



**SPECIFICATION**

**FOR**

**SUPPLY, DESIGN, DELIVER AND INSTALL ALLUMINIUM PANEL SIGNAGE**

**AT**

**VREDENBURG CAMPUS (STELLENBOSCH)**

*Private Bag X5017,*

*Stellenbosch, 7599*

*Cape town*

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# Supply, design, Install Aluminum panel signs at **ARC-PHP Vredenburg Campus (Stellenbosch)**

## 1. BACKGROUND

The Agricultural Research Council (ARC) is a Research Science and Technology institution of excellence in South Africa. The ARC has a mandate for innovative and creative agricultural research, technology development and transfer aimed at the advancement of South African agriculture. Its operations are overseen by the ARC Council which is appointed by and accountable to the Minister for Agriculture.

The Agricultural Research Council (ARC) hereby invites suitably qualified and experienced service providers to submit bids for designing, supplying, installing Alluminium panel sign boards

## 2. PURPOSE

The purpose of this Request for Quotation (RFQ) is to solicit quotations from qualified suppliers who deal with signage and graphics. The quotations should be the same as the bill of quantities, no additional items should be added to the quotes.

## 3. SCOPE OF WORK/ DELIVERABLES

The service provider is expected to adequately address all items referenced in the Scope of Work and table below

Once receiving the order, the service provider is required to set up an appointment with the client to advice and finalise the designs **CONSULTATION is mandatory**

The service provider needs to send the deigns by email for approval before doing any final printing

### Customization

- Sizes
- Thickness 0.9mm - 3mm
- Shapes: Rectangular
- Background must be white
- Finishes: Matte

### Poles

- Must be 1m deep concrete must be used and 2-3 metres above ground with deliberation
- Galvanised steel poles

Size (mm)	Quantity	Board design Text
2100*1200	3	<ul style="list-style-type: none"> <li>• ARC Logo must be visible</li> <li>• ARC-PHP Vredenburg Research farm</li> <li>• ARC Website: <a href="http://www.arc.agric.za">www.arc.agric.za</a></li> <li>• Tel: 021 887 5090</li> <li>• Direction (Arrow)</li> </ul>
1300*500	1	<ul style="list-style-type: none"> <li>• Plant Health and Protection – Vredenburg Campus</li> </ul>
500*250	2	<ul style="list-style-type: none"> <li>• Deliveries</li> <li>• Reception</li> </ul>
600*300	3	<ul style="list-style-type: none"> <li>• Soil Borne Plant Disease Unit</li> <li>• Bees unit</li> <li>• Biological Control of Weeds Pathogen Unit</li> </ul>

**Key Specifications include:**

**Weather proofing**

The sign(s) must be resistant to rain, sun, wind and temperature changes to ensure longevity

**Durability**

Aluminium to avoid wear and tear from the outdoor environment against elements like sun and rain

**Readability**

The sign size, font and colours should be optimized for easy reading by passengers by from a distance

**Brand Consistency**

Adherence to ARC brand guidelines, logo, design and colours

#### 4. BILLS OF QUANTITIES

Item Description	Unit	Quantity	Rate	Total
Design, Supply, Install, deliver aluminium panel signage 2100*1200mm	sum	3		
Supply, Install and deliver galvanised steel poles	sum	7		
Supply, Install and deliver a yield sign	sum	1		
Design, Supply, Install, deliver aluminium panel signs 500*250mm	sum	2		
Design, Supply, Install, deliver aluminium panel signs 600*300mm wall mounted	sum	3		
Delivery and labour cost	sum	1		
			<b>Sub-total</b>	
			<b>VAT @ 15%</b>	
			<b>Total</b>	

#### 5. GUARANTEES

- ARC requires guarantees on all hardware provided by the supplier The supplier shall observe all relevant ISO and SABS standards or any applicable related regulations or standards.
- Ensure all equipment and services comply with relevant industry standards and regulations.

#### 6. GENERAL

- Please report to the reception for access before you can commence any work on the campus.
- All material used must be SABS approved
- ARC will supply no tools or workmanship
- Any damages caused to the building during these repairs/installations must be repaired.
- The site must be left clean and tidy after completion of the project.
- All workers must adhere to the **Occupational Health and Safety Act (Act 85 of 1993)**
- All work must be done during office hours from 08h00 – 15h30 (unless by pre arrangement with the facility manager at telephone number 021 887 5090 during office hours.)