



higher education
& training

Department:
Higher Education and Training
REPUBLIC OF SOUTH AFRICA

Central Office

Cnr Haig & Northey
P.O.Box 2282
WITBANK
1035



Nkangala TVET College, hereby invites experienced and suitably qualified Service Providers to tender for the following services.

TENDER NUMBER	TENDER DESCRIPTION	CLOSING DATE AND TIME OF TENDERS
NKTVET/2024/05/01	REQUEST PROPOSAL FROM PROSPECTIVE SUPPLIERS (PANEL) FOR RENDERING A RIOT SECURITY SERVICES	Thursday, 20 June 2024 at 11h00
NKTVET/2024/05/02	REQUEST PROPOSAL FROM PROSPECTIVE SUPPLIERS FOR RENDERING A SERVICE FOR ENDPOINT ANTIVIRUS	

Tender documents can be downloaded from the E-tenders website at www.etenders.gov.za from **Friday, 24 May 2024**. Interested bidders are required to pay a non-refundable charge of **R300.00 (vat included)** payable at **EFT** Banking details: Account holder: **Nkangala TVET College**, Account Number: **40879083**, Branch Code: **632005** Bank Name: **Absa (NB: Reference should be the name of the Bidding Company)**

Documents are only available in electronic format. **Sealed tenders must be deposited into the tender box situated at: Nkangala TVET College, Central Office, Cnr. Haig and Northey Streets, Witbank 1035. Late bids will not be accepted.**

Enquiries can be directed to:

Mr. Charles Mamphogoro by email for NKTVET/2024/05/01: mamphogoro.c@nkangalafet.edu.za

Mr. Lungelo Dlamini by email for NKTVET/2024/05/02: dlamini.l@nkangalafet.edu.za

Correspondence will be limited to shortlisted tenderers only. Should you not be contacted by the Institution within 30 days of the closing date of the tender, please consider your proposal unsuccessful. Late tenders will be disqualified from the bidding process.

Nkangala TVET College does not bind itself to accept the lowest bid and reserves the right to accept the bid as a whole, in part or not at all. Nkangala TVET College is committed to both the principle and practical implementation of the Procurement Policy of Broad-Based Black Economic Empowerment (B-BBEE). No facsimile, late and/or electronic tenders will be accepted.



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**NKANGALA TVET COLLEGE REQUEST PROPOSAL POTENTIAL BIDDER TO SUBMIT
PROPOSAL (RFP) FOR THE ENDPOINT ANTI-VIRUS SOFTWARE**

TENDER NO: NKTVET2024/05/02

Bidder Name

Total Bidder Cost

R

NKANGALA TVET COLLEGE HEREBY INVITES SUBMIT PROPOSALS FOR ENDPOINT ANTIVIRUS SYSTEM FOR THE PERIOD OF THREE YEARS

RFP NUMBER:	NKTVET/2024/05/02
RFP ISSUE DATE:	24 MAY 2024
CLOSING DATE AND TIME:	20 JUNE 2024 AT 11:AM
RFP VALIDITY PERIOD	90 DAYS(COMMENCING FROM THE RFP CLOSING DATE)
DESCRIPTION:	ENDPOINT ANTIVIRUS FOR NKANGALA TVET COLLEGE
RESPONSES TO THIS RFP SHOULD BE:	PLACED IN THE TENDER BOX AT THE RECEPTION AT CENTRAL OFFICE, CORNER HAIG & NORTHEY STREET, EMALAHLENI, 1035, BY NO LATER THAN APRRIL 2024 @ 11H00AM
ENQUIRY	LUNGELO DLAMINI AT IT DEPARTMENT TEL. NO.: (013) 690 1885 EMAIL: dlamini.l@ntc.edu.za

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1. INTRODUCTION

1.1 Purpose

- 1.1.1 Nkangala TVET College is currently using **Kaspersky Endpoint Antivirus, which is due for renewal**; the College is searching for a suitable service provider to offer the similar service as per our scope of work over the period of three years.
- 1.1.2 The college intends to appoint the Service Provider for End-point Antivirus and support for three (3) years, subject for renewal for two (2) years.

1.2 Background information

- 1.2.1 Nkangala TVET College requires the Endpoints Antivirus System License for three (3) years from the experienced provider (bidder) and support for the period of three (3) years.

1.3 Scope of Work

The successful Service Provider will be required to render Endpoint Antivirus System License and support to Nkangala TVET College in the following areas:

- 1.3.1 Endpoint Security for Business Advanced Public Sector License 2400 nodes.
- 1.3.2 Endpoint Security for Business Public Sector License Security for Servers
- 1.3.3 Endpoint Security for Business Public Sector for Security for Mail with Antispam 600 mailboxes(Office365)
- 1.3.4 Endpoint Security for Mobile devices
- 1.3.5 Endpoint Vulnerability and Patch Management.
- 1.3.6 Endpoint Encryption.
- 1.3.7 Endpoint Detection and Response (EDR) for 3 years
- 1.3.8 Endpoint Business MSA for three (3) years
- 1.3.9 Three (3) years 1800 hours 24/7 Onsite and Remote Support Service Level Agreement.

1.4 Special Conditions

The following are the special conditions applicable to this request for proposals:

- 1.4.1 The appointment of successful Bidder(s) will be for a period maximum of three years reckoned from the date of activating the licence with Nkangala TVET College.
- 1.4.2 A company may not cede, assign or sub-contract any part thereof to any person unless with the written consent of Nkangala TVET College or as may be required by the applicable laws.
- 1.4.3 The successful company shall report directly to the Senior Executive Manager or any person delegated by the TVET College in respect of any engagement and handling of all forms of reports and all administration pertaining deliverables(s).
- 1.4.4 Supply, Support and License for a period of thirty-six (36) months Endpoint Security for Business Advanced and Endpoint Security for Mail Office 365 Licenses.
- 1.4.5 Endpoint Detection and Response (EDR) for three (3) years.
- 1.4.6 Onsite and Remote support, including product and agent upgrades and outbreak incident support over 36 months' period (1 800 hours).
- 1.4.7 Configure Patch Management, Mobile Device Management and Encryption features.
- 1.4.8 Backup, Upgrade and Deploy the Network Discovery and Management Solution and provide necessary support
- 1.4.9 If the bidder has not attached proof of payments, the committee must check on the college bank account if the bidders has paid.

1.5 Basic Terms and Conditions

- 1.5.1 To ensure that the bid is not exposed to invalidation, documents are to be completed in accordance with the conditions and bid rules contained in the bid documents.
- 1.5.2 Bid documents must be sealed and externally marked with: **Endpoint Antivirus**, bid no: **NKTVET/2024/05/02** and placed in tender Box at Central Office, not later than the closing date and time as advertised, at which hour the bids will be opened in public in the staff room, Ground Floor, at the mentioned address.
- 1.5.3 Nkangala TVET College reserves the right not to consider any bid not suitably endorsed or comprehensively completed as well as the right to accept a bid in whole or part.

2. RETURNABLE DOCUMENTS

2.1 Compulsory Returnable Documents

- 2.1.1 Tender document
- 2.1.2 Company profile with Company size, organisational structure, and contact details (contact names, residential addresses, telephones, fax and email addresses).
- 2.1.3 CSD summary report not older than three months.
- 2.1.4 UIF Letter of Good Standing (from Department of Labour).
- 2.1.5 Company Registration documents from CIPC.
- 2.1.6 Valid proof of registration certificate under the accredited service provider.
- 2.1.7 Proof of payment for the purchase of the tender document. An amount R300.00 non-refundable, payable to the following Bank Account: ABSA Bank, Account number: 4087908300, Branch Code: 632005 **NB: Reference should be in the name of bidding company**
- 2.1.8 The following documents must be completed and signed where applicable and submitted as a complete set: **SBD FORMS** SBD 4 - Declaration of Interest

2.2 Reasons for disqualification

Very Important Notice on Disqualification

A bid not complying with the peremptory stated hereunder will be regarded as not being an "Acceptable bid", and as such will be rejected.

"Acceptable bid" means any bid which, in all respects, complies with conditions of bid and specifications as set out in the bid documents.

A Bid will be disqualified:

- 2.2.1 If any pages have been removed from the bid document, and have therefore not been submitted, or copy of the original bid document has been submitted.
- 2.2.2 If the bidder or director is restricted to do business with government, and/or the director is a state employee.
- 2.2.3 If the bidder is not tax compliant, based on tax laws of South Africa.
- 2.2.4 If the bidder attempts to influence, or has in fact influenced the evaluation and/or awarding of the contract.
- 2.2.5 If the bidder has been submitted either in the wrong bid box or after relevant closing date and time.
- 2.2.6 If the bidder did not submit documents as per clause 2.1 (compulsory returnable documents).
- 2.2.7 A bidder scores below 80 on functionality as per clause 3.1 (Functionality).
- 2.2.8 In case of a Joint Venture all the parties must comply with all the requirements as stated in clause 2.1.

3. BILL OF QUANTITY

Item	Description	Quantity	Unit Price	Total Cost for three years
1.	Endpoint Security for Business Advanced Public Sector License	2400		
2.	Endpoint Security for Business Public Sector License Security for Serves	1		
3.	Endpoint Security for Business Public Sector for Security for Mail with Antispam 600 mailboxes (Office 365)	600		
4.	Endpoint Security for Mobile devices	2400		
5.	Endpoint Vulnerability and Patch Management	2400		
6.	Endpoint Encryption	1		
7.	Endpoint Detection and Response (EDR) for 3 years	1		
8.	Endpoint Business MSA for 3 years	1		
9.	Three (3) years 1800 hours 24/7 Onsite and Remote Support Service Level Agreement	1		
Sub total				
VAT				
Grand total vat Inclusive				

NB: The bidders tender amount is the Grand Total inclusive of VAT for the period of three years, price adjustment will be considered after three (3) years' subject to the renewal.

4. EVALUATION CRITERION

4.1 Stage 1: Functionality

Bids submitted will be adjudicated by Nkangala TVET College using functionality.

Minimum points for functionality is 80 points and any bidder that scores below 80 points will be disqualified.

CRITERIA	WEIGHT
<p>1. Company Experience on Endpoint Antivirus in any public institution, Proof required (e.g. Purchase Order or appointment letter supported by the references letter.)</p> <p><i>NB: The reference letter must be on the company letterhead and have email, contact details not older than 5 years.</i></p> <p>1.1 References: Public Institution/s of Higher Learning</p> <ul style="list-style-type: none"> ▪ 5 References or more = 25 ▪ 4 References = 20 ▪ 3 References = 15 ▪ 2 References = 10 ▪ 1 Reference = 5 <p>1.2 References: Public Sector or State Agencies</p> <ul style="list-style-type: none"> ▪ 5 References or more = 25 ▪ 4 References = 20 ▪ 3 References = 15 ▪ 2 References = 10 ▪ 1 Reference = 5 	50
<p>2. Company accreditation certificate with the Endpoint Antivirus service provider.</p> <ul style="list-style-type: none"> ▪ Platinum accreditation certificate = 30 points ▪ Gold accreditation certificate = 20 points ▪ Silver accreditation certificate = 10 	30
<p>3. Necessary capacity and resources to deliver Endpoint Antivirus System (e.g. CV's of the relevant staff, qualifications and accredited certificate)</p> <ul style="list-style-type: none"> • 4 or more Certified Engineers under the accredited service provider (CV's, qualifications and accredited certificate) = 20 • 3 Certified Engineers under the accredited service provider (CV's, qualifications and accredited certificate) = 15 • 2 Certified Engineers under the accredited service provider (CV's, qualifications and accredited certificate) = 10 • 1 to below Certified Engineer under the accredited service provider (CV's, qualifications and accredited certificate) = 5 	20
Total	100

FORMULA:

$$\frac{\text{Allocated points}}{\text{Total weight}} \times 100 = \text{PERCENTAGE}$$

5. Stage 2: Price and BBBEE Preference Points

Nkangala TVET College encourages black economic empowerment through providing opportunities to historically disadvantaged individuals, by unfair discrimination on the basis of race, gender and disability including the implementation of programmers of the Reconstruction and Development Programmers published in Government Gazette No. 16085 dated 23 November 1994.

The 80/20 principle will be applied in terms of the Preferential Procurement Policy Framework act.

POINTS AWARDED FOR SPECIFIC GOALS

Table 1: Allocation of points for B-BBEE status level of contributor and Specific goals for the tender, evaluation and points claimed are indicated per the table below.
(Where either the 90/10 or 80/20 preference point system is applicable, corresponding points must also be indicated as such.)

The specific goals allocated points in terms of this tender.	Number of points allocated (90/10 system)	Number of points allocated (80/20 system)
B-BBEE Status level of Contributor	5	10
1	5	10
2	4	9
3	3	8
4	2	7
5	1	6
6	1	4
7	1	2
8	1	1
Non-Compliant Contributor	0	0
SPECIFIC GOALS	5	10
Youth	5	10
People living with Disabilities	5	10
Women	4	7
Historically Disadvantaged persons	3	6

20.2.B-BBEE Certificates

NB: If your disability status on the CSD is "YES", you must provide proof of evidence from registered medical practitioner in order for points to be allocated accordingly.

SBD4 BIDDER'S DISCLOSURE

1. PURPOSE OF THE FORM

Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa and further expressed in various pieces of legislation, it is required for the bidder to make this declaration in respect of the details required hereunder.

Where a person/s are listed in the Register for Tender Defaulters and / or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.

2. Bidder's declaration

2.1 Is the bidder, or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest¹ in the enterprise, employed by the state? **YES/NO**

2.1.1 If so, furnish particulars of the names, individual identity numbers, and, if applicable, state employee numbers of sole proprietor/ directors / trustees / shareholders / members/ partners or any person having a controlling interest in the enterprise, in table below.

Full Name	Identity Number	Name institution	State

- 2.2 Do you, or any person connected with the bidder, have a relationship

1 the power, by one person or a group of persons holding the majority of the equity of an enterprise, alternatively, the person/s having the deciding vote or power to influence or to direct the course and decisions of the enterprise.

with any person who is employed by the procuring institution? **YES/NO**

- 2.2.1 If so, furnish particulars:

.....
.....

- 2.3 Does the bidder or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise whether or not they are bidding for this contract? **YES/NO**

- 2.3.1 If so, furnish particulars:

.....

3 DECLARATION

I, the undersigned,
(name)..... in submitting the accompanying
bid, do hereby make the following statements that I certify to be true and complete
in every respect:

- 3.1 I have read and I understand the contents of this disclosure;
3.2 I understand that the accompanying bid will be disqualified if this disclosure is found not to be true and complete in every respect;
3.3 The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium¹ will not be construed as collusive bidding.

SBD4

¹ Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

- 3.4 In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not to submit the bid, bidding with the intention not to win the bid and conditions or delivery particulars of the products or services to which this bid invitation relates.
- 3.4 The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.
- 3.5 There have been no consultations, communications, agreements or arrangements made by the bidder with any official of the procuring institution in relation to this procurement process prior to and during the bidding process except to provide clarification on the bid submitted where so required by the institution; and the bidder was not involved in the drafting of the specifications or terms of reference for this bid.
- 3.6 I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

I CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 1, 2 and 3 ABOVE IS CORRECT.

I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN TERMS OF PARAGRAPH 6 OF PFMA SCM INSTRUCTION 03 OF 2021/22 ON PREVENTING AND COMBATING ABUSE IN THE SUPPLY CHAIN MANAGEMENT SYSTEM SHOULD THIS DECLARATION PROVE TO BE FALSE.

.....
Signature

.....
Date

.....
Position

.....
Name of bidder