

16 October 2026

ADDENDUM NO 2

APPOINTMENT OF A SERVICE PROVIDER FOR THE PROVISION OF WELLNESS (EAP) SERVICES FOR A PERIOD OF 36 MONTHS; REF NO: 025/2026/HR&OD/WELLNESS/RFB

Herewith please find addendum No. 2 which forms an integral part of the above-mentioned RFB.

PLEASE ACKNOWLEDGE RECEIPT OF THIS ADDENDUM AS FOLLOWS:

1. Complete the section below and **without delay** email a copy of this page to TCTA, email address tenders02@tcta.co.za; for the attention of The Receiving Officer to confirm that you have received this addendum.

Regards

Signed by: TINA YVONNE MKHULISE MK
Signed at: 2026-10-16 15:55:31 +02:00
Reason: Witnessing TINA YVONNE MKHL



Tina Mkhulise

SCM Acquisition Manager: Corporate

I/We herewith acknowledge receipt of ADDENDUM NO 2 for
RFB NO. **025/2026/HR&OD/WELLNESS/RFB**

SIGNATURE: DATE:

ON BEHALF OF:

ADDENDUM NO 2

1. EXTENSION OF CLOSING DATE

Due to the 4th of November 2026 being a public holiday, the closing date for the above RFB is moved from 04 November 2026 @ 10h00 to 05 November 2026 @ 10h00.

2. ANNEXURE C: PRICING SCHEDULE

The quantity for the annual report was stated as 190 and **is hereby corrected to 1**. The pricing template is amended accordingly, and bidders must ensure that they complete the amended pricing template. Labelled: **ANNEXURE C: WELLNESS AMENDED PRICING TEMPLATE AS AT 16 OCTOBER 2026**. Failure to submit the pricing on the amended pricing template will lead to your pricing not being considered.

3. NUMBER OF EMPLOYEES

The number of eligible employees is approximately 230 as per section 3.2 of the RFB. Dependents will be communicated as and when required to the appointed service provider. Building site contractors are not included in the scope of work. Approximately 84% of employees are situated in Gauteng. The remaining employees are represented at 1–5% in each province. Fewer than 10 employees are situated in Lesotho; they will be accommodated with online counselling.

4. HISTORICAL UTILISATION INFORMATION AVAILABLE

Historic utilisation averages 6 counselling sessions per month inclusive of referrals, critical incidents and on-site services. Bidders must ensure that they complete the amended pricing template.

This estimate is based on the 70 projected counselling sessions per annum divided by 12 months.

As per section 4.4.1.2. "If in-person counselling is not possible, online sessions must be provided."

5. PRIVATE FACILITIES FOR ON-SITE CONSULTATIONS AND TRAINING,

TCTA will provide their offices or alternative venues for on-site consultations and training.

6. REQUEST FOR ACCESS FORM AND RECEIVING FORM

Annexure I is the request for access and Annexure J is the bid receiving form.