



BID ADVERTISEMENT FORM

Annexure A

Bid description	<p>A CALL FOR A CONSORTIUM/ MULTI-DISCIPLINARY CONSISTING OF PROFESSIONAL SERVICES IN MECHANICAL OR ELECTRICAL ENGINEERING, HEALTH AND SAFETY SERVICES, AND SOCIAL FACILITATION SERVICES FOR THE REPLACEMENT OF LIFTS IN VARIOUS BUILDINGS ON BEHALF OF NATIONAL DEPARTMENT OF PUBLIC WORKS AND INFRASTRUCTURE (NDPWI).</p> <p>Independent Development Trust hereby calls for professional service providers in consortium to submit proposals for Mechanical or Electrical Engineering, Health and Safety Services and Social Facilitation Services for the replacement of lifts in various buildings on behalf of National Department of Public Works and Infrastructure (NDPWI).</p> <p>As per National Treasury Instruction No. 4A of 2016/2017, Central Supplier Database which is also applicable to Public Entities listed in Schedule 2 of the PFMA states as follows:</p> <ul style="list-style-type: none"> • Paragraph 4.2, “.....prospective suppliers must be registered on CSD prior to submitting bids (open tenders)”. <p>Proposals will be adjudicated in terms of the Mandatory Requirements and Functionality as follows:</p> <p>The evaluation of the proposals will be carried out in three phases.</p> <p>1. PHASE ONE</p> <p>1.1 ADMINSTRATIVE REQUIREMENTS/ DOCUMENTATION The SBD forms must be submitted by all companies forming part of the consortium/ multi-disciplinary</p> <p>1.1.1 Submission of fully completed and signed Invitation to Bid (SBD 1). 1.1.2 Submission of fully completed and signed Bidder's Disclosure (SBD 4). 1.1.3 Submission of fully completed and signed Preference Points Claim Form in terms of the Preferential Procurement Regulations 2022 (SBD 6.1).</p> <p>1.2 MANDATORY COMPULSORY REQUIREMENTS/ DOCUMENTATION</p> <p>Only Tenderers who satisfy the following eligibility criteria are eligible to submit tenders:</p> <p>1.2.1 Authority to Sign a Bid. 1.2.2 Consortium Agreement Certified by a Commissioner of Oaths (where applicable). 1.2.3 Professional Registration with at least one director of each company forming part of the consortium/ multi-disciplinary with each respective built environment council (i.e. ECSA, SACPCMP) as a Professional or Professional Technologist. (i.e. to be Pr. CPM, Pr. CHSA, Pr. Engineer / Pr. Engineering Technologist). 1.2.4 Valid Professional Indemnity Insurance required for each company forming part of the consortium or multi-disciplinary entity to be provided. The PI should be from a licensed Financial Service Providers (FSP). Letter of intention from a licensed FSP will not be accepted. The value of the PI should not be less than R 5 000 000,00 for each company forming part of the consortium. Failure to provide a valid PI will disqualify the bid. 1.2.5 Valid COIDA or Letter of good standing with the Department of Labour from all companies forming part of the consortium or multi-disciplinary. Not applicable to Sole proprietor companies.</p>
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- 1.2.6 Confirmation of Receipt of Addenda to Bid Documents.
- 1.2.7 Signed Priced Financial Offer.
- 1.2.8 Signed Form of Offer.
- 1.2.9 Attendance to the compulsory briefing meeting by at least one representative of a company forming part of the consortium/ multi-disciplinary.

Failure to submit any of the above documents / requirements shall result in disqualification of the bid. (Failure to comply with the criteria stated above shall result in the tender offer being disqualified from further consideration. Use of correction fluid is prohibited.) Tender offer must be received on the tender closing date and time specified on the invitation, fully completed, typed or in black ink (All as per Standard Conditions of Tender and as per the specific condition of this tender document).

All signatures where required to be in black ink, no electronic signatures will be accepted.

- (i) If any of the Directors are in the Employment of the State shall result in disqualification of the bid.
- (ii) If any of its Directors are listed on the Register of Defaulters shall result in disqualification of the bid.

2. PHASE TWO: FUNCTIONALITY CRITERIA

FUNCTIONALITY CRITERIA	POINTS
ALLOCATION	
A. Experience of the company on similar projects not older than 10 years	25 Points
B. Quality of services based on Clients Reference Letter	15 Points
C. Qualifications, Experience and competencies of the key assigned personnel	40 Points
D. Methodology and Technical proposal for execution of the project	10 Points
E. Company locally based	10 Points
TOTAL	100 Points

3. PHASE THREE: PREFERENTIAL POINT SYSTEM

Only competent tenders who have reached or exceeded the minimum functionality threshold of 60% (60 points) will be evaluated on an 80/20 (Price / Specific Goals) points basis in terms of the Preferential Procurement Policy Framework Act of 2000, Preferential Procurement Regulation 2022.

3.1 Specific Goals

In order to claim and be awarded points bidders must submit an original or an original certified copy of the following source documents to be submitted with the Bid:

- **Full Central Supplier Database Report**

Since the bid deals with a consortium/ multi-disciplinary, all companies must submit the abovementioned source documents to claim and be awarded points. Individual calculations will be made per company and the average of specific goals per company will be considered as the consortium/ multi-disciplinary total awarded points.



The point related to the IDT Specific Goals will be allocated proportionally as per table below:

	POINTS
PRICE	80
SPECIFIC GOALS	20
TARGETED GROUP	
Women	6
Youth	6
People with Disabilities	4
Black People	4
Total points for Price and SPECIFIC GOALS	

3.2 Pricing

All bidders should note that The IDT has decided to cap fees discounts at 20% to manage the risk to a greater extent so that professionals appointed eliminate the risk of abandoning sites due to non-completion of services and the further risk of requesting more funds to finalise the projects. The risk associated with high discounts offered by Professional Service providers may result in poor delivery of service and non-compliance of services.

If the bidder offers a fee discount of more than 20%, the bidder will be disqualified as part of the risk assessment.

STAGE OF AWARD

The following returnable documents shall be submitted together with the tender documents. Validity of this documentation will be verified at the time of award.

1. Proof of Central Supplier Database (CSD) registration.
2. Valid Tax Compliance Letter with a unique pin.

Bid number	DPW49NATN-PSP01-CONSORTIUM / MULTI-DISCIPLINARY										
Name of institution	Independent Development Trust (IDT)										
The place where goods, works or services are required	IDT National Office Glenwood Office Park Cnr. Oberon & Sprite Streets Faerie Glen 0043										
Closing date and time	Date	1	6	0	9	2	0	2	4	Time	12:00pm



Contact details	Postal address	IDT National Office Glenwood Office Park Cnr. Oberon & Sprite Streets Faerie Glen 0043
	Physical address	IDT National Office Glenwood Office Park Cnr. Oberon & Sprite Streets Faerie Glen 0043
	Tel	
	Fax	
	email	DPW_LIFTSTender@idt.org.za
	Contact person	Mr. Qaphela Ntshobane
Where bids can be collected	<ul style="list-style-type: none"> E Tender – www.etenders.gov.za IDT website - www.idt.org.za 	
Where bids should be delivered	IDT National Office Glenwood Office Park Cnr. Oberon & Sprite Streets Faerie Glen 0043	
Category (Goods/ Services)	Good & Services	
Sector	Construction	
Region	National Office	
Compulsory briefing session/site visit	Date	30 August 2024
	Time	10h00
	Venue	A compulsory briefing meeting will take place at the Independent Development Trust National Office on the 30 August 2024 at 10h00: IDT National Office Glenwood Office Park Cnr. Oberon & Sprite Streets Faerie Glen 0043
	Notes	Tenderers must sign a compulsory attendance register in the name of the tendering entity. Attendance by key personnel forming part of the project team is compulsory. Addenda and additional documents, if any, will be issued only to tenderers appearing on the attendance register.