

HOAC-HO-39233

Tender SHE Assessment Criteria

SHE Assessment Criteria of Tenderer SHE Management System	Provided	Not Provided	Comment
Company Name: Transnet Freight Rail			
Tender Description: For the Appointment of A Competent Service Provider To Conduct Countrywide Site Assessments In Twenty-Five (25) Transnet Freight Rail Operational Areas Affected By Historical Spillages Of Asbestos And Develop Remediation Plans Within A Period Of Eighteen (18) Months.			
Tender Number: HOAC-HO-39233			
Date:			
1. Provide SHE Policy			
<i>The Policy provided by the Tenderer is:</i> <ul style="list-style-type: none"> - Outlines clear statement of objectives - Shows commitment to improve performance - Relevant to company operations 			
2. Provide SHE Organogram			
<i>The company Organogram includes as a minimum:</i> <ul style="list-style-type: none"> - Legal appointees required for this project i.e Management appointments, SHE Reps, First Aiders, Risk Assessor, Safety Officer etc. 			
3. Provide Letter of good standing			
<i>Tenderer provides evidence of:</i> <ul style="list-style-type: none"> - Up to date Letter of good standing with the Compensation Commissioner, FEMA or Rand Mutual 			
4. Provide breakdown of SHE Cost			
<i>The tenderer is able to demonstrate that he has made provision for the cost of health and safety for the project:</i> <ul style="list-style-type: none"> - Proof or declaration that cost of health and safety included in tender price - Cost breakdown submitted 			
5. Competence and Training			
<i>The tenderer is able to demonstrate that the project team has required training:</i> <ul style="list-style-type: none"> - Proof of competences and training records completed 			
6. Provide Health and Safety Plan (SHE Plan) does it contain the following:			
<ul style="list-style-type: none"> - SHE Responsibilities <i>SHE responsibilities in the company documented and comprise:</i> <ul style="list-style-type: none"> - SHE responsibility defined - Defined for different levels in organisation 			

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<ul style="list-style-type: none"> - Risk Assessments <p><i>Tenderer has mechanisms in place for the identification of hazards, assessment of risks and the implementation of control measures associated with work. This includes:</i></p> <ul style="list-style-type: none"> - Documented risk assessments for relevant work or risk and hazard identification - Competent persons responsible for undertaking risk assessments 			
<ul style="list-style-type: none"> - Safe Work Procedures <p><i>The tenderer is able to demonstrate safe work procedures which:</i></p> <ul style="list-style-type: none"> - Developed from risk assessment process - Employees trained on Safe Work Procedures 			
<ul style="list-style-type: none"> - SHE Training <p><i>Tenderer able to demonstrate:</i></p> <ul style="list-style-type: none"> - Training matrix or records based on training needs analysis/risks/hazards identified - Induction training 			
<ul style="list-style-type: none"> - Regular Audits/Inspections <p><i>Tenderer able to demonstrate:</i></p> <ul style="list-style-type: none"> - Workplace audits/inspection schedules, minimum monthly - Types of audits/inspections undertaken 			
<ul style="list-style-type: none"> - Health and Safety Communication <p><i>Tenderer able to demonstrate:</i></p> <ul style="list-style-type: none"> - Tool box/Daily safety talks meetings conducted to discuss hazards on site, incident recall, safety performance or other communication methods etc 			
<ul style="list-style-type: none"> - SHE Representative <p><i>Tenderer able to demonstrate:</i></p> <ul style="list-style-type: none"> - Health and safety representatives to be appointed (NB 20 employees or more) - Health and safety representatives appointed in writing 			
<ul style="list-style-type: none"> - SHE Incident Reporting <p><i>Tenderer able to demonstrate:</i></p> <ul style="list-style-type: none"> - Incidents will be recorded and reported. 			
<ul style="list-style-type: none"> - SHE Incident Investigation <p><i>Tenderer able to demonstrate:</i></p> <ul style="list-style-type: none"> - All Incidents will be investigated 			
<ul style="list-style-type: none"> - Personal Protective Equipment (PPE) <p><i>Tenderer able to demonstrate:</i></p> <ul style="list-style-type: none"> - PPE needs analysis done or is it issued based on risk - Employees trained on use of PPE 			

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<ul style="list-style-type: none"> - Emergency Planning <i>Tenderer able to demonstrate:</i> <ul style="list-style-type: none"> - Emergency plan or procedure will be available - Employees trained on procedure 			
<ul style="list-style-type: none"> - Substance abuse policy/testing/procedure <i>Tenderer able to demonstrate:</i> <ul style="list-style-type: none"> - Substance abuse policy or testing procedure available - Process to deal with positive results 			
<ul style="list-style-type: none"> - Provision of first aid <i>Tenderer able to demonstrate:</i> <ul style="list-style-type: none"> - Competent first aiders - Provision of first aid equipment 			
<ul style="list-style-type: none"> - Provision of medical surveillance <i>Tenderer able to demonstrate:</i> <ul style="list-style-type: none"> - All employees with undergo medical surveillance - Conducted by Occupational Health Practitioner 			
<ul style="list-style-type: none"> - Selection, procurement and management of subcontractors <i>Tenderer able to demonstrate:</i> <ul style="list-style-type: none"> - Assess contractors whether they have resources to perform work safely - Appoint subcontractors who demonstrate that they will do the work safely 			
- Remarks			

Comments /Assessment report

No score will be allocated on the assessment criteria however the successful bidder must provide for elements on the assessment criteria and will inform the Tenderer's report as per submission. Successful Bidder must submit a safety file for approval and employees subjected to an annual induction training prior to commencement of work