



state security

State Security Agency
REPUBLIC OF SOUTH AFRICA

SBD 1

PART A
INVITATION TO BID

YOU ARE HEREBY INVITED TO BID FOR REQUIREMENTS OF THE (NAME OF DEPARTMENT/ PUBLIC ENTITY)					
BID NUMBER:	SSA/40/2022-23	CLOSING DATE:	15 FEBRUARY 2023	CLOSING TIME:	11:00
DESCRIPTION	REQUEST FOR EXPRESSION OF INTERESTS AND REQUEST FOR INFORMATION TO POTENTIAL SERVICE PROVIDERS TO DESIGN, SUPPLY, INSTALL, COMMISSION AND MAINTAIN THE <u>FIRE DETECTION, ALERT AND MANAGEMENT SYSTEM</u> (GAS DETECTION AND SUPPRESSION SYSTEM) AND MAINTENANCE OF FIRE FIGHTING EQUIPMENT				
BID RESPONSE DOCUMENTS MAY BE DEPOSITED IN THE BID BOX SITUATED AT (STREET ADDRESS)					
SSA Headquarters Reception					
Musanda Complex					
R50 Delmas Road					
Rietvlei, PRETORIA					
Joe Nhlanhla Street 377-JR, Rietvlei, Pretoria					
BIDDING PROCEDURE ENQUIRIES MAY BE DIRECTED TO:					
CONTACT PERSON	Ms. Nandi Sibande				
TELEPHONE NUMBER	+27 (12) 426 2548				
E-MAIL ADDRESS	nandis@ssa.gov.za				
THERE WILL BE A COMPULSORY BRIEFING SESSION FOR THIS TENDER WITH SHORTLISTED SERVICE PROVIDERS					
SUPPLIER INFORMATION					
NAME OF BIDDER					
POSTAL ADDRESS					
STREET ADDRESS					
TELEPHONE NUMBER	CODE		NUMBER		
CELLPHONE NUMBER					
CONTACT PERSON					
E-MAIL ADDRESS					
VAT REGISTRATION NUMBER					
SUPPLIER COMPLIANCE STATUS	TAX COMPLIANCE SYSTEM PIN:		OR	CENTRAL SUPPLIER DATABASE No:	MAAA
B-BBEE STATUS LEVEL VERIFICATION	TICK APPLICABLE BOX]		B-BBEE STATUS LEVEL SWORN AFFIDAVIT		[TICK APPLICABLE BOX]

CERTIFICATE	<input type="checkbox"/> Yes <input type="checkbox"/> No		<input type="checkbox"/> Yes <input type="checkbox"/> No
[A B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE/ SWORN AFFIDAVIT (FOR EMES & QSEs) MUST BE SUBMITTED IN ORDER TO QUALIFY FOR PREFERENCE POINTS FOR B-BBEE]			
ARE YOU THE ACCREDITED REPRESENTATIVE IN SOUTH AFRICA FOR THE GOODS /SERVICES /WORKS OFFERED?	<input type="checkbox"/> Yes <input type="checkbox"/> No [IF YES ENCLOSE PROOF]	ARE YOU A FOREIGN BASED SUPPLIER FOR THE GOODS /SERVICES /WORKS OFFERED?	<input type="checkbox"/> Yes <input type="checkbox"/> No [IF YES, ANSWER THE QUESTIONNAIRE BELOW]
QUESTIONNAIRE TO BIDDING FOREIGN SUPPLIERS			
IS THE ENTITY A RESIDENT OF THE REPUBLIC OF SOUTH AFRICA (RSA)?		<input type="checkbox"/> YES <input type="checkbox"/> NO	
DOES THE ENTITY HAVE A BRANCH IN THE RSA?		<input type="checkbox"/> YES <input type="checkbox"/> NO	
DOES THE ENTITY HAVE A PERMANENT ESTABLISHMENT IN THE RSA?		<input type="checkbox"/> YES <input type="checkbox"/> NO	
DOES THE ENTITY HAVE ANY SOURCE OF INCOME IN THE RSA?		<input type="checkbox"/> YES <input type="checkbox"/> NO	
IS THE ENTITY LIABLE IN THE RSA FOR ANY FORM OF TAXATION?		<input type="checkbox"/> YES <input type="checkbox"/> NO	
IF THE ANSWER IS “NO” TO ALL OF THE ABOVE, THEN IT IS NOT A REQUIREMENT TO REGISTER FOR A TAX COMPLIANCE STATUS SYSTEM PIN CODE FROM THE SOUTH AFRICAN REVENUE SERVICE (SARS) AND IF NOT REGISTER AS PER 2.3 BELOW.			

PART B
TERMS AND CONDITIONS FOR BIDDING

1. BID SUBMISSION:

- 1.1. BIDS MUST BE DELIVERED BY THE STIPULATED TIME TO THE CORRECT ADDRESS. LATE BIDS WILL NOT BE ACCEPTED FOR CONSIDERATION.
- 1.2. **ALL BIDS MUST BE SUBMITTED ON THE OFFICIAL FORMS PROVIDED--(NOT TO BE RE-TYPED) OR IN THE MANNER PRESCRIBED IN THE BID DOCUMENT.**
- 1.3. THIS BID IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT, 2000 AND THE PREFERENTIAL PROCUREMENT REGULATIONS, 2017, THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER SPECIAL CONDITIONS OF CONTRACT.
- 1.4. **THE SUCCESSFUL BIDDER WILL BE REQUIRED TO FILL IN AND SIGN A WRITTEN CONTRACT FORM (SBD7).**

2. TAX COMPLIANCE REQUIREMENTS

- 2.1 BIDDERS MUST ENSURE COMPLIANCE WITH THEIR TAX OBLIGATIONS.
- 2.2 BIDDERS ARE REQUIRED TO SUBMIT THEIR UNIQUE PERSONAL IDENTIFICATION NUMBER (PIN) ISSUED BY SARS TO ENABLE THE ORGAN OF STATE TO VERIFY THE TAXPAYER'S PROFILE AND TAX STATUS.
- 2.3 APPLICATION FOR TAX COMPLIANCE STATUS (TCS) PIN MAY BE MADE VIA E-FILING THROUGH THE SARS WEBSITE WWW.SARS.GOV.ZA.
- 2.4 BIDDERS MAY ALSO SUBMIT A PRINTED TCS CERTIFICATE TOGETHER WITH THE BID.
- 2.5 IN BIDS WHERE CONSORTIA / JOINT VENTURES / SUB-CONTRACTORS ARE INVOLVED, EACH PARTY MUST SUBMIT A SEPARATE TCS CERTIFICATE / PIN / CSD NUMBER.
- 2.6 WHERE NO TCS PIN IS AVAILABLE BUT THE BIDDER IS REGISTERED ON THE CENTRAL SUPPLIER DATABASE (CSD), A CSD NUMBER MUST BE PROVIDED.
- 2.7 NO BIDS WILL BE CONSIDERED FROM PERSONS IN THE SERVICE OF THE STATE, COMPANIES WITH DIRECTORS WHO ARE PERSONS IN THE SERVICE OF THE STATE, OR CLOSE CORPORATIONS WITH MEMBERS PERSONS IN THE SERVICE OF THE STATE."

NB: FAILURE TO PROVIDE / OR COMPLY WITH ANY OF THE ABOVE PARTICULARS MAY RENDER THE BID INVALID.

SIGNATURE OF BIDDER:

NAME AND SURNAME OF THE BIDDER:

CAPACITY UNDER WHICH THIS BID IS SIGNED:
(Proof of authority must be submitted e.g. company resolution)

DATE:

1. PROJECT DEFINITION

Request for expression of interests and request for information to potential service providers to design implement and maintain the gas detection and suppression systems for the SSA.

2. OUTCOMES FOR THE PROJECT

2.1 The successful Bidder is required to Design, Supply, Install, Commission and Maintain the gas detection and suppression system in the SSA Data Centers to ensure that the following needs are addressed:

- **Design, Supply, Install, Commission and Maintain** a new fire protection system for the main Data center and maintain existing systems in smaller (9) Data centers around the SSA Office premises.
- **Compile drawings for future reference and to obtain approval** from the City Council for the fire system of the main Data center and other smaller Data centers.
- Install, commission and maintain an **IP based Public Address System** in the buildings, main **Data center and in the smaller/mini Data centers** for early warning and evacuation.
- Provide an automated but safe for human ingestion fire suppression system (in-line with the Montreal Protocol and other legal requirements).
- Project manage the above processes, arrange **final inspections and ensure approval** by the City Council.
- Propose requirements for maintenance of fire detection and gas suppression system equipment to ensure compliance with legal requirements and best practices for fire.
- Install a **dedicated Communication System** which can assist the SSA to remotely connect to the local emergency services in case of fire.
- Link all the **Public Address Systems and early warning systems** listed above to the **Control Room**.
- Maintenance of all the **Firefighting Equipment** at the SSA's Head Office

2.2 **Process**

2.2.1 Potential bidders/service providers are invited to respond to this Expression of Interest (EOI)/Request for information (RFI). Through this stage bidders must meet the criteria stated and obtain positive security screening.

2.2.2 Only bidders who qualify from the EOI/RFI will be invited to a Compulsory Briefing Session where they will be provided with a controlled document (confidential) and invited to respond to the Request for Bids/Proposal. The service provider will be required to sign non-disclosure forms and others. Any unauthorised distribution and/or revelations of the contents of the document to unauthorised parties may lead to disqualification and/or cancellation of that service provider's proposal/offering.

All Service Providers MUST comply with the following requirements:			
	Yes	No	Detail
Service Providers must be a South African company			
Service Provider must have a proven track record of at least 5 years in the design, installation and maintenance of fire protection systems			
ECSA Registered Professional Engineer (Pr. Eng. or Pr. Tech. Eng.)			
SAQCC registered technicians			
SAQCC Registered Designer			
Service provider to be registered with the recognized association in the Fire industry			
Service provider to be registered with COIDA			
Service provider to be have CIDB grading of 5SF or higher			
Capacity to design, install and maintain fire protection systems incl. Human, financial, tech, etc. (qualifications, skills, knowledge, expertise, experience)			
Relevant resources at all levels: Project Manager, OHS representative, Fire Engineer, Technicians, Electrician, Civil Engineering expertise.			
Areas of expertise Installation of fire detection and suppression systems Design of fire detection and suppression systems Maintenance of fire detection and suppression systems			
Service Provider must be willing to undergo security screening: If yes, please submit the following: <ul style="list-style-type: none"> Names of Directors, including any previous names Date and place of birth Nationality / nationalities, including any previous nationalities Place of residence (permanent, temporary and actual) 			

<ul style="list-style-type: none"> • Comprehensive Company profile • SARS Tax Certificate • Company Registration Certificate • All relevant industry registration information and compliance certificate (if applicable) • Proof of Directorship/shareholding (and changes if applicable) • Identity documents of Directors / Members/ shareholders / Sole Proprietor (to be involved in the project) • Proof of BEE compliance (Scorecard) (if applicable) <p>Three letters of good standing (References)</p>			
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NB: Only service providers who fully comply with the above requirements will be engaged in the RFP process.