration

2.1 Is the bidder, or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest¹ in the enterprise, employed by the state?

YES/NO

2.1.1 If so, furnish particulars of the names, individual identity numbers, and, if applicable, state employee numbers of sole proprietor/ directors / trustees / shareholders / members/ partners or any person having a controlling interest in the enterprise, in table below.

Full Name	Identity Number	Name of State institution

2.2 Do you, or any person connected with the bidder, have a relationship with any person who is employed by the procuring institution?

YES/NO

¹ the power, by one person or a group of persons holding the majority of the equity of an enterprise, alternatively, the person/s having the deciding vote or power to influence or to direct the course and decisions of the enterprise.

with any person who is employed by the procuring institution?

YES/NO

2.2.1 If so, furnish particulars:

.....
.....

2.3 Does the bidder or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise whether or not they are bidding for this contract?
YES/NO

2.3.1 If so, furnish particulars:

.....
.....

3 DECLARATION

I, the undersigned, (name)..... in submitting the accompanying bid, do hereby make the following statements that I certify to be true and complete in every respect:

- 3.1 I have read and I understand the contents of this disclosure;
- 3.2 I understand that the accompanying bid will be disqualified if this disclosure is found not to be true and complete in every respect;
- 3.3 The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium² will not be construed as collusive bidding.
- 3.4 In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not to submit the bid, bidding with the intention not to win the bid and conditions or delivery particulars of the products or services to which this bid invitation relates.
- 3.4 The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.

² Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

- 3.5 There have been no consultations, communications, agreements or arrangements made by the bidder with any official of the procuring institution in relation to this procurement process prior to and during the bidding process except to provide clarification on the bid submitted where so required by the institution; and the bidder was not involved in the drafting of the specifications or terms of reference for this bid.
- 3.6 I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

I CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 1, 2 and 3 ABOVE IS CORRECT

1 Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN TERMS OF PARAGRAPH 6 OF PFMA SCM INSTRUCTION 03 OF 2021/22 ON PREVENTING AND COMBATING ABUSE IN THE SUPPLY CHAIN MANAGEMENT SYSTEM SHOULD THIS DECLARATION PROVE TO BE FALSE.

..... Signature Date
..... Position Name of bidder

PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2022

This preference form must form part of all tenders invited. It contains general information and serves as a claim form for preference points for specific goals.

NB: BEFORE COMPLETING THIS FORM, TENDERERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF THE TENDER AND PREFERENTIAL PROCUREMENT REGULATIONS, 2022

1. GENERAL CONDITIONS

1.1 The following preference point systems are applicable to invitations to tender:

- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
- the 90/10 system for requirements with a Rand value above R50 000 000 (all applicable taxes included).

1.2 To be completed by the organ of state

(delete whichever is not applicable for this tender).

- a) The applicable preference point system for this tender is the 80/20 preference point system.
- b) The lowest acceptable tender will be used to determine the accurate system once tenders are received.

1.3 Points for this tender (even in the case of a tender for income-generating contracts) shall be awarded for:

- (a) Price; and
- (b) Specific Goals.

1.4 To be completed by the organ of state:

The maximum points for this tender are allocated as follows:

	POINTS	POINTS
PRICE	80	90
SPECIFIC GOALS	20	10
Total points for Price and SPECIFIC GOALS	100	100

1.5 Failure on the part of a tenderer to submit proof or documentation required in terms of this tender to claim points for specific goals with the tender, will be interpreted to mean that preference points for specific goals are not claimed.

1.6 The organ of state reserves the right to require of a tenderer, either before a tender is adjudicated or

at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the organ of state.

2. DEFINITIONS

- (a) **“tender”** means a written offer in the form determined by an organ of state in response to an invitation to provide goods or services through price quotations, competitive tendering process or any other method envisaged in legislation;
- (b) **“price”** means an amount of money tendered for goods or services, and includes all applicable taxes less all unconditional discounts;
- (c) **“rand value”** means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;
- (d) **“tender for income-generating contracts”** means a written offer in the form determined by an organ of state in response to an invitation for the origination of income-generating contracts through any method envisaged in legislation that will result in a legal agreement between the organ of state and a third party that produces revenue for the organ of state, and includes, but is not limited to, leasing and disposal of assets and concession contracts, excluding direct sales and disposal of assets through public auctions; and
- (e) **“the Act”** means the Preferential Procurement Policy Framework Act, 2000 (Act No. 5 of 2000).

3. FORMULAE FOR PROCUREMENT OF GOODS AND SERVICES

3.1. POINTS AWARDED FOR PRICE

3.1.1 THE 80/20 OR 90/10 PREFERENCE POINT SYSTEMS

A maximum of 80 or 90 points is allocated for price on the following basis:

$$\begin{array}{ccc} \mathbf{80/20} & \mathbf{or} & \mathbf{90/10} \\ P_s = 80 \left(1 - \frac{P_t - P_{\min}}{P_{\min}} \right) & \text{or} & P_s = 90 \left(1 - \frac{P_t - P_{\min}}{P_{\min}} \right) \end{array}$$

Where

P_s = Points scored for price of tender under consideration
 P_t = Price of tender under consideration
 P_{\min} = Price of lowest acceptable tender

3.2. FORMULAE FOR DISPOSAL OR LEASING OF STATE ASSETS AND INCOME GENERATING PROCUREMENT

3.2.1. POINTS AWARDED FOR PRICE

A maximum of 80 or 90 points is allocated for price on the following basis:

$$\begin{array}{ccc} \mathbf{80/20} & \mathbf{or} & \mathbf{90/10} \\ P_s = 80 \left(1 - \frac{P_t - P_{\min}}{P_{\min}} \right) & \text{or} & P_s = 90 \left(1 - \frac{P_t - P_{\min}}{P_{\min}} \right) \end{array}$$

Where

Ps = Points scored for price of tender under consideration

Pt = Price of tender under consideration

Pmax = Price of highest acceptable tender

4. POINTS AWARDED FOR SPECIFIC GOALS

4.1. In terms of Regulation 4(2); 5(2); 6(2) and 7(2) of the Preferential Procurement Regulations, preference points must be awarded for specific goals stated in the tender. For the purposes of this tender the tenderer will be allocated points based on the goals stated in table 1 below as may be supported by proof/ documentation stated in the conditions of this tender:

4.2. In cases where organs of state intend to use Regulation 3(2) of the Regulations, which states that, if it is unclear whether the 80/20 or 90/10 preference point system applies, an organ of state must, in the tender documents, stipulate in the case of—

(a) an invitation for tender for income-generating contracts, that the 80/20 or 90/10 preference point system will apply and that the highest acceptable tender will be used to determine the applicable preference point system; or

(b) any other invitation for tender, that either the 80/20 or 90/10 preference point system will apply and that the lowest acceptable tender will be used to determine the applicable preference point system,

then the organ of state must indicate the points allocated for specific goals for both the 80/20 and 90/10 preference point system.

Table 1: Specific goals for the tender and points claimed are indicated per the table below.

(Note to organs of state: Where either the 80/20 or 90/10 preference point system is applicable, corresponding points must also be indicated as such.

Note to tenderers: The tenderer must indicate how they claim points for each preference point system.)

The specific goals allocated points in terms of this tender	Number of points allocated (80/20 system) (To be completed by the organ of state)	Number of points claimed (80/20 system) (To be completed by the tenderer)	Number of points allocated (90/10 system) (To be completed by the organ of state)	Number of points claimed (90/10 system) (To be completed by the tenderer)
Historically Disadvantage Individuals	4		2	
Women	4		2	
Youth	4		2	
Disability	4		2	

Military Veterans	2		1	
Locality (within the borders of South Africa)	2		1	
Total	20		10	

DECLARATION WITH REGARD TO COMPANY/FIRM

4.3. Name of company/firm.....

4.4. Company registration number:

4.5. TYPE OF COMPANY/ FIRM

Partnership/Joint Venture / Consortium

One-person business/sole propriety

Close corporation

Public Company

Personal Liability Company

(Pty) Limited

Non-Profit Company

State Owned Company

[TICK APPLICABLE BOX]

4.6. I, the undersigned, who is duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the specific goals as advised in the tender, qualifies the company/ firm for the preference(s) shown and I acknowledge that:

- i) The information furnished is true and correct;
- ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;
- iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 4.2, the contractor may be required to furnish documentary proof to the satisfaction of the organ of state that the claims are correct;
- iv) If the specific goals have been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the organ of state may, in addition to any other remedy it may have –
 - (a) disqualify the person from the tendering process;
 - (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
 - (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
 - (d) recommend that the tenderer or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and
 - (e) forward the matter for criminal prosecution, if deemed necessary.

WITNESSES

1.

2.

.....

SIGNATURE(S) OF BIDDERS(S)

DATE:

ADDRESS

.....