

TECHNICAL EVALUATION CRITERIA FOR VEHICLE RENTAL CONTRACT				
Abbreviations * ERI - Eskom Rotek Industries * S/C - Single Cab * D/C - Double Cab * COF - Certificate of Fitness * AARTO - Administrative Adjudication of Road Traffic Offences				
DESCRIPTION	Weight	Sub-Weight	EVIDENCE	SCORE
Compliance to the Eskom vehicle Specifications(32-345)	5	5	Aknowledgement and signing of Eskom Vehicle Specification (32-345)	
Fleet size commitment	27		Proof of a minimum 20 Fleet size, consistent with the below listed categories or Proof of signed contractual arrangement to access required fleet. Provide evidence of Fleet size per category below: category without commitment = 0	
		3	Sedans/Hatchbacks	
		3	Light Delivery Vehicles D/C or S/C 4X2	
		3	Light Delivery Vehicles D/C or S/C 4X4	
		3	8-Seater	
		3	10-Seater	
		3	14-Seater	
		3	23-Seater	
		3	Heavy Duty Trailers	
		3	1 000l Bowsers	
De-fleeting procedure	5	5	Provide a de-fleeting procedure on your organisation's letter head	
National footprint capability	6		Proof of company's national footprint - vehicle rental offices:	
		2	a) Presence in 1 - 4 provinces	
		4	b) Presence in 5 - 7 provinces	
	6	c) Presence in All provinces		
Licensing and COF - Ability to deliver license discs to various sites before expiry date and to have COF's done nearest to the ERI site.	8		Provide the following proof:	
		2	a) Copy of your Licensing and License renewal Procedure	
		2	b) Proof of courier service for licenses delivery to ERI sites across South Africa	
		2	c) A method statement for Licenses delivery procedure for remote sites outside the Gauteng	
	2	d) A method statement for COF procedure for remote sites outside the Gauteng		
Road Side Assistance Plans - Ability to provide road side support to rented fleet across the country	6		Proof of signed contractual arrangement for Road Side Assistance as follows:	
		2	a) Presence in 1 - 4 provinces	
		4	b) Presence in 5 - 7 provinces	
	6	c) Presence in All provinces		
Management of Vehicle Damages and Loss claims	9		Provide the following proof:	
		5	a) Provide a Damage Loss procedure on your organisation's letter head. Detail what your organisation defines as damages and abnormal wear and tear	
		2	b) Provide a typical sample of a claim pack for damages on your organisation's letter head	
	2	c) Provide example of your organisation's Monthly management reports		
Monthly reports on vehicle usage, trends and costs	15		Provide proof of the following reports on your organisation's letter head:	
		3	a) All Vehicles on hire report	
		3	b) Vehicle replacement schedule report (High Km)	
		3	c) Damage and Accident report	
		3	d) Due services report	
	3	e) Vehicle License renewal		
Monthly invoices and statements	10		Provide the following proof:	
		2	a) Example of monthly statements	
		2	b) Example of monthly invoices per line item	
		2	c) Copy of Invoice to show samples for, Rental, km's; Days; Fuel; Toll and E-tolls	
	4	d) Statement in excel format indicating all invoice details		
Vehicle Maintenance	5	5	Provide a vehicle maintenance procedure on your organisation's letter head. Detail value-add items and proposals cost saving	
AARTO management Plan - Ability to effectively manage AARTO matters	4	4	Provide a Damage Loss procedure on your organisation's letter head	
TOTAL	100			

Compiled by: 

Bonisani Nzama
 Logistics Services - Fleet Management Department – HOD (Acting)

Date: 2021.07.08