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NELSON MANDELA MUSEUM

Bhunga Building, Corner Owen Street and Nelson Mandela Drive, PO Box 5808, Mthatha, Eastern Cape.

Telephone : +27 (0) 47 501 9500

info@nelsonmandelamuseum.org.za | www.nelsonmandelamuseum.org.za



06 OCTOBER 2026

REQUEST FOR QUOTATION (RFQ)

PROVISION OF CLEANING, HYGIENE AND PEST CONTROL SERVICES

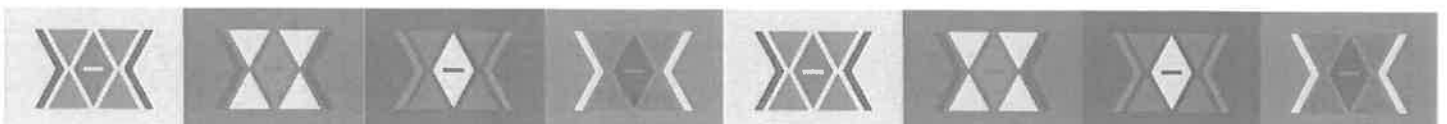
RFQ NO: 22 OF 2026

The Nelson Mandela Museum hereby invites suitably qualified, experienced and competent service providers to submit quotations for the provision of Cleaning, Hygiene and Pest Control Services for a period of four (4) months from 01 November 2026 to 28 February 2027.

1.BACKGROUND

The Nelson Mandela Museum (NMM) is a not-for-profit institution established by the government of South Africa as an agency of the National Department of Sport, Arts and Culture. It was established as part of a portfolio of legacy projects that seek to transform the heritage landscape from our apartheid past. At the same time, it is a resource for promoting economic development through tourism in an impoverished region of the country. The museum primarily houses collections of gifts to the nation from Nelson Mandela, intended to share his legacy.

The mandate of the Nelson Mandela Museum is to preserve and promote the legacy of Nelson Mandela, and one of its main strategic goals is to improve the museum's public profile and access. This mandate is executed through the museum's two main facilities, the Qunu Youth and Heritage Centre and the Bhunga Building in Mthatha CBD. The Bhunga Building doubles as the administrative office of the museum. The Museum has been authorised by the Department of Sport, Arts, and Culture to administer the Ingquza Hill Museum in Flagstaff and the O.R. Tambo Garden of Remembrance in Bizana.





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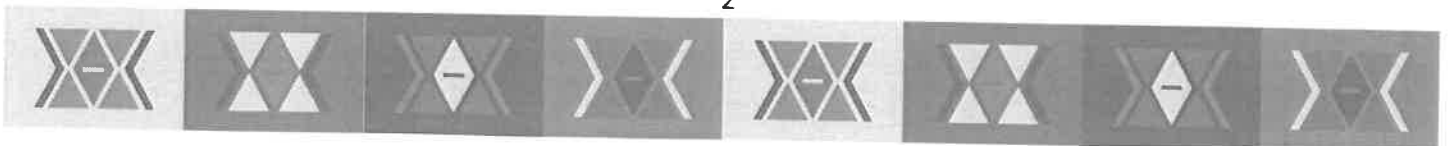
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2. SCOPE OF SERVICES

The successful service provider shall provide comprehensive cleaning, hygiene and pest control services in accordance with the NMM Scope of Work.

The services shall include, but shall not be limited to:

- Daily cleaning of offices and work areas
- Cleaning of high- and low-traffic areas
- Cleaning of exhibition areas, entrances, corridors and common areas
- Cleaning of kitchens and kitchenettes
- Cleaning and sanitisation of bathrooms and ablutions
- Cleaning of furniture, desks, tables, chairs and other surfaces
- Waste and refuse removal
- Cleaning of windows and glass surfaces
- Cleaning of floors, including vacuuming, mopping, polishing and other specified floor treatments
- Cleaning of accommodation facilities at the Youth & Heritage Centre
- Cleaning of conference facilities
- Cleaning of dining and restaurant areas
- Laundry and linen-related cleaning services where specified
- Deep cleaning at the required frequencies
- Pest control services
- Replenishment of specified hygiene consumables
- Ad hoc and reactionary cleaning services when required; and





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- Any other services specifically identified in the NMM Scope of Work.

The detailed cleaning methodology and frequencies contained in the NMM Scope of Work shall form part of this RFQ.

The bidder shall ensure that all areas under its responsibility remain clean and shall conduct continuous internal monitoring of the quality and frequency of cleaning.

3. REQUIRED STAFF COMPLEMENT

The minimum staffing requirement is:

Site	Minimum cleaners	Supervisor
Bhunga Building, Mthatha	9	1
Youth & Heritage Centre, Qunu	5	1 shared supervisor
Information Centre, Qunu	1	Included in supervision arrangement
Total cleaners	15	As required

Both genders must be represented where required by the NMM scope.

The service provider must provide adequate relief staff to cover employees who are absent due to sickness, leave or other legitimate reasons.

The minimum staffing requirements are derived from the NMM Scope of Work.

4. CLEANING EQUIPMENT

The service provider shall provide all general and specialised equipment required to perform the services.

Equipment shall include, where applicable:

- Industrial vacuum cleaners





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- Industrial mops
- Mop buckets with wringers
- Window-cleaning equipment
- Industrial scrubbing/buffing equipment
- Microfibre cleaning cloths
- Brooms, brushes and dustpans
- Wet-floor/hazard warning signs
- Ladders/access equipment
- Pest-control equipment; and
- Other equipment necessary to fulfil the Scope of Work.

All equipment shall be properly maintained and suitable for the intended application.

The NMM Scope requires the service provider to provide the general and specialised equipment necessary for the service and places responsibility for equipment maintenance on the service provider.

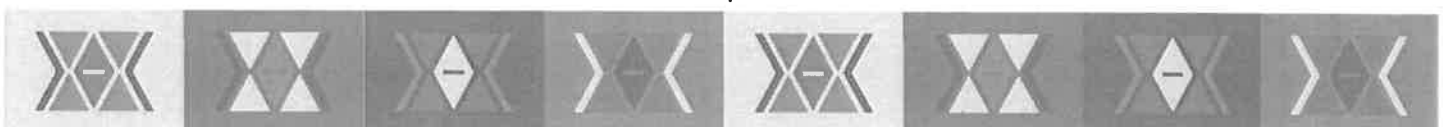
5. CONSUMABLES

The service provider shall supply the cleaning chemicals, hygiene consumables and other consumables necessary to perform the services.

Consumables and chemicals shall be of acceptable quality and suitable for use in the relevant facilities.

The service provider shall be responsible for replenishment of consumables in accordance with the Scope of Work.

The service provider shall also be responsible for maintaining the equipment and replacing defective equipment within the required response period.





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6. LABOUR AND STATUTORY COMPLIANCE

The successful service provider shall comply with all applicable labour legislation, sectoral determinations and minimum wage requirements.

The service provider shall maintain:

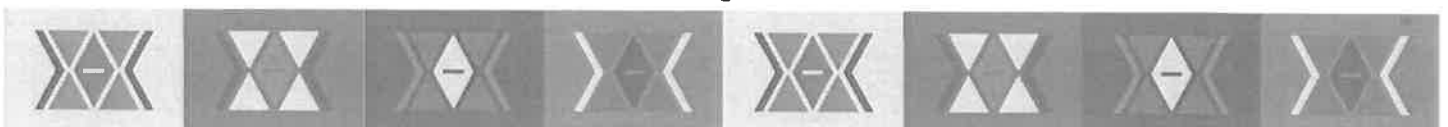
- UIF compliance
- COIDA/Compensation Fund compliance
- Provident/Retirement Fund compliance
- Appropriate employment records; and
- Proof that personnel deployed to the NMM are lawfully employed and appropriately remunerated.

NMM reserves the right to request proof of statutory compliance during the contract period.

7. NMM MINIMUM LABOUR COSTING BENCHMARK

For purposes of ensuring that bidders adequately price the labour component, NMM has established an internal minimum-cost benchmark based on:

- 15 cleaners
- Maximum 184 hours per cleaner per month
- Hourly labour rate of R30.33
- Provident Fund contribution at 5.25%
- Skills Development Levy at 1%
- UIF at 1%
- NCC levy as applicable





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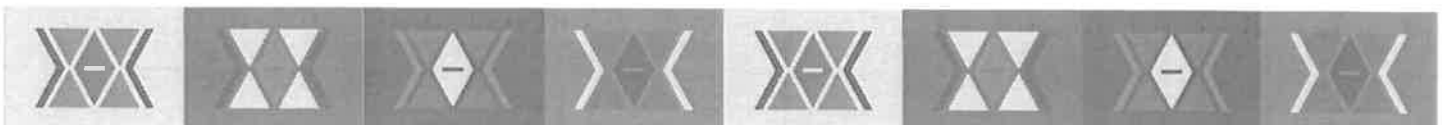
- COIDA provision
- Annual leave provision
- Supplier overheads and
- Reasonable profit.

The bidder remains responsible for ensuring that its submitted price complies with all applicable labour laws and statutory obligations.

8. PRICING SCHEDULE

Bidders must complete the following pricing schedule in full.

No.	Description	Qty	Unit	Monthly Rate excl. VAT	4-Month Rate excl. VAT	VAT	Total incl. VAT
1	Cleaning services – Bhunga Building – 9 cleaners	4	Months	R	R	R	R
2	Cleaning services – Youth & Heritage Centre – 5 cleaners	4	Months	R	R	R	R
3	Cleaning services – Information	4	Months	R	R	R	R





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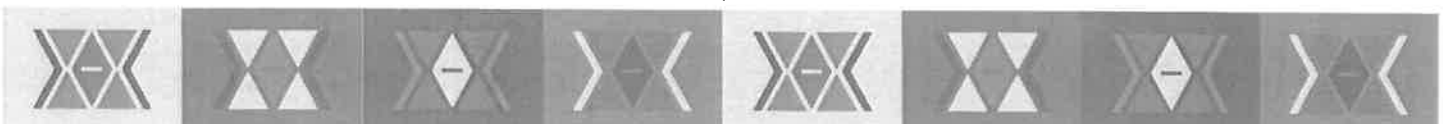


	Centre – 1 cleaner						
4	Supervision	4	Months	R	R	R	R
5	Relief staff provision	4	Months	R	R	R	R
6	Cleaning chemicals and consumables	4	Months	R	R	R	R
7	Equipment and equipment maintenance	4	Months	R	R	R	R
8	Deep cleaning services	4	Months	R	R	R	R
9	Pest control services	1	Contract	R	R	R	R
10	Other/ad hoc cleaning services	1	Provisional	R	R	R	R
	TOTAL				R	R	R

9.Pricing declaration

The bidder confirms that its quoted price includes all costs necessary to fulfil the complete Scope of Work, including, but not limited to:

- Labour





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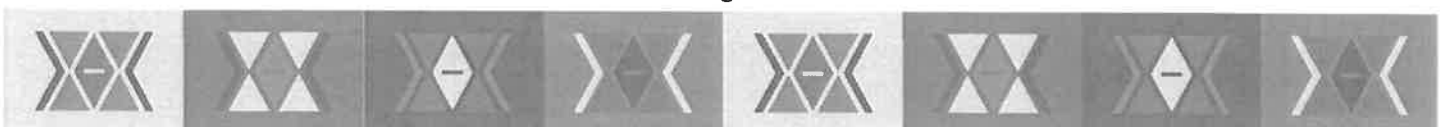


-
- Statutory contributions
 - Leave provisions
 - Supervision
 - Relief staff
 - Cleaning chemicals
 - Hygiene consumables
 - Equipment
 - Equipment maintenance
 - PPE
 - Uniforms
 - Transport
 - Insurance
 - Pest control
 - Overheads
 - Profit; and
 - Any other costs necessary for satisfactory performance of the contract.

10. LABOUR COST BREAKDOWN TO BE SUBMITTED BY BIDDER

To promote transparency and allow NMM to assess labour compliance, bidders must provide the following:

Description	Basis	Rate
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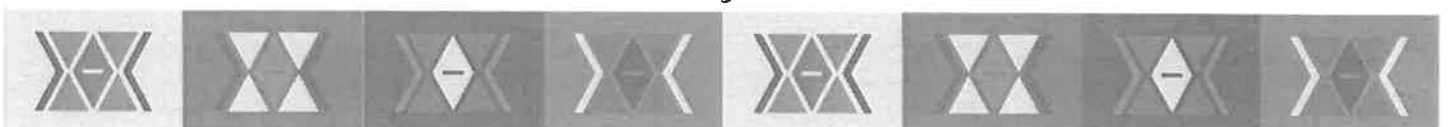


Maximum hours per cleaner per month	184 hours	
Basic hourly wage	Per hour	R
Basic monthly wage per cleaner	184 hours	R
Number of cleaners	15	
Provident/Retirement Fund	%	
UIF	%	
Skills Development Levy	%	
COIDA	%	
Annual leave provision	Amount/%	
Supervisor cost	Monthly	R
Cleaning chemicals/consumables	Monthly	R
Equipment	Monthly	R
Overheads	% / amount	
Profit	% / amount	
Total excluding VAT	4 months	R
VAT	15%	R
Total including VAT	4 months	R

The bidder must not submit a price that results in employees being remunerated below the applicable legal minimum.

11. PPE AND UNIFORMS

The service provider shall provide appropriate PPE and uniforms to all personnel deployed at NMM.





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Personnel must be clearly identifiable and suitably dressed for a professional institutional environment.

12. OCCUPATIONAL HEALTH AND SAFETY

The successful bidder shall comply with the Occupational Health and Safety Act and applicable regulations.

The service provider shall:

- Submit an appropriate OHS plan before commencement
- Provide appropriate PPE
- Provide safe work instructions
- Ensure chemicals are properly labelled and stored
- Maintain applicable Safety Data Sheets
- Report incidents and unsafe conditions to NMM; and
- Ensure that only suitable and properly maintained equipment is used.

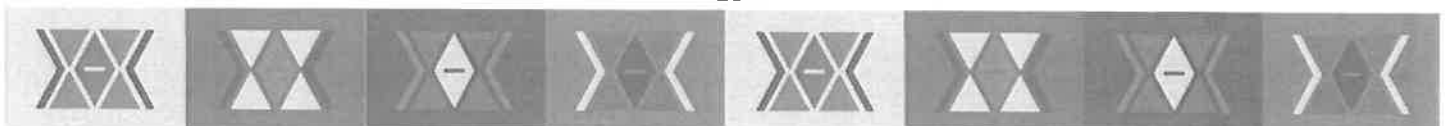
These requirements are consistent with the existing NMM Scope of Work.

13. PUBLIC LIABILITY INSURANCE

The successful service provider shall maintain appropriate insurance cover for the duration of the contract.

A minimum Public Liability Insurance cover of R1,000,000 shall be maintained, subject to the requirements contained in the RFQ.

Proof of insurance shall be submitted before commencement of services.





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14. STAFF SECURITY AND CONFIDENTIALITY

All personnel deployed to NMM shall comply with NMM security and access requirements.

The service provider shall ensure that personnel:

- Are properly identified
- Comply with site access requirements
- Do not unnecessarily handle or read NMM documents
- Maintain confidentiality
- Do not disclose NMM information without authorisation; and
- Comply with applicable POPIA requirements.

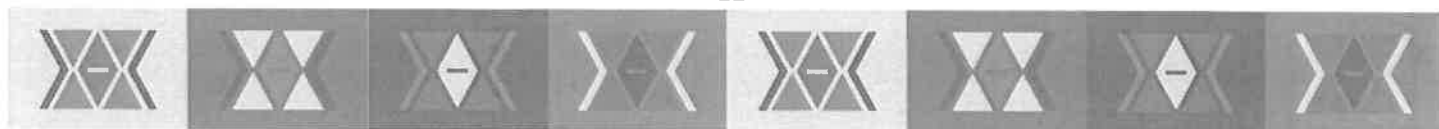
NMM reserves the right to request the removal of personnel who do not comply with applicable site requirements.

15. RETURNABLE DOCUMENTS

Bidders must submit the applicable compulsory returnable documents with their quotation.

These shall include, where applicable:

1. Completed and signed SBD 1;
2. Completed and signed SBD 3.3 Pricing Schedule;
3. Completed and signed SBD 4;
4. Completed and signed SBD 6.1;
5. Completed and signed SBD 7.2;
6. Completed and signed SBD 8;
7. Completed and signed SBD 9;





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8. Full CSD report;
9. Proof of UIF registration/compliance;
10. Valid COIDA/Compensation Fund certificate;
11. Proof of provident/retirement fund compliance;
12. Proof of employee remuneration;
13. OHS documentation/plan;
14. Public Liability Insurance;
15. Relevant cleaning industry registration/affiliation;
16. Pest-control/SAPCA compliance or arrangement with an appropriately registered pest-control provider;
17. BBBEE certificate or affidavit;
18. Relevant company experience;
19. Supervisor experience;
20. Project plan;
21. Equipment/resources schedule; and
22. Financial capacity information where required.

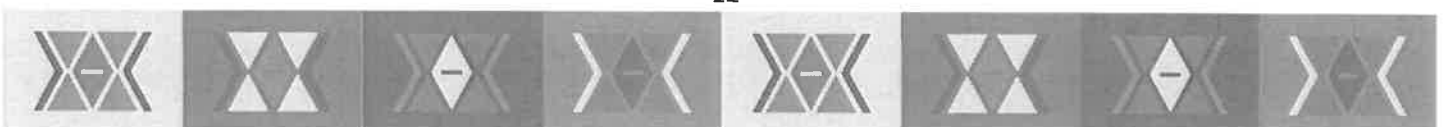
16. BID VALIDITY

Quotations shall remain valid for a period of **30 days** from the closing date.

17. EVALUATION

The quotation shall be evaluated in accordance with the applicable NMM SCM Policy and legislation.

The evaluation may include:





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Stage 1 – Administrative compliance

Verification of submission of compulsory returnable documents.

Stage 2 – Mandatory technical/service requirements

Assessment of compliance with the Scope of Work, staffing requirements, equipment, statutory compliance and other mandatory requirements.

Stage 3 – Functionality

Assessment of relevant experience, supervisor experience, project plan, equipment/resources and financial capacity.

Stage 4 – Price and preference

Responsive bidders shall be evaluated in accordance with the applicable procurement threshold, preference-point system and NMM SCM requirements.

CRITERIA FOR FUNCTIONALITY	WEIGHTS	BREAKDOWN OF POINTS
Company Experience Signed reference letter/completion certificate in client's letterhead relevant to the scope of work clearly indicating (nature of work, duration of contract, value of work, year of start and year of completion) accompanied by Appointment	25	4 letters = 25 3 letters = 20 2 letters = 10 1 letter = 5 Failure to submit = 0





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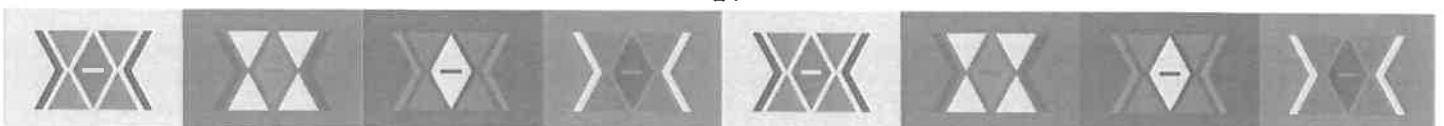
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Letter/Purchase Order. - Failure to meet the afore-mentioned conditions will result in a reference letter/completion Certificate considered invalid. - A company must have performed contracts to the value of R3 million each in the last five (5) years		
Experience of Supervisors (2) two linked to the project Service providers to submit CV, qualification for each site (refer to staff complement required on page 28) Supervisor must have a minimum of Grade 12/Matric qualification (NQF 4), 5 years and above proven experience as a supervisor	20	Grade 12 with 5 years' experience = 20
		Grade 12 with 4 years' experience = 15
		Grade 12 with 3 years' experience = 10
		Grade 12 with 2 years' experience = 5
		Grade 12 with 0 - 1 years' experience = 0





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Project Plan A detailed project plan/work plan covering daily, weekly, monthly, quarterly, reactional services, quality control, complaints and reporting	25	Excellent project plan = 25 Good project plan = 20 Average project plan = 10 Poor project plan = 5 Failure to submit = 0
Equipment/Resources • Equipment schedule, proof of ownership or lease agreement • Utilization plan to align with the activities on the scope of work	10	Good = 10 Poor = 5 Failure to submit = 0
Financial Capacity Bidders will be required to submit complete sets of audited/reviewed financial statements over the past 3 years in the name of the bidding entity. Financial statement analysis will be conducted for the	20	Financial Statements inclusive of all four (4) requirements = 20
		Financial Statements inclusive of three (3) requirements = 15
		Financial Statements inclusive of two (2) requirements = 10





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shortlisted bidders. The annual financial statements must contain: • 4.1 Signed Auditors / Accounting Officers Opinions (5) • 4.2 Statement of Profit and Loss and Other Comprehensive Income; (favourable net income) (5) • 4.3 Statement of Financial Position (positive net assets balance) (5) • 4.4 Statement of Cash Flows (favourable net Cash Flows) (5)		Financial Statements inclusive of one (1) requirements = 5 Failure to submit = 0
TOTAL		100





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18. SPECIFIC GOALS

Specific goals verification documents as stipulated below must be submitted on or before the closing date and time (*failure to submit on or before the closing date will result in an automatic score of zero for preference*)

1. APPLICABLE PREFERENCE POINTS ALLOCATION SYSTEM

(1) Points for this shall be awarded for:

- (a) Price (quote validity for 120 days); and
- (b) Specific Goals.
- (c) Where 80 points will be allocated for price and 20 points allocated for specific goals

(2) The following specific goals are applicable to all procurements of a transaction value above R2 000 and up to R50 000 000

a. The NMM will utilize the following preference criteria;

- i. Service providers within the OR Tambo region & Eastern Cape
- ii. Historically Disadvantaged Individuals (Women, Youth, and People living with disabilities)
- iii. SMMEs

Category		Sub-categories	Specific goals points	Verification documents
Local Supplier	5	OR Tambo supplier	5	
		Eastern Cape Supplier	4	





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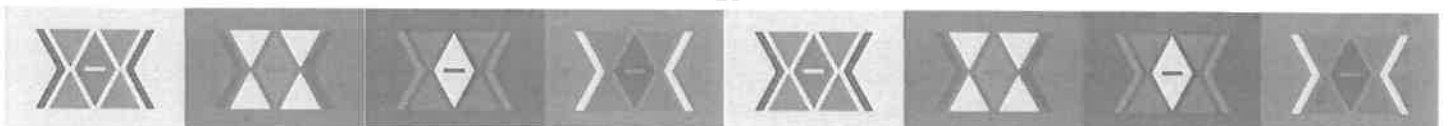
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		Anywhere in South Africa	3	CIPC Registration Certificate (CK) or Proof of residence
		Non-South African	0	
Women-owned supplier	4	Black African Women	4	CIPC Registration Certificate (CK) and CSD Report
		Non-Black African Women	2	
Youth Owned Supplier	4	Youth Owned (< 35-year-old persons)	4	CIPC Registration Certificate (CK) and CSD Report
		Non-Youth Ownership (> 35-year-old persons)	2	
People living with disabilities	3	People living with disabilities	3	CSD Report
Small Micro, Medium & Enterprises	4	SME – Owned by people with disability	4	CSD Report
		SME – Black owned	3	Sworn Affidavit (BBBEE Affidavit)
		SME – Other	2	





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19. FUNCTIONALITY

Functionality Criteria:

The RFQ will be evaluated on 80/20

20. SERVICE MONITORING

The successful service provider shall be subject to ongoing performance monitoring by NMM.

Performance monitoring shall include:

- Staff attendance;
- Cleaning quality;
- Equipment availability;
- Consumable availability;
- Pest-control compliance;
- OHS compliance;
- Complaints;
- Corrective actions;
- Monthly performance reporting; and
- Compliance with the agreed Scope of Work.

The contract manager shall monitor service delivery, verify monthly reports, conduct inspections, maintain the contract file and record non-performance.

21. SUBMISSION AND CLOSING

Closing date for the submission the RFQ is 22 OCTOBER 2026.





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TIME: 12H00.

BIDS must be placed in the Tender Box located at:

NELSON MANDELA MUSEUM

CNR OWEN STREET AND NELSON MANDELA DRIVE

BHUNGA BUILDING

MTHATHA, 5100

22. CONTRACT PERIOD

The services shall be provided for a fixed period of four (4) months:

01 November 2026 – 28 February 2027.

No automatic renewal shall apply.

Any extension, variation or additional work shall be subject to the applicable NMM approval and supply chain management requirements.

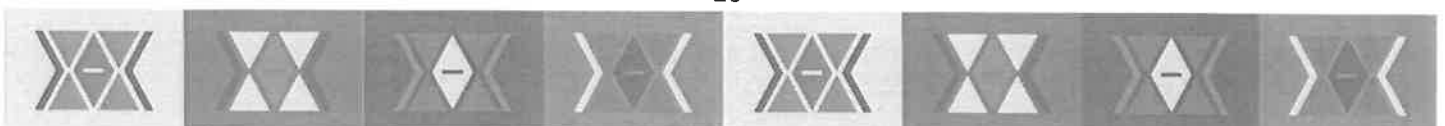
23. INVOICING AND PAYMENT

The successful service provider shall submit a valid invoice after satisfactory completion of the relevant monthly services.

Invoices shall be supported by the required service-delivery documentation, including attendance records and/or monthly service verification where required by NMM.

Payment shall be processed in accordance with NMM's applicable payment procedures and the agreed contractual terms.

The service provider shall not make any representation to NMM employees or end-users regarding a guaranteed payment date.





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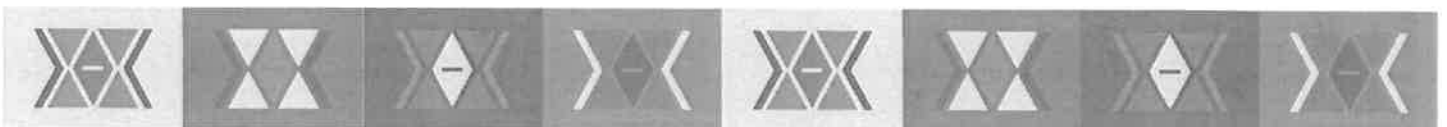
24. GENERAL CONDITIONS

1. NMM reserves the right to verify information submitted by bidders.
2. NMM reserves the right not to appoint any bidder.
3. NMM reserves the right to request clarification where appropriate.
4. The service provider shall bear its own costs associated with preparing and submitting its quotation.
5. No variation or additional service shall be undertaken without the required NMM authorisation.
6. The successful bidder shall comply with the NMM Scope of Work, applicable legislation, the GCC and the final contractual agreement.
7. The successful bidder shall not subcontract any material part of the services without prior written approval from NMM.
8. Any conflict of interest must be declared.
9. The service provider shall remain responsible for the conduct of its employees and subcontractors.
10. NMM reserves the right to take corrective action where service levels are not achieved

25. QUERIES

All communications and enquiries/requests for clarification relating to this proposal should be directed to the contact person:

FOR BID ADMINISTRATION & SERVICE PROVIDER SPECIFICATIONS
Ms A. Mashologu
Tel: 047 501 9504





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Email: akhona@nelsonmandelamuseum.org.za
Supply Chain Specialist
Technical Enquiries:
Mr L. Nongcaula
Tel: 047 501 9517
Email: lihle@nelsonmandelamuseum.org.za
FSL Manager

IMPORTANT PRICING NOTE TO BIDDERS

The minimum staffing requirement for the contract is **15 cleaners** distributed across the three NMM sites. The bidder must ensure that its submitted price is sufficient to meet all labour, statutory, operational and service-delivery obligations for the full four-month contract period.

The bidder remains responsible for determining its own commercial price and must ensure compliance with all applicable minimum wage and employment requirements.

Contract Period: 01 November 2026 – 28 February 2027.

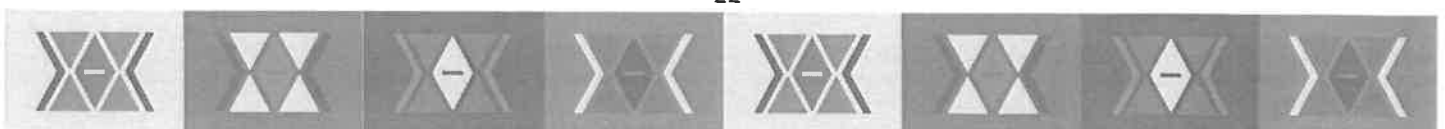
Signed by: Mandisi Msongelwa CA(SA)

Signed at: 2026-10-07 14:08:01 +02:00

Reason: Witnessing Mandisi Msongelwa C.

Mr Mandisi Msongelwa CA (SA)

Acting Chief Executive Officer



PART A INVITATION TO BID

YOU ARE HEREBY INVITED TO BID FOR REQUIREMENTS OF THE (NAME OF DEPARTMENT/ PUBLIC ENTITY)

BID NUMBER: _____ CLOSING DATE: _____ CLOSING TIME: _____

DESCRIPTION _____

BID RESPONSE DOCUMENTS MAY BE DEPOSITED IN THE BID BOX SITUATED AT (STREET ADDRESS)

BIDDING PROCEDURE ENQUIRIES MAY BE DIRECTED TO

CONTACT PERSON _____

TELEPHONE NUMBER _____

FACSIMILE NUMBER _____

E-MAIL ADDRESS _____

SUPPLIER INFORMATION

NAME OF BIDDER _____

POSTAL ADDRESS _____

STREET ADDRESS _____

TELEPHONE NUMBER CODE _____

NUMBER _____

CELLPHONE NUMBER _____

FACSIMILE NUMBER CODE _____

NUMBER _____

E-MAIL ADDRESS _____

VAT REGISTRATION
NUMBER _____

SUPPLIER
COMPLIANCE STATUS

TAX
COMPLIANCE
SYSTEM PIN: _____

OR

CENTRAL
SUPPLIER
DATABASE
No: _____

MAAA

ARE YOU THE
ACCREDITED
REPRESENTATIVE IN
SOUTH AFRICA FOR
THE GOODS
/SERVICES
OFFERED?

☐ Yes

☐ No

[IF YES ENCLOSE PROOF]

ARE YOU A FOREIGN BASED
SUPPLIER FOR THE GOODS
/SERVICES OFFERED?

☐ Yes

☐ No

[IF YES, ANSWER THE
QUESTIONNAIRE BELOW]

QUESTIONNAIRE TO BIDDING FOREIGN SUPPLIERS

IS THE ENTITY A RESIDENT OF THE REPUBLIC OF SOUTH AFRICA (RSA)?

☐ YES ☐ NO

DOES THE ENTITY HAVE A BRANCH IN THE RSA?

☐ YES ☐ NO

DOES THE ENTITY HAVE A PERMANENT ESTABLISHMENT IN THE RSA?

☐ YES ☐ NO

DOES THE ENTITY HAVE ANY SOURCE OF INCOME IN THE RSA?

☐ YES ☐ NO

IS THE ENTITY LIABLE IN THE RSA FOR ANY FORM OF TAXATION?

☐ YES ☐ NO

IF THE ANSWER IS "NO" TO ALL OF THE ABOVE, THEN IT IS NOT A REQUIREMENT TO REGISTER FOR A TAX COMPLIANCE STATUS SYSTEM PIN CODE FROM THE SOUTH AFRICAN REVENUE SERVICE (SARS) AND IF NOT REGISTER AS PER 2.3 BELOW.

PART B TERMS AND CONDITIONS FOR BIDDING

1. BID SUBMISSION:
1.1. BIDS MUST BE DELIVERED BY THE STIPULATED TIME TO THE CORRECT ADDRESS. LATE BIDS WILL NOT BE ACCEPTED FOR CONSIDERATION.
1.2. ALL BIDS MUST BE SUBMITTED ON THE OFFICIAL FORMS PROVIDED (NOT TO BE RE-TYPED) OR IN THE MANNER PRESCRIBED IN THE BID DOCUMENT.
1.3. THIS BID IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT, 2000 AND THE PREFERENTIAL PROCUREMENT REGULATIONS, THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER SPECIAL CONDITIONS OF CONTRACT.
1.4. THE SUCCESSFUL BIDDER WILL BE REQUIRED TO FILL IN AND SIGN A WRITTEN CONTRACT FORM (SBD7).
2. TAX COMPLIANCE REQUIREMENTS
2.1 BIDDERS MUST ENSURE COMPLIANCE WITH THEIR TAX OBLIGATIONS.
2.2 BIDDERS ARE REQUIRED TO SUBMIT THEIR UNIQUE PERSONAL IDENTIFICATION NUMBER (PIN) ISSUED BY SARS TO ENABLE THE ORGAN OF STATE TO VERIFY THE TAXPAYER'S PROFILE AND TAX STATUS.
2.3 APPLICATION FOR TAX COMPLIANCE STATUS (TCS) PIN MAY BE MADE VIA E-FILING THROUGH THE SARS WEBSITE WWW.SARS.GOV.ZA
2.4 BIDDERS MAY ALSO SUBMIT A PRINTED TCS CERTIFICATE TOGETHER WITH THE BID.
2.5 IN BIDS WHERE CONSORTIA / JOINT VENTURES / SUB-CONTRACTORS ARE INVOLVED; EACH PARTY MUST SUBMIT A SEPARATE TCS CERTIFICATE / PIN / CSD NUMBER.
2.6 WHERE NO TCS PIN IS AVAILABLE BUT THE BIDDER IS REGISTERED ON THE CENTRAL SUPPLIER DATABASE (CSD), A CSD NUMBER MUST BE PROVIDED.
2.7 NO BIDS WILL BE CONSIDERED FROM PERSONS IN THE SERVICE OF THE STATE, COMPANIES WITH DIRECTORS WHO ARE PERSONS IN THE SERVICE OF THE STATE, OR CLOSE CORPORATIONS WITH MEMBERS PERSONS IN THE SERVICE OF THE STATE."

NB: FAILURE TO PROVIDE / OR COMPLY WITH ANY OF THE ABOVE PARTICULARS MAY RENDER THE BID INVALID.

SIGNATURE OF THE BIDDER:

.....

CAPACITY UNDER WHICH THIS BID IS SIGNED:

(Proof of authority must be submitted e.g. company resolution)

.....

DATE:

.....

PRICING SCHEDULE
(Professional Services)

SBD 3.3

NAME OF BIDDER:	BID NO.:
CLOSING TIME	CLOSING DATE.....

OFFER TO BE VALID FORDAYS FROM THE CLOSING DATE OF BID.

ITEM NO	DESCRIPTION	BID PRICE IN RSA CURRENCY **(ALL APPLICABLE TAXES INCLUDED)
---------	-------------	--

1. The accompanying information must be used for the formulation of proposals.

2. Bidders are required to indicate a ceiling price based on the total estimated time for completion of all phases and including all expenses inclusive of all applicable taxes for the project.

R.

3. PERSONS WHO WILL BE INVOLVED IN THE PROJECT AND RATES APPLICABLE (CERTIFIED INVOICES MUST BE RENDERED IN TERMS HEREOF)

4. PERSON AND POSITION

HOURLY RATE

DAILY RATE

.....
.....
.....
.....
.....

R.....
R.....
R.....
R.....
R.....

5. PHASES ACCORDING TO WHICH THE PROJECT WILL BE COMPLETED, COST PER PHASE AND MAN-DAYS TO BE SPENT

.....
.....
.....
.....

R..... days
R..... days
R..... days
R..... days

5.1 Travel expenses (specify, for example rate/km and total km, class of airtravel, etc). Only actual costs are recoverable. Proof of the expenses incurred must accompany certified invoices.

DESCRIPTION OF EXPENSE TO BE INCURRED

RATE

QUANTITY

AMOUNT

.....
.....
.....
.....

..... R.....
..... R.....
..... R.....
..... R.....

TOTAL: R.....

** "all applicable taxes" includes value-added tax, pay as you earn, income tax, unemployment insurance contributions and skills development levies.

Bid No.:

Name of Bidder:

- 5.2 Other expenses, for example accommodation (specify, eg. Three star hotel, bed and breakfast, telephone cost, reproduction cost, etc.). On basis of these particulars, certified invoices will be checked for correctness. Proof of the expenses must accompany invoices.

DESCRIPTION OF EXPENSE TO BE INCURRED	RATE	QUANTITY	AMOUNT
.....			R.....
.....			R.....
.....			R.....
.....			R.....

TOTAL: R.....

6. Period required for commencement with project after acceptance of bid
.....
7. Estimated man-days for completion of project
.....
8. Are the rates quoted firm for the full period of contract?
*YES/NO
9. If not firm for the full period, provide details of the basis on which adjustments will be applied for, for example consumer price index.
.....
.....
.....
.....

*[DELETE IF NOT APPLICABLE]

Any enquiries regarding bidding procedures may be directed to the –

(INSERT NAME AND ADDRESS OF DEPARTMENT/ENTITY)

Tel:

Or for technical information –

(INSERT NAME OF CONTACT PERSON)

Tel:

BIDDER'S DISCLOSURE

1. PURPOSE OF THE FORM

Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa and further expressed in various pieces of legislation, it is required for the bidder to make this declaration in respect of the details required hereunder.

Where a person/s are listed in the Register for Tender Defaulters and / or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.

2. Bidder's declaration

2.1 Is the bidder, or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest¹ in the enterprise, employed by the state? **YES/NO**

2.1.1 If so, furnish particulars of the names, individual identity numbers, and, if applicable, state employee numbers of sole proprietor/ directors / trustees / shareholders / members/ partners or any person having a controlling interest in the enterprise, in table below.

Full Name	Identity Number	Name of State institution

2.2 Do you, or any person connected with the bidder, have a relationship

¹ the power, by one person or a group of persons holding the majority of the equity of an enterprise, alternatively, the person/s having the deciding vote or power to influence or to direct the course and decisions of the enterprise.

with any person who is employed by the procuring institution? **YES/NO**

2.2.1 If so, furnish particulars:

.....

2.3 Does the bidder or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise whether or not they are bidding for this contract? **YES/NO**

2.3.1 If so, furnish particulars:

.....

3 DECLARATION

I, _____ the _____ undersigned,
 (name)..... in
 submitting the accompanying bid, do hereby make the following
 statements that I certify to be true and complete in every respect:

- 3.1 I have read and I understand the contents of this disclosure;
- 3.2 I understand that the accompanying bid will be disqualified if this disclosure is found not to be true and complete in every respect;
- 3.3 The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium² will not be construed as collusive bidding.
- 3.4 In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not to submit the bid, bidding with the intention not to win the bid and conditions or delivery particulars of the products or services to which this bid invitation relates.
- 3.5 The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the

² Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

contract.

- 3.6 There have been no consultations, communications, agreements or arrangements made by the bidder with any official of the procuring institution in relation to this procurement process prior to and during the bidding process except to provide clarification on the bid submitted where so required by the institution; and the bidder was not involved in the drafting of the specifications or terms of reference for this bid.
- 3.7 I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

I CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 1, 2 and 3 ABOVE IS CORRECT.

I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN TERMS OF PARAGRAPH 6 OF PFMA SCM INSTRUCTION 03 OF 2021/22 ON ENHANCING COMPLIANCE, TRANSPARENCY AND ACCOUNTABILITY IN SUPPLY CHAIN MANAGEMENT SHOULD THIS DECLARATION PROVE TO BE FALSE.

.....
Signature Date

.....
Position Name of bidder

PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2022

This preference form must form part of all tenders invited. It contains general information and serves as a claim form for preference points for specific goals.

NB: BEFORE COMPLETING THIS FORM, TENDERERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF THE TENDER AND PREFERENTIAL PROCUREMENT REGULATIONS, 2022

1. GENERAL CONDITIONS

- 1.1 The following preference point systems are applicable to invitations to tender:
- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
 - the 90/10 system for requirements with a Rand value above R50 000 000 (all applicable taxes included).

1.2 To be completed by the organ of state

(delete whichever is not applicable for this tender).

- a) The applicable preference point system for this tender is the 90/10 preference point system.
- b) The applicable preference point system for this tender is the 80/20 preference point system.
- c) Either the 90/10 or 80/20 preference point system will be applicable in this tender. The lowest/ highest acceptable tender will be used to determine the accurate system once tenders are received.

- 1.3 Points for this tender (even in the case of a tender for income-generating contracts) shall be awarded for:

- (a) Price; and
- (b) Specific Goals.

1.4 To be completed by the organ of state:

The maximum points for this tender are allocated as follows:

	POINTS
PRICE	
SPECIFIC GOALS	
Total points for Price and SPECIFIC GOALS	100

- 1.5 Failure on the part of a tenderer to submit proof or documentation required in terms of this tender to claim points for specific goals with the tender, will be interpreted to mean that preference points for specific goals are not claimed.
- 1.6 The organ of state reserves the right to require of a tenderer, either before a tender is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the organ of state.

2. DEFINITIONS

- (a) **“tender”** means a written offer in the form determined by an organ of state in response to an invitation to provide goods or services through price quotations, competitive tendering process or any other method envisaged in legislation;
- (b) **“price”** means an amount of money tendered for goods or services, and includes all applicable taxes less all unconditional discounts;
- (c) **“rand value”** means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;
- (d) **“tender for income-generating contracts”** means a written offer in the form determined by an organ of state in response to an invitation for the origination of income-generating contracts through any method envisaged in legislation that will result in a legal agreement between the organ of state and a third party that produces revenue for the organ of state, and includes, but is not limited to, leasing and disposal of assets and concession contracts, excluding direct sales and disposal of assets through public auctions; and
- (e) **“the Act”** means the Preferential Procurement Policy Framework Act, 2000 (Act No. 5 of 2000).

3. FORMULAE FOR PROCUREMENT OF GOODS AND SERVICES

3.1. POINTS AWARDED FOR PRICE

3.1.1 THE 80/20 OR 90/10 PREFERENCE POINT SYSTEMS

A maximum of 80 or 90 points is allocated for price on the following basis:

$$\begin{array}{ccc}
 \mathbf{80/20} & \mathbf{or} & \mathbf{90/10} \\
 \\
 \mathbf{Ps = 80 \left(1 - \frac{Pt - P_{min}}{P_{min}} \right)} & \mathbf{or} & \mathbf{Ps = 90 \left(1 - \frac{Pt - P_{min}}{P_{min}} \right)}
 \end{array}$$

Where

- Ps = Points scored for price of tender under consideration
- Pt = Price of tender under consideration
- Pmin = Price of lowest acceptable tender

3.2. FORMULAE FOR DISPOSAL OR LEASING OF STATE ASSETS AND INCOME GENERATING PROCUREMENT

3.2.1. POINTS AWARDED FOR PRICE

A maximum of 80 or 90 points is allocated for price on the following basis:

$$\begin{array}{ccc} \mathbf{80/20} & \mathbf{or} & \mathbf{90/10} \\ \mathbf{Ps = 80 \left(1 + \frac{Pt - P_{max}}{P_{max}} \right)} & \mathbf{or} & \mathbf{Ps = 90 \left(1 + \frac{Pt - P_{max}}{P_{max}} \right)} \end{array}$$

Where

- Ps = Points scored for price of tender under consideration
Pt = Price of tender under consideration
Pmax = Price of highest acceptable tender

4. POINTS AWARDED FOR SPECIFIC GOALS

- 4.1. In terms of Regulation 4(2); 5(2); 6(2) and 7(2) of the Preferential Procurement Regulations, preference points must be awarded for specific goals stated in the tender. For the purposes of this tender the tenderer will be allocated points based on the goals stated in table 1 below as may be supported by proof/ documentation stated in the conditions of this tender:
- 4.2. In cases where organs of state intend to use Regulation 3(2) of the Regulations, which states that, if it is unclear whether the 80/20 or 90/10 preference point system applies, an organ of state must, in the tender documents, stipulate in the case of—
- (a) an invitation for tender for income-generating contracts, that either the 80/20 or 90/10 preference point system will apply and that the highest acceptable tender will be used to determine the applicable preference point system; or
 - (b) any other invitation for tender, that either the 80/20 or 90/10 preference point system will apply and that the lowest acceptable tender will be used to determine the applicable preference point system,
- then the organ of state must indicate the points allocated for specific goals for both the 90/10 and 80/20 preference point system.

Table 1: Specific goals for the tender and points claimed are indicated per the table below.

(Note to organs of state: Where either the 90/10 or 80/20 preference point system is applicable, corresponding points must also be indicated as such.

Note to tenderers: The tenderer must indicate how they claim points for each preference point system.)

The specific goals allocated points in terms of this tender	Number of points allocated (90/10 system) (To be completed by the organ of state)	Number of points allocated (80/20 system) (To be completed by the organ of state)	Number of points claimed (90/10 system) (To be completed by the tenderer)	Number of points claimed (80/20 system) (To be completed by the tenderer)

DECLARATION WITH REGARD TO COMPANY/FIRM

4.3. Name of company/firm.....

4.4. Company registration number:

4.5. TYPE OF COMPANY/ FIRM

Partnership/Joint Venture / Consortium

One-person business/sole propriety

Close corporation

Public Company

Personal Liability Company

(Pty) Limited

Non-Profit Company

State Owned Company

[TICK APPLICABLE BOX]

4.6. I, the undersigned, who is duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the specific goals as advised in the tender, qualifies the company/ firm for the preference(s) shown and I acknowledge that:

- i) The information furnished is true and correct;
- ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;
- iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 4.2, the contractor may be required to furnish documentary proof to the satisfaction of the organ of state that the claims are correct;
- iv) If the specific goals have been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the organ of state may, in addition to any other remedy it may have –

- (a) disqualify the person from the tendering process;
- (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
- (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
- (d) recommend that the tenderer or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and
- (e) forward the matter for criminal prosecution, if deemed necessary.

.....
SIGNATURE(S) OF TENDERER(S)

SURNAME AND NAME:

DATE:

ADDRESS:

.....

.....

.....

CONTRACT FORM - RENDERING OF SERVICES

THIS FORM MUST BE FILLED IN DUPLICATE BY BOTH THE SERVICE PROVIDER (PART 1) AND THE PURCHASER (PART 2). BOTH FORMS MUST BE SIGNED IN THE ORIGINAL SO THAT THE SERVICE PROVIDER AND THE PURCHASER WOULD BE IN POSSESSION OF ORIGINALLY SIGNED CONTRACTS FOR THEIR RESPECTIVE RECORDS.

PART 1 (TO BE FILLED IN BY THE SERVICE PROVIDER)

1. I hereby undertake to render services described in the attached bidding documents to (name of the institution)..... in accordance with the requirements and task directives / proposals specifications stipulated in Bid Number..... at the price/s quoted. My offer/s remain binding upon me and open for acceptance by the Purchaser during the validity period indicated and calculated from the closing date of the bid .
2. The following documents shall be deemed to form and be read and construed as part of this agreement:
 - (i) Bidding documents, viz
 - Invitation to bid;
 - Proof of tax compliance status;
 - Pricing schedule(s);
 - Filled in task directive/proposal;
 - Preference claim form for Preferential Procurement in terms of the Preferential Procurement Regulations;
 - Bidder's Disclosure form;
 - Special Conditions of Contract;
 - (ii) General Conditions of Contract; and
 - (iii) Other (specify)
3. I confirm that I have satisfied myself as to the correctness and validity of my bid; that the price(s) and rate(s) quoted cover all the services specified in the bidding documents; that the price(s) and rate(s) cover all my obligations and I accept that any mistakes regarding price(s) and rate(s) and calculations will be at my own risk.
4. I accept full responsibility for the proper execution and fulfilment of all obligations and conditions devolving on me under this agreement as the principal liable for the due fulfillment of this contract.
5. I declare that I have no participation in any collusive practices with any bidder or any other person regarding this or any other bid.
6. I confirm that I am duly authorised to sign this contract.

NAME (PRINT)

CAPACITY

SIGNATURE

NAME OF FIRM

DATE

WITNESSES

1

2

DATE:

CONTRACT FORM - RENDERING OF SERVICES

PART 2 (TO BE FILLED IN BY THE PURCHASER)

1. I..... in my capacity as.....
accept your bid under reference numberdated.....for the rendering of services
indicated hereunder and/or further specified in the annexure(s).
2. An official order indicating service delivery instructions is forthcoming.
3. I undertake to make payment for the services rendered in accordance with the terms and conditions of the contract,
within 30 (thirty) days after receipt of an invoice.

DESCRIPTION OF SERVICE	PRICE (ALL APPLICABLE TAXES INCLUDED)	COMPLETION DATE	TOTAL PREFERENCE POINTS CLAIMED	POINTS CLAIMED FOR EACH SPECIFIC GOAL

4. I confirm that I am duly authorised to sign this contract.

SIGNED ATON.....

NAME (PRINT)

SIGNATURE

OFFICIAL STAMP

WITNESSES

1

2

DATE:

DECLARATION OF TENDER'S SUPPLY CHAIN MANAGEMENT PRACTISES(SBD8)

DECLARATION OF BIDDER'S PAST SUPPLY CHAIN MANAGEMENT PRACTICES

- 1 This State Bidding Document must form part of all bids invited.
- 2 It serves as a declaration to be used by state entities in ensuring that when goods and services are being procured, all reasonable steps are taken to combat the abuse of the supply chain management system.
- 3 The bid of any bidder may be rejected if that bidder, or any of its directors have:
 - a. abused the state entity's supply chain management system or committed any improper conduct in relation to such system;
 - b. been convicted for fraud or corruption during the past five years;
 - c. willfully neglected, reneged on or failed to comply with any government, municipal or other public sector contract during the past five years; or
 - d. been listed in the Register for Tender Defaulters in terms of section 29 of the Prevention and Combating of Corrupt Activities Act (No 12 of 2004).
- 4 In order to give effect to the above, the following questionnaire must be completed and submitted with the bid.

Item	Question	Yes	No
4.1	Is the bidder or any of its directors listed on the National Treasury's Database of Restricted Suppliers as companies or persons prohibited from doing business with the public sector? (Companies or persons who are listed on this Database were informed in writing of this restriction by the Accounting Officer/Authority of the institution that imposed the restriction after the <i>audi alteram partem</i> rule was applied). The Database of Restricted Suppliers now resides on the National Treasury's website(www.treasury.gov.za) and can be accessed by clicking on its link at the bottom of the home page.	Yes ☐	No ☐
4.1.1	If so, furnish particulars:		

4.2	Is the bidder or any of its directors listed on the Register for Tender Defaulters in terms of section 29 of the Prevention and Combating of Corrupt Activities Act (No 12 of 2004)? The Register for Tender Defaulters can be accessed on the National Treasury's website (www.treasury.gov.za) by clicking on its link at the bottom of the home page.	Yes ☐	No ☐
4.2.1	If so, furnish particulars:		
4.3	Was the bidder or any of its directors convicted by a court of law (including a court of law outside the Republic of South Africa) for fraud or corruption during the past five years?	Yes ☐	No ☐
4.3.1	If so, furnish particulars:		
Item	Question	Yes	No
4.4	Does the bidder or any of its directors owe any municipal rates and taxes or municipal charges to the municipality / municipal entity, or to any other municipality / municipal entity, that is in arrears for more than three months?	Yes ☐	No ☐
4.4.1	If so, furnish particulars:		

4.5	Was any contract between the bidder and any other organ of state terminated during the past five years on account of failure to perform on or comply with the contract?	Yes ☐	No ☐
4.7.1	If so, furnish particulars:		

CERTIFICATION

I, THE UNDERSIGNED (FULL NAME)

CERTIFY THAT THE INFORMATION FURNISHED ON THIS
DECLARATION FORM TRUE AND CORRECT.

I ACCEPT THAT, IN ADDITION TO CANCELLATION OF A CONTRACT, ACTION MAY BE TAKEN
AGAINST ME. SHOULD THIS DECLARATION PROVE TO BE FALSE.

.....

Signature

.....

Date

.....

Position

.....

Name of Bidder

CERTIFICATE OF INDEPENDENT TENDER DETERMINATION(SBD9)
--

CERTIFICATE OF INDEPENDENT BID DETERMINATION

- 1 This State Bidding Document (SBD) must form part of all bids¹ invited.
- 2 Section 4 (1) (b) (iii) of the Competition Act No. 89 of 1998, as amended, prohibits an agreement between, or concerted practice by, firms, or a decision by an association of firms, if it is between parties in a horizontal relationship and if it involves collusive bidding (or bid rigging).² Collusive bidding is a *pe se* prohibition meaning that it cannot be justified under any grounds.
- 3 National Treasury Supply Regulation 38 (1) prescribes that a supply chain management policy must provide measures for the combating of abuse of the supply chain management system, and must enable the accounting officer, among others, to:
 - a. take all reasonable steps to prevent such abuse;
 - b. reject the bid of any bidder if that bidder or any of its directors has abused the supply chain management system of the organ of the state or has committed any improper conduct in relation to such system; and
 - c. cancels a contract awarded to a person if the person committed any corrupt or fraudulent act during the bidding process or the execution of the contract.
- 4 This SBD serves as a certificate of declaration that would be used by institutions to ensure that, when bids are considered, reasonable steps are taken to prevent any form of bid-rigging.
- 5 In order to give effect to the above, the attached Certificate of Bid Determination (SBD 9) must be completed and submitted with the bid:

¹ Includes price quotations, advertised competitive bids, limited bids and proposals.

² Bid rigging (or collusive bidding) occurs when businesses, that would otherwise be expected to compete, secretly conspire to raise prices or lower the quality of goods and / or services for purchasers who wish to acquire goods and / or services through a bidding process. Bid rigging is, therefore, an agreement between competitors not to compete.

CERTIFICATE OF INDEPENDENT BID DETERMINATION

I, the undersigned, in submitting the accompanying bid:

(Bid Number and Description)

in response to the invitation for the bid made by:

(Name of State Entity)

do hereby make the following statements that I certify to be true and complete in every respect:

I certify, on behalf of: _____ that:.

(Name of Bidder)

- 1 I have read and understand the contents of this Certificate.
2. I understand that the accompanying bid will be disqualified if this Certificate is found not to be true and complete in every respect.
3. I am authorized by the bidder to sign this Certificate, and to submit the accompanying bid, on behalf of the bidder;
4. Each person whose signature appears on the accompanying bid has been authorized by the bidder to determine the terms of, and to sign, the bid, on behalf of the bidder;
5. For the purposes of this Certificate and the accompanying bid, I understand that the word "competitor" shall include any individual or organization, other than the bidder, whether or not affiliated with the bidder, who:
 - (a) has been requested to submit a bid in response to this bid invitation.
 - (b) could potentially submit a bid in response to this bid invitation, based on their qualifications, abilities or experience; and
 - (c) provides the same goods and services as the bidder and/or is in the same line of business as the bidder

6. The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However communication between partners in a joint venture or consortium³ will not be construed as collusive bidding.
7. In particular, without limiting the generality of paragraphs 6 above, there has been no consultation, communication, agreement or arrangement with any competitor regarding:
- (a) prices;
 - (b) geographical area where product or service will be rendered (market allocation)
 - (c) methods, factors or formulas used to calculate prices;
 - (d) the intention or decision to submit or not to submit, a bid;
 - (e) the submission of a bid which does not meet the specifications and conditions of the bid; or
 - (f) bidding with the intention not to win the bid.
8. In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications and conditions or delivery particulars of the products or services to which this bid invitation relates.
9. The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.

³ Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

10. I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for Investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

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Signature

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Date

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Position

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Name of Bidder