	<b>REQUEST FOR QUOTATION</b>	Department	SCM
		Doc. No	PCM-SCM-RFQ-23001
		Page	1 of 7

**PROCUREMENT FROM R30 000 UP TO A TRANSACTION VALUE OF R 1000 000.00  
(INCL.VAT)**


### REQUEST FOR QUOTATIONS

*Invitation to submit a Quotation to the requirements of  
Pelchem SOC Ltd.*

<b>RFQ Number</b>	<b>RFQ-2026-01-212</b>		
<b>RFQ closing Date</b>	<b>9 February 2026</b>		
<b>RFQ closing Time</b>	<b>12:00</b>		
<b>RFQ Description</b>	<p><b>Service provider required to render the following service on behalf of Pelchem:</b></p> <p><b>(i) Preparing Consolidated Annual Financial Statements for the year end 31 March 2026 in CASEWARE according to IFRS Standards for Pelchem SOC Ltd and subsidiaries</b></p> <ul style="list-style-type: none"> <li>• 2025/2026 – Current financial year</li> <li>• Four (4) dormant Subsidiaries</li> </ul> <p>Your quotation should include hours allocated for technical review</p> <p><b>(ii) Year -end Tax calculations FY2025/2026</b></p> <p>Assist with the calculation of financial year end tax liability/asset for Pelchem SOC Ltd which will include current and deferred tax for the following years:</p> <ul style="list-style-type: none"> <li>✓ 2025/2026 – current financial year</li> <li>✓ Maintaining the Pelchem Tax Asset register for FY2025</li> </ul>		
<b>Contact Person</b>	Damie.Mahendranath@pelchem.co.za		
<b>Quotation Validity</b>	<b>90 Days from the closing date</b>		
<b>Submission Details</b>	<b>RFQ Response must be sent to:</b>		
<b>Compulsory Site Briefing</b>	<b>Compulsory</b>	<b>Yes</b>	<b>No</b>

OPEN

PCM-SCM-RFQ-23001

	<b>REQUEST FOR QUOTATION</b>	Department	SCM
		Doc. No	PCM-SCM-RFQ-23001
		Page	2 of 7

**PROCUREMENT FROM R30 000 UP TO A TRANSACTION VALUE OF R 1000 000.00  
(INCL.VAT)**

<b>Briefing Session Details</b>	<b>Date</b>	
	<b>Time</b>	
	<b>Venue</b>	
	<b>Site Access Booking</b>	
<b>RFQ responses may be electronically submitted to:</b>		
<b>Thulile.sokhela@ntp.co.za</b>		

**Bidders** must acknowledge receipt of this RFQ and send it to [Thulile.sokhela@ntp.co.za](mailto:Thulile.sokhela@ntp.co.za)


Dear Service Provider

Kindly provide a quotation for goods and or services as outlined in section 2 of this document.

### **1. Introduction**

Pelchem SOC Limited "Pelchem", is a global manufacturer and supplier of commodity and specialty chemicals such as hydrogen fluoride, hydrofluoric acid, fluoride salts, fluorine gas, fluorine gas mixtures and a range of specialty fluoride materials to South African and international customers. Pelchem toll manufacture specialty fluorochemicals for polymer production and fluorinate plastic components such as bottles, pipes, tanks and other plastics to reduce solvent permeation and paneling.


For more information on Pelchem, please visit: [www.pelchem.co.za](http://www.pelchem.co.za)

	<b>REQUEST FOR QUOTATION</b>	Department	SCM
		Doc. No	PCM-SCM-RFQ-23001
		Page	3 of 7

**PROCUREMENT FROM R30 000 UP TO A TRANSACTION VALUE OF R 1000 000.00  
(INCL.VAT)**

**2. Scope of Work**

NO.	Item Description
1.	<p>(i) <b>Prepare Annual Financial Statements FY2024/2025 in CASEWARE for each of the dormant subsidiaries (x4)</b></p> <p><b>b. Scope:</b></p> <p><input type="checkbox"/> To prepare Annual Financial Statements for the year end 31 March 2026 in CASEWARE according to IFRS Standards for subsidiaries.</p> <p>✓ 2025/2026 – Current financial year</p> <p><b>NB: Scope to be completed by 30 April 2026</b></p>
	<p>(ii) <b>Year-end Tax Calculation FY2024/2025</b></p> <p><b>c. Scope</b></p> <p><input type="checkbox"/> Assist with the calculation of financial year end tax liability/asset for Pelchem SOC Ltd which will include current and deferred tax for the following years:</p> <p>✓ 2025/2026 – current financial year</p> <p>✓ Maintaining the Pelchem Tax Asset register for FY2025</p> <p><b>NB: Scope to be completed by 30 April 2026</b></p>

	<b>REQUEST FOR QUOTATION</b>	Department	SCM
		Doc. No	PCM-SCM-RFQ-23001
		Page	4 of 7

**PROCUREMENT FROM R30 000 UP TO A TRANSACTION VALUE OF R 1000 000.00  
(INCL.VAT)**

### **3. Pricing**

- All price quoted to include all applicable taxes.
- Price must be fixed and firm
- Price should include additional cost elements such as freight, insurance until acceptance, duty where applicable, disbursements etc.
- Quotation must be completed in full, incomplete quote could result in a quote being disqualified.
- Payment will be according to Necsa's General Conditions of Purchase.

### **4. Evaluation**


#### **4.1. Phase 1- Functionality Evaluation / Technical Evaluation**

Where functional or technical evaluation criterion is applicable, assessment will be performed in terms of the criterion listed below and the criterion may include Technical, Performance, Quality and Risk.

If the Bidder's response to the technical templates does not indicate that the Bidder can support an acceptable technical solution, the Bidder's response will be rejected and not evaluated further.

Together the Technical, Performance & Quality and Risk criteria make up the functionality criterion and a Bidder's Proposal will be evaluated for functionality out of a possible 100 points. Only RFQ responses achieving an evaluation score of greater than the set threshold points out of the possible 100 points and which score a number of points for functionality that is greater than or equal to the set threshold points of the number of points achieved by the highest scoring Bid for functionality will be selected to progress to the second stage.

<b>FUNCTIONAL CRITERIA</b>	<b>Allocated Score</b>
(i) Track record of preparing restated AFS which to be audited by audit firms (Top 5) in conjunction with the AGSA	20
(ii) Sufficient resources to handle queries and make changes on short notice	10
(iii) Team to complete scope must include qualified CA (registered with SAICA) to perform scope in line with IFRS	15

	<b>REQUEST FOR QUOTATION</b>	Department	SCM
		Doc. No	PCM-SCM-RFQ-23001
		Page	5 of 7

**PROCUREMENT FROM R30 000 UP TO A TRANSACTION VALUE OF R 1000 000.00  
(INCL.VAT)**

(iv)	Track record of preparing Annual financial statements in caseware for a State Owned entity	15
(v)	Minimum 5 years' experience in preparing Annual Financial Statements <ul style="list-style-type: none"> <li>0 – 4 Years = 0 Points</li> <li>5+ Years = 20</li> </ul>	20
(vi)	Prepare to handle any questions from the AG during the 2025/2026 audit related to the restated AFS under scope	20
Total Allocated Score		<b>100</b>
Minimum qualifying threshold		<b>70</b>

**4.2. Phase 2 - Evaluation In Terms Of Preferential Procurement Policy Framework Act, 2022**

This bid will be evaluated and adjudicated according to the 80/20 point system, in terms of which a maximum of 80 points will be awarded for price and 20 points will be allocated based on the specific goals (B-BBE status level).


	<b>POINTS</b>
<b>PRICE</b>	<b>80</b>
<b>SPECIFIC GOALS ( B-BBEE status level)</b>	<b>20</b>
<b>Total points for Price and SPECIFIC GOALS</b>	<b>100</b>

**Preference goal**  
**B-BBEE status level contributor**

<b>B-BBEE Status Level of Contributor</b>	<b>Number of points (80/20 system)</b>
1	20
2	18
3	14

OPEN

**PCM-SCM-RFQ-23001**

	<b>REQUEST FOR QUOTATION</b>	Department	SCM
		Doc. No	PCM-SCM-RFQ-23001
		Page	6 of 7

**PROCUREMENT FROM R30 000 UP TO A TRANSACTION VALUE OF R 1000 000.00  
(INCL.VAT)**


4	12
5	8
6	6
7	4
8	2
Non-compliant contributor	0

**5. Required Documentation**

- Tax Clearance Certificate ( Tax pin issued by SARS)
- Declaration of interest ( SBD 4)
- BEE Certificate / Applicable Affidavit if classified as EME
- Letter of Good Standing (COID) only if Applicable due to the nature of work required
- Any other document or certification that might have been requested on this RFQ

**6. Important**

- 6.1. Quotation must be submitted on or before the RFQ closing date and time stated above.
- 6.2. Orders above R 30 000 will be evaluated according to the PPPFA 80/20-point system and a functionality scorecard where applicable and the ones above R 1 Million will be subjected to the tender process.
- 6.3. This RFQ is subjected to the Necsa's General Conditions of Purchase, Preferential Procurement Policy Framework Act 2000 and the Preferential Procurement Regulations, 2022, the General Conditions of Contract (GCC) and, if applicable, any other legislation or special conditions of contract
- 6.4. Failure on the part of a bidder to submit proof of B-BBEE Status level of contributor together with the bid, will be interpreted to mean that preference points for specific goals are not claimed.
- 6.5. The purchaser reserves the right to require of a bidder, either before a bid is adjudicated or at any time subsequently, to substantiate any claim in regard to specific goals, in any manner required by the purchaser.
- 6.6. For a Bidder to obtain clarity on any matter arising from or referred to in this document, please refer queries, in writing, to the contact details provided above. Under no circumstances may any other employee within Necsa be approached for any information. Any such action might result in a disqualification of a response submitted in competition to this RFQ.
- 6.7. No goods and/or services should be delivered to Necsa without an official Necsa Purchase order.

	<b>REQUEST FOR QUOTATION</b>	Department	SCM
		Doc. No	PCM-SCM-RFQ-23001
		Page	7 of 7

**PROCUREMENT FROM R30 000 UP TO A TRANSACTION VALUE OF R 1000 000.00  
(INCL.VAT)**

- 6.8. Necsa reserves the right to; cancel or reject any quote and not to award the RFQ to the lowest Bidder or award parts of the RFQ to different Bidders, or not to award the RFQ at all.
- 6.9. The supplier shall under no circumstances offer, promise or make any gift, payment, loan, reward, inducement, benefit or other advantage, which may be construed as being made to solicit any favour, to any Necsa employee or its representatives. Such an act shall constitute a material breach of the Agreement and the Necsa shall be entitled to terminate the Agreement forthwith, without prejudice to any of its rights
- 6.10. By responding to this request, it shall be construed that: the bidder, hereby acknowledge to be fully conversant with the details and conditions set out in the Necsa's General Conditions of Purchase, Preferential Procurement Policy Framework Act 2000 and the Preferential Procurement Regulations, 2022, the General Conditions of Contract (GCC), Technical Information and Specifications attached, and hereby agree to supply, render services or perform works in accordance herewith