

Postal Address
P.O. Box 1329, Rivonia
2128, South Africa

Physical Address
270 George Road,
Noordwyk, Midrand, 1687

Contact
Call Centre: 0860 100 221
Telephone: 011 217 0600
Fax: 011 783 7745



SERVICES REQUISITION FORM

YOU ARE HEREBY INVITED TO SUBMIT A QUOTATION FOR THE CULTURE ARTS, TOURISM, HOSPITALITY, AND SPORT SECTOR EDUCATION AND TRAINING AUTHORITY (CATHSSETA)

Date Issued	09 October 2025	RFQ Number	RFQ/COS/035/2025
Closing Date:	13 October 2025	Closing Time:	11H00
DESCRIPTION:		Implementation of SAGE Intacct	

SPECIFICATIONS/REQUIREMENTS	QUANTITY
CATHSSETA invites qualified ICT service providers to provide a Sage Intacct accounting system	
Sage Intacct Accounting Software Implement and customize an integrated accounting software for the CATHSSETA. The proposed solution must be compliant with all applicable accounting standards and be customized to meet the needs of the CATHSSETA. This software should have basic functionalities included in the Finance and Supply Chain functional specifications in this document. Expected Outputs and Deliverables Effectively migrate data from existing systems to the new system. Project Management of the entire implementation. System Implementation: Successfully implement the application modules. Facilitate knowledge transfer to designated users, so they are equipped to: a) Prepare a workflow diagram connecting all modules.	

- b) Provide application support.
- c) Provide training to the employees.

1. ADMINISTRATIVE REQUIREMENTS

- 1.1 Quote/Pricing with a clear breakdown of Scope with total inclusive of VAT.
- 1.2 Completed and signed SBD4, SBD 6.1.
- 1.3 Valid Tax Compliance Pin issued by SARS.
- 1.4 Valid B-BBEE Certificate or Sworn Affidavit.
- 1.5 All RFQ related responses must include the RFQ number as the subject matter.
- 1.6 Central Supplier Database (CSD) Summary Report.
- 1.7 Company Registration Document (CIPC).

2. PRICING AND SPECIFIC GOALS EVALUATION

- 3.1. For the evaluation of this RFQ, the 80/20 preference points scoring system will be applied. This means 80 points are allocated to price and 20 points to specific goals as per the standard bidding document (SBD) 6.1 attached to this RFQ.
- 3.2. To claim points for specific goals, bidders will be required to complete, sign and submit SBD 6.1 together with a valid B-BBEE Certificate or Sworn Affidavit. Failure to submit the required documents will result in zero points allocated to the bidding company.

4. RESPONSES/SUBMISSIONS

E-mail responses to supplychain@cathsseta.org.za on or before the closing date and time as stated above and no late responses will be accepted.