

TURBINE HALL
65 Ntemi Piliso Street
Newtown

P O Box 61542
Marshalltown 2107
Tel : (011) 688-1400 Fax : (011) 688-6935



INITIATING DEPARTMENT	INITIATOR
CAPEX - ENGINEERING SERVICES UNIT (ESU)	Olebogeng Asieng
QUOTATION REFERENCE	COLLECTIVE NO.
RFQJW099SC25 - Carlswald Bulk Sewer Line Pipe Replacement: Valuation Services	
TECHNICAL ENQUIRIES CONTACT NUMBERS:	
TELEPHONE NUMBER: 011 688 1400 CELLPHONE NUMBER: 060 555 3152	

REQUEST FOR QUOTATION

QUOTATION VALIDITY
60 DAYS

QUOTATIONS WILL BE EVALUATED ON THE 80/20 POINT SCORING SYSTEM.80 POINTS WILL BE ALLOCATED TO PRICE AND THE REMAINING 20 POINTS WILL BE ALLOCATED FOR BBEE SPECIFIC GOALS AS PER PPPFA 2022.

ALL SUPPLIERS RESPONDING TO QUOTATIONS SHOULD BE REGISTERED ON THE CENTRAL SUPPLIER DATABASE (CSD)

JW SCMU CONTACT PERSON: Silas Choeu
TELEPHONE NUMBER: (011) 688 1815

PAGE NO.	
CLOSING DATE AND TIME	
18-Dec-25	16:00
Date of Issue	
11 December 2025	
VALIDITY	
7 days	

ITEM NO.	DESCRIPTION	DESCRIPTION OF ITEM OFFERED	UNIT OF MEASUREMENT	QTY REQUIRED	PRICE QUOTED EXCL. OF V.A.T.	DIS
	QUOTATIONS ARE REQUESTED FOR PROFESSIONAL VALUATION SERVICES TO DETERMINE THE MARKET VALUE OF PORTIONS OF LAND REQUIRED FOR SERVITUDE ACQUISITION ALONG THE PROPOSED CARLSWALD SEWER PIPELINE ROUTE. THE AFFECTED PROPERTIES INCLUDE ERF 112, HOLDING 71, AND ERF 113 OF CARLSWALD AGRICULTURAL HOLDINGS, LOCATED IN MIDRAND UNDER REGION A OF THE CITY OF JOHANNESBURG. THE VALUATIONS WILL FORM PART OF THE LAND ACQUISITION PROCESS TO SECURE SERVITUDES IN FAVOUR OF JOHANNESBURG WATER (SOC) LTD.					
	VALUATION OF ERF 112, HOLDING 71 AND ERF 113 CARLSWALD A.H FOR SERVITUDE ACQUISITION AS PER SPECIFICATIONS.					
1	VALUATION OF HOLDING 71 CARLSWALD AGRICULTURAL HOLDINGS	SERVITUDE	NO.	1		
2	VALUATION OF ERF 112 CARLSWALD AGRICULTURAL HOLDINGS	SERVITUDE	NO.	1		
3	VALUATION OF ERF 113 CARLSWALD AGRICULTURAL HOLDINGS	SERVITUDE	NO.	1		
4	COMPILATION AND SUBMISSION OF VALUATION REPORT (ELECTRONIC AND HARD COPY)					
	SPECIFIC GOALS					
	EMEs - BUSINESS OWNED BY BLACK PEOPLE - 51% OR MORE					
	POINTS					
	20 POINTS					
	NB: COPY OF VALID LEASE AGREEMENT OR MUNICIPAL ACCOUNT (NOT OLDER THAN 3 MONTHS) SHOULD BE SUBMITTED WITH A QUOTE					
	NB: MBD FORMS ATTACHED SHOULD BE COMPLETED AND SUBMITTED WITH A QUOTE					
	NB: QUOTES SHOULD BE ON PDF (MS WORD, EXCEL, PICTURES ARE NOT ALLOWED)					
	NB: COPY OF VALID BBEE CERTIFICATE OR SWORN AFFIDAVIT TO BE SUBMITTED WITH A QUOTE					
	NB: ALL SUPPLIERS RESPONDING TO RFQs SHOULD USE THEIR OWN COMPANY LETTERHEAD, NOT JW RFQ TEMPLATE AND MAKE SURE THEIR EMAIL ADDRESS ARE VISIBLE ON THEIR QUOTATION					
	QUOTATION REF AS ABOVE: RFQJW.....& COMPANY NAME ON THE SUBJECT LINE					
	SUBMISSIONS MUST BE MADE ON THE E-TENDER PORTAL(https://www.etenders.gov.za/) NO EMAIL SUBMISSIONS					
	SEE PAGE TWO ON HOW TO SUBMIT YOUR RESPONSE ON E-TENDER					

SUPPLIER DETAILS	
OFFICIAL STAMP	AUTHORISED BY:
	SIGNATURE:.....
	DATE:.....

CONDITIONS
1. QUOTATIONS RECEIVED AFTER CLOSE OF BUSINESS ON THE CLOSING DATE WILL NOT BE ACCEPTED.
2. QUOTATIONS WITHOUT BRAND NAMES WHERE REQUIRED WILL NOT BE ACCEPTED
3. PRICES QUOTED MUST BE AS PER THE UNIT INDICATED AND BE EXCLUDED OF VAT
4. QUOTATIONS WITHOUT THE SUPPLIER'S AUTHORISED SIGNATURE WILL NOT BE ACCEPTED.
5. ACCEPTANCE OF A QUOTATION WILL BE SUBJECT TO JOHANNESBURG WATER'S SUPPLY CHAIN POLICY

LAND VALUATION SERVICES REQUEST FOR QUOTATION

NAME OF SERVICE PROVIDER:

JOHANNESBURG WATER (SOC) LTD

**CARLSWALD SEWER PIPE UPGRADE REQUEST FOR QUOTATION FOR
PROPERTY VALUATION SERVICES:**

QUOTATION REQUEST



Registration No: 2000/029271/30

DATE OF QUOTE REQUEST	: 11 December 2025
DATE OF CLOSING	: 18 December 2025
CLOSING TIME	: 16:00 (Telkom Time)
REQUESTED BY	: Olebogeng Asieng
PHONE NUMBER	: 011 688 -1670
EMAIL ADDRESS	: Olebogeng.asieng@jwater.co.za

1. REQUEST FOR QUOTATION (RFQ)

RFQ NUMBER: RFQJW099SC25

DATE OF ADVERT: 11 December 2025

CLOSING DATE: 18 December 2025

CLOSING TIME: 16:00

DESCRIPTION:

Appointment of a Registered Professional Valuer to undertake Property Valuations and Servitude Identification for the Carlswald Sewer Pipeline Upgrade Project, affecting Holdings 71, 112, and 113 of Carlswald Agricultural Holdings-JR

Section 1: REQUEST FOR QUOTATION

1. BACKGROUND

Johannesburg Water (JW) is implementing the Carlswald Sewer Pipeline Upgrade Project, which requires the acquisition of sewer servitudes traversing privately owned land. JW requires the services of a Registered Professional Valuer to determine market-related compensation for the affected properties.

2. PROJECT DETAILS

No.	Property Description	Farm Name	Purpose	Notes
1	Holding 71, Carlswald Agricultural Holdings (JR)	Carlswald	Servitude	Sewer servitude along JW pipeline route
2	Holding 112, Carlswald Agricultural Holdings (JR)	Carlswald	Servitude	Sewer servitude along JW pipeline route
3	Holding 113, Carlswald Agricultural Holdings (JR)	Carlswald	Servitude	Confirm per the latest SG diagram/township status

3. SCOPE OF WORK

The appointed valuer must:

1. Review title deeds, SG diagrams, zoning certificates, and prior valuation reports.
2. Conduct site verification (as required) for each property.
3. Apply accepted valuation methods (Before-and-After or Direct Comparison).
4. Prepare valuation reports including: methodology, comparables, maps, and photographs.
5. Submit three (3) signed valuation reports (Holdings 71, 112 and 113) and one summary schedule of compensation values.

***Deliverables must comply with the Property Valuers Profession Act (Act 47 of 2000) and International Valuation Standards (IVS).**

4. PROFESSIONAL REQUIREMENTS

- Lead Valuer: registered with SACPVP as a Professional Valuer.
- Minimum five (5) years of experience in servitude or rights-in-land valuations.
- Proven municipal or infrastructure valuation experience.
- Valid SACPVP registration certificate and CV to be submitted.

5. MANDATORY DOCUMENTS

The following documents must accompany the quotation:

- Valid Tax Compliance PIN (SARS)
- Active CSD Report
- B-BBEE certificate or sworn affidavit
- Municipal account (\leq 3 months old) or proof of arrangement
- Company profile and five (5) reference letters for similar work
- Certified copy of SACPVP registration certificate
- Completed and signed MBD 4, MBD 8, MBD 9, and POPIA consent forms
- Annexure A – Pricing Schedule (Table Format)

**** Failure to submit the completed Tabulated Pricing Schedule (Annexure A) will result in disqualification.***

6. EVALUATION CRITERIA

Evaluation in accordance with **PPPFA Act 5 of 2000** and **JW SCM Policy V16 (2024)**:

Stage	Description	Criteria
Stage 1	Compliance	Mandatory documentation
Stage 2	80/20 Price & Specific Goals	Price 80 pts • Specific Goals 20 pts

Specific Goals Schedule: (to be completed in Annexure A)

- Ownership by Women (20)

7. CONDITIONS OF QUOTATION

- Quotations must remain valid for **60 days**.
- Work may not commence without a valid JW Purchase Order.
- JW reserves the right to accept all, part, or none of any quotation.
- Prices must be firm and inclusive of all costs.
- Late, faxed, or emailed submissions will **not** be accepted.

Commencement and Duration of Work

The Service Provider shall commence work within **five (5) working days** after receipt of the official Works Order.

If the Service Provider fails to commence within this period, the Works Order may be cancelled at the Employer's discretion.

The duration of the work shall be as indicated on the Works Order.

8. SUBMISSION DETAILS

SUBMISSIONS MUST BE MADE ON THE E-TENDER PORTAL
(<https://www.etenders.gov.za/>) **NO EMAIL SUBMISSIONS**

Section 2: RETURNABLES

- Signed RFQ Form
- Company Profile and CVs
- Proof of SACPVP Registration
- References (minimum of 3), showing:
 - Client
 - Project Description
 - Area/Location
 - Land Use
 - Start and Completion Date
- Tax PIN, CSD, B-BBEE
- Annexure A – Pricing Schedule (Excel Format)
- MBD 4, 8, 9 Forms and POPIA Consent
- Acknowledged Addenda

Section 3: SCOPE OF SERVICES

The service provider must:

- Conduct valuations for Holdings 71, 112, and 113 Carlswald AH.
- Use approved valuation methodologies and provide supporting data.
- Deliver draft reports within **15 working days** of data receipt and final reports within **5 working days** post-review.
- Participate in meetings and clarifications if requested by JW.

Deliverables:

- Three signed valuation reports (PDF & editable formats).
- Summary table of market values.
- Maps and photographs appended to each report.
- Excel Pricing Schedule (Annexure A).

Name and Surname of Service Provider's Representative:

Signature of Service Provider: _____

Date: _____

ATTACHMENTS

- **Annexure A – Pricing Schedule (Excel Format)**

1. CONDITIONS

1. All goods or services purchased will be subject to Johannesburg Water (JW) Supply Chain Management (SCM) Policy and Procedures (Version 16). A copy is available from the JW SCMU on request.
2. All purchases will be made through an official JW Purchase/Works Order. No goods may be delivered nor services rendered before an official order has been issued and accepted by the successful bidder.
3. To participate in JW's quotation process, vendors must be registered and active on the Central Supplier Database (CSD). JW engages only suppliers reflected as active on CSD.
4. All prices quoted must be exclusive of VAT. Suppliers not registered for VAT will be treated as non-VAT vendors.
5. Prices must include all delivery/transport/disbursement charges and delivery must be to the address indicated in the RFQ.
6. All prices submitted must be firm. "Firm" prices are fixed for the validity period and subject only to statutory changes (e.g., VAT or lawful customs/excise levies).
7. Quantities are provided in good faith and without commitment. JW reserves the right to increase or reduce quantities in line with thresholds prescribed in the SCM Policy.
8. Quotation documents must be completed in black ink.
9. The lowest price or any quotation will not necessarily be accepted. JW reserves the right to accept the whole or any portion of a quotation, to accept or reject any offer, and to cancel the process or reject all offers at any time before appointment without incurring liability.
10. If JW makes an offer and the service provider declines for any reason, JW reserves the right to appoint the next acceptable offer and/or re-advertise the requirement.
11. The supplier/service provider accepts full responsibility for the proper execution and fulfilment of the quoted services.
12. JW reserves the right to benchmark quoted prices to establish fair market value.
13. Quotations must remain open for acceptance for sixty (60) days from the closing date and may be accepted at any time within that period.
14. Corrections on the price schedule must be crossed out in ink and initialled at each alteration. No correction fluid (e.g., Tipp-Ex) may be used. Any item with uninitialled changes will not be considered. Where a Bill of Quantities is used, any use of correction fluid disqualifies the quotation.
15. If items are not quoted, draw a line through the space in ink.
16. Forward Exchange Rate (FER) Cover (where prices are based on exchange rates): the successful bidder must obtain FER cover to protect JW against exchange rate variations. Proof of FER cover must be provided within 14 days after placement of the order. If such proof is not submitted to JW with the invoice, the contract price adjustment will not be accepted and the contract may be cancelled.
17. A valid SARS Tax Compliance PIN must be submitted with the quotation. Where not submitted at closing, JW may request it within two (2) days of notification; failure to comply may lead to disqualification. No award may be made to a bidder whose tax matters are not in order. Each party to a JV/Consortium must submit a separate valid PIN.
18. Any quotation will be rejected if the bidder or its directors are in arrears for more than three (3) months on municipal rates, taxes or municipal charges to any municipality or its entities without a payment arrangement in place by the RFQ closing date.

2. EXECUTION OF ORDERS

Orders placed against accepted quotations must be executed strictly in accordance with the specification and within the quoted delivery period.

Failure to commence work within five (5) working days of receiving the Works Order may result in cancellation.

3. OCCUPATIONAL HEALTH AND SAFETY

The successful service provider shall comply fully with the provisions of the Occupational Health and Safety Act, 85 of 1993, as amended, and all relevant regulations.

Where applicable, a Section 37(2) Agreement between JW and the Service Provider will be concluded before commencement of work.

4. SUBMISSION OF QUOTATIONS

SUBMISSIONS MUST BE MADE ON THE E-TENDER

PORTAL(<https://www.etenders.gov.za/>) NO EMAIL SUBMISSIONS

I HEREBY CONFIRM THAT I HAVE READ AND UNDERSTOOD THE ABOVEMENTIONED REQUIREMENTS

SIGNATURE_____

NAME_____

ADDITIONAL REQUIREMENTS

DECLARATION

I certify that the information supplied in this quotation is true and correct. I have read and understood the Johannesburg Water (SOC) Ltd General Conditions, Supply Chain Management Policy and Procedures, and accept these as binding.

I further confirm that all required information has been furnished and that the relevant forms have been duly completed and submitted as part of this quotation.

Signature: _____

Full Name: _____

Capacity / Designation: _____

Company Name: _____

Date: _____

SUPPLY CHAIN MANAGEMENT UNIT

Johannesburg Water (SOC) Ltd
65 Ntemi Piliso Street,
Newtown,
Johannesburg,
2113

Postal Address:

Johannesburg Water (SOC) Ltd
Private Bag X44
Johannesburg
2000

Tel: 011 688 1400

BIDDER NAME:

ADDRESS:

TEL:

FAX:

CSD NUMBER:

REQUEST FOR QUOTATION

RFQ NUMBER

RFQ DATE

JW/_____/2025FY/PF

11 December 2025

CONTACT PERSON

NAME: Mr Olebogeng Asieng

Email Olebogeng.asieng@jwater.co.za

TEL
No: 011 688 1400

Submission Deadline: 18 December 2025

Submission Time: 16:00

VALIDITY OF RFQ:

60 DAYS

OFFICE USE ONLY:

PRICE/S TO BE VAT EXCLUSIVE

Please deposit all quotation in the RFQ box as stipulated in the cover page

Bids equal to or above R30 000 and up to R50 million will be evaluated on the basis of the 80/20 preference point system as stipulated in the Preferential Procurement

Policy Framework Act (Act No. 5 of 2000) and Johannesburg Water SCM Policy V16 (2024).

EVALUATION CRITERIA

The bids will be evaluated on price and preferential goals specified on this RFQ

80/20 PREFERENCE POINT SYSTEMS

The following formula will be used to calculate the points out of 80 for price:

$$P_s = 80 \left(1 - \frac{P_t - P_{min}}{P_{min}} \right)$$

Where

P_s = Points scored for price of bid under consideration.

P_t = Price of bid under consideration

P_{min} = Price of lowest acceptable bid

POINTS AWARDED FOR PRICE AND PREFERENTIAL GOALS

Points will be allocated as follows:

PRICE	80
SPECIFIC GOALS	20
<u>Business owned by 51% or more – Women</u>	20

The following means of verification documents are required for the purposes of allocating preferential points:

1. Central supplier database (CSD) report – the CSD report must be recent
2. Valid BBBEE Certificate/ Original Affidavit Sworn under oath – **NB: copy of an affidavit will not be accepted**
3. ID copy of the owner/s of the business
4. Shareholder's certificate/s – for the directors of the bidding entity
5. Municipal account (≤ 3 months old) or Proof of arrangement

NB: Non-submission of the aforementioned documents will result in a bidder being allocated zero points for the applicable specific goal.

FORM OF OFFER (ACCEPTANCE & AGREEMENT)

PLEASE NOTE:

- *No price increases will be accepted after submission of the quotation.*
- *Any and all alterations must be signed for by the bidder, confirming that such alteration was made by the bidder.*
- *Price changes without a signature will lead to rejection of the quotation submitted.*

ITEM NO	DESCRIPTION	PURPOSE OF VALUATION	QUANTITY	PRICE
1.	Erf 112 Carlswald Agricultural Holdings	Servitude	1	
2.	Holding 71 Carlswald Agricultural Holdings	Servitude	1	
3.	Erf 113 Carlswald Agricultural Holdings	Servitude	1	
	Sub-Total.			
	VAT @ 15%			
	Total.			

THE OFFERED TOTAL OF THE PRICES INCLUSIVE OF VALUE ADDED TAX IS

Rand (in words); R (in figures),

This offer may be accepted by the Employer by signing the Acceptance part of this Form of Offer and Acceptance and returning one copy of this document to the Service Provider before the commencement of the works.

Signature(s)

Name(s)

Capacity

For the Service Provider

(Name and address of
organisation)

Name and signature

of witness

(Name)

(Signature)

Date

Conditions

1. All prices quoted must be exclusive of Value Added Tax (VAT).
2. Prices quoted must include delivery charges and goods must be delivered to the address indicated.
3. All prices submitted must be firm. * *"Firm" prices are deemed to be fixed prices, which are only subject to the following statutory changes, namely VAT and any levy related to customs and excise.*
4. Quantities are given in good faith and without commitment to JW.
5. Vendors not registered for Value Added Tax with SARS will be treated as non-VAT vendors.

SIGNATURE: _____

CAPACITY: _____

Guide: How to submit a response on the E-tender Portal

- Submit on E tender portal, following the below:
 1. (<https://www.etenders.gov.za/>)
 2. Search/Click Browse Opportunities by organ of state (Johannesburg Water)/search by RFQ reference number .
 3. Click the **+ sign** to expand the tender/ RFQ information.
 4. start the e submission process.
 5. Supplier login
 6. Use your CSD Credentials to Login. Contact CSD on (csd@treasury.gov.za) in case you forgot your login credentials. "My profile should show if you have logged in successfully".
 7. select supplier.
 8. check the submission checklist and attached the compulsory documents.
 9. confirm and proceed .

If the application is not going through on the E-tender portal Contact:

eTenders Contact Centre

+27(0)12 406 9222 / 012 406-9229 / 012 312-5000

etenders@treasury.gov.za

<https://etenders.treasury.gov.za>

POPIA PRIVACY STATEMENT

Johannesburg Water SOC Limited

In terms of the Protection of Personal Information Act, 213 (Act 4 of 2013), also called the POPI Act or POPIA, Johannesburg Water SOC Limited, undertakes all reasonable measures to protect personal information and to keep it private and confidential.

1. Privacy Notice applies to:

Suppliers, vendors, contractors, service providers, etc whether appointed or prospective.

2. Definitions of personal information

According to the Act “personal information” means information relating to an identifiable living, natural person, and where it is applicable, an identifiable, existing juristic person. All addresses including residential, postal and email addresses.

3. About the Public Entity

Johannesburg Water (SOC) Limited, registration number 2000/029271/30

3.1 The information we collect

We collect information directly from you where you provide us with your personal details. Where possible, we will inform you what information you are required to provide to us and what information is optional.

3.2 How Johannesburg Water use your information

We will use your personal information only for the purposes for which it was collected and agreed with you. For example: to gather contact information, to confirm and verify your identity, for the evaluation and adjudication of bids and quotations for tenders, request for quotations, and other personal information for the procurement of goods and services by the Entity.

3.3 Disclosure of information

We may disclose your personal information to our Shareholder, the City of Johannesburg, and other Government agencies such as National Treasury, and the Auditor-General of South Africa. We have agreements in place to ensure that they comply with the privacy requirements as required by the Protection of Personal Information Act.

We may also disclose your information:

- Where we have a duty or a right to disclose in terms of law;
- Where we believe it is necessary to protect our rights.

3.4 Information Security

We are legally obliged to provide adequate protection for the personal information we hold and to stop unauthorised access and use of personal information. We will, on an ongoing basis, continue to review our security

POPIA PRIVACY STATEMENT

Johannesburg Water SOC Limited

controls and related processes to ensure that your personal information remains secure.

When we contract with third parties, we impose appropriate security, privacy and confidentiality obligations on them to ensure that personal information that we remain responsible for, is kept secure. We will ensure that anyone whom we pass your personal information agrees to treat your information with the same level of protection as we are obliged to.

3.5 Your rights: Access to Information

You have the right to request a copy of the personal information we hold about you. To do this, simply contact us at informationofficer@jwater.co.za, and specify what information you require.

3.6 Correction of your personal information

You have the right to ask us to update, correct or delete your personal information. We will require a copy of your identification document to confirm your identity before making changes to personal information we may hold about you. We would appreciate it if you would keep your personal information accurate and up to date.

3.7 How to contact us

If you have any queries about this document; you need further information about our privacy practices; wish to withdraw consent; exercise preferences or access or correct your personal information, please contact us at the numbers listed on our website or send an email to informationofficer@jwater.co.za.



a world class African city



City of Johannesburg

Johannesburg Water SOC Ltd

Turbine Hall
65 Ntengi Piliso Street
Newtown
Johannesburg

Johannesburg Water
PO Box 61542
Marshalltown
2107

Tel +27(0) 11 688 1400
Fax +27(0) 11 688 1528

www.johannesburgwater.co.za

PLEASE SUPPLY THE FOLLOWING DOCUMENTS TO ENABLE US TO EVALUATE YOUR SUBMISSION :

Returnable Documents	Description	Yes/No	
1	Original Valid Tax Clearance Certificate /valid SARS PIN		COMPULSORY
2	A, certified /original/valid, BBEE certificate /sworn affidavit (Please note that the Sworn Affidavit must be compliant as per B-BBEE Practice Guide 01 of 2018 , NON COMPLIANT AFFIDAVIT WILL BE SCORED ZERO)		COMPULSORY
3	Municipal rates and taxes (Must not be older than 90 days in arrears in line with regulation 38.		COMPULSORY
4	Signed Declaration of Interest form (MBD 4)		COMPULSORY
5	Declaration of Bidders past supply chain management practices (MBD 8)		COMPULSORY
6	Certificate of Independent Proposal Determination (MBD 9)		COMPULSORY
7	Proof of CSD registration /MAAA Supplier Number		COMPULSORY
8	Preference points claim form in terms of the preferential procurement regulations 2022 (MBD 6.1)		COMPULSORY
9	Company registration documents with ID copies of directors / shareholders.		COMPULSORY

Directors:

Ms Gugulethu Phakathi (Chairperson), Mr Ntshavheni Mukwevho (Managing Director and Executive Director),
Mr Johan Koekemoer (Financial Director and Executive Director), Mr Phetole Modika, Mr Siphamandla Mnyani, Mr Siyabonga Mthembu,
Mrs Zandile Meeleso, Mr Pholoso Matjele, Mr Kgaile Mogoye, Mr Sandiso Mgengwana, Mr Molate Mashifane, Ms Pamela Mabece,
Mr Lunga Bernard

Ms Kethabile Mabe (Company Secretary),
Johannesburg Water SOC Ltd
Registration Number: 2000/029271/30

MBD 4

DECLARATION OF INTEREST

1. No bid will be accepted from persons in the service of the state¹.
2. Any person, having a kinship with persons in the service of the state, including a blood relationship, may make an offer or offers in terms of this invitation to bid. In view of possible allegations of favouritism, should the resulting bid, or part thereof, be awarded to persons connected with or related to persons in service of the state, it is required that the bidder or their authorised representative declare their position in relation to the evaluating/adjudicating authority.
- 3 **In order to give effect to the above, the following questionnaire must be completed and submitted with the bid.**

3.1 Full Name of bidder or his or her representative:.....

3.2 Identity Number:

3.3 Position occupied in the Company (director, trustee, shareholder²):.....

3.4 Company Registration Number:

3.5 Tax Reference Number:.....

3.6 VAT Registration Number:

3.7 The names of all directors / trustees / shareholders members, their individual identity numbers and state employee numbers must be indicated in paragraph 4 below.

3.8 Are you presently in the service of the state? **YES / NO**

3.8.1 If yes, furnish particulars.

.....

¹MSCM Regulations: "in the service of the state" means to be –

- (a) a member of –
 - (i) any municipal council;
 - (ii) any provincial legislature; or
 - (iii) the national Assembly or the national Council of provinces;
- (b) a member of the board of directors of any municipal entity;
- (c) an official of any municipality or municipal entity;
- (d) an employee of any national or provincial department, national or provincial public entity or constitutional institution within the meaning of the Public Finance Management Act, 1999 (Act No.1 of 1999);
- (e) a member of the accounting authority of any national or provincial public entity; or
- (f) an employee of Parliament or a provincial legislature.

² Shareholder" means a person who owns shares in the company and is actively involved in the management of the company or business and exercises control over the company.

3.9 Have you been in the service of the state for the past twelve months?**YES / NO**

3.9.1 If yes, furnish particulars.....

.....

3.10 Do you have any relationship (family, friend, other) with persons in the service of the state and who may be involved with the evaluation and or adjudication of this bid?**YES / NO**

3.10.1 If yes, furnish particulars.

.....

.....

3.11 Are you, aware of any relationship (family, friend, other) between any other bidder and any persons in the service of the state who may be involved with the evaluation and or adjudication of this bid? **YES / NO**

3.11.1 If yes, furnish particulars

.....

.....

3.12 Are any of the company's directors, trustees, managers, principle shareholders or stakeholders in service of the state? **YES / NO**

3.12.1 If yes, furnish particulars.

.....

.....

3.13 Are any spouse, child or parent of the company's directors trustees, managers, principle shareholders or stakeholders in service of the state? **YES / NO**

3.13.1 If yes, furnish particulars.

.....

.....

3.14 Do you or any of the directors, trustees, managers, principle shareholders, or stakeholders of this company have any interest in any other related companies or business whether or not they are bidding for this contract. **YES / NO**

3.14.1 If yes, furnish particulars:

.....

.....

4. Full details of directors / trustees / members / shareholders.

Full Name	Identity Number	State Employee Number

.....
Signature

.....
Date

.....
Capacity

.....
Name of Bidder

PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2022

This preference form must form part of all tenders invited. It contains general information and serves as a claim form for preference points for specific goals.

1. GENERAL CONDITIONS

- 1.1 The following preference point systems are applicable to invitations to tender:
- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and

1.2 **To be completed by the organ of state**

- a) The applicable preference point system for this tender is the **80/20** preference point system.

- 1.3 Points for this tender (even in the case of a tender for income-generating contracts) shall be awarded for:

- (a) Price; and
- (b) Specific Goals.

1.4 **To be completed by the organ of state:**

The maximum points for this tender are allocated as follows:

	POINTS
PRICE	80
SPECIFIC GOALS	20
Total points for Price and SPECIFIC GOALS	100

- 1.5 Failure on the part of a tenderer to submit proof or documentation required in terms of this tender to claim points for specific goals with the tender, will be interpreted to mean that preference points for specific goals are not claimed.

- 1.6 The organ of state reserves the right to require of a tenderer, either before a tender is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the organ of state.

2. DEFINITIONS

- (a) **“tender”** means a written offer in the form determined by an organ of state in response to an invitation to provide goods or services through price quotations, competitive tendering process or any other method envisaged in legislation;

- (b) **“price”** means an amount of money tendered for goods or services, and includes all applicable taxes less all unconditional discounts;
- (c) **“rand value”** means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;
- (d) **“tender for income-generating contracts”** means a written offer in the form determined by an organ of state in response to an invitation for the origination of income-generating contracts through any method envisaged in legislation that will result in a legal agreement between the organ of state and a third party that produces revenue for the organ of state, and includes, but is not limited to, leasing and disposal of assets and concession contracts, excluding direct sales and disposal of assets through public auctions; and
- (e) **“the Act”** means the Preferential Procurement Policy Framework Act, 2000 (Act No. 5 of 2000).

3. FORMULAE FOR PROCUREMENT OF GOODS AND SERVICES

3.1. POINTS AWARDED FOR PRICE

3.1.1 THE 80/20 PREFERENCE POINT SYSTEMS

A maximum of 80 points is allocated for price on the following basis:

80/20

$$Ps = 80 \left(1 - \frac{Pt - P_{min}}{P_{min}} \right)$$

Where

- Ps = Points scored for price of tender under consideration
- Pt = Price of tender under consideration
- Pmin = Price of lowest acceptable tender

3.1.1. POINTS AWARDED FOR PRICE

A maximum of 80 points is allocated for price on the following basis:

80/20

$$Ps = 80 \left(1 + \frac{Pt - P_{max}}{P_{max}} \right) \text{ o}$$

Where

- Ps = Points scored for price of tender under consideration
- Pt = Price of tender under consideration
- Pmax = Price of highest acceptable tender

4. POINTS AWARDED FOR SPECIFIC GOALS

- 4.1. In terms of Regulation 4(2); 5(2); 6(2) and 7(2) of the Preferential Procurement Regulations, preference points must be awarded for specific goals stated in the tender. For the purposes of this tender the tenderer will be allocated points based on the goals stated in table 1 below as may be supported by proof/ documentation stated in the conditions of this tender:

Table 1: Specific goals for the tender and points claimed are indicated per the table below.

Note to tenderers: The tenderer must indicate how they claim points for each preference point system.)

The specific goals allocated points in terms of this tender	Number of points allocated (80/20 system)	Number of points claimed (80/20 system)	Proof of documents per specific goals
Business owned by 51% or more- Women	20		<ul style="list-style-type: none"> • Valid BBBEE Certificate issued by SANAS accredited verification agency or DTI/CIPC BBBEE Certificate for Exempted Micro Enterprises or Affidavit sworn under oath, OR • CIPC registration document showing percentage of ownership and share certificate where applicable

DECLARATION WITH REGARD TO COMPANY/FIRM

4.2. Name of company/firm.....

4.3. Company registration number:

4.4. TYPE OF COMPANY/ FIRM

- ☐ Partnership/Joint Venture / Consortium
 - ☐ One-person business/sole propriety
 - ☐ Close corporation
 - ☐ Public Company
 - ☐ Personal Liability Company
 - ☐ (Pty) Limited
 - ☐ Non-Profit Company
 - ☐ State Owned Company
- [TICK APPLICABLE BOX]

4.5. I, the undersigned, who is duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the specific goals as advised in the tender, qualifies the company/ firm for the preference(s) shown and I acknowledge that:

- i) The information furnished is true and correct;
- ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;
- iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 4.2, the contractor may be required to furnish documentary proof to the satisfaction of the organ of state that the claims are correct;
- iv) If the specific goals have been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the organ of state may, in addition to any other remedy it may have –
 - (a) disqualify the person from the tendering process;
 - (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
 - (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
 - (d) recommend that the tenderer or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and
 - (e) forward the matter for criminal prosecution, if deemed necessary.

.....
SIGNATURE(S) OF TENDERER(S)

SURNAME AND NAME:

DATE:

ADDRESS:

.....

.....

.....

DECLARATION OF BIDDER'S PAST SUPPLY CHAIN MANAGEMENT PRACTICES

- 1 This Municipal Bidding Document must form part of all bids invited.
- 2 It serves as a declaration to be used by municipalities and municipal entities in ensuring that when goods and services are being procured, all reasonable steps are taken to combat the abuse of the supply chain management system.
- 3 The bid of any bidder may be rejected if that bidder, or any of its directors have:
 - a. abused the municipality's / municipal entity's supply chain management system or committed any improper conduct in relation to such system;
 - b. been convicted for fraud or corruption during the past five years;
 - c. willfully neglected, reneged on or failed to comply with any government, municipal or other public sector contract during the past five years; or
 - d. been listed in the Register for Tender Defaulters in terms of section 29 of the Prevention and Combating of Corrupt Activities Act (No 12 of 2004).
- 4 **In order to give effect to the above, the following questionnaire must be completed and submitted with the bid.**

Item	Question	Yes	No
4.1	<p>Is the bidder or any of its directors listed on the National Treasury's Database of Restricted Suppliers as companies or persons prohibited from doing business with the public sector?</p> <p>(Companies or persons who are listed on this Database were informed in writing of this restriction by the Accounting Officer/Authority of the institution that imposed the restriction after the <i>audi alteram partem</i> rule was applied).</p> <p>The Database of Restricted Suppliers now resides on the National Treasury's website(www.treasury.gov.za) and can be accessed by clicking on its link at the bottom of the home page.</p>	Yes <input type="checkbox"/>	No <input type="checkbox"/>
4.1.1	If so, furnish particulars:		
4.2	<p>Is the bidder or any of its directors listed on the Register for Tender Defaulters in terms of section 29 of the Prevention and Combating of Corrupt Activities Act (No 12 of 2004)?</p> <p>The Register for Tender Defaulters can be accessed on the National Treasury's website (www.treasury.gov.za) by clicking on its link at the bottom of the home page.</p>	Yes <input type="checkbox"/>	No <input type="checkbox"/>
4.2.1	If so, furnish particulars:		
4.3	Was the bidder or any of its directors convicted by a court of law (including a court of law outside the Republic of South Africa) for fraud or corruption during the past five years?	Yes <input type="checkbox"/>	No <input type="checkbox"/>

4.3.1	If so, furnish particulars:		
Item	Question	Yes	No
4.4	Does the bidder or any of its directors owe any municipal rates and taxes or municipal charges to the municipality / municipal entity, or to any other municipality / municipal entity, that is in arrears for more than three months?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
4.4.1	If so, furnish particulars:		
4.5	Was any contract between the bidder and the municipality / municipal entity or any other organ of state terminated during the past five years on account of failure to perform on or comply with the contract?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
4.7.1	If so, furnish particulars:		

CERTIFICATION

**I, THE UNDERSIGNED (FULL NAME)
 CERTIFY THAT THE INFORMATION FURNISHED ON THIS
 DECLARATION FORM TRUE AND CORRECT.**

**I ACCEPT THAT, IN ADDITION TO CANCELLATION OF A CONTRACT,
 ACTION MAY BE TAKEN AGAINST ME SHOULD THIS DECLARATION
 PROVE TO BE FALSE.**

.....
Signature

.....
Date

.....
Position

.....
Name of Bidder

CERTIFICATE OF INDEPENDENT BID DETERMINATION

- 1 This Municipal Bidding Document (MBD) must form part of all bids¹ invited.

- 2 Section 4 (1) (b) (iii) of the Competition Act No. 89 of 1998, as amended, prohibits an agreement between, or concerted practice by, firms, or a decision by an association of firms, if it is between parties in a horizontal relationship and if it involves collusive bidding (or bid rigging).² Collusive bidding is a *pe se* prohibition meaning that it cannot be justified under any grounds.

- 3 Municipal Supply Regulation 38 (1) prescribes that a supply chain management policy must provide measures for the combating of abuse of the supply chain management system, and must enable the accounting officer, among others, to:
 - a. take all reasonable steps to prevent such abuse;
 - b. reject the bid of any bidder if that bidder or any of its directors has abused the supply chain management system of the municipality or municipal entity or has committed any improper conduct in relation to such system; and
 - c. cancel a contract awarded to a person if the person committed any corrupt or fraudulent act during the bidding process or the execution of the contract.

- 4 This MBD serves as a certificate of declaration that would be used by institutions to ensure that, when bids are considered, reasonable steps are taken to prevent any form of bid-rigging.

- 5 In order to give effect to the above, the attached Certificate of Bid Determination (MBD 9) must be completed and submitted with the bid:

¹ Includes price quotations, advertised competitive bids, limited bids and proposals.

² Bid rigging (or collusive bidding) occurs when businesses, that would otherwise be expected to compete, secretly conspire to raise prices or lower the quality of goods and / or services for purchasers who wish to acquire goods and / or services through a bidding process. Bid rigging is, therefore, an agreement between competitors not to compete.

CERTIFICATE OF INDEPENDENT BID DETERMINATION

I, the undersigned, in submitting the accompanying bid:

(Bid Number and Description)

in response to the invitation for the bid made by:

(Name of Municipality / Municipal Entity)

do hereby make the following statements that I certify to be true and complete in every respect:

I certify, on behalf of: _____ that:

(Name of Bidder)

1. I have read and I understand the contents of this Certificate;
2. I understand that the accompanying bid will be disqualified if this Certificate is found not to be true and complete in every respect;
3. I am authorized by the bidder to sign this Certificate, and to submit the accompanying bid, on behalf of the bidder;
4. Each person whose signature appears on the accompanying bid has been authorized by the bidder to determine the terms of, and to sign, the bid, on behalf of the bidder;
5. For the purposes of this Certificate and the accompanying bid, I understand that the word "competitor" shall include any individual or organization, other than the bidder, whether or not affiliated with the bidder, who:
 - (a) has been requested to submit a bid in response to this bid invitation;
 - (b) could potentially submit a bid in response to this bid invitation, based on their qualifications, abilities or experience; and
 - (c) provides the same goods and services as the bidder and/or is in the same line of business as the bidder

6. The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However communication between partners in a joint venture or consortium³ will not be construed as collusive bidding.
7. In particular, without limiting the generality of paragraphs 6 above, there has been no consultation, communication, agreement or arrangement with any competitor regarding:
 - (a) prices;
 - (b) geographical area where product or service will be rendered (market allocation)
 - (c) methods, factors or formulas used to calculate prices;
 - (d) the intention or decision to submit or not to submit, a bid;
 - (e) the submission of a bid which does not meet the specifications and conditions of the bid; or
 - (f) bidding with the intention not to win the bid.
8. In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications and conditions or delivery particulars of the products or services to which this bid invitation relates.
9. The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.

³ Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

10. I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

.....
Signature

.....
Date

.....
Position

.....
Name of Bidder

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