



SITA SOC Ltd, 459 Tsitsa Street, Erasmuskloof, Pretoria, South Africa • PO Box 26100, Monument Park, 0105, South Africa  
Tel: +27 12 482 3000 • Fax +27 12 367 5151 • Reg. No 1999/001899/30 • www.sita.co.za

Our Ref: RFB 3280-2026  
Enquiries: Ntombenhle Mkhize  
Tel: 033 260 3187  
Date: 01 October 2026

## PROSPECTIVE BIDDER

**RFB 3280-2026: REQUEST TO APPROVE THE ESTABLISHMENT OF A NEW FIVE (5) YEAR DEVELOPMENT, SUPPORT AND LICENCE MAINTENANCE AGREEMENT FOR THE BEYONDTRUST REMOTE SUPPORT SYSTEM FOR SITA.**

Prospective Bidders are invited to submit quotations for: RFB 3280-2026: REQUEST TO APPROVE THE ESTABLISHMENT OF A NEW FIVE (5) YEAR DEVELOPMENT, SUPPORT AND LICENCE MAINTENANCE AGREEMENT FOR THE BEYONDTRUST REMOTE SUPPORT SYSTEM FOR SITA.

### **A compulsory virtual briefing session:**

**Date: 08 September 2026**

**Time: 10:00am**

**Link: <https://teams.microsoft.com/meet/354571073976252?p=TZrnJXBkrzLKQHTcCv>**

**Meeting ID: 354 571 073 976 252**

**Passcode: np6yp2HF**

The **closing date** for bid submission is **20 October 2026**.

### **Notes to the bidders:**

- You must ensure that you are registered on the CSD and that all your company details have been updated on the CSD.
- The following will apply for this Bid:
  - **CLOSING OF BIDS**
  - Bidders must submit their Bid responses through the below Link.

#### **Non-Executive Directors:**

Prof Stella Bvuma (Chairperson), Ms. Siphumelele Dlungwane, Ms. Zimbini Hill, Ms. Nalini Maharaj, Mr. Willie Mathebula, Mr. P rotas Phili, Mr. Rendani Ramabulana, Mr. Willie Vukela, Adv Johannes Collen Weapond

#### **Executive Directors:**

Mr. Magatho Mello (Managing Director), Ms. Yolande van Biljon (Chief Financial Officer)

#### **Company Secretary:**

Ms. Shirley Kgope (Acting)

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- SITA – ERP Oracle Portal on the link as follows: [Login](#)
- Step-by-step guide to navigate and respond to SITA transactions through the SITA Oracle-ERP:  
<https://www.sita.co.za/content/erp-isupplier-ecatalogue-guidelines>
- ADMINISTRATIVE PRE-QUALIFICATION REQUIREMENTS  
Submission of bid response: The bidder has submitted a bid response documentation pack:
  - In the correct format as one original document.
- BID PRICING SCHEDULE  
Bidders will complete the bid pricing schedule in the Excel spreadsheet format provided

The published bid document is packaged as follows:

Bidders must submit their bid responses as follows and must tick in the box to confirm if the bid response is submitted as such:

| Manner of submission                                                                                                                                                                                                                   | Bidder to tick ✓ to indicate that the bid response has been submitted in this sequence |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------|
| <b>Responses Must be submitted as follows</b><br>The SITA-Supplier Oracle ERP portal is accessible on the URL link as follows: <a href="http://www.suppliers.sita.co.za">www.suppliers.sita.co.za</a> at 11h00 on the Bid closing date |                                                                                        |

All queries to this bid must be submitted in writing to the following email address:  
[ntombenhle.mkhize@sita.co.za](mailto:ntombenhle.mkhize@sita.co.za)

Yours sincerely

  
.....

**Mphikeleli Radebe**

**Manager: Strategic Clients**

**Non-Executive Directors:**

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