



SOUTH AFRICAN DIAMOND AND PRECIOUS METALS REGULATOR

REQUEST FOR BIDS

The South African Diamond and Precious Metals Regulator invite prospective service providers to submit bids for the following requirements:

Bid number	Bid Description	Closing date	Enquiries
RFQ 06/05/2022	REQUEST FOR QUOTATION FOR THE SUPPLY OF LAPTOPS AND PRINTERS	19/05/2022	M Makume

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**SOUTH AFRICAN DIAMOND AND
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**PART A
INVITATION TO BID**

YOU ARE HEREBY INVITED TO BID FOR REQUIREMENTS OF THE (NAME OF DEPARTMENT/ PUBLIC ENTITY)					
BID NUMBER: RFQ 06/05/2022		CLOSING DATE: 19/05/2022		CLOSING TIME: 11:00am	
DESCRIPTION REQUEST FOR QUOTATION FOR THE SUPPLY OF LAPTOPS AND PRINTERS					
BID RESPONSE DOCUMENTS MAY BE DEPOSITED IN THE BID BOX SITUATED AT (STREET ADDRESS)					
2 Cote D'Azur Avenue, Corner Bonaero drive , Bonaero Park, Kempton Park, 1622					
BIDDING PROCEDURE ENQUIRIES MAY BE DIRECTED TO			TECHNICAL ENQUIRIES MAY BE DIRECTED TO:		
CONTACT PERSON	Mmoloki Makume		CONTACT PERSON	Mr Qaphela Ntshobane	
TELEPHONE NUMBER	(011) 223 7000		TELEPHONE NUMBER	(011) 223 7000	
FACSIMILE NUMBER			FACSIMILE NUMBER		
E-MAIL ADDRESS	mmolokim@sadpmr.co.za		E-MAIL ADDRESS		
SUPPLIER INFORMATION					
NAME OF BIDDER					
POSTAL ADDRESS					
STREET ADDRESS					
TELEPHONE NUMBER	CODE		NUMBER		
CELLPHONE NUMBER					
FACSIMILE NUMBER	CODE		NUMBER		
E-MAIL ADDRESS					
VAT REGISTRATION NUMBER					
SUPPLIER COMPLIANCE STATUS	TAX COMPLIANCE SYSTEM PIN:		OR	CENTRAL SUPPLIER DATABASE No:	MAAA
B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE	TICK APPLICABLE BOX]		B-BBEE STATUS LEVEL SWORN AFFIDAVIT		[TICK APPLICABLE BOX]
	<input type="checkbox"/> Yes	<input type="checkbox"/> No		<input type="checkbox"/> Yes	<input type="checkbox"/> No
[A B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE/ SWORN AFFIDAVIT (FOR EMES & QSEs) MUST BE SUBMITTED IN ORDER TO QUALIFY FOR PREFERENCE POINTS FOR B-BBEE]					
ARE YOU THE ACCREDITED REPRESENTATIVE IN SOUTH AFRICA FOR THE GOODS /SERVICES /WORKS OFFERED?	<input type="checkbox"/> Yes <input type="checkbox"/> No [IF YES ENCLOSURE PROOF]		ARE YOU A FOREIGN BASED SUPPLIER FOR THE GOODS /SERVICES /WORKS OFFERED?		<input type="checkbox"/> Yes <input type="checkbox"/> No [IF YES, ANSWER THE QUESTIONNAIRE BELOW]
QUESTIONNAIRE TO BIDDING FOREIGN SUPPLIERS					



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NOTE:

- Use ONLY black ink
- Prompt response needed, as all the items are urgently required.
- You are required to quote for all items in your company letterhead.
- Late responses will not be considered.
- For all quotes in excess of R30 000.00 please submit a completed and signed SBD4, SBD 6.1, SBD 8, SBD 9 and a valid tax clearance certificate issued by SARS.
- Quotations should be valid for minimum period of thirty (90) days from the quotation date.
- Only Firm price will be accepted, including all applicable taxes and delivery to the SADPMR
- Suppliers should indicate on their quotation the required delivery period from date of acceptance of an order.

DETAILS OF PROSPECTIVE SUPPLIER *(to be completed by SCM)*

SUPPLIER NAME:		VAT NO.:	
TELEPHONE NUMBER:		FAX NO.:	
CONTACT PERSON:			
EMAIL ADDRESS:			

SUBMIT QUOTATION TO: *(to be completed by SCM)*

NAME & SURNAME:	Mmoloki Makume	
TELEPHONE NUMBER:	011 223 7000	FAX NO.:
CLOSING DATE:		TIME:
Email Address:	mmolokim@sadpmr.co.za	

	QUOTE ON THE FOLLOWING ITEM (S) <i>(to be completed by the requesting user / division)</i>	
NO	Description of required item (s)	Quantity required
1	Dell Latitude 5320 2in1 or Related	10

Product type: Hybrid (2-in- 1)
Form factor: Convertible (Folder)
Processor family: 11th gen Intel® Core™ i7
Processor model: i7-1185G7
Display diagonal: 33.8 cm (13.3")
HD type: Full HD
Display resolution: 1920 x 1080 pixels
Internal memory: 16 GB
Internal memory type: DDR4-SDRAM
Total storage capacity: 512 GB
Operating system: Windows 11 Pro
Warranty: 3Yr ProSupport

Accessories

DELL Pro Backpack 15.6"
DELL ClickSafe Combination Lock for All Dell security slots
DELL Adapter USB-C to Ethernet / x2 USB-A 3.1 / USB-C / HDMI 2.0 / VGA / DP DA31
DELL THUNDERBOLT DOCK WD19TBS 180W
Dell 27 USB-C Hub Monitor - P2723DE - 68.6cm (27")



2	Dell Latitude 7320 XCTO or Related	05
Processor:	11th Gen Intel® Core™ i7-1165G7 (12 MB ca)	
Operating System:	Windows 10 Pro (Windows 11 Pro license included), English, Dutch, French, German, Italian	
Base Options:	Intel® Iris® XE Graphics for i7-1165G7 Non-vPro Processor with 16GB Memory, 2-in-1	
4267 MHz LPDDR4x Memory:	16 GB, Non-ECC, Integrated	
Hard Drive:	512 GB, M.2, PCIe NVMe, SSD, Class 40	
Systems Management:	ME Disable Manageability	
Wireless:	Intel® Wi-Fi 6 AX201 2x2 802.11ax 160MHz + Bluetooth 5.2 Wireless Card	
Wireless Driver:	Wireless Intel AX201 WLAN Driver	
LCD:	2-in-1,13.3" FHD (1920x1080) AR+AS, SLP, Touch, WVA 300nits, FHD IR Cam, ALS, Mic, WLAN, Pen Support	
Processor Label:	Intel 11th Gen EVO label, I7 Non-vPro	
PalmRest:	Palmrest, No Security, Aluminum, No SIM,	
AC Adapter:	65W Type-C EPEAT Adapter	
Primary Battery:	4 Cell, 63 Wh, ExpressCharge™ Capable	
Keyboard:	Single Pointing Backlit US-English Keyboard	
Warranty:	3Yr ProSupport	
Accessories		
Dell Pro Slim Backpack 15		
DELL ClickSafe Combination Lock for All Dell security slots		
Dell Premium Active Pen-PN579X		
DELL Adapter USB-C to Ethernet / x2 USB-A 3.1 / USB-C / HDMI 2.0 / VGA		1
Dell Dock WD19S 130W		
Dell 24 USB-C HUB Monitor – P2422HE - 60.		



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3	HP Color LaserJet Pro MFP M477fnw - 3-in-1 or Related	05
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Print/Scan/Copy/Fax
600 x 600 dpi Print
USB, Network & Wireless
As fast as 9 Seconds First page
Up to 27ppm Colour Print
Up to 27ppm Mono Print
PCL6 & Postscript 3
1200MHz Processor
512MB RAM RAM
Windows & Mac Compatible
33.6Kbps Fax
10.9cm LCD Touch Screen



HP Color LaserJet Pro MFP M477fnw

Be the first to review this product

SKU: CF377A

HP Color LaserJet Pro MFP M477fnw (Replaces M476nw) . Functions - Print, copy, scan, fax, and email. NO Duplex. Unmatched print, scan, copy, and fax performance plus robust, comprehensive security for how you work. This colour MFP finishes key tasks faster and guards against threats.Original HP Toner cartridges with JetIntelligence produce more pages

Hewlett Packard

[REQUEST FOR QUOTE](#)

Availability for In-store

Detailed Specifications

- **Print speed black (ISO, A4)**
- Up to 27 ppm
- **First page out black (A4, ready)**
- As fast as 9 sec
- **First page out color (A4, ready)**
- As fast as 9.9 sec
- **Duty cycle (monthly, A4)**
- Up to 50,000 pages
- **Recommended monthly page volume**
- 750 to 4,000^{d9}



- **Print technology**
- Laser
- **Print quality black (best)**
- 600 x 600 dpi, up to 38400 x 600 enhanced dpi
- **Print quality color (best)**
- 600 x 600 dpi, up to 38400 x 600 enhanced dpi
- **Display**
- 10.9 cm (4.3") intuitive touchscreen Colour Graphic Display (CGD)
- **HP ePrint capability**
- Yes
- **Mobile printing capability**
- HP ePrint; Apple AirPrint™; Mopria™-certified; Wireless Direct Printing; Google Cloud Print 2.0; Mobile Apps
- **Wireless capability**
- Yes, built-in Wi-Fi; Authentication via WEP, WPA/WPA2, WPA Enterprise; Encryption via AES or TKIP; WPS; Wireless direct printing
- **Connectivity, standard**
- Hi-Speed USB 2.0 port; Built-in Gigabit Ethernet 10/100/1000 Base-TX network port; Easy-access USB
- **Network ready**
- Standard (built-in Gigabit Ethernet, Wi-Fi) (operates as both an AP, with Wi-Fi Direct, and STA)
- **Compatible Operating Systems**
- Windows OS compatible with In-Box Driver: Windows 10 all 32 & 64-bit editions (excluding RT OS for tablets), Windows 8/8.1 all 32 & 64-bit editions (excluding RT OS for tablets), Windows 7 all 32 & 64-bit editions, Windows Vista all 32-bit editions (Home Basic, Premium, Professional, etc.); Windows OS compatible with Universal Print Driver (from <http://www.HP.com>); Windows 10 all 32 & 64-bit editions (excluding RT OS for tablets), Windows 8/8.1 all 32 & 64-bit editions (excluding RT OS for tablets), Windows 7 all 32 & 64-bit editions, Windows Vista all 32 & 64-bit editions (Home Basic, Premium, Professional, etc.); Mac OS (HP Print Drivers available from HP.com and Apple Store): OS X 10.7 Lion, OS X 10.8 Mountain Lion, OS X 10.9 Mavericks, OS X 10.10 Yosemite; Mobile OS (In-OS drivers): iOS, Android, Windows 8/8.1/10 RT; Linux OS (In-OS HPLIP): SUSE Linux (12.2, 12.3, 13.1), Fedora



(17, 18, 19, 20), Linux Mint (13, 14, 15, 16, 17), Boss (3.0, 5.0), Ubuntu (10.04, 11.10, 12.04, 12.10, 13.04, 13.10, 14.04, 14.10), Debian (6.0.x, 7.x); Other OS: UNIX

- **Memory**

- 256 MB NAND Flash, 256 MB DRAM

- **Maximum Memory**

- 256 MB NAND Flash, 256 MB DRAM

- **Paper handling input, standard**

- 50-sheet multipurpose tray, 250-sheet input tray, 50-sheet Automatic Document Feeder (ADF)

- **Paper handling input, optional**

- Optional 550-sheet tray

- **Paper handling output, standard**

- 150-sheet output bin

- **Duplex printing**

- Manual (driver support provided)

- **Finished output handling**

- Sheetfeed

- **Media sizes supported**

- Tray 1, Tray 2: A4, A5, A6, B5 (JIS), B6 (JIS), 10 x 15 cm, postcards (JIS single, JIS double), envelopes (DL, C5, B5); Optional Tray 3: A4, A5, A6, B5 (JIS), B6 (JIS), 10 x 15 cm, postcards (JIS single, JIS double); Automatic duplexer: A4, B5

- **Media sizes, custom**

- Tray 1: 76 x 127 to 216 x 356 mm; Tray 2, optional Tray 3: 100 x 148 to 216 x 356 mm

- **Media types**

- Paper (bond, brochure, coloured, glossy, letterhead, photo, plain, preprinted, prepunched, recycled, rough), postcards, labels, envelopes

- **Scanner type**

- Flatbed, ADF

- **Scan resolution, optical**

- Up to 1200 x 1200 dpi

- **Scan size, maximum**



- 216 x 297 mm
- **Scan size (ADF), maximum**
- 216 x 356 mm
- **Duplex ADF scanning**
- Yes
- **Automatic document feeder capacity**
- Standard, 50 sheets
- **Digital sending standard features**
- Scan to email; Scan to folder; Scan to USB drive
- **Copy speed (black, normal quality, A4)**
- Up to 27 cpm
- **Copy speed (color, normal quality, A4)**
- Up to 27 cpm
- **Copy resolution (color text and graphics)**
- 600 x 600 dpi
- **Copy resolution (black text)**
- 600 x 600 dpi
- **Copy reduce / enlarge settings**
- 25 to 400%
- **Fax Transmission Speed**
- 3 sec per page
- **Fax memory**
- Up to 400 pages
- **Operating temperature range**
- 15 to 30°C
- **Recommended operating humidity range**
- 20 to 70% RH (non-condensing)
- **Minimum dimensions (W x D x H)**
- 416 x 461 x 400 mm
- **Maximum dimensions (W x D x H)**



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- 426 x 641 x 414 mm
- **Weight**
- 21.8 kg
- **Warranty**
- One-year warranty. Warranty and support options vary by product, country and local legal requirements. Go to <http://www.hp.com/support> to learn about HP award winning service and support options in your region.

Technical specifications

Model name	M477f	M477f	M477f	
Product number	nw CF377 A	dn CF378 A	dw CF379 A	
Paper handling	50-sheet multipurpos	✓	✓	✓



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Connectivity	Single tray (Tray 1)				
	Tray 2 (250-sheet capacity)	✓	✓	✓	
	Automatic duplex printing	Not available	✓	✓	
	10/100/1000 Ethernet LAN connection with IPv4 and IPv6	✓	✓	✓	
	Hi-Speed USB 2.0	✓	✓	✓	
	Print server for wireless network connectivity	✓	Not available	✓	
	Walk-up USB port	✓	✓	✓	
	HP near field communication (NFC) and Wi-Fi Direct for printing	Not available	Not available	✓	



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	from mobile devices			
Control-panel display and input	Touchscreen control panel	✓	✓	✓
Print	Prints 27 pages per minute (ppm) on A4 and 28 ppm on letter-size paper	✓	✓	✓
	USB printing (no computer required)	✓	✓	✓
	Job storage/PIN-protected printing (Requires a 16 GB or greater USB thumb drive.)	✓	✓	✓
Fax		✓	✓	✓
Copy and Scan NOTE: Copy and scan speeds are subject to change. For the most current information, go	Copies 19 pages per minute (ppm)	✓	✓	✓



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to www.hp.com/support/colorljM477MFP .	Scans 26 ppm			
	50-page document feeder	✓	✓	✓
	Scan to E-mail, Scan to USB, and Scan to Network Folder options	✓	✓	✓



DECLARATION OF INTEREST

1. Any legal person, including persons employed by the state¹, or persons having a kinship with persons employed by the state, including a blood relationship, may make an offer or offers in terms of this invitation to bid (includes a price quotation, advertised competitive bid, limited bid or proposal). In view of possible allegations of favouritism, should the resulting bid, or part thereof, be awarded to persons employed by the state, or to persons connected with or related to them, it is required that the bidder or his/her authorised representative declare his/her position in relation to the evaluating/adjudicating authority where-
 - the bidder is employed by the state; and/or
 - the legal person on whose behalf the bidding document is signed, has a relationship with persons/a person who are/is involved in the evaluation and or adjudication of the bid(s), or where it is known that such a relationship exists between the person or persons for or on whose behalf the declarant acts and persons who are involved with the evaluation and or adjudication of the bid.

2. **In order to give effect to the above, the following questionnaire must be completed and submitted with the bid.**

2.1 Full Name of bidder or his or her representative:

2.2 Identity Number:

2.3 Position occupied in the Company (director, trustee, shareholder²):

2.4 Company Registration Number:

2.5 Tax Reference Number:

2.6 VAT Registration Number:

2.6.1 The names of all directors / trustees / shareholders / members, their individual identity numbers, tax reference numbers and, if applicable, employee / persal numbers must be indicated in paragraph 3 below.

¹“State” means –

- (a) any national or provincial department, national or provincial public entity or constitutional institution within the meaning of the Public Finance Management Act, 1999 (Act No. 1 of 1999);
- (b) any municipality or municipal entity;
- (c) provincial legislature;
- (d) national Assembly or the national Council of provinces; or
- (e) Parliament.

²“Shareholder” means a person who owns shares in the company and is actively involved in the management of the enterprise or business and exercises control over the enterprise.

2.7 Are you or any person connected with the bidder presently employed by the state? **YES / NO**

2.7.1 If so, furnish the following particulars:

Name of person / director / trustee / shareholder/ member:
Name of state institution at which you or the person



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connected to the bidder is employed :

Position occupied in the state institution:

Any other particulars:
.....
.....
.....

2.7.2 If you are presently employed by the state, did you obtain the appropriate authority to undertake remunerative work outside employment in the public sector? **YES / NO**

2.7.2.1 If yes, did you attach proof of such authority to the bid document? **YES / NO**

(Note: Failure to submit proof of such authority, where applicable, may result in the disqualification of the bid.

2.7.2.2 If no, furnish reasons for non-submission of such proof:
.....
.....
.....

2.8 Did you or your spouse, or any of the company's directors / trustees / shareholders / members or their spouses conduct business with the state in the previous twelve months? **YES / NO**

2.8.1 If so, furnish particulars:
.....
.....
.....

2.9 Do you, or any person connected with the bidder, have any relationship (family, friend, other) with a person employed by the state and who may be involved with the evaluation and or adjudication of this bid? **YES / NO**

2.9.1 If so, furnish particulars.
.....
.....
.....

2.10 Are you, or any person connected with the bidder, aware of any relationship (family, friend, other) between any other bidder and any person employed by the state who may be involved with the evaluation and or adjudication of this bid? **YES/NO**

2.10.1 If so, furnish particulars.
.....
.....
.....

2.11 Do you or any of the directors / trustees / shareholders / members of the company have any interest in any other related companies **YES/NO**



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whether or not they are bidding for this contract?

2.11.1 If so, furnish particulars:

.....
.....
.....

3 Full details of directors / trustees / members / shareholders.

Full Name	Identity Number	Personal Tax Reference Number	State Employee Number / Persal Number

4 DECLARATION

I, THE UNDERSIGNED (NAME).....

CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 2 and 3 ABOVE IS CORRECT.
I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN TERMS OF
PARAGRAPH 23 OF THE GENERAL CONDITIONS OF CONTRACT SHOULD THIS DECLARATION
PROVE TO BE FALSE.

.....
Signature

.....
Date

.....
Position

.....
Name of bidder



**PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL
PROCUREMENT REGULATIONS 2017**

This preference form must form part of all bids invited. It contains general information and serves as a claim form for preference points for Broad-Based Black Economic Empowerment (B-BBEE) Status Level of Contribution

NB: BEFORE COMPLETING THIS FORM, BIDDERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF B-BBEE, AS PRESCRIBED IN THE PREFERENTIAL PROCUREMENT REGULATIONS, 2017.

1. GENERAL CONDITIONS

1.1 The following preference point systems are applicable to all bids:

- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and

1.2

- a) The value of this bid is estimated to not exceed R50 000 000 (all applicable taxes included) and therefore the80/20..... preference point system shall be applicable;

1.3 Points for this bid shall be awarded for:

- (a) Price; and
- (b) B-BBEE Status Level of Contributor.

1.4 The maximum points for this bid are allocated as follows:

	POINTS
PRICE	80
B-BBEE STATUS LEVEL OF CONTRIBUTOR	20
Total points for Price and B-BBEE must not exceed	100

- 1.5 Failure on the part of a bidder to submit proof of B-BBEE Status level of contributor together with the bid, will be interpreted to mean that preference points for B-BBEE status level of contribution are not claimed.
- 1.6 The purchaser reserves the right to require of a bidder, either before a bid is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the purchaser.

2. DEFINITIONS

- (a) **“B-BBEE”** means broad-based black economic empowerment as defined in section 1 of the Broad-Based Black Economic Empowerment Act;
- (b) **“B-BBEE status level means of the contributor”** B-BBEE status of an entity in



terms of a code of good practice on black economic empowerment, issued in terms of section 9(1) of the Broad-Based Black Economic Empowerment Act;

- (c) “**bid**” means a written offer in a prescribed or stipulated form in response to an invitation by an organ of state for the provision of goods or services, through price quotations, advertised competitive bidding processes or proposals;
- (d) “**Broad-Based Black Economic Empowerment**” means the Broad-Based **Act**” Black Economic Empowerment Act, 2003 (Act No. 53 of 2003);
- (e) “**EME**” means an Exempted Micro Enterprise in terms of a code of good practice on black economic empowerment issued in terms of section 9 (1) of the Broad-Based Black Economic Empowerment Act;
- (f) “**functionality**” means the ability of a tenderer to provide goods or services in accordance with specifications as set out in the tender documents.
- (g) “**prices**” includes all applicable taxes less all unconditional discounts;
- (h) “**proof of B-BBEE status level of contributor**” means:
 - 1) B-BBEE Status level certificate issued by an authorized body or person;
 - 2) A sworn affidavit as prescribed by the B-BBEE Codes of Good Practice;
 - 3) Any other requirement prescribed in terms of the B-BBEE Act;
- (i) “**QSE**” means a qualifying small business enterprise in terms of a code of good practice on black economic empowerment issued in terms of section 9 (1) of the Broad-Based Black Economic Empowerment Act;
- (j) “**Rand value**” means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;

3. POINTS AWARDED FOR PRICE

3.1 THE 80/20 PREFERENCE POINT SYSTEMS

A maximum of 80 points is allocated for price on the following basis:

80/20

$$Ps = 80 \left| 1 - \frac{Pt - P_{\min}}{P_{\min}} \right|$$

Where

Ps = Points scored for price of bid under consideration

Pt = Price of bid under consideration

Pmin = Price of lowest acceptable bid

4. POINTS AWARDED FOR B-BBEE STATUS LEVEL OF CONTRIBUTOR

4.1 In terms of Regulation 6 (2) and 7 (2) of the Preferential Procurement Regulations, preference points must be awarded to a bidder for attaining the B-BBEE status level of contribution in accordance with the table below:

B-BBEE Status Level of Contributor	Number of Points (80/20)
---	-------------------------------------



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1	20
2	18
3	14
4	12
5	8
6	6
7	4
8	2
Non-Compliant Contributor	0

5. BID DECLARATION

5.1 Bidders who claim points in respect of B-BBEE Status Level of Contribution must complete the following:

6. B-BBEE STATUS LEVEL OF CONTRIBUTOR CLAIMED IN TERMS OF PARAGRAPHS 1.4 AND 4.1

6.1 B-BBEE Status Level of Contributor: . (maximum= of 20.....points)

(Points claimed in respect of paragraph 7.1 must be in accordance with the table reflected in paragraph 4.1 and must be substantiated by relevant proof of B-BBEE status level of contributor.

7. SUB-CONTRACTING

7.1 Will any portion of the contract be sub-contracted

(Tick applicable box)

YES		NO	
-----	--	----	--

7.1.1 If yes, indicate:

- What percentage of the contract will be subcontracted..... %
- The name of the subcontractor.....
- The B-BBEE status level of the subcontractor.....
- Whether the sub-contractor is an EME or QSE **(Tick applicable box)**

YES		NO	
-----	--	----	--

v) Specify, by ticking the appropriate box, if subcontracting with an enterprise in terms of Preferential Procurement Regulations,2017:

Designated Group: an EME or QSE which is at last 51% owned	EME	QSE
Black people		
Black people who are youth		
Black people who are women		
Black people with disabilities		
Black people living in rural or underdeveloped areas or townships		
Cooperative owned by black people		
Black people who are military veterans		
OR		
Any EME		
Any QSE		

8. DECLARATION WITH REGARD TO COMPANY/FIRM



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8.1 Name of company/firm:

8.2 VAT registration number:

8.3 Company registration number:
.....

8.4 TYPE OF COMPANY/ FIRM

- Partnership/Joint Venture / Consortium
- One person business/sole proprietor
- Close corporation
- Company
- (Pty) Limited

[TICK APPLICABLE BOX]

8.5 DESCRIBE PRINCIPAL BUSINESS ACTIVITIES

.....
.....
.....
.....

8.6 COMPANY CLASSIFICATION

- Manufacturer
- Supplier
- Professional service provider
- Other service providers, e.g. transporter, etc.

[TICK APPLICABLE BOX]

8.7 Total number of years the company/firm has been in business:.....

8.8 I/we, the undersigned, who is / are duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the B-BBE status level of contributor indicated in paragraphs 1.4 and 6.1 of the foregoing certificate, qualifies the company/ firm for the preference(s) shown and I / we acknowledge that:

- i) The information furnished is true and correct;
- ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;
- iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 6.1, the contractor may be required to furnish documentary proof to the satisfaction of the purchaser that the claims are correct;
- iv) If the B-BBEE status level of contributor has been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the purchaser may, in addition to any other remedy it may have –
 - (a) disqualify the person from the bidding process;



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- (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
- (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
- (d) recommend that the bidder or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted by the National Treasury from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and
- (e) forward the matter for criminal prosecution.

WITNESSES

1.
2.

	SIGNATURE(S) OF BIDDERS(S)
DATE:
ADDRESS
.....	



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DECLARATION OF BIDDER'S PAST SUPPLY CHAIN MANAGEMENT PRACTICES

- 1 This Standard Bidding Document must form part of all bids invited.
- 2 It serves as a declaration to be used by institutions in ensuring that when goods and services are being procured, all reasonable steps are taken to combat the abuse of the supply chain management system.
- 3 The bid of any bidder may be disregarded if that bidder, or any of its directors have-
 - a. abused the institution's supply chain management system;
 - b. committed fraud or any other improper conduct in relation to such system; or
 - c. failed to perform on any previous contract.
- 4 **In order to give effect to the above, the following questionnaire must be completed and submitted with the bid.**

Item	Question	Yes	No
4.1	<p>Is the bidder or any of its directors listed on the National Treasury's Database of Restricted Suppliers as companies or persons prohibited from doing business with the public sector?</p> <p>(Companies or persons who are listed on this Database were informed in writing of this restriction by the Accounting Officer/Authority of the institution that imposed the restriction after the <i>audi alteram partem</i> rule was applied).</p> <p>The Database of Restricted Suppliers now resides on the National Treasury's website (www.treasury.gov.za) and can be accessed by clicking on its link at the bottom of the home page.</p>	<input type="checkbox"/>	<input type="checkbox"/>
4.1.1	If so, furnish particulars:		
4.2	<p>Is the bidder or any of its directors listed on the Register for Tender Defaulters in terms of section 29 of the Prevention and Combating of Corrupt Activities Act (No 12 of 2004)?</p> <p>The Register for Tender Defaulters can be accessed on the National Treasury's website (www.treasury.gov.za) by clicking on its link at the bottom of the home page.</p>	<input type="checkbox"/>	<input type="checkbox"/>
4.2.1	If so, furnish particulars:		
4.3	Was the bidder or any of its directors convicted by a court of law (including a court outside of the Republic of South Africa) for fraud or corruption during the past five years?	<input type="checkbox"/>	<input type="checkbox"/>
4.3.1	If so, furnish particulars:		
4.4	Was any contract between the bidder and any organ of state terminated during the past five years on account of failure to perform on or comply with the contract?	<input type="checkbox"/>	<input type="checkbox"/>



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4.4.1 If so, furnish particulars:

SBD 8

CERTIFICATION

I, THE UNDERSIGNED (FULL NAME).....
CERTIFY THAT THE INFORMATION FURNISHED ON THIS DECLARATION FORM IS TRUE AND
CORRECT.

I ACCEPT THAT, IN ADDITION TO CANCELLATION OF A CONTRACT, ACTION MAY BE TAKEN
AGAINST ME SHOULD THIS DECLARATION PROVE TO BE FALSE.

.....
Signature

.....
Date

.....
Position

.....
Name of Bidder



CERTIFICATE OF INDEPENDENT BID DETERMINATION

- 1 This Standard Bidding Document (SBD) must form part of all bids¹ invited.
- 2 Section 4 (1) (b) (iii) of the Competition Act No. 89 of 1998, as amended, prohibits an agreement between, or concerted practice by, firms, or a decision by an association of firms, if it is between parties in a horizontal relationship and if it involves collusive bidding (or bid rigging).² Collusive bidding is a *per se* prohibition meaning that it cannot be justified under any grounds.
- 3 Treasury Regulation 16A9 prescribes that accounting officers and accounting authorities must take all reasonable steps to prevent abuse of the supply chain management system and authorizes accounting officers and accounting authorities to:
 - a. disregard the bid of any bidder if that bidder, or any of its directors have abused the institution's supply chain management system and or committed fraud or any other improper conduct in relation to such system.
 - b. cancel a contract awarded to a supplier of goods and services if the supplier committed any corrupt or fraudulent act during the bidding process or the execution of that contract.
- 4 This SBD serves as a certificate of declaration that would be used by institutions to ensure that, when bids are considered, reasonable steps are taken to prevent any form of bid-rigging.
- 5 In order to give effect to the above, the attached Certificate of Bid Determination (SBD 9) must be completed and submitted with the bid:

CERTIFICATE OF INDEPENDENT BID DETERMINATION

I, the undersigned, in submitting the accompanying bid:

(Bid Number and Description)

in response to the invitation for the bid made by:

(Name of Institution)

do hereby make the following statements that I certify to be true and complete in every respect:

I certify, on behalf of: _____ that:

(Name of Bidder)



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1. I have read and I understand the contents of this Certificate;
2. I understand that the accompanying bid will be disqualified if this Certificate is found not to be true and complete in every respect;
3. I am authorized by the bidder to sign this Certificate, and to submit the accompanying bid, on behalf of the bidder;
4. Each person whose signature appears on the accompanying bid has been authorized by the bidder to determine the terms of, and to sign the bid, on behalf of the bidder;
5. For the purposes of this Certificate and the accompanying bid, I understand that the word "competitor" shall include any individual or organization, other than the bidder, whether or not affiliated with the bidder, who:
 - (a) has been requested to submit a bid in response to this bid invitation;
 - (b) could potentially submit a bid in response to this bid invitation, based on their qualifications, abilities or experience; and
 - (c) provides the same goods and services as the bidder and/or is in the same line of business as the bidder
6. The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However communication between partners in a joint venture or consortium³ will not be construed as collusive bidding.
7. In particular, without limiting the generality of paragraphs 6 above, there has been no consultation, communication, agreement or arrangement with any competitor regarding:
 - (a) prices;
 - (b) geographical area where product or service will be rendered (market allocation)
 - (c) methods, factors or formulas used to calculate prices;
 - (d) the intention or decision to submit or not to submit, a bid;
 - (e) the submission of a bid which does not meet the specifications and conditions of the bid; or
 - (f) bidding with the intention not to win the bid.



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8. In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications and conditions or delivery particulars of the products or services to which this bid invitation relates.
9. The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.
10. I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

.....
Signature

.....
Date

.....
Position

.....
Name of Bidder

¹ Includes price quotations, advertised competitive bids, limited bids and proposals.

² Bid rigging (or collusive bidding) occurs when businesses, that would otherwise be expected to compete, secretly conspire to raise prices or lower the quality of goods and / or services for purchasers who wish to acquire goods and / or services through a bidding process. Bid rigging is, therefore, an agreement between competitors not to compete.

³ Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.



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Corner Bonaero Drive and Cote D Azur Avenue
Kempton Park 1622, South Africa

P. O. Box 16001, Doornfontein 2028 – South Africa
Tel (011) 223 7000 Fax (011) 334-8898
info@sadpmr.co.za

All correspondence to be addressed: The Chief Executive Officer