



STEVE TSHWETE LOCAL MUNICIPALITY

TENDER NO: BS01/01/2026

APPOINTMENT OF A FINANCIAL INSTITUTION FOR RENDERING BANKING SERVICES FOR A PERIOD OF 60 MONTHS

CLOSING DATE: 01/04/2026

Tenders are invited for the **APPOINTMENT OF A FINANCIAL INSTITUTION FOR RENDERING BANKING SERVICES FOR A PERIOD OF 60 MONTHS** as defined by the Scope of Services contained in the bid document.

Tender documents will be obtainable from the 03/02/2026, from Legal & Administration Department, Room B207, Municipal Building, Wanderers Avenue, P.O. Box 14, Middelburg, Mpumalanga 1050, Tel: (013) 249-7365 & Fax: (013) 243-2550 against payment of a non-refundable tender amount of **R 850,00**. Only payments made in cash or debit/credit card will be accepted.

A non-compulsory clarification meeting will take place on 17/02/2026 starting at 10:00, at Financial Services Boardroom, Ground Floor, Civic Center, Cnr Walter Sisulu Street & Wanderers Avenue, Middelburg, 1050

Bids will be pre-qualified in accordance with functionality criteria as outlined in the tender. Only the bids that meet the minimum number of 70 points out of the total number of points for functionality will proceed to the price and preference goals evaluation stage.

The closing time for receipt of tenders is **at 12H00 on 01/04/2026**. Telegraphic, telephonic, telex, facsimile, e-mail and late tenders will not be accepted.

Duly completed tender enclosed in a sealed envelope marked **"TENDER NO. BS01/01/2026: "APPOINTMENT OF A FINANCIAL INSTITUTION FOR RENDERING BANKING SERVICES FOR A PERIOD OF 60 MONTHS** with the name of the Tenderer, shall be deposited in the tender box provided at the Steve Tshwete Local Municipality on the 1st floor, Civic Centre, Corner Walter Sisulu and Wanderers Avenue, Middelburg, before **12.00** on 01/04/2026. The tenders will be opened in public.

Any technical enquiries relating to the tender document may be directed to Ms. Puselletso Melato at 013 249 7107/7108.

*A preferential point system shall apply whereby a contract will be allocated to a tenderer in accordance with the Preferential Procurement Policy Framework Act, Act No 5 of 2000 and as defined in the Conditions of Tender in the tender document, read in conjunction with the Supply Chain Management Policy of Steve Tshwete Local Municipality where **80** points will be allocated in respect of price and **20** points in respect Specific Goals*

Tenderers must have the necessary skills, experience and capacity to perform the required work. Only those tenderers/bidders/company's who score a minimum score of 70 points in respect of the functionality criteria will proceed to the price and preference goals evaluation stage.

No awards will be made to a person:

- Who is in the service of the state,
- If that person is not a natural person , of which any director, manager, principal shareholder or stakeholder is a person in the service of the state,
- Who is an advisor or consultant contracted with the municipality or municipal entity

The municipality reserves the right to withdraw any invitation to tender and/or to re-advertise or to reject any tender or to accept a part of it. The municipality does not bind itself to accepting the lowest tender or award a contract to the bidder scoring the highest number of point

TENDER NO.	BS01/01/2026	BIDDER	WITNESS	EMPLOYER	WITNESS
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The following documents have to be attached as Annexure A (Bidders that fail to submit documents indicated as compulsory will be disqualified):

- Copy(ies) of share certificate(s) and certified copy of Medical Certificate (where necessary) – Non-Compulsory (failure to submit no points will be awarded)
- Copy of company registration certificate(CK) – Compulsory
- Copy/ printed Tax compliance status Pin to enable the municipality to verify the bidder's tax compliance status- Non-Compulsory
- Copy of current Municipal Account (not older than 3 months) – copy of Lease Agreement (and landlord's municipal rates account) – Compulsory
- CSD summary report – Non-Compulsory
- Joint Venture Agreement (In case of a Joint Venture) – Compulsory
- Joint Ventures must be registered on CSD as Joint Venture
- Audited annual financial statements for the past 3 years – Compulsory
- Certified Copy of Professional Indemnity Insurance – Compulsory
- Registration Certificate in terms of Bank Act, No 94 of 1990 - Compulsory
- Financial Sector Conduct Authority Registration Certificate as Financial Service Provider - Compulsory
- All forms must be completed in full – Compulsory

SM MNGUNI
MUNICIPAL MANAGER
Municipal Building
Wanderers Avenue
MIDDELBURG
1050

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