


ANNEXURE B : Technical Submission/Questionnaire

PROVISION OF CRANE HIRE IN THE PORT OF RICHARDS BAY



Pre-qualification Requirement

1. Copy of Public Liability Insurance certificate with a min. R1,000,000.00 to R2,000,000.00 / Signed Confirmation letter for Public Liability Insurance with a min. R1,000,000.00 to R2,000,000.00 not older than 1 month

No.	Description of Assessment Criteria	Score	Maximum Score	Sub-Criteria	Scoring Principal	Sub -Weight
1	Proximity to the Port(km) - Bidders must provide proof of business location (utility bill or letter from the ward council)	15%	15%	Proof of business location	Residing under King Cetshwayo District Municipality Residing under City of Umhlatuze Municipality Residing outside King Cetshwayo District Municipality	10% 15% 0%
2	Plant registration documents (as per plant list tendering for). Copy of SLA document to be submitted if the plant is to be sub-contracted.	20%	5% 5% 10%	List of plant / equipment as per scope (with registration numbers) with a minimum of 6 types of cranes submitted Maintenance/service plan as per all plant list tendering for Copies of plant registration certificates as per all plant list tendering for and copy of SLA (if the plant is to be sub-contracted)	List of plant /equipment (with registration numbers) with 7 or above types of plants submitted List of plant /equipment (with registration numbers) with 6 types of plants submitted List of plant less than minimum of 6 (with registration numbers) not submitted or List of plant /equipment (with no registration numbers) submitted or List of plant/equipment has not been submitted Maintenance/service plan submitted No Maintenance/service plan submitted Copies of plant registration certificates and SLA submitted Copies of plant registration certificates and SLA not submitted	5% 4% 0% 5% 0% 10% 0%
3	Operator's related Documents (as per plant list tendering for)	20%	10% 10%	Copies of Operator's certificate to operate the crane CV's of Crane Operator with the minimum of 3 years experience	Copies of Operator's certificate submitted Copies of Operator's certificate not submitted CV's of Crane Operator with 3 years and above experience submitted CV's of Crane Operator with a minimum of 3 years experience submitted No CV's submitted, or other qualification CV's submitted or CV's with less than 3 years experience submitted	10% 0% 10% 5% 0%
4	Rigging/Riggers related documents	25%	10% 10% 5%	Copy of Riggers rigging certificate (Level 1 or above) CV's of Riggers with the minimum of 3 years experience as the Rigger Copy of load test Certification of rigging equipment	Copy of Riggers rigging certificate (Level 1 or above) submitted Copy of Riggers rigging certificate not submitted CV's of riggers with 3 years and above experience submitted CV's of riggers with a minimum of 3 years experience submitted No CV's submitted, or other qualification CV's submitted or CV's with less than 3 years experience submitted Copy of load test certification of rigging equipment submitted Copy of certification of rigging equipment not submitted or certificate expired	10% 0% 10% 5% 0% 5% 0%
5	Work Experience	20%	20%	The respondent is required to submit two (2) reference letters that must comply with the following: • Two (2) signed reference letters for the completed work of similar scope • The completion letter must be on a letterhead of a company giving reference. • The reference letters must be from different companies.	Two signed completion letters from different companies were submitted with traceable references. One signed completion letter or two completion letter from one company with traceable reference Completion letter not referenced, not matching TNPA scope or not signed or not submitted	20% 10% 0%
		100%				
	Minimum score requirement to be as Technically Acceptable (≥ 70)					