



SOL PLAATJE MUNICIPALITY

BID DOCUMENT

LATE SUBMISSION OF BIDS WILL NOT BE ACCEPTED.

Original bid documents must be submitted in a sealed envelope marked
" ENVELOPE 1 ORIGINAL "

A duplicate of the Original Bid document must be submitted in a sealed separate envelope marked
'ENVELOPE 2 DUPLICATE'

If bids are submitted in one envelope containing one original and one duplicate it must be clearly stated.
The duplicate must be a true reflection of the original Bid Document and supporting documents must be certified.

I hereby declare that the copy submitted is a true reflection of the original bid.

Bidder Signature: _____ Date: _____

CONTRACT NUMBER:	INF/CEE07/2022		
DESCRIPTION:	SUPPLY AND DELIVERY OF PREPAID METERS, RELATING SERVICES, EQUIPMENT, AND REQUIREMENTS AS AND WHEN REQUIRED.		
THE OFFER CONTAINS	MBD1, MBD 2, MBD3.1, MBD3.2, MBD 3.3 (if applicable), MBD 4, listing criteria, MBD6, MBD 6.1, MBD 6.2 (if applicable) MBD8, MBD 9 and General Conditions of Contract		
ALL PAGES MUST BE SIGNED AND WITNESSED BY TWO WITNESSES, WHERE REQUIRED.			
NAME OF BIDDER			
PHYSICAL TRADING OFFICE ADDRESS			
CSD NUMBER:		MAAA	
FINANCIAL (PRICE) OFFER: (VAT inclusive)			
BID PERIOD: For the period commencing			
PREPARED FOR: N Sinombe SOL PLAATJE MUNICIPALITY PRIVATE BAG X5030 KIMBERLEY 8300		PREPARED BY: B. Nkoe DATE: 17 March 2023	
CLOSING DATE: 22 MAY 2023		TIME: 10H00	

BIDDER CHECKLIST

CONTRACT NUMBER: INF/CEE07/2022 - SUPPLY AND DELIVERY OF PREPAID METERS, RELATING SERVICES, EQUIPMENT AND REQUIREMENTS AND WHEN REQUIRED.

Hereunder is a checklist to ensure that the bid documentation is complete in terms of administrative compliance. The bidder is to indicate that the documentation is complete and included in the bid document by completing the table below. **(Tick to indicate whether the information has been included and the originals signed and witnessed as required.)**

ITEM	DESCRIPTION	YES/NO
1	Cover letter front page	
2	Invitation to Bid (MBD1) must be completed & signed	
3	Tax Compliance requirements	
4	Pricing Schedule and Specifications to be completed (MBD 3.1), no correctional fluid to be used	
5	Method of Pricing and Price Adjustments to be fully and correctly completed (MBD 3.2)	
6	Professional Indemnity Insurance, where applicable	
7	Functionality Evaluation Schedule: (MBD 3.3) applicable for 2 stage bidding process	
8	Declaration of interest (MBD 4) Original to be completed and signed. No bid will be accepted from persons in the service of the state¹.	
9	Submit the Central Supplier database report (CSD).	
10	Submit valid certified BBBEE certificate (MBD 6.1) or Sworn affidavit	
11	Submit a current Municipal Account or Lease Agreement	
12	Submit Medical Certificate where specific goal for disability is applicable	
13	Did you comply to DTI standards (local content) as indicated (MBD 6.2) if required	
14	Declaration of bidder's past supply chain management practices (MBD 8)	
15	Certificate of Independent Bid Determination – (MBD9)	
16	Did you submit one (1) original and one (1) copy of the bid documents?	
17	Take note and understand the Special Conditions, where applicable?	
18	Did you complete and sign the Listing Criteria as included in the bid document?	
19	Did you initial every page of your original submission?	
20	Did you comply to all pre-conditions as stated in bid document? (MBD 1)	
21	Did you attend the compulsory briefing session where required?	
22	Did you attach, Annual Financial Statements attached if project > R10 million, where applicable?	

N.B.: - THIS FORM MUST BE SIGNED BY THE BIDDER AND TWO WITNESSES

SIGNATURE OF BIDDER: _____

NAME OF COMPANY: _____

ADDRESS: _____

CELL TELEPHONE NO: _____ FAX NO. _____

E-MAIL ADDRESS: _____

AS WITNESSES: 1. _____ NAME PRINT _____

2. _____ NAME PRINT _____

DATE: _____

**SOL PLAATJE MUNICIPALITY
INVITATION TO BID
PART A
INVITATION TO BID**

THE FOLLOWING PARTICULARS MUST BE FURNISHED

YOU ARE HEREBY INVITED TO BID FOR THE REQUIREMENTS OF THE SERVICES INFRASTRUCTURE

BID NUMBER:	INF/CEE07/2022	CLOSING DATE:	22/05/2023	CLOSING TIME:	10H00
DESCRIPTION	SUPPLY AND DELIVERY OF PREPAID METERS, RELATING SERVICES, EQUIPMENT AND REQUIREMENTS AND WHEN REQUIRED.				
	<p>To render services on behalf of the Sol Plaatje Municipality, as may be required for a period of 3 years as indicated on this bid document, from the time of the award.</p> <p>The services shall commence on the date of signing the contract, with an option to extend as may be agreed upon by both parties upon expiry.</p> <p>One complete set of documents is available at http://www.etenders.gov.za or http://www.solplaatje.org.za at no cost.</p> <p>One complete set of documents is available from SCU Contracts Section, Municipal Stores Complex Abattoir Road, Ashburnham, Kimberley upon payment of an amount of R500-00 (Five hundred rand), which is non-refundable.</p> <p>Payment must be made at the cashiers on a "NO 10 deposit slip" using the following mSCOA vote no</p> <p>21 12 1 42 451 0 SG ZZZ ZZ WM</p>				

THE SUCCESSFUL BIDDER WILL BE REQUIRED TO COMPLETE AND SIGN A WRITTEN CONTRACT FORM (MBD7).

BID RESPONSE DOCUMENTS MAY BE DEPOSITED IN THE BID BOX SITUATED AT

SOL PLAATJE MUNICIPALITY

SCM UNIT – MUNICIPAL STORES COMPLEX

ABATTOIR ROAD, ASHBURNHAM

KIMBERLEY

8301

SUPPLIER INFORMATION

NAME OF BIDDER					
POSTAL ADDRESS					
PHYSICAL TRADING ADDRESS					
TELEPHONE NUMBER	CODE		NUMBER		
CELLPHONE NUMBER					
FACSIMILE NUMBER	CODE		NUMBER		
E-MAIL ADDRESS					
VAT REGISTRATION NUMBER					
TAX COMPLIANCE STATUS	TCS PIN:		AND	CSD No:	
B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE [TICK APPLICABLE BOX]	<input type="checkbox"/> Yes <input type="checkbox"/> No		B-BBEE STATUS LEVEL SWORN AFFIDAVIT		<input type="checkbox"/> Yes <input type="checkbox"/> No

[B-BBEE CERTIFICATE / SWORN AFFIDAVIT (FOR EMES & QSEs) / MEDICAL CERTIFICATE/ MUNICIPAL ACCOUNT OR LEASE AGREEMENT / CSD MUST BE SUBMITTED IN ORDER QUALIFY FOR SPECIFIC GOALS POINTS]

In line with the Preferential Procurement Regulation of 2022 and SPM Preferential Procurement Policy, the following Specific Goals is applicable:

Ownership as Specific Goals

80/20 equal to or below R50 million		
90/10 above R50 million		
Ownership - Black		
% Ownership	80/20	90/10
<51%	2	1
>51% <100%	3	1.5
100%	5	2.5
Locality	10	5
Total Points	20	10

Companies or bidders bidding as **Joint venture must** include **their consolidated.**

- **Joint Venture Agreement** (must clearly stipulate the name of the lead partner)
- **Separate Tax compliance status pin** for both companies
- **Separate CSD reports for both companies**
- **Separate Municipal accounts for both Companies/Valid lease agreement.**
- **MBD 4,8 & 9 must** be completed respectively by both parties and submitted as part of the bid documentt

ARE YOU THE ACCREDITED REPRESENTATIVE IN SOUTH AFRICA FOR THE GOODS /SERVICES /WORKS OFFERED?	<input type="checkbox"/> Yes <input type="checkbox"/> No [IF YES ENCLOSE PROOF]	ARE YOU A FOREIGN-BASED SUPPLIER FOR THE GOODS /SERVICES /WORKS OFFERED?	<input type="checkbox"/> Yes <input type="checkbox"/> No [IF YES, ANSWER PART B:3]
SIGNATURE OF BIDDER		DATE	
CAPACITY UNDER WHICH THIS BID IS SIGNED			
SIGNATURE OF WITNESS NO 1	NAME PRINT		
SIGNATURE OF WITNESS NO 2	NAME PRINT		
BIDDING PROCEDURE ENQUIRIES MAY BE DIRECTED TO:		TECHNICAL INFORMATION MAY BE DIRECTED TO:	
DEPARTMENT	FINANCE: SUPPLY CHAIN UNIT	CONTACT PERSON	N. Sinombe
CONTACT PERSON	Betty Nkoe	TELEPHONE NUMBER	053-830 6595
TELEPHONE NUMBER	053 830 6172/6180	FACSIMILE NUMBER	
FACSIMILE NUMBER	N/A	E-MAIL ADDRESS	NSinombe@solplaatje.org.za
E-MAIL ADDRESS	bnkoe@solplaatje.org.za		

PART B
TERMS AND PRE-CONDITIONS FOR BIDDING

- (1) **NO BIDS WILL BE CONSIDERED FROM BIDDERS WHO ARE NOT REGISTERED ON THE CENTRAL SUPPLIERS DATABASE (CSD) ON THE NATIONAL TREASURY WEBSITE www.csd.gov.za**
(2) **THE LISTING CRITERIA MUST BE COMPLETED IN THE DOCUMENT**
(3) **NO BIDS WILL BE CONSIDERED FROM PERSONS IN THE SERVICE OF THE STATE**

1. BID SUBMISSION:

- 1.1. Bids must be submitted within stipulated date and time to the correct address. **Late submission of bids will not be accepted.**
- 1.2 All bids must be completed and submitted on the official tender document provided – **(may not to be re-typed, only hand-written submissions will be accepted,)** and no correction tape or fluid may to be used on the tender document. Bidders, who have purchased the bid documents from the Municipality, **MUST** include the proof of payment.
- 1.3 This bid is subject to the Preferential Procurement Regulations 2022, SPM Preferential Procurement Policy, SCM Policy General Conditions of Contract (GCC) and, if applicable, any other special conditions of contract.
- 1.4 The following is **APPLICABLE ON COMPETITIVE BIDDING ABOVE R10 MILLION**

If the value of the transaction is expected to exceed R10 million (Vat Included), require bidders MUST provide the following documents with the bid documents.

- If the bidder is required by law to prepare annual financial statements for auditing, their audited annual financial statements
 - For the past three years or
 - Since their establishment if established during the past three years
- Particulars of any contracts awarded to the bidder by an organ of state during the past five years, including particulars of any material non-compliance or dispute concerning the execution of such contract
- A statement indicating whether any portion of the goods or services are expected to be sourced from outside the Republic, and, if so, what portion and whether any portion of payment from the municipality or municipal entity is expected to be transferred out of the Republic:

Please attach all annexures on the pages as indicated on the bid document

2. TAX COMPLIANCE REQUIREMENTS

- 2.1 **Bidders must ensure must ensure compliance their Tax obligations.**
- 2.2 Bidders are required to submit their unique personal identification number (pin) issued by SARS to enable Municipality to view the taxpayer's profile and tax status.
- 2.3 Application for the tax compliance status (TCS) pin may be made via e-filing through the SARS website www.sars.gov.za.
- 2.4 Bidders may also submit a printed TCS certificate together with the bid
- 2.5 Foreign suppliers must complete the pre-award questionnaire in Part B Paragraph 5.
- 2.6 Bidders are required to submit the current Central Suppliers Database (CSD) registration report (NOT the summary report) together with the bid document

3. MUNICIPAL ACCOUNTS

- Copies of all municipal accounts, not older than 3 months or 90 days to be submitted with the bid.
- If the entity or any of its directors/shareholders /partners/members, etc. rents/leases premises a copy of the rental/lease agreement must be submitted with this bid.
- In cases where bidders use a lease premise for conducting their business, a valid lease agreement signed by both parties, which clearly stipulated who is responsible for municipal services, rates and taxes must be attached to the bid document.
- If the lessee (Bidder) is responsible for municipal services, municipal account or tax invoice of the leased premises that is not in arrears must be submitted.

NB: It is the responsibility of bidders to visit the municipal website in order to obtain details of successful/ unsuccessful information within 120 days after closure of bid. The municipal website is www.solplaatje.org.za.

4. COMPULSORY CLARIFICATION MEETINGS/ CIDB GRADINGS (IF APPLICABLE)

4.1 LOCAL CONTENT: is applicable 70% Prepaid meters - see attached MBD6.2.

4.2 A BRIEFING SESSION: N/A

4.3 CIDB:

5. QUESTIONNAIRE TO BIDDING FOREIGN SUPPLIERS

5.1 IS THE ENTITY A RESIDENT OF THE REPUBLIC OF SOUTH AFRICA (RSA)? ☐ YES ☐ NO

5.2 DOES THE ENTITY HAVE A BRANCH IN THE RSA? ☐ YES ☐ NO

5.3 DOES THE ENTITY HAVE A PERMANENT ESTABLISHMENT IN THE RSA? ☐ YES ☐ NO

5.4 DOES THE ENTITY HAVE ANY SOURCE OF INCOME IN THE RSA? ☐ YES ☐ NO

5.5 IS THE ENTITY LIABLE IN THE RSA FOR ANY FORM OF TAXATION? ☐ YES ☐ NO

IF THE ANSWER IS "NO" TO ALL OF THE ABOVE, THEN IT IS NOT A REQUIREMENT TO REGISTER FOR A TAX COMPLIANCE STATUS SYSTEM PIN CODE FROM THE SOUTH AFRICAN REVENUE SERVICE (SARS) AND IF NOT REGISTER AS PER 2.3 ABOVE.

In terms of section 13 of the Municipal Supply Chain Management Regulations No. 27636 of 30 May 2005, the Municipal Manager shall reject all bids that do not comply with the following preconditions: -

1. Bidders that have not furnished the Municipality with his/her full names, identification number or company or other registration number and tax reference number and vat registration number, if any.
2. Bidders that have not submitted a valid tax clearance certificate from SARS or provided their tax compliance status pin number
3. Bidders that have not indicated: -
 - a. Whether he/she is in the service of the state or has been in the service of the state in the previous twelve months;
 - b. If the bidder is not a natural person, whether any of its directors, managers, principal shareholders or stakeholder is in the service of the state or has been in the service of the state in the previous twelve months, or
 - c. Whether a spouse, child or parent of the bidder or of a director, manager, shareholders or stakeholder in the previous twelve months.
4. Any special conditions as contained in the bid documents.

Bidders scoring the highest points or any bid will not necessarily be accepted, and the Municipality reserves the right to Sub-divide the contract and accept any portion of any bid, or determine a multiple award.

Bids will be evaluated in terms of the approved point system (80/20) 80 points for price and 20 for specific goals or (90/10) 90 points and 10 for specific goals. Tender validity period should be for 120 days.

NO BIDS by FAX or by E-MAIL WILL BE ACCEPTED.

Sealed bids must be clearly marked with the following bid number and description:

CONTRACT NUMBER: INF/CEE07/2022

DESCRIPTION: **SUPPLY AND DELIVERY OF PREPAID METERS, RELATING SERVICES, EQUIPMENT AND REQUIREMENTS AND WHEN REQUIRED.**

DROP AT THE TENDER BOX (OPPOSITE SECURITY)

ADDRESSED TO: THE MUNICIPAL MANAGER

MUNICIPAL STORES COMPLEX

ABATTOIR ROAD

ASHBURNHAM

Kimberley

Closing date 22 MAY 2023 Time 10H00

IT IS THE PROSPECTIVE BIDDERS RESPONSIBILITY TO OBTAIN BID DOCUMENTS IN TIME TO ENSURE THAT RESPONSES REACH SPM, TIMEOUSLY. MUNICIPALITY SHALL NOT BE HELD RESPONSIBLE FOR DELAYS IN THE POSTAL/ COURIER SERVICES.

Bids will be opened in public in the SCM OFFICES, STORES COMPLEX, ABATTOIR ROAD, Kimberley, immediately after closing time and date.

INVITATION FROM: MUNICIPAL MANAGER
CIVIC OFFICES, SOL PLAATJE DRIVE
PRIVATE BAG X5030
KIMBERLEY, 8300

NB: FAILURE TO PROVIDE ANY OF THE ABOVE PARTICULARS MAY RENDER THE BID INVALID.

SIGNATURE OF BIDDER: _____

CAPACITY UNDER WHICH THIS BID IS SIGNED: _____

DATE: _____

Certificate of Attendance of Clarification Meeting on Site (If applicable)

NOTE: If the attendance register was signed at the clarification meeting held at the SCM Boardroom, the name of the signatory shall be inserted on this page and the authorized signatory shall sign this page.

<i>If attendance register has been signed at the clarification meeting:</i>
Name of person appearing on attendance register: _____
Representative organization name on attendance register: _____
<i>If the attendance register has not been signed at the clarification meeting.</i>
This is to certify that I, _____
representative of (Tenderer) _____
of (address) _____

telephone number _____
e-mail _____
attended the bid clarification meeting (date) _____
in the company of (Employer's Line Manager / Engineer's representative) _____
EMPLOYER'S LINE MANAGER / ENGINEER'S REPRESENTATIVE: _____

**MBD 1**

THE FOLLOWING PARTICULARS MUST BE FURNISHED
(FAILURE TO DO SO MAY RESULT IN YOUR BID BEING DISQUALIFIED)

NAME OF BIDDER _____

POSTAL ADDRESS _____

STREET ADDRESS _____

TELEPHONE NUMBER CODE _____ NUMBER _____

CELLPHONE NUMBER _____

EMAIL ADDRESS _____

FACSIMILE NUMBER CODE _____ NUMBER _____

VAT REGISTRATION NUMBER _____

HAS A VALID TAX COMPLIANCE STATUS PIN CERTIFICATE BEEN ATTACHED OR PROVIDED THEIR TAX COMPLIANCE STATUS PIN NUMBER?

HAS A B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE BEEN SUBMITTED? (MBD 6.1)

YES	NO
-----	----

IF YES, WHO WAS THE CERTIFICATE ISSUED BY?

AN ACCOUNTING OFFICER AS CONTEMPLATED IN THE CLOSE CORPORATION ACT (CCA)

☐

A VERIFICATION AGENCY ACCREDITED BY THE SOUTH AFRICAN NATIONAL ACCREDITATION SYSTEM (SANAS)

☐

A REGISTERED AUDITOR

(Tick applicable box)

(A B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE MUST BE SUBMITTED IN ORDER TO QUALIFY FOR PREFERENCE POINTS FOR B-BBEE) ARE YOU THE ACCREDITED REPRESENTATIVE?

IN SOUTH AFRICA FOR THE GOODS/SERVICES/WORKS OFFERED?
(IF YES ENCLOSE PROOF)

YES	NO
-----	----

SIGNATURE OF BIDDER _____

DATE _____

CAPACITY UNDER WHICH THIS BID IS SIGNED _____

TOTAL NUMBER OF ITEMS OFFERED _____



ATTACH VALID JOINT VENTURE AGREEMENT HERE (if applicable)

SOL PLAAATJE MUNICIPALITY



ATTACH VALID TAX COMPLIANCE STATUS PIN CERTIFICATE HERE





ATTACH MUNICIPALITY ACCOUNT 90 DAYS AND OR VALID LEASE
AGREEMENT HERE

SOL PLAATJE MUNICIPALITY



		SOL PLAATJE MUNICIPALITY, KIMBERLEY **MANDATORY** LISTING CRITERIA		
CENTRAL SUPPLIER DATABASE REGISTRATION NUMBER (CSD): _____ _____				
1	Company name _____			
2	Contact details	Telephone Number: _____	Fax Number: _____	Cell phone number: _____
	Email address Contact person:	_____		
3	Postal Address: _____			
4	VAT registered	Yes <input type="checkbox"/>	No <input type="checkbox"/>	If registered, VAT Registration No: _____
5	Settlement discount allowed	_____ %	For payment within	_____ days
6	Bank account details	Account No.: _____		Branch No.: _____
	Bank Name	_____		
	Branch Name	_____		
	Bank account type	_____		
7	Business Municipal Rates and Service Account Number: ** A current (30 days) account, or Lease Agreement in the case of a Landlord responsible for account, must be attached to this document ** _____			
8	Located in Sol Plaatje Municipal Area	Yes <input type="checkbox"/>		No <input type="checkbox"/>
9	% owned by black male: _____ %	% owned by black female: _____ %		
	% owned by black youth: _____ %	% owned by white female: _____ %		
	% owned by disabled persons: _____ %			
10	B-BBEE status level of contribution: _____			
11	Indicate main sector. Please select one (1) only: Catering and Accommodation <input type="checkbox"/> Cleaning material <input type="checkbox"/> Commercial agents (Doctors, Lawyers, Audit firm, booking keeping, Pharmacy, Post,) <input type="checkbox"/> Communication and media, Construction- Building material and road works <input type="checkbox"/> Electrical services- gas/ Aircon, transformers, cables, poles <input type="checkbox"/> Funeral Parlour <input type="checkbox"/> Gardening services- Lawnmower <input type="checkbox"/> Florist <input type="checkbox"/> Information technology (IT services, system, telecommunication <input type="checkbox"/> Office equipment <input type="checkbox"/> Plant hire <input type="checkbox"/> PPE- mask, sanitizer, safety equipment <input type="checkbox"/> Repairs, motor parts and retail (accredited agency) <input type="checkbox"/> Stationery <input type="checkbox"/> Supplier of pumps, pipes, steel and maintenance or installation, and irrigation system <input type="checkbox"/> Training services e.g. workshops <input type="checkbox"/> Transportation (car rental, flight, and buses and driving school <input type="checkbox"/> Uniform <input type="checkbox"/> Security services <input type="checkbox"/>			
12	Amount full time employed staff: _____	Annual Turnover: R _____	Asset Value (Excluding fixed property) R _____	
13	It is the responsibility of the Supplier/Bidder to inform Sol Plaatje Municipality of any changes during the contract period			
	NAME (PRINT) _____ SIGNATURE: _____			
	CAPACITY: _____			
	WITNESS (NAME): _____ SIGNATURE: _____			
	DATE: _____			



ATTACH **CSD** REPORT REGISTRATION HERE

SOL PLAAATJE MUNICIPALITY



SOL PLAATJE LOCAL MUNICIPALITY

CONTRACT NUMBER: INF/CEE07/2022 SUPPLY AND DELIVERY OF PREPAID METERS, RELATED SERVICES, EQUIPMENT AND REQUIREMENTS AND WHEN REQUIRED

SPECIFICATIONS

1. Background

Sol Plaatje Municipality currently supplies electricity through various electrical meters. There are a variety of meters that the municipality needs to maintain to ensure energy consumption.

2. Current State

The municipality currently needs to supply electricity meters for customers ranging from single-phase split meters to large meters users with some ancillary equipment specifically relating to existing Bulk consumer installations as per the specifications below.

3. Scope of Work

- This specification provides for the supply, delivery, and off-loading of various electricity meters as per the price schedule.
- Tenderer must tender for both the main item and any sub-items required in order for the unit to operate as needed.
- Actual quantities are not available, as the Sol Plaatje Municipality will procure on an as-and-when-required basis in line with operational requirements.

4. GENERAL REQUIREMENTS AND STANDARDS APPLICABLE

THE METER SHALL BE OF A DESIGN AND MANUFACTURED TO INCLUDE THE FOLLOWING:

- (a) Programmable load limiting (Power limit in Amps)
- (b) Front panel tamper indication
- (c) Automatic keypad and trip test facility
- (d) Tamper indication
- (e) Remaining credit in kWh
- (f) Total energy used in kWh
- (g) Number of transactions
- (h) Breaker status (On/Off)

Meter number and software version number



The meter shall disconnect the supply in the event of:

- (a) Expiry of credit
- (b) Current exceeding the requested rated current
- (c) Any attempt at tampering or breaking the seals

The meter shall be of a design measuring kWh consumed. The rated current of the single-phase meter shall be programmed for 60 amps although specified as 80 Amps and the minimum rated current of the three-phase meter at least 100 Amps per phase.

The meters shall comply in full respect to the latest STS standards as prescribed in NRS 009 and SANS 1524. All the meters shall be programmed with preloaded fifty (50) units.

5. SPECIFIC REQUIREMENTS FOR ITEMS

The descriptions below are to assist the tenderer to identify specific requirements for the items listed in the Pricing Schedule.

- Fill in the make and model offered
- Tick either the "Comply" or "Do Not Comply" box for each of the requirements
- Non-compliance may invalidate your offer for the item.

There are various meter types that will be required:



ITEM 1: SINGLE PHASE SPLIT METERS – Radio Frequency MCU

Item 1.1: Split Meter 80Amp, RF

MAKE AND MODEL OFFERED: _____

No.	Requirement	Comply	Do Not Comply
1.	The meter shall consist of an MCU without UIU.		
2.	The meter complies with SANS 1524-1: Electricity payments system, Prepayment Meters.		
3.	The meter complies with Eskom's Standard ST 240-76625601 "Particular Requirements for Prepayment meters"		
4.	The UIU shall communicate with the MCU Using radio frequency (Rf) for a distance of not less than 100mm for line-of-sight and 50m inside brick and concrete-built environment.		
5.	The radio RF port shall operate within the license free band		
6.	The base of the MCU shall confirm to the BS 7856 enclosure, terminal spacing and mounting arrangement.		
7.	The meter shall be supplied with two-meter ID cards		
8.	The meter serial numbers shall be printed in the barcode, code 128 C symbology on the face of each ID card. No space characters shall be used		
9.	The meter shall have a certificate of compliance from the STS Association and bear the STS mark		
10.	The installation Kit shall include four barcode meter serial number stickers		
11.	Delivery within four weeks from the date of order is guaranteed for quantities up to 200		
12.	The meter shall have a failure rate of less than 0.5 percent per annum		
13.	The meter shall have a five-year repair or replacement warranty.		
14.	We have Itron and Conlog Split meters and a common base existing on our networks, the split meter to be supplied must not interfere with the communication of the existing split meters when placed in the same kiosk or pole box (and vice versa).		
15.	The MCU shall have terminals as follows (Tick below which layout applies)		
	Top: Live-in, Neutral-in; Bottom: Live-out, or;		
	Bottom: Live-in, Live-out and Neutral-in, Neutral out		
	MCU dimension including DIN rail clip, shall not exceed:		
	Height = 150mm; Width = 50mm; Depth = 90mm;		
16.	Each consignment of meters shall be supplied with acceptable test certificates clearly stating the percentage error of each meter in the consignment. No consignment will be accepted unless it is accompanied by test certificates.		
17.	If "Do not Comply " is ticked above, then list the non-compliant clauses and comments on the rows below:		



ITEM 1.2: SINGLE PHASE SPLIT METERS – Radio Frequency UIU

Split Meter -80Amp, RF

MAKE AND MODEL OFFERED: _____

No	Requirement	Comply	Do not Comply
1.	The UIU operates from standard AA Alkaline batteries		
2.	Only ICASA-approved UIUs will be offered and each UIU should bear the ICASA-approved stamp .		
3	The UIU shall communicate with the MCU for a distance of not less than 100mm for line-of-sight and 50m inside brick and concrete-built environment		
4.	The radio RF port shall operate within the license-free band		
5.	The UIU shall have a failure rate of less than 0.5 percent per annum		
6.	Delivery within six weeks from the date of order is guaranteed for quantities up to 200		
7.	The UIU shall have a five-year repair or replacement warranty.		
8.	If "Do not Comply " is ticked above, then list the non-compliant clauses and comments on the rows below :		

Item 1.3: Radio Frequency Combination of MCU and UIU Items 1.1 and 1.2 Above

MAKE AND MODEL OFFERED: _____

No:	Requirement	Comply	Do not Comply
	Tenders shall offer the MCU and as a combined unit.		
	Each of the items shall conform to the individual requirements as stated.		



ITEM 2: SINGLE PHASE SPLIT METER PLC MCU

Item 2.1 Split Meter, 80Amp, PLC

MAKE AND MODEL OFFERED: _____

No.	Requirement	Comply	Do Not Comply
1.	The meter shall consist of an MCU without UIU.		
2.	The meter complies with SANS 1524-1: Electricity payment system, Prepayment meters		
3.	The meter complies with Eskom's Standard St 240-76625601 "Particular Requirements for Prepayment meters"		
4.	Communication between the MCU and the UIU shall be by means of OFDM-based Power Line Communication, using existing household wiring, No additional communication wires shall be required.		
5	No additional noise filters shall be required		
6	The MCU and UIU shall communicate over power lines for a distance of not less Than 100m.		
7.	The base of the MCU shall conform to the BS 7856 enclosure, terminal and spacing arrangement.		
8.	The meter shall have a certificate of compliance for SABS 1524- 1 and bear the SABS mark.		
9.	The meter shall have a certificate of compliance from the STS Association and STS mark		
10.	The meter shall have a failure rate of less than 0.5 percent per annum		
11.	The meter shall be supplied with two-meter ID cards		
12.	The meter serial numbers shall be printed in the barcode, code 128 C symbology on the face of each ID card. No space characters shall be used		
13.	The installation Kit shall include four barcode meter serial number stickers		
14.	Delivery within four weeks from the date of order is guaranteed for quantities up to 200		
15.	The meter shall have a five-year repair or replacement warranty.		
16.	Each consignment of meters shall be supplied with acceptable test certificates clearly stating the percentage error of each meter in the consignment. No consignment will be accepted unless it is accompanied by test certificates.		
17.	If "Do not Comply " is ticked above, then list the non-compliant clauses and comments on the rows below:		



ITEM 2. SINGLE PHASE SPLIT METER PLC CIU

Item 2.2 Split CIU, 80Amp, PLC

MAKE AND MODEL OFFERED: _____

No	Requirements	Comply	Do not Comply
1	The UIU shall connect to an existing mains outlet in the household. Under normal conditions when there is sufficient credit in the meter, the customer interface unit shall operate from main supply.		
2	In the event that the meter credit expires, and the meter disconnects power to the load, the UIU shall be capable of operating from standard AA Alkaline batteries.		
3	The UIU shall communicate with the MCU overpower line for a distance of not less than 100m		
4	The UIU shall have a failure rate of less than 0.5 percent per annum		
5	The UIU shall have a unique barcode serial number applied to the rear cover of the unit		
6	Delivery within four weeks from the date of order is guaranteed for quantities up to 200		
7	The UIU shall have a five-year repair or replacement warranty.		
8	If "Do not Comply " is ticked above, then list the non-compliant clauses and comments on the rows below:		



Item 2.3: PLC Combination of MCU and CIU Items 2.1 and 2.2 Above

MAKE AND MODEL OFFERED: _____

No:	Requirement	Comply	Do not Comply
1.	Tenders shall offer the MCU and as a combined unit.		
2.	Each of the items shall conform to the individual requirements as stated.		

ITEM 3: SMART PREPAYMENT METERING

The requirements for smart split prepayment meter contained below takes into consideration that National Regulatory Standards (NRS) 049:2016 Advance Metering Infrastructure, Requirements for Smart Metering System. Currently municipality uses Ontec AML and Vending Software system.

This enquiry is for meters and concentrators which at this time may employ manufacturer-specific protocols. Preferences will however be afforded to systems that employ open communication standard DLMS, COSEM, IDIS and STS with remote re-programming facilities to ensure Interoperability between systems at a later time.

Until interoperability between systems have been finalized and proven, no software will be procured, and the Sol Plaatje Municipality will require from tenders to make their meter and concentrator protocols available to the Municipality's Automated Meter Reading System provider for the developments of transfer interface conversion file required to allow remote interrogation of their meters and concentrators. Mutual non-disclosure agreement between affected parties may be negotiated outside of this contract.

- Tick either the "Comply or Do Not Comply" box for each of the requirements in the table bel



MAKE AND MODEL OFFERED: _____			
No	Requirement	Comply	Do Not Comply
1.	Manufacturers shall make their meter software protocols available at no cost to the supplier of the Municipality's Automated Meter Readings/ AMI System for the development of transfer interface conversion files required to allow remote interrogation of their smart prepayment meters and data concentrators.		
2.	Sol Plaatje Municipality shall have access to all relevant software password/security meters and data concentrators at no cost.		
3.	Software to program, interrogate, operate, manage, and maintain the smart prepayment meters and data concentrators shall be made available to the Sol Plaatje Municipality at no cost		



ITEM 3.1

Smart Prepayment Meter, Single Phase, 80 Ampere, Din-Rail, PLC

MAKE AND MODEL OFFERED _____			
No	Requirements	Comply	Do Not Comply
1	The meter shall consist of a MCU complete with UIU		
2	The complies with SANS 1524-1: electrical payment systems, Prepayment Meters		
3	The meter complies with Eskom's Standard ST 240-76625601 "Particular Requirements for Prepayments meters"		
4	Communication between the MCU and the UIU shall be by means of OFDM based Power Line Communication, preferably G3-PLC using existing household wiring. No additional communication wire shall be required.		
5	No additional noise shall be required		
6	The MCU and UIU shall be communicated overpower lines for a distance of not less than 100m		
7	The MCU shall be suitable for rail mounting and shall fit on the standard 35mm DIN rail.		
8	The MCU shall have terminals as follow (Tick below which lay-out applies)		
	Top: Live-in, Neutral-in; Bottom: Live out OR		
	Bottom: Live-in, Live-out and Neutral-in, Neutral-out		
9	The MCU dimension including DIN rail clip, shall not exceed		
	Height = 150 mm;		
	Width = 55 mm		
	Depth = 90 mm		
10	The meter shall have a certificate of compliance for SABS 1524-1 and bear the STS mark		
11	The meter shall have a certificate of compliance from the STS Assassination and bear the STS mark		
12	The meter shall be supplied with two-meter ID cards		
13	The meter serial number shall be printed in barcode, code 128C symbology on the face of each ID card. No space characters shall be used		
14	The meter installation kit shall include four barcode meter serial number stickers		



15	The meter installation kit shall include four barcode meter serial number stickers		
16	No additional noise filters shall be required		
17	The MCU and Data Concentrator shall communicate overpower lines for a distance of not less than 100m		
18	The UIU shall connect to an existing mains outlet in the household. Under normal conditions when there is sufficient credit in the meter, the customer interface unit shall operate directly from main supply.		
19	In the event that the meter credit expires, and the meter disconnects power to the load, the UIU shall be capable of operating from standard AA Alkaline batteries		
20	The meter shall be capable of detecting, storing and sending notifications to the software system when the terminal cover is opened.		
21	The meter shall be capable of detecting, storing and sending notifications to the software system when it detects any software manipulation.		
22	The meter shall be capable detecting, storing and sending notifications to the software system. When it senses voltage on the load side when the breaker is open		
23	In the lines below, please indicate which of the following options are supported:		
	The system Communication protocols are based on DLMS/COSEM		
	The meter is IDIS approved and bears the IDIS mark		
	Has a battery-backed Internal clock		
	STS compliant for currency tokens		
	Supports Time-of-use tariffs		
	Can operate in post-payment mode		
	Can be remotely configured between post-payments and prepayment modes		
	Auto registration with the Data Concentrator		
	Supports remote software upgrades		
	Supports remote configure change, clock set, tariff change, alarm reporting		
	Has a local communication port for information transfers between the meter and devices connected to the port		



	Has appliance control capability		
	Supports load limiting through the AMI		
	Supports load disconnect and reconnect through the AMI		
	Supports bi-directional metering		
	Supports token credit token forwarding through the AMI		
24	Delivery within four weeks from date of order is guaranteed for quantities up to 300		
25	The MCU and UIU shall have a failure rate less than 0,5 percent per annum		
26	The MCU and UIU shall have a five-year repair or replace warranty		
27	If "Do not Comply " is ticked above, then list the non-compliant clauses and comments on the rows below :		

ITEM 3.2

DATA CONCENTRATOR UNIT (DCU) FOR ITEM 3.1 (PLC)

The Data Concentrator specified below is to provide a platform for two-way communication for data up- and downloads between the meters above and the Sol Plaatje Municipality's existing Software System.

MAKE AND MODEL OFFERED _____



No	Requirements	Comply	Do Not Comply
1	The DCU shall support 3G and fail-back to GPRS communications between itself and the Software system		
2	Shall support Power Line Communication (PLC) between itself and the meter above		
3	Support auto registration of the meters connected to the DCU		
4	The DCU shall be supplied complete with power supply, external magnetic base or patch antenna		
5.	The DCU shall incorporate an Ethernet, USB or RS 485 port for interfacing with any other future communication technology and/or for programming and interrogation purposes		
6	The electrical, mechanical and climate requirements for the DCU shall be in accordance with SANS 62052-11		
7	The DCU shall in addition comply with SANS 474 for Bulk Metering		
8	Shall have a battery backed internal Real Time Clock		
9	The DCU shall be able to support at least 500 connected meter		
10	It shall be possible to update the DCU software/firmware remotely from the HES via the connected communication medium of directly via the Ethernet, USB or RS 485 port		
11	The DCU shall store all initialization and current parameters in non-volatile memory. The memory shall allow for storage of APN information such as username, password etc required for automatically registering and connecting to the APN after power failure and/or network failure		
12.	The DCU shall be capable of monitoring the 3G/GPRS connection and automatically detach and reconnect to the APN. Detach/attach periods shall be configurable within the DCU software/firmware and be remotely programmable		
13.	The DCU shall be capable of monitoring and reporting local health and tamper condition to the software		
14	Auto registration upon installation to the software		
15	The DCU shall support outage detection with last-grasp event push capability		
16	Shall have a five-year repair or replace warranty		
	If "Do not Comply " is ticked above, then list the non-compliant clauses and comments on the rows below:		



Item 3.3: Smart Prepayment Meter, Single Phase, 80 Ampere, DIN-Rail, RF

MAKE AND MODEL OFFERED _____

No	Requirements	Comply	Do Not Comply
1	The meter shall consist of a MCU complete with UIU		
2	The meter complies with SANS 1524-1: Electricity payment system, Prepayment meters		
3	The meter complies with Eskom's Standard ST 240-76625601 "Particular Requirements for Prepayment meters"		
4.	The UIU shall operate from standard AA Alkaline batteries		
5	The MCU shall be suitable for rail mounting and shall fit on the standard 35mm DIN rail.		
6	The MCU shall have terminals as follows (Tick below which lay-out applies)		
	Top: Live-in, Neutral-in; Bottom: Live-out OR		
	Bottom: Live-in, Live-out and Neutral-in, Neutral-out		
7	The MCU dimensions including DIN rail clip, shall not exceed:		
	Height = 150 mm		
	Width = 55 mm		
	Depth = 90 mm		
8	The meter shall have a certificate of compliance for SABS 1524-1 and bear the SABS mark		
9	The meter shall have a certificate of compliance from the STS Association and bear the STS mark		
10	The meter shall be supplied with two meter ID cards		
11	The meter serial number shall be printed in barcode, code 128C symbology on the face of each ID card. No space characters shall be used		
12	The installation kit shall include four barcode meter serial number stickers		



13	Communication between the MCU and the Data Concentrator shall be by means of radio frequency (RF)		
14	The radio RF port shall operate within the license free band		
15	The MCU data Concentrator shall communicate over a distance of not less than 100m		
16.	The meter shall be capable of detecting, storing and sending notification to the software when the terminal cover is opened.		
17	The meter shall be capable of detecting, storing and sending notification to the software when it senses voltage on the load side when the breaker is open		
19	In the lines below, please indicate which of the following options are supported:		
	The system Communications protocols are based on DLMS/COSEM		
	The meter is IDIS approved and bears the IDIS mark		
	Has a battery-backed internal clock		
	STS compliant for currency tokens		
	Supports Time-of-Use tariffs		
	Can operate in post-payment mode		
	Can be remotely configured between post-payment modes		
	Auto registering with Data Concentrator		
	Support remote software upgrades		
	Supports remote configuration change, clock set, tariff change, alarm reporting		
	Local communication port for information transfers between the meter and devices connected to the port		
	Has appliance control capability through the software		
	Support load limiting through the software system		
	Support load disconnect and reconnect through the software system		



	Support Bi-directional metering		
	Support token credit token forwarding through the software		
20	Delivery within six weeks from date of order is guaranteed for quantities up to 200		
21.	The MCU and UIU shall have a failure rate of less than 0.5 percent per annum		
22	The MCU and UIU shall have a five year repair or replace warranty		



Item 3.4

Data Concentrator Unit (DCU) for Item 3.3 (RF)

The Data Concentrator specified below is to provide a platform for two-way communications for data up- and downloads between the meters above and the Municipality's existing software system

MAKE AND MODEL OFFERED NEEDED

No	Requirements	Comply	Do Not Comply
1	The DCU shall support 3G and fall-back to GPRS communications between itself and the software system		
2	Shall support Radio Frequency (RF) communications between itself and the meter above		
3	Support auto registration of the meters connected to the DCU		
4	The DCU shall be supplied with complete power supply, external magnetic base or patch antenna.		
5.	The DCU shall incorporate and Ethernet, USB or RS 485 port for interfacing with any other future communication technology and/or for programming and interrogation purposes		
6	The electrical, mechanical and climax requirements for the DCU shall be in accordance with SANS 62052-11		
7	The DCU shall in addition comply with SANS 474 for Bulk Metering		
8.	Shall have a battery backed internal Real Time Clock		
9	The DCU shall be able to support at least 500 connected meters		
10	It shall be possible to update the DCU software/firmware remotely from the HES via the connected communication medium or directly via the Ethernet, USB or RS 485 port		
11	The DCU shall store all initializing and current parameter in non-volatile memory		
	The memory shall allow for the storage of APN information such as username, password etc required for automatically registration and connection to the APN after power failure and/or network failure		
12	The DCU shall be capable of monitoring the 3G/GPRS connection and automatically detach and reconnect to the APN. Detach/attach periods shall be a configuration within the DCU software/firmware and be remotely programmable		
13	The DCU shall be capable of monitoring and reporting local health and tamper conditions to the software system		
14	Auto registering upon installation to the software system		
15.	The DCU shall support outage detection with last-gasp event push capability		
16	Shall have a five-year repair or replace warranty		



Item 3.5: RF Combination of MCU and UIU Item 3.1 and 3.2 Above

MAKE AND MODEL OFFERED NEEDED _____

No.	Requirement	Comply	Do Not Comply
1.	Tenders shall offer the MCU and as a combined unit.		
2.	Each of the items shall conform to the individual requirements as stated.		

ITEM 4: THREE PHASE SPLIT METER PLC

Item 4.1 Split Meter, 100Amp, PLC

MAKE AND MODEL OFFERED NEEDED _____

No.	Requirement	Comply	Do Not Comply
1.	The meter shall consist of a MCU without UIU.		
2.	The meter complies with SANS 1524-1: Electricity payment system, Prepayment meters		
3.	The meter complies with Eskom's Standard St 240-76625601 "Particular Requirements for Prepayment meters"		
4.	Communication between the MCU and the UIU shall be by means of OFDM based Power Line Communication, using existing household wiring, no additional communication wires shall be required.		
5.	No additional noise filters shall be required		
6.	The MCU and UIU shall communicate overpower lines for a distance of less Than 100m.		
7.	The base of the MCU shall confirm to the BS 7856 enclosure and mounting arrangement. The terminals position and spacing shall be according to the same BS requirements		
	MCU dimension including DIN rail clip, shall not exceed:		
	Height = 345mm;		
	Width = 180mm;		
	Depth = 90mm;		
8.	The meter shall have a certificate of compliance for SABS 1524- 1 and bear the SABS mark.		
9.	The meter shall have a certificate of compliance from the STS Association and STS mark		
10.	The meter shall have a failure rate of less than 0.5 percent per annum		



11.	The meter shall be supplied with two-meter ID cards		
12.	The meter serial numbers shall be printed in barcode, code 128 C symbology on the face of each ID card. No space characters shall be used		
13.	The installation kit shall include four barcode meter serial number stickers		
14.	Delivery within six weeks from weeks date of order is guaranteed for quantities up to 20		
15.	The meter shall have a five-year repair or place warranty.		
16.	If "Do not Comply " is ticked above, then list the non-compliant clauses and comments on the rows below :		



ITEM 4.2: UIU FOR SPLIT PREPAYMENT METER PLC

PLC UIU for Item 4.1 above

MAKE AND MODEL OFFERED _____

No.	Requirement	Comply	Do Not Comply
1.	The UIU shall connect to an existing mains outlet in the household. Under normal conditions when there is sufficient credit in meter, the customer interface unit shall operate from main supply.		
2.	In the event that the meter credit expires, and the meter disconnects power to the load, the UIU shall be capable of operating from standard AA Alkaline batteries.		
4.	The UIU shall communicate with the MCU over a power line for a distance of not less than 100m		
5	The UIU shall have a failure rate of less than 0.5 percent per annum		
6	The UIU shall have a unique barcode serial number applied to the near cover of the unit		
7.	Delivery within FOUR weeks from date of order is guaranteed for quantities up to 20		
8.	The UIU shall have a five-year repair or replace warranty.		
	If "Do not Comply " is ticked above, then list the non-compliant clauses and comments on the rows below:		



ITEM 4.3: UIU FOR SPLIT PREPAYMENT METER PLC
PLC Combination of MCU and UIU Item 4.1 and 4.2 Above

MAKE AND MODEL OFFERED_____

No.	Requirement	Comply	Do Not Comply
1.	Tenders shall offer the MCU and as a combined unit.		
2.	Each of the items shall conform to the individual requirements as stated.		

ITEM 5: THREE PHASE SPLIT METERS – Radio Frequency

Item 5.1: Split Meter 100Amp, RF

MAKE AND MODEL OFFERED_____

No.	Requirement	Comply	Do Not Comply
1	The meter shall consist of a MCU without UIU.		
2.	The meter complies with SANS 1524-1: Electricity payments system, Prepayment Meters.		
3.	The meter complies with Eskom's Standard ST 240-76625601 " Particular Requirements for Prepayment meters"		
4	The UIU shall communicate with the MCU Using radio frequency (Rf) for a distance of not less than 100mm for line-of-sight and 50m inside brick and concrete-built environment.		
5	The radio RF port shall operate within the license free band		
6	The base of the MCU shall confirm to the BS 7856 enclosure, terminal spacing and mounting arrangement		
	MCU dimension including DIN rail clip, shall not exceed		
	Height = 345mm;		
	Width = 180mm;		
	Depth = 90mm;		
7.	The meter shall be supplied with two meter ID cards		
8.	The meter serial numbers shall be printed in barcode, code 128 C symbology on the face of each ID card. No space characters shall be used		
9.	The meter shall have a certificate of compliance from the STS Association and bear the STS mark		
10	The installation Kit shall include four barcode meter serial number stickers		
11	Delivery within six weeks from date of order is guaranteed for quantities up to 20		
12	The meter shall have a failure rate of less than 0.5 percent per annum		
13	The meter shall have five-year repair or replace warranty.		
	If "Do not Comply " is ticked above, then list the non-compliant clauses and comments on the rows below:		



Item 5.2: RF UIU for Item 5.1 above

MAKE AND MODEL OFFERED _____

No.	Requirement	Comply	Do Not Comply
1.	The UIU operate from standard AA Alkaline batteries		
1.1	If "do not comply "is ticked above, then provide explanatory information below		
2.	The UIU shall communicate with the MCU for a distance of not less than 100mm for line-of-sight and 50m inside brick and concrete built environment		
3.	The radio RF port shall operate within the license free band		
4.	The UIU shall have a failure rate of less than 0.5 percent per annum		
5.	Delivery within six weeks from date of order is guaranteed for quantities up to 200		
6.	The UIU shall have a five year repair or replace warranty.		
7.	If "Do not Comply " is ticked above, then list the non-compliant clauses and comments on the rows below:		

ITEM 5.3 COMBINATION OF MCU AND UIU ITEM 5.1 AND 5.2 ABOVE

MAKE AND MODEL OFFER _____

MAKE AND MODEL OFFERED NEEDED			
No.	Requirement	Comply	Do Not Comply
1.	Tenders shall offer the MCU and as a combined unit.		
2.	Each of the items shall conform to the individual requirements as stated.		



ITEM 6: Other Prepaid meters Single and Three phases.

MAKE AND MODEL OFFERED: _____

No.	Requirement	Comply	Do Not Comply
1	The meter complies with SANS 1524-1: Electricity payment system, Prepayment meters		
2	The meter complies with Eskom's Standard St 240-76625601 "Particular Requirements for Prepayment meters"		
3	Communication between the MCU and the UIU shall be by means of OFDM based Power Line Communication, using existing household wiring, no additional communication wires shall be required OR RF.		
4	No additional noise filters shall be required		
5	The MCU and UIU shall communicate overpower lines for a distance of less Than 100m.		
6	The base of the MCU shall confirm to the BS 7856 enclosure and mounting arrangement. The terminals position and spacing shall be according to the same BS requirements		
	MCU dimension including DIN rail clip, shall not exceed:		
	Height = 345mm;		
	Width = 180mm;		
	Depth = 90mm;		
7	All meters and other equipment shall have a certificate of compliance for SABS 1524- 1 and bear the SABS mark.		
8	All meters shall have a certificate of compliance from the STS Association and STS mark		
9	The meter shall have a failure rate of less than 0.5 percent per annum		
10	All meters shall be supplied with two-meter ID cards including two seals		
11	All meter serial numbers shall be printed in barcode, code 128 C symbology on the face of each ID card. No space characters shall be used		
12	The installation Kit shall include four barcode meter serial number stickers		
13	Delivery within four weeks from date of order is guaranteed for quantities up to 500		
14	All meters shall have five-year repair or replace warranty.		
15	If "Do not Comply " is ticked above, then list the non-compliant clauses and comments on the rows below:		



STANDARDS

Standards containing prescriptive references should also be applicable to electricity meters that will be supplied to the municipality.

Document	Title	Comply	Do not Comply
SANS/IEC 62052-31	Electricity metering equipment (a.c) General requirements test and test conditions- Part: 31		
SANS/IEC 62052-21	Electricity metering equipment (a.c) -General requirements test and test conditions- Part:21 Tarif and load control equipment		
SANS/IEC 62052-21	Electricity metering equipment (a.c) -Particular requirement Static meter for active energy (classes 1 and 2)		
SANS/IEC 62053-23	Electricity metering equipment (a.c) -Particular requirement Static meter for reactive energy (classes 2 and 3)		
SANS/IEC 62055-41	Electricity metering (a.c)-Payment systems Part:41 STS Standard Transfer specification -application layer protocol for one way token carrier system		
SANS/IEC 62055-51	Electricity metering (a.c)-Payment system-Part 51 STS Standard Transfer Specification- physical layer protocol for one way numerical and magnetic card token		
SANS/IEC 62055-52	Electricity metering (a.c) -Payment system-Part 52 STS Standard Transfer Specification- physical layer protocol for one-way virtual token carrier for local direct connection		
SANS/IEC 62056-21	Electricity metering -Data exchange for meter reading, tariff and load control-Part:21-Direct local data exchange		
NRS-096-1	Electricity metering- Ancillary Specifications-Part 1 The sealing of electricity meters		
IEEE 806.16	Broadband wireless Metropolitan Area Network (MANs)		
SANS/IEC 62051	Electricity metering Glossary of Terms		
SANS164-1	Plug and socket outlet system for household and similar purposes in South Africa-Part 1 Conventional system 16A 250VAC		
SANS 474 NRS 057	Code of Practice for electricity meters		
SANS 1524.1	Electricity payment system: Part1 Prepayment meters		
SANS/IEC 61334	Distribution automation using distribution line carrier systems Part 1,3,4,5 and 6		
SANS/IEC 62054-21	Electricity metering (a.c) Tariff and Load control Part:21 Particular requirement for time switches		
SANS.62058-31	Electricity metering equipment (a.c) Acceptance inspection- Part:31 Particular requirement for static meters for active energy (class 0,5,1 and 2)		



SPECIAL CONDITIONS

- Suppliers must provide Municipality with a stand-alone software system that has the ability to read the prepaid meter memory even when the display is broken or damaged, and full access to interrogate the meter and any other readings from the meter via an optical eye cable.
- Supplier must provide the municipality with all the Certification of the meters mentioned above.
- Provide initial training, with training manuals, for all new products and assist technically with the setup and comms modules, particularly for Concentrators.
- Supplier must be able to deliver the meters within 4 weeks after receiving the official order.
- The supplier must be able to provide proof of the latest accuracy of a meter installed if the need arises, maybe as an extra service, by physically testing the installation.
- Full access to the protocol as and when needed for integration purposes. All the special conditions shall be part of the SLA between the Municipality and the successful bidder.
- The bidder must comply with specifications and standards, to ensure compliance as per the tables completed above, Bidders **must submit proof and the certificate** for all the standards.
- Each consignment of meters shall be supplied with acceptable test certificates clearly stating the percentage error of each meter in the consignment. No consignment will be accepted unless it is accompanied by test certificates.
- The successful bidder shall also submit details of the standards authority against which the test equipment has been calibrated thereby confirming the accuracy of the test certificates.
- It is the requirement that the tenderer shall prepare and propose training on the programming, maintenance and operations, testing, installation and use of their products AT NO COST TO THE MUNICIPALITY. Successful tenderers will be expected to provide training courses to all levels of personnel involved with the various aspects of the metering system they offer. Our intention is that the training will include both theory and practical assessments.
- Bidders are required to provide a unit price per item listed n below table,
- Bidders must quote on all items and add the sum of all quoted items as a Grand Total at the end of the Pricing Schedule.
- Bidders must make provision for supply, delivery and offloading cost within the price.
- Where no rates are filled in by the Bidder, or the rate is indicated as Nil, it must be clearly stated in a cover letter, otherwise incomplete items will be seen as being non-responsive.
- The municipality will procure the meters as and when required for a period of 36 months **(3 years)**.
- ALL METERS THAT WILL BE SUPPLIED MUST BE STS COMPLIANT AND SABS APPROVED AND PROOF MUST BE SUBMITTED INCLUDING THE FOLLOWING DOCUMENTS:
 - ISO 9001: 2015: Quality Management System
 - ISO 45001: 2018: Health & Safety Management Systems
 - ISO 14001: 2015: Environmental Management System
 - SHEQ Policy

SOL PLAATJE LOCAL MUNICIPALITY

CONTRACT NUMBER: INF/CEE07/2022 SUPPLY AND DELIVERY OF PREPAID METERS, RELATING SERVICES, EQUIPMENT AND REQUIREMENTS AND WHEN REQUIRED

PRICING SCHEDULE

Item No.	Description	Unit Measure	Unit Price	Quantity	Total Price
1	SINGLE PHASE SPLIT METERS PLC				
1.1	Split DIN-Rail Meter, 80Amp, RF	Each	R	1	R
1.2	RF UIU for item 1.1	Each	R	1	R
1.3	Combination of MCU and UIU (Item 1.1 and 1.2)	Each	R	1	R
Sub Total					R
2	Single Phase Split Meters Din Rail PLC				
2.1	Split DIN-Rail meter, 80Amp, PLC	Each		1	
2.2	PLC UIU for item 2.1	Each		1	
2.3	Combination of MCU and UIU (Item 2.1 and 2.2)	Each		1	
Sub Total					
Item No.	Description	Unit Measure	Unit Price	Quantity	Total Price
3	SINGLE-PHASE SMART PREPAID METER				
3.1	Smart Prepayment Meter, Single Phase, 80Ampere, DIN Rail, PLC	Each		1	



3.2	Data Concentrator Unit for item 3.1 (PLC)	Each		1	
3.3	Smart Prepayment Meter, Single Phase, 80Ampere, DIN Rail, RF	Each		1	
3.4	Data Concentrator Unit for item 3.3 (RF)	Each		1	
Sub- Total					
4	THREE PHASE SPLIT METERS BS PLC				
4.1	Three phase Split Meter, BS, PLC, 100Amp	Each		1	
4.2	PLC UIU for item 5.1	Each		1	
4.3	Combination of MCU and UIU (Item 5.1 and 5.2)	Each		1	
Sub- Total					R
5	THREE PHASE SPLIT METERS BS RF				
5.1	Three phase Split Meter, BS, RF, 100Amp	Each		1	
5.2	RF UIU for item 5.1	Each		1	
5.3	Combination of MCU and UIU (Item 6.1 and 6.2)	Each		1	
Sub- Total					



Item No.	Description	Unit Measure	Unit Price	Quantity	Total Price
6.1	Single phase Common base -non split meter without base 60A	Each		1	
6.2	Single phase Common base - non split meter with base 60A	Each		1	
6.3	Three-phase Common base – nonsplit meter 100A	Each		1	
6.4	Single-phase wireless common base meter 60A	Each		1	
6.5	Three phase split wireless common base meter with NFC enabled& advanced secure metering 100A	Each		1	
6.6	Single phase split meter with NFC enabled & Advanced secure metering 60A	Each		1	
6.7	Wireless Extender	Each		1	
6.8	Prepaid Interrogation kit	Each		1	
Sub total					

PRICE SUMMARY

Item No:	Description	
1	Sub total	R
2	Sub total	R
3	Sub total	R
4	Sub total	R
5	Sub total	R
6	Sub total	R
VAT 15%		R
GRAND TOTAL		R



DELIVERY WITHIN _____ WEEKS

VALUE ADDED TAX AS WELL AS DELIVERY COSTS TO THE MUNICIPAL STORES MUST BE INCLUDED IN ALL PRICES

THESE BID PRICES WILL HOLD GOOD UNTIL _____

N.B: IF PRICES ARE NOT FIRM, PRICES MUST BE FIXED FOR THE PERIOD OF 12 MONTHS FROM THE DATE OF COMMENCEMENT.

I/WE AGREE TO THE CONDITIONS AS SET OUT IN THE ATTACHED SPECIFICATIONS
AND CONDITIONS OF TENDER

SIGNATURE OF TENDERER: _____

NAME OF COMPANY: _____

ADDRESS: _____

TELEPHONE NO. _____ FAX NO. _____

E-MAIL ADDRESS: _____

AS WITNESSES: 1. _____

2. _____

DATE: _____



N.B: This form must be signed by the bidder and witnessed. Removal of any of the details from the tender documents may disqualify the tender.

Bids MUST comply with the following Special conditions of Contract where applicable:

- Period required for delivery _____ days

- Completion of Project _____ weeks

- Does the offer comply with the specification(s)?

YES	NO
-----	----

- Delivery basis

YES	NO
-----	----

- Settlement Discount Allowed

- _____ % 30 days

- _____ % 15 days

- Value added Tax as well as Delivery Costs to the Municipal Stores must be included in ALL PRICES

BIDDER SIGNATURE

DATE:



MBD 3.2

SOL PLAATJE LOCAL MUNICIPALITY

CONTRACT REF NO: INF/CEE07/2022 SUPPLY AND DELIVERY OF PREPAID METERS, RELATING SERVICES, EQUIPMENT AND REQUIREMENTS AND WHEN REQUIRED.

METHOD OF PRICING AND PRICE ADJUSTMENTS
THIS BID WILL NOT BE CONSIDERED IF ONE OF THE FOLLOWING OPTIONS OF THIS DOCUMENT (MBD 3.2) IS NOT SELECTED AND FULLY COMPLETED

PLEASE INDICATE IF PRICES ARE FIRM OR NOT FIRM FOR THE DURATION OF THIS CONTRACT.

SELECT NUMBER 1 OR NUMBER 2

1. ☐ Prices are firm for the duration of this contract (including prices subject to Rates of Exchange or any other reasons) Variations will not be considered.

N.B.: AS FROM THE CLOSING DATE OF THE BID, BASE PRICES SHALL REMAIN FIRM FOR THE DURATION OF THE CONTRACT

2. ☐ Prices not firm for the duration of this contract and price variations are applicable

If prices are not firm and number 2 was selected, COMPLETE OPTIONS (A, B or C). One of the options MUST be selected if prices are not firm. Note that only one of the options can be applied to any one of the activities listed in the schedule of quantities and the bidder should clearly indicate the item numbers for options B and C Escalation (Option A) will be calculated on all items which are not listed in options B or C

N.B.: AS FROM THE CLOSING DATE PRICES MUST HOLD GOOD FOR AT LEAST 12 MONTHS OF THE DURATION OF THE CONTRACT BEFORE ANY PRICE ADJUSTMENTS COULD BE SUBMITTED.

- A. ☐ **NON-FIRM PRICES SUBJECT TO ESCALATION**

1. In cases of period contracts, non-firm prices will be adjusted with the assessed contract price adjustments implicit in non-firm prices when calculating the comparative prices
2. The value of each monthly statement for payment shall be increased or decreased by the amount obtained by multiplying the tender rate for a scheduled item "A_i" by the Contract Price Adjustment Factor for the specific item, rounded off to the fourth decimal place, determined according to the formula:



$$Pa = (1-V)Pt \left(D1 \frac{R1t}{R1o} + D2 \frac{R2t}{R2o} + D3 \frac{R3t}{R3o} + D4 \frac{D4t}{D4o} \right) + VPt$$

Where:

Pa	=	The new escalated price to be calculated.
(1-V)Pt	=	85% of the original bid price. Note that Pt must always be the original bid price and not an escalated price.
D1, D2..	=	Each factor of the bid price e.g. labour, transport, clothing, footwear, etc. The total of the various factors D1, D2...etc. must add up to 100%.
R1t, R2t.....	=	Index figure obtained from new index (depends on the number of factors used).
R1o, R2o	=	Index figure at time of bidding.
VPt	=	15% of the original bid price. This portion of the bid price remains firm i.e. it is not subject to any price escalations.

3. The following index/indices must be used to calculate your bid price:

Index..... Dated..... Index..... Dated..... Index..... Dated.....

Index..... Dated..... Index..... Dated..... Index..... Dated.....

4. FURNISH A BREAKDOWN OF YOUR PRICE IN TERMS OF ABOVE-MENTIONED FORMULA. THE TOTAL OF THE VARIOUS FACTORS MUST ADD UP TO 100%.

FACTOR (D1, D2 etc. e.g. Labour, transport etc.)	PERCENTAGE OF BID PRICE

B. ☐ PRICES SUBJECT TO RATE OF EXCHANGE VARIATIONS

1. Please furnish full particulars of your financial institution, state the currencies used in the conversion of the prices of the items to South African currency, which portion of the price is subject to rate of exchange variations and the amounts remitted abroad.

PARTICULARS OF FINANCIAL INSTITUTION	ITEM NO	PRICE	CURRENCY	RATE	PORTION OF PRICE SUBJECT TO ROE	AMOUNT IN FOREIGN CURRENCY REMITTED ABROAD
				ZAR=		
				ZAR=		
				ZAR=		
				ZAR=		



2. Adjustments for rate of exchange variations during the contract period will be calculated by using the average monthly exchange rates as issued by your commercial bank for the periods indicated hereunder: (Proof from bank required)

AVERAGE MONTHLY EXCHANGE RATES FOR THE PERIOD:	DATE DOCUMENTATION MUST BE SUBMITTED TO THIS OFFICE	DATE FROM WHICH NEW CALCULATED PRICES WILL BECOME EFFECTIVE	DATE UNTIL WHICH NEW CALCULATED PRICE WILL BE EFFECTIVE

C. ☐ None firm prices based on documentary evidence (including actual supplier's invoices, motivations and letters of confirmation from the bidder's supplier)

I/WE AGREE TO THE CONDITIONS AS SET OUT IN THE ATTACHED SPECIFICATIONS AND CONDITIONS OF BIDDER

SIGNATURE OF BIDDER: _____

NAME OF COMPANY: _____

ADDRESS: _____

CELL TELEPHONE NO: _____ FAX NO. _____

E-MAIL ADDRESS: _____

AS WITNESSES: 1. _____ Name Print _____

2. _____ Name Print _____

DATE _____

N.B: THE MBD 3.2 IS MANDATORY MUST BE COMPLETED AND SIGNED BY THE BIDDER AND WITNESSES



AMENDMENTS AND ALTERATIONS: ANNEXURE A

If the bidder desires to amend, vary or alter any of the specifications, conditions of contract, schedule of prices, he/she is to state so hereunder and is to set out clearly the details and character of any amendments, variations or alterations he proposes, together with the variation in cost from his bid price, if there be any variation.

Unless noted in this page when bidding or supported by a covering letter attached to this bid, no variations or alterations which the bidder desires to put forward or into effect, will be executed strictly in accordance with these documents.

SIGNATURE OF BIDDER _____

DATE: _____

ANY ENQUIRIES REGARDING THE BIDDING PROCEDURE MAY BE DIRECTED TO:

Municipality / Municipal Entity: _____

Department: _____

Contact Person: _____

Tel: _____ Cell: _____

Fax: _____

ANY ENQUIRIES REGARDING TECHNICAL INFORMATION MAY BE DIRECTED TO:

Department: _____

Contact Person: _____

Tel: _____ Cell: _____

Email address: _____



DECLARATION OF INTEREST

BIDDERS WHO FAIL TO DECLARE ACCURATELY AND HONESTLY SHALL BE DISQUALIFIED AND THEIR NAMES AND COMPANY DETAILS WILL BE SUBMITTED TO NATIONAL TREASURY AND PROVINCIAL TREASURY TO BE BLACK LISTED. SHOULD YOUR INTEREST BE DISCOVERED AFTER THE AWARD OF THE CONTRACT THE MUNICIPALITY SHALL TERMINATE YOUR CONTRACT ON THE BASIS OF THE ABOVE.

1. No bid will be accepted from persons in the service of the State¹. (Employed by the State)
2. Any person, having a kinship with persons in the service of the State (Employed by the State), including a blood relationship, may make an offer or offers in terms of this invitation to bid. In view of possible allegations of favouritism, should the resulting bid, or part thereof, be awarded to persons connected with or related to persons in service of the state, it is required that the bidder or their authorised representative declare their position in relation to the evaluating/adjudicating authority.
3. **In order to give effect to the above, the following questionnaire must be completed and submitted with the bid.**

3.1 Full Name of bidder or his or her representative: _____

3.2 Identity Number: _____

3.3 Position occupied in the Company (director, trustee, shareholder²) _____

3.4 Company Registration Number: _____

3.5 Tax Reference Number: _____

3.6 VAT Registration Number: _____

3.7 The names of all directors / trustees / shareholders members, their individual identity numbers and state employee numbers must be indicated in paragraph 4 below.

3.8 Are you presently in the service of the State? (Employed by the State)?

YES	NO
-----	----

3.8.1 If yes, furnish particulars _____

¹MSCM Regulations: "in the service of the State" means to be –

- (a) a member of –
 - (i) any municipal council;
 - (ii) any provincial legislature; or
 - (iii) the national Assembly or the national Council of provinces;
- (b) a member of the board of directors of any municipal entity;
- (c) an official of any municipality or municipal entity;
- (d) an employee of any national or provincial department, national or provincial public entity or constitutional institution within the meaning of the Public Finance Management Act, 1999 (Act No.1 of 1999);
- (e) a member of the accounting authority of any national or provincial public entity; or
- (f) an employee of Parliament or a provincial legislature.

² Shareholder" means a person who owns shares in the company and is actively involved in the management of the company or business and exercises control over the company.



3.9 Have you been in the service of the State (employed by the State) for the past twelve months?

YES	NO
-----	----

3.9.1 If yes, furnish particulars

3.10 Do you have any relationship (family, friend, other) with persons in the service of the State (employed by the State) and who may be involved with the evaluation and or adjudication of this bid?

YES	NO
-----	----

3.10.1 If yes, furnish particulars.

3.11 Are you, aware of any relationship (family, friend, other) between any other bidder and any persons in the service of the State (employed by the State) who may be involved with the evaluation and or adjudication of this bid?

YES	NO
-----	----

3.11.1 If yes, furnish particulars

3.12 Are any of the company's directors, trustees, managers, principle shareholders or stakeholders in the service of the State (employed by the State)?

YES	NO
-----	----

3.12.1 If yes, furnish particulars.

3.13 Are any spouse, child or parent of the company's directors, trustees, managers, principle shareholders or stakeholders in the service of the State (employed by the State)

YES	NO
-----	----

3.13.1 If yes, furnish particulars



3.14 Do you or any of the directors, trustees, managers, principle shareholders, or stakeholders of this company have any interest in any other related companies or business whether or not they are bidding for this contract.

YES NO

3.14.1 If yes, provide information of other companies as reflected on CSD report:

4. Full details of directors / trustees / members / shareholders.

Full Name	Identity Number	State Employee Number

DECLARATION

I, THE UNDERSIGNED (NAME) _____

CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 2 and 3 ABOVE IS CORRECT.

I ACCEPT THAT THE MUNICIPALITY MAY REJECT THE BID OR ACT AGAINST ME / COMPANY SHOULD THIS DECLARATION PROVE TO BE FALSE.

Signature

Date

Position

(Print) Name of bidder

THE MBD4 IS MANDATORY MUST BE COMPLETED AND SIGNED BY THE BIDDER

BIDDER MUST UPDATE MBD 4 DOCUMENT ANNUALLY IN LINE WITH SCM POLICY.

**PREFERENCE POINT SYSTEM****PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL
PROCUREMENT REGULATIONS 2022 AND SCM PREFERENTIAL PROCUREMENT
POLICY****PURCHASES**

This preference form must form part of all bids invited. It contains general information and serves as a claim form for preference points for Broad-Based Black Economic Empowerment (B-BBEE) Status Level of Contribution

NB: BEFORE COMPLETING THIS FORM, BIDDERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF B-BBEE, AS PRESCRIBED IN THE PREFERENTIAL PROCUREMENT REGULATIONS 2022.

1. GENERAL CONDITIONS

1.1 The following preference point systems are applicable to all bids:

- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
- the 90/10 system for requirements with a Rand value above R50 000 000 (all applicable taxes included).

1.2 The value of this bid is estimated to **exceed/not exceed** R50 000 000 (all applicable taxes included) and therefore the preference point system shall be applicable.

1.3 Preference points for this bid shall be awarded for:

- (a) Price; and
- (b) Specific Goals

1.4 The maximum points for this bid are allocated as follows:

	POINTS
PRICE	80
SPECIFIC GOALS	20
TOTAL POINTS FOR PRICE AND SPECIFIC GOALS MUST NOT EXCEED	100

The following mandatory documents are required in order for bidders to claim specific goal points:

- B-BBEE Certificate / Sworn Affidavit (For EMEs & QSEs)
- Medical Certificate (in case of disability)
- Municipal Account or Lease Agreement
- CSD must be submitted in order to qualify for Specific Goals Points



2. DEFINITIONS

- (a) **“all applicable taxes”** includes value-added tax, pay as you earn, income tax, unemployment insurance fund contributions and skills development levies;
- (b) **“B-BBEE”** means broad-based black economic empowerment as defined in section 1 of the Broad-Based Black Economic Empowerment Act;
- (c) **“B-BBEE status level of contributor”** means the B-BBEE status received by a measured entity based on its overall performance using the relevant scorecard contained in the Codes of Good Practice on Black Economic Empowerment, issued in terms of section 9 (1) of the Broad-Based Black Economic Empowerment Act;
- (d) **“bid”** means a written offer in a prescribed or stipulated form in response to an invitation by an organ of state for the provision of services, works or goods, through price quotations, advertised competitive bidding processes or proposals;
- (e) **“Broad-Based Black Economic Empowerment Act”** means the Broad-Based Black Economic Empowerment Act, 2003 (Act No. 53 of 2003) as amended by Act No 46 of 2013;
- (f) **“comparative price”** means the price after the factors of a non-firm price and all unconditional discounts that can be utilized have been taken into consideration;
- (g) **“consortium or joint venture”** means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract;
- (h) **“contract”** means the agreement that results from the acceptance of a bid by an organ of state;
- (i) **“EME”** means an Exempted Micro Enterprise as defines by Codes of Good Practice issued in terms of section 9 (1) of the Broad-Based Black Economic Empowerment Act, 2003 (Act No. 53 of 2003);
- (j) **“Firm price”** means the price that is only subject to adjustments in accordance with the actual increase or decrease resulting from the change, imposition, or abolition of customs or excise duty and any other duty, levy, or tax, which, in terms of the law or regulation, is binding on the contractor and demonstrably has an influence on the price of any supplies, or the rendering costs of any service, for the execution of the contract;
- (k) **“functionality”** means the measurement according to predetermined norms, as set out in the bid documents, of a service or commodity that is designed to be practical and useful, working or operating, taking into account, among other factors, the quality, reliability, viability and durability of a service and the technical capacity and ability of a bidder;
- (l) **“non-firm prices”** means all prices other than “firm” prices;
- (m) **“person”** includes a juristic person;
- (n) **“QSE”** means a Qualifying Small Enterprise as defines by Codes of Good Practice issued in terms of section 9 (1) of the Broad-Based Black Economic Empowerment Act, 2003 (Act No. 53 of 2003);
- (o) **“rand value”** means the total estimated value of a contract in South African currency, calculated at the time of bid invitations, and includes all applicable taxes and excise duties;
- (p) **“sub-contract”** means the primary contractor’s assigning, leasing, making out work to, or employing, another person to support such primary contractor in the execution of part of a project in terms of the contract;
- (q) **“total revenue”** bears the same meaning assigned to this expression in the Codes of Good Practice on Black Economic Empowerment, issued in terms of section 9(1) of the Broad-Based Black Economic Empowerment Act and promulgated in the *Government Gazette* on 9 February 2007;
- (r) **“trust”** means the arrangement through which the property of one person is made over or bequeathed to a trustee to administer such property for the benefit of another person; and
- (s) **“trustee”** means any person, including the founder of a trust, to whom property is bequeathed in order for such property to be administered for the benefit of another person.
- (t) **“Specific Goal”** means specific goals as contemplated in section 2(1)(d) of the Act which may include contracting with persons, or categories of persons, historically disadvantaged by unfair discrimination on the basis of race, gender and disability



3. ADJUDICATION USING A POINT SYSTEM

- 3.1 The bidder obtaining the highest number of total points will be awarded the contract.
- 3.2 Preference points shall be calculated after prices have been brought to a comparative basis taking into account all factors of non-firm prices and all unconditional discounts.
- 3.3 Points scored must be rounded off to the nearest 2 decimal places.
- 3.4 In the event that two or more bids have scored equal total points, the successful bid must be the one scoring the highest number of preference points for specific goal applicable for that bid.
- 3.5 However, when functionality is part of the evaluation process and two or more bids have scored equal points including equal preference points for specific goal, the successful bid must be the one scoring the highest score for functionality.
- 3.6 Should two or more bids be equal in all respects, the award shall be decided by the drawing of lots.

POINTS AWARDED FOR PRICE

3.7 THE 80/20 OR 90/10 PREFERENCE POINT SYSTEMS

A maximum of 80 or 90 points is allocated for price on the following basis:

$$P_s = 80 \left(1 - \frac{P_t - P_{\min}}{P_{\min}} \right) \quad \text{or} \quad P_s = 90 \left(1 - \frac{P_t - P_{\min}}{P_{\min}} \right)$$

Where

P_s = Points scored for comparative price of bid under consideration

P_t = Comparative price of bid under consideration

P_{\min} = Comparative price of lowest acceptable bid

4. POINTS AWARDED FOR SPECIFIC GOALS

Specific goal 1 – Ownership (Black)

80/20 equal to or below R50 million		
90/10 above R50 million		
Ownership – Black		
% Ownership	80/20	90/10
<51%	2	1
>51% <100%	3	1.5
100%	5	2.5
*Locality	10	5
Total Points	20	10

Specific goal 2 – Gender (Black women)

80/20 equal to or below R50 million



90/10 above R50 million		
Gender – Black women		
% Ownership	80/20	90/10
<51%	2	1
>51% <100%	3	1.5
100%	5	2.5
*Locality	10	5
Total Points	20	10

Specific goal 3 – Youth (Black)

80/20 equal to or below R50 million		
90/10 above R50 million		
Youth – Black		
% Ownership	80/20	90/10
<51%	2	1
>51% <100%	3	1.5
100%	5	2.5
*Locality	10	5
Total Points	20	10

Specific goal 4 - Disability

80/20 equal to or below R50 million		
90/10 above R50 million		
Disability		
% Ownership	80/20	90/10
<51%	2	1
>51% <100%	3	1.5
100%	5	2.5
*Locality	10	5
Total Points	20	10

5. DECLARATION WITH REGARD TO COMPANY/FIRM

5.1 Name of company/firm: _____

5.2 VAT registration number: _____

5.3 Company registration number: _____



5.4 TYPE OF COMPANY/ FIRM

- ☐ Partnership/Joint Venture / Consortium
- ☐ One person business/sole propriety
- ☐ Close corporation
- ☐ Company
- ☐ (Pty) Limited

[TICK APPLICABLE BOX]

5.5 DESCRIBE PRINCIPAL BUSINESS ACTIVITIES

5.6 COMPANY CLASSIFICATION

- ☐ Manufacturer
- ☐ Supplier
- ☐ Professional service provider
- ☐ Other service providers, e.g. transporter, etc.

[TICK APPLICABLE BOX]

5.7 MUNICIPAL INFORMATION

Municipality where business is situated: _____

Registered Account Number: _____

Stand Number: _____

5.8 Total number of years the company/firm has been in business: _____

5.9 I/we, the undersigned, who is / are duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the B-BBE status level of contribution indicated in paragraph 7 of the foregoing certificate, qualifies the company/ firm for the preference(s) shown and I / we acknowledge that:

- i) The information furnished is true and correct;
- ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;
- iii) In the event of a contract being awarded as a result of points claimed as shown in paragraph 7, the contractor may be required to furnish documentary proof to the satisfaction of the purchaser that the claims are correct;
- iv) If the B-BBEE status level of contribution has been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the purchaser may, in addition to any other remedy it may have –
 - (a) disqualify the person from the bidding process;
 - (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
 - (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
 - (d) restrict the bidder or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and
 - (e) forward the matter for criminal prosecution.



N.B: THE MBD 6.1 IS MANDATORY MUST BE COMPLETED AND SIGNED BY THE BIDDER AND WITNESSES.

SIGNATURE: _____

NAME: (PRINT) _____

DULY AUTHORISED TO SIGN ON BEHALF OF _____

ADDRESS _____

TELEPHONE NO. _____

DATE _____

WITNESS (1) _____ NAME (PRINT) _____

WITNESS (2) _____ NAME (PRINT) _____



ATTACHED CERTIFIED COPY OF THE B-BBEE / SWORN AFFIDAVIT CERTIFICATE HERE

SOL PLAATJE MUNICIPALITY



MBD 6.1.1

What are the other firms' principal business activities? _____

Describe all property agreements relating to facilities shared:

FACILITY	MONTHLY	RENTAL	AMOUNT	OWNER	AGREEMENT VERBAL/WRITTEN

(F) Did the firm exist under a previous name? (✓ tick one box)

Yes

☐

No

☐

If yes, what was its previous name and who were the owners/ partners/directors?

(G) Identify any owner or shareholder who has membership interest, or is an employee of, or has duties in another business enterprise, which has also tendered for this contract.

OWNER/ SHAREHOLDER	NAME & ADDRESS OF OTHER FIRM	TITLE IN OTHER FIRM	% OWNERSHIP	TYPE OF BUSINESS OF OTHER FIRM

(H) Is this a joint venture contract? (✓ tick one box)

Yes

☐

No

☐

If yes, describe the joint venture (with what firm and value of work)



MBD 6.1.1

The undersigned, who warrants that he/she is duly authorised to do so on behalf of the firm, affirms that:

- (i) the information furnished is true and correct;
- (ii) no part of this contract, other than stated at the time of bid or application, will be subcontracted to other parties.
- (iii) the signatory to the bid document is duly authorised thereto;
- (iv) documentary proof regarding any bidding issues will, when required, be submitted to the satisfaction of the Municipality.
- (v) Upon detecting any false claim or statement will result in the de-registration and the bidder will be prevented from participating in future contracts for a period of three (3) years.

N.B: THE MBD 6.1.1 IS MANDATORY MUST BE COMPLETED AND SIGNED BY THE BIDDER AND WITNESSES

SIGNATURE: _____

NAME: (PRINT) _____

DULY AUTHORISED TO SIGN ON BEHALF OF _____

ADDRESS _____

TELEPHONE NO. _____

DATE _____

WITNESS (1) _____ NAME (PRINT) _____

WITNESS (2) _____ NAME (PRINT) _____

DECLARATION CERTIFICATE FOR LOCAL PRODUCTION AND CONTENT FOR DESIGNATED SECTORS

This Municipal Bidding Document (MBD) must form part of all bids invited. It contains general information and serves as a declaration form for local content (local production and local content are used interchangeably).

Before completing this declaration, bidders must study the General Conditions, Definitions, Directives applicable in respect of Local Content as prescribed in the Preferential Procurement Regulations, 2011 and the South African Bureau of Standards (SABS) approved technical specification number SATS 1286:2011 (Edition 1) and the Guidance on the Calculation of Local Content together with the Local Content Declaration Templates [Annex C (Local Content Declaration: Summary Schedule), D (Imported Content Declaration: Supporting Schedule to Annex C) and E (Local Content Declaration: Supporting Schedule to Annex C)].

1. General Conditions

- 1.1. Preferential Procurement Regulations, 2011 (Regulation 9) makes provision for the promotion of local production and content.
- 1.2. Regulation 9.(1) prescribes that in the case of designated sectors, where in the award of bids local production and content is of critical importance, such bids must be advertised with the specific bidding condition that only locally produced goods, services or works or locally manufactured goods, with a stipulated minimum threshold for local production and content will be considered.
- 1.3. Where necessary, for bids referred to in paragraph 1.2 above, a two stage bidding process may be followed, where the first stage involves a minimum threshold for local production and content and the second stage price and B-BBEE.
- 1.4. A person awarded a contract in relation to a designated sector, may not sub-contract in such a manner that the local production and content of the overall value of the contract is reduced to below the stipulated minimum threshold.
- 1.5. The local content (LC) expressed as a percentage of the bid price must be calculated in accordance with the SABS approved technical specification number SATS 1286: 2011 as follows:

$$LC = [1 - x / y] * 100$$

Where

x is the imported content in Rand

y is the bid price in Rand excluding value added tax (VAT)

Prices referred to in the determination of x must be converted to Rand (ZAR) by using the exchange rate published by the South African Reserve Bank (SARB) at 12:00 on the date of advertisement of the bid as required in paragraph 4.1 below.

The SABS approved technical specification number SATS 1286:2011 is accessible on [http://www.thedti.gov.za/industrial development/ip.jsp](http://www.thedti.gov.za/industrial%20development/ip.jsp) at no cost.



1.6. A bid may be disqualified if –

- (a) this Declaration Certificate and the Annex C (Local Content Declaration: Summary Schedule) are not submitted as part of the bid documentation; and
- (b) the bidder fails to declare that the Local Content Declaration Templates (Annex C, D and E) have been audited and certified as correct.

2. Definitions

- 2.1. **“bid”** includes written price quotations, advertised competitive bids or proposals;
- 2.2. **“bid price”** price offered by the bidder, excluding value added tax (VAT);
- 2.3. **“contract”** means the agreement that results from the acceptance of a bid by an organ of state;
- 2.4. **“designated sector”** means a sector, sub-sector or industry that has been designated by the Department of Trade and Industry in line with national development and industrial policies for local production, where only locally produced services, works or goods or locally manufactured goods meet the stipulated minimum threshold for local production and content;
- 2.5. **“duly sign”** means a Declaration Certificate for Local Content that has been signed by the Chief Financial Officer or other legally responsible person nominated in writing by the Chief Executive, or senior member / person with management responsibility (close corporation, partnership or individual).
- 2.6. **“imported content”** means that portion of the bid price represented by the cost of components, parts or materials which have been or are still to be imported (whether by the supplier or its subcontractors) and which costs are inclusive of the costs abroad (this includes labour and intellectual property costs), plus freight and other direct importation costs, such as landing costs, dock duties, import duty, sales duty or other similar tax or duty at the South African port of entry;
- 2.7. **“local content”** means that portion of the bid price which is not included in the imported content, provided that local manufacture does take place;
- 2.8. **“stipulated minimum threshold”** means that portion of local production and content as determined by the Department of Trade and Industry; and
- 2.9. **“sub-contract”** means the primary contractor's assigning, leasing, making out work to, or employing another person to support such primary contractor in the execution of part of a project in terms of the contract.

3. The stipulated minimum threshold(s) for local production and content (refer to Annex A of SATS 1286:2011) for this bid is/are as follows:

Description of services, works or goods

Stipulated minimum threshold **70% Prepaid meters**



4. Does any portion of the services, works or goods offered have any imported content?

(Tick applicable box)

YES		NO	
-----	--	----	--

- 4.1 If yes, the rate(s) of exchange to be used in this bid to calculate the local content as prescribed in paragraph 1.5 of the general conditions must be the rate(s) published by the SARB for the specific currency at 12:00 on the date of advertisement of the bid.

The relevant rates of exchange information is accessible on www.reservebank.co.za.

Indicate the rate(s) of exchange against the appropriate currency in the table below (refer to Annex A of SATS 1286:2011):

Currency	Rates of exchange
US Dollar	
Pound Sterling	
Euro	
Yen	
Other	

NB: Bidders must submit proof of the SARB rate (s) of exchange used.

5. Were the Local Content Declaration Templates (Annex C, D and E) audited and certified as correct?

(Tick applicable box)

YES		NO	
-----	--	----	--

- 5.1. If yes, provide the following particulars:

- (a) Full name of auditor:
- (b) Practice number:
- (c) Telephone and cell number:
- (d) Email address:

(Documentary proof regarding the declaration will, when required, be submitted to the satisfaction of the Accounting Officer / Accounting Authority)



6. Where, after the award of a bid, challenges are experienced in meeting the stipulated minimum threshold for local content the dti must be informed accordingly in order for the dti to verify and in consultation with the Accounting Officer / Accounting Authority provide directives in this regard.

LOCAL CONTENT DECLARATION

(REFER TO ANNEX B OF SATS 1286:2011)

LOCAL CONTENT DECLARATION BY CHIEF FINANCIAL OFFICER OR OTHER LEGALLY RESPONSIBLE PERSON NOMINATED IN WRITING BY THE CHIEF EXECUTIVE OR SENIOR MEMBER/PERSON WITH MANAGEMENT RESPONSIBILITY (CLOSE CORPORATION, PARTNERSHIP OR INDIVIDUAL)

IN RESPECT OF BID NO.

ISSUED BY: (Procurement Authority / Name of Municipality / Municipal Entity):

.....

NB

- 1 The obligation to complete, duly sign and submit this declaration cannot be transferred to an external authorized representative, auditor or any other third party acting on behalf of the bidder.
- 2 Guidance on the Calculation of Local Content together with Local Content Declaration Templates (Annex C, D and E) is accessible on <http://www.thedti.gov.za/industrialdevelopment/ip.jsp>. Bidders should first complete Declaration D. After completing Declaration D, bidders should complete Declaration E and then consolidate the information on Declaration C. **Declaration C should be submitted with the bid documentation at the closing date and time of the bid in order to substantiate the declaration made in paragraph (c) below.** Declarations D and E should be kept by the bidders for verification purposes for a period of at least 5 years. The successful bidder is required to continuously update Declarations C, D and E with the actual values for the duration of the contract.

I, the undersigned, (full names),

do hereby declare, in my capacity as of

.....(name of bidder entity), the following:

- (a) The facts contained herein are within my own personal knowledge.

- (b) I have satisfied myself that
- (i) the goods/services/works to be delivered in terms of the above-specified bid comply with the minimum local content requirements as specified in the bid, and as measured in terms of SATS 1286:2011; and
 - (ii) the declaration templates have been audited and certified to be correct.
- (c) The local content percentages (%) indicated below has been calculated using the formula given in clause 3 of SATS 1286:2011, the rates of exchange indicated in paragraph 4.1 above and the information contained in Declaration D and E which has been consolidated in Declaration C;



Bid price, excluding VAT (y)	R
Imported content (x), as calculated in terms of SATS 1286:2011	R
Stipulated minimum threshold for local content (paragraph 3 above)	
Local content %, as calculated in terms of SATS 1286:2011	

If the bid is for more than one product, the local content percentages for each product contained in Declaration C shall be used instead of the table above. The local content percentages for each product has been calculated using the formula given in clause 3 of SATS 1286:2011, the rates of exchange indicated in paragraph 4.1 above and the information contained in Declaration D and E.

- (d) I accept that the Procurement Authority / Municipality /Municipal Entity has the right to request that the local content be verified in terms of the requirements of SATS 1286:2011.
- (e) I understand that the awarding of the bid is dependent on the accuracy of the information furnished in this application. I also understand that the submission of incorrect data, or data that are not verifiable as described in SATS 1286:2011, may result in the Procurement Authority / Municipal / Municipal Entity imposing any or all of the remedies as provided for in Regulation 13 of the Preferential Procurement Regulations, 2011 promulgated under the Preferential Policy Framework Act (PPPFA), 2000 (Act No. 5 of 2000).

SIGNATURE: _____

DATE: _____

WITNESS No. 1 _____

DATE: _____

WITNESS No. 2 _____

DATE: _____

1000000

1000000

1000

B	(C21) Total Exempt Imported co	(C22) Total Tender value net of exempt imported co	(C23)	(C25) Average li



SATS 1286.2011

Annex D

(D1) Tender No. _____

(D2) Tender description: _____

(D3) Designated Products: _____

(D4) Tender Authority: _____

(D5) Tendering Entity name: _____

(D6) Tender Exchange Rate: _____ Pula _____

Note: VAT to be excluded from all calculations

EU R 9.00 GBP R 12.00

A. Exempted imported content

Tender item no's	Description of imported content	Local supplier	Overseas Supplier	Foreign currency value as per Commercial Invoice	Tender Exchange Rate	Local value of imports	Freight costs to port of entry	All locally incurred landing costs & duties	Total landed cost excl VAT	Tender Qty	Exempted imported value
(D7)	(D8)	(D9)	(D10)	(D11)	(D12)	(D13)	(D14)	(D15)	(D16)	(D17)	(D18)

(D19) Total exempt imported value R 0

B. Imported directly by the Tenderer

Tender item no's	Description of imported content	Unit of measure	Overseas Supplier	Foreign currency value as per Commercial Invoice	Tender Rate of Exchange	Local value of imports	Freight costs to port of entry	All locally incurred landing costs & duties	Total landed cost excl VAT	Tender Qty	Total imported value
(D20)	(D21)	(D22)	(D23)	(D24)	(D25)	(D26)	(D27)	(D28)	(D29)	(D30)	(D31)

(D32) Total imported value by tenderer R 0

C. Imported by a 3rd party and supplied to the Tenderer

Description of imported content	Unit of measure	Local supplier	Overseas Supplier	Foreign currency value as per Commercial Invoice	Tender Rate of Exchange	Local value of imports	Freight costs to port of entry	All locally incurred landing costs & duties	Total landed cost excl VAT	Quantity imported	Total imported value
(D33)	(D34)	(D35)	(D36)	(D37)	(D38)	(D39)	(D40)	(D41)	(D42)	(D43)	(D44)

(D45) Total imported value by 3rd party R 0

D. Other foreign currency payments

Type of payment	Local supplier making the payment	Overseas beneficiary	Foreign currency value paid	Tender Rate of Exchange	Local value of payments
(D46)	(D47)	(D48)	(D49)	(D50)	(D51)

(D52) Total of foreign currency payments declared by tenderer and/or 3rd party

Signature of tenderer from Annex B

(D53) Total of imported content & foreign currency payments - (D32), (D45) & (D52) above R 0

Date: _____



SATS 1286.2011

Annex E

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(E1)	Tender No.	
(E2)	Tender description:	
(E3)	Designated products:	
(E4)	Tender Authority:	
(E5)	Tendering Entity name:	

Note: VAT to be excluded from all calculations

	Description of items purchased	Local suppliers	Value
	(E6)	(E7)	(E8)
(E9) Total local products (Goods, Services and Works)			

(E10)	<input style="width: 100%;" type="text"/> (Tenderer's manpower cost)	<input style="width: 100%;" type="text"/>
(E11)	(Rental, depreciation & amortisation, utility costs, consumables etc.)	<input style="width: 100%;" type="text"/>
(E12)	(Marketing, insurance, financing, interest etc.)	<input style="width: 100%;" type="text"/>
	(E13) Total local content	<input style="width: 100%;" type="text"/>

Signature of tenderer from Annex B

Date: _____

DECLARATION OF BIDDER'S PAST SUPPLY CHAIN MANAGEMENT PRACTICES

Penalty: -

Upon detecting any false claim or statement hereunder will result in the bidder's de-registration and the bidder will be prevented from participation in future contracts for a period of three (3) years.

- 1 This Municipal Bidding Document must form part of all bids invited.
- 2 It serves as a declaration to be used by institutions in ensuring that when goods and services are being procured, all reasonable steps are taken to combat the abuse of the supply chain management system.
- 3 The bid of any bidder may be disregarded if that bidder, or any of its directors have-
 - a. abused the institution's supply chain management system;
 - b. committed fraud or any other improper conduct in relation to such system; or
 - c. failed to perform on any previous contract.
- 4 In order to give effect to the above, the following questionnaire must be completed and submitted with the bid.

Item	Question	Yes	No
4.1	Is the bidder or any of its directors listed on the National Treasury's database as companies or persons prohibited from doing business with the public sector? (Companies or persons who are listed on this database were informed in writing of this restriction by the National Treasury after the <i>audi alteram partem</i> rule was applied).	Yes <input type="checkbox"/>	No <input type="checkbox"/>
4.1.1	If so, furnish particulars:		
4.2	Is the bidder or any of its directors listed on the Register for Tender Defaulters in terms of section 29 of the Prevention and Combating of Corrupt Activities Act (No 12 of 2004)? To access this Register enter the National Treasury's website, www.treasury.gov.za, click on the icon "Register for Tender Defaulters" or submit your written request for a hard copy of the Register to facsimile number (012) 3265445.	Yes <input type="checkbox"/>	No <input type="checkbox"/>
4.2.1	If so, furnish particulars:		
4.3	Was the bidder or any of its directors convicted by a court of law (including a court outside of the Republic of South Africa) for fraud or corruption during the past five years?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
4.3.1	If so, furnish particulars:		
4.4	Was any contract between the bidder and any organ of state terminated during the past five years on account of failure to perform on or comply with the contract?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
4.4.1	If so, furnish particulars:		

CERTIFICATION

I, THE UNDERSIGNED (FULL NAME) _____

CERTIFY THAT THE INFORMATION FURNISHED ON THIS DECLARATION FORM IS TRUE AND CORRECT.

I ACCEPT THAT, IN ADDITION TO CANCELLATION OF A CONTRACT, ACTION MAY BE TAKEN AGAINST ME SHOULD THIS DECLARATION PROVE TO BE FALSE.

N.B: THE MBD 8 IS MANDATORY MUST BE COMPLETED AND SIGNED BY THE BIDDER AND WITNESSES

Signature

Date

Position

Name of Bidder

I confirm that I am duly authorized to sign this contract.

NAME (PRINT) _____

CAPACITY _____

SIGNATURE _____

NAME OF FIRM _____

DATE _____

WITNESSES

1 _____

Name Print _____

2 _____

Name Print _____



CERTIFICATE OF INDEPENDENT BID DETERMINATION

- 1 This Municipal Bidding Document (MBD) must form part of all bids invited.
- 2 Section 4 (1) (b) (iii) of the Competition Act No. 89 of 1998, as amended, prohibits an agreement between, or concerted practice by, firms, or a decision by an association of firms, if it is between parties in a horizontal relationship and if it involves collusive bidding (or bid rigging). Collusive bidding is a *pe se* prohibition meaning that it cannot be justified under any grounds.
- 3 Treasury Regulation 16A9 prescribes that accounting officers and accounting authorities must take all reasonable steps to prevent abuse of the supply chain management system and authorizes accounting officers and accounting authorities to:
 - a. disregard the bid of any bidder if that bidder, or any of its directors have abused the institution's supply chain management system and or committed fraud or any other improper conduct in relation to such system.
 - b. cancel a contract awarded to a supplier of goods and services if the supplier committed any corrupt or fraudulent act during the bidding process or the execution of that contract.
- 4 This MBD serves as a certificate of declaration that would be used by institutions to ensure that, when bids are considered, reasonable steps are taken to prevent any form of bid-rigging.
- 5 In order to give effect to the above, the attached Certificate of Bid Determination (MBD 9) must be completed and submitted with the bid:

Includes price quotations, advertised competitive bids, limited bids and proposals.

Bid rigging (or collusive bidding) occurs when businesses, that would otherwise be expected to compete, secretly conspire to raise prices or lower the quality of goods and / or services for purchasers who wish to acquire goods and / or services through a bidding process. Bid rigging is, therefore, an agreement between competitors not to compete.



CERTIFICATE OF INDEPENDENT BID DETERMINATION

I, the undersigned, in submitting the accompanying bid:

(Bid Ref Number and Description)

in response to the invitation for the bid made by:

(Name of Institution)

do hereby make the following statements that I certify to be true and complete in every respect:

I certify, on behalf of: _____ that:

(Name of Bidder)

1. I have read and I understand the contents of this Certificate;
2. I understand that the accompanying bid will be disqualified if this Certificate is found not to be true and complete in every respect;
3. I am authorized by the bidder to sign this Certificate, and to submit the accompanying bid, on behalf of the bidder;
4. Each person whose signature appears on the accompanying bid has been authorized by the bidder to determine the terms of, and to sign the bid, on behalf of the bidder;
5. For the purposes of this Certificate and the accompanying bid, I understand that the word "competitor" shall include any individual or organization, other than the bidder, whether or not affiliated with the bidder, who:
 - (a) has been requested to submit a bid in response to this bid invitation;
 - (b) could potentially submit a bid in response to this bid invitation, based on their qualifications, abilities or experience; and
 - (c) provides the same goods and services as the bidder and/or is in the same line of business as the bidder
6. The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium will not be construed as collusive bidding.
7. In particular, without limiting the generality of paragraphs 6 above, there has been no consultation, communication, agreement or arrangement with any competitor regarding:
 - (a) prices;
 - (b) geographical area where product or service will be rendered (market allocation)
 - (c) methods, factors or formulas used to calculate prices;
 - (d) the intention or decision to submit or not to submit, a bid;
 - (e) the submission of a bid which does not meet the specifications and conditions of the bid; or
 - (f) bidding with the intention not to win the bid.



8. In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications and conditions or delivery particulars of the products or services to which this bid invitation relates.
9. The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.

Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

10. I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

N.B: THE MBD 9 IS MANDATORY MUST BE COMPLETED AND SIGNED BY THE BIDDER AND WITNESSES

Signature

Date

Position

Name of Bidder (print)

WITNESS (1) _____ NAME (PRINT) _____

WITNESS (2) _____ NAME (PRINT) _____



SOL PLAATJE LOCAL MUNICIPALITY

GENERAL CONDITIONS OF CONTRACT

NOTES

The purpose of this document is to:

- (i) Draw special attention to certain general conditions applicable to Sol Plaatje Municipality bids, contracts and orders; and
- (ii) To ensure that clients be familiar with regard to the rights and obligations of all parties involved in doing business with Sol Plaatje Municipality.

In this document words in the singular also mean in the plural and vice versa and words in the masculine also mean in the feminine and neuter.

- The General Conditions of Contract will form part of all bid documents and may not be amended.
- Special Conditions of Contract (SCC) relevant to a specific bid, will be compiled separately for every bid (if applicable) and will supplement the General Conditions of Contract. Whenever there is a conflict, the provisions in the SCC shall prevail.



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General Conditions of Contract

1. Definitions

1. The following terms shall be interpreted as indicated:
 - 1.1 **"Closing time"** means the date and hour specified in the bidding documents for the receipt of bids. Within the Northern Cape Province the closing hour will be 10H00, as per Post Office official time.
 - 1.2 **"Contract"** means the written agreement entered into between the purchaser and the supplier, as recorded in the contract form signed by the parties, including all attachments and appendices thereto and all documents incorporated by reference therein.
 - 1.3 **"Contract price"** means the price payable to the supplier under the contract for the full and proper performance of his contractual obligations.
 - 1.4 **"Corrupt practice"** means the offering, giving, receiving, or soliciting of any thing of value to influence the action of a public official in the procurement process or in contract execution.
 - 1.5 **"Countervailing duties"** are imposed in cases where an enterprise abroad is subsidized by its government and encouraged to market its products internationally.
 - 1.6 **"Country of origin"** means the place where the goods were mined, grown or produced or from which the services are supplied. Goods are produced when, through manufacturing, processing or substantial and major assembly of components, a commercially recognized new product results that is substantially different in basic characteristics or in purpose or utility from its components.
 - 1.7 **"Day"** means calendar day.
 - 1.8 **"Delivery"** means delivery in compliance of the conditions of the contract or order.
 - 1.9 **"Delivery ex stock"** means immediate delivery directly from stock actually on hand.
 - 1.10 **"Delivery into consignees store or to his site"** means delivered and unloaded in the specified store or depot or on the specified site in compliance with the conditions of the contract or order, the supplier bearing all risks and charges involved until the supplies are so delivered and a valid receipt is obtained.
 - 1.11 **"Dumping"** occurs when a private enterprise abroad market its goods on own initiative in the RSA at lower prices than that of the country of origin and which have the potential to harm the local industries in the RSA.
 - 1.12 **"Force majeure"** means an event beyond the control of the supplier and not involving the supplier's fault or negligence and not foreseeable. Such events may include, but is not restricted to, acts of the purchaser in its sovereign capacity, wars or revolutions, fires, floods, epidemics, quarantine restrictions and freight embargoes.
 - 1.13 **"Fraudulent practice"** means a misrepresentation of facts in order to influence a procurement process or the execution of a contract to the detriment of any bidder, and includes collusive practice among bidders (prior to or after bid submission) designed to establish bid prices at artificial non-competitive levels and to deprive the bidder of the benefits of free and open competition.
 - 1.14 **"GCC"** means the General Conditions of Contract.
 - 1.15 **"Good standing"** means not being blacklisted or involved in illegal activities, must comply with Sol Plaatje Municipality Credit Control Policy with regard to payments for services, and must have satisfactorily complied with present and previous contractual obligations.
 - 1.16 **"Goods"** means all of the equipment, machinery, and/or other materials that the supplier is required to supply to the purchaser under the contract.



- 1.17 **“Imported content”** means that portion of the bidding price represented by the cost of components, parts or materials which have been or are still to be imported (whether by the supplier or his subcontractors) and which costs are inclusive of the costs abroad, plus freight and other direct importation costs such as landing costs, dock dues, import duty, sales duty or other similar tax or duty at the South African place of entry as well as transportation and handling charges to the factory in the Republic where the supplies covered by the bid will be manufactured.
- 1.18 **“Local content”** means that portion of the bidding price which is not included in the imported content provided that local manufacture does take place.
- 1.19 **“Manufacture”** means the production of products in a factory using labour, materials, components and machinery and includes other related value-adding activities.
- 1.20 **“Order”** means an official written order issued for the supply of goods or works or the rendering of a service.
- 1.21 **“Project site,”** where applicable, means the place indicated in bidding documents.
- 1.22 **“Purchaser”** means the organization purchasing the goods.
- 1.23 **“Republic”** means the Republic of South Africa.
- 1.24 **“SCC”** means the Special Conditions of Contract.
- 1.25 **“Services”** means those functional services ancillary to the supply of the goods, such as transportation and any other incidental services, such as installation, commissioning, provision of technical assistance, training, catering, gardening, security, maintenance and other such obligations of the supplier covered under the contract.
- 1.26 **“Written” or “in writing”** means handwritten in ink or any form of electronic or mechanical writing. Faxed bid documents will not be accepted as well as e-mailed bid documents, unless stated as such in the invitation to bid or contract.

2. Application

- 2.1 These general conditions are applicable to all bids, contracts and orders including bids for functional and professional services, sales, hiring, letting and the granting or acquiring of rights, but excluding immovable property, unless otherwise indicated in the bidding documents.
- 2.2 Where applicable, special conditions of contract are also laid down to cover specific supplies, services or works.
- 2.1 Where such special conditions of contract are in conflict with these general conditions, the special conditions shall apply.

3. General

- 3.1 Unless otherwise indicated in the bidding documents, the purchaser shall not be liable for any expense incurred in the preparation and submission of a bid. Where applicable a non-refundable fee for documents may be charged.

4. Standards

- 4.1 The goods supplied shall conform to the standards mentioned in the bidding documents and specifications.

5. Use of Contract documents and information; inspection.

- 5.1 The supplier shall not, without the purchaser's prior written consent, disclose the contract, or any provision thereof, or any specification, plan, drawing, pattern, sample, or information furnished by or on behalf of the purchaser in connection therewith, to any person other than a person employed by the supplier in the performance of the contract. Disclosure to any such employed person shall be made in confidence and shall extend only as far as may be necessary for purposes of such performance.
- 5.2 The supplier shall not, without the purchaser's prior written consent, make use of any document or information mentioned in



GCC clause 5.1 except for purposes of performing the contract.

- 5.3 Any document, other than the contract itself mentioned in GCC clause 5.1 shall remain the property of the purchaser and shall be returned (all copies) to the purchaser on completion of the supplier's performance under the contract if so required by the purchaser.
- 5.4 The supplier shall permit the purchaser to inspect the supplier's records relating to the performance of the supplier and to have them audited by auditors appointed by the purchaser, if so required by the purchaser.

6. Patent rights

- 6.1 The supplier shall indemnify the purchaser against all third-party claims of infringement of patent, trademark, or industrial design rights arising from use of the goods or any part thereof by the purchaser.

7. Performance security

- 7.1 Within thirty (30) days of receipt of the notification of contract award, the successful bidder shall furnish to the purchaser the performance security of the amount specified in SCC.
- 7.2 The proceeds of the performance security shall be payable to the purchaser as compensation for any loss resulting from the supplier's failure to complete his obligations under the contract.
- 7.3 The performance security shall be denominated in the currency of the contract or in a freely convertible currency acceptable to the purchaser and shall be in one of the following forms:
- (a) a bank guarantee or an irrevocable letter of credit issued by a reputable bank located in the purchaser's country or abroad, acceptable to the purchaser, in the form provided in the bidding documents or another form acceptable to the purchaser; or
 - (b) a cashier's or certified cheque
- 7.4 The performance security will be discharged by the purchaser and returned to the supplier not later than thirty (30) days following the date of completion of the supplier's performance obligations under the contract, including any warranty obligations, unless otherwise specified in SCC. The above excludes construction contracts/road repairs, civil, mechanical and electrical works.

8. Inspections, tests and analyses

- 8.1 All pre-bidding testing will be for the account of the bidder.
- 8.2 If it is a bid condition that supplies to be produced or services to be rendered should at any stage during production or execution or on completion be subject to inspection, the premises of the bidder or contractor shall be open, at all reasonable hours, for inspection by a representative of the Sol Plaatje Municipality or an organization acting on behalf of the Sol Plaatje Municipality.
- 8.3 If there are no inspection requirements indicated in the bidding documents and no mention is made in the contract, but during the contract period it is decided that inspections shall be carried out, the purchaser shall itself make the necessary arrangements, including payment arrangements with the testing authority concerned.
- 8.4 If the inspections, tests and analyses referred to in clauses 8.2 and 8.3 show the supplies to be in accordance with the contract requirements, the cost of the inspections, tests and analyses shall be defrayed by the purchaser.
- 8.5 Where the supplies or services referred to in clauses 8.2 and 8.3 do not comply with the contract requirements, irrespective of whether such supplies or services are accepted or not, the cost in connection with these inspections, tests or analyses shall be defrayed by the supplier.
- 8.6 Supplies and services which are referred to in clauses 8.2 and 8.3 and which do not comply with the contract requirements may be rejected.
- 8.7 Any contract supplies may on or after delivery be inspected, tested or analyzed and may be rejected if found not to comply with the requirements of the contract. Such rejected supplies shall be held at the cost and risk of the supplier who shall, when called upon, remove them immediately at his own cost and forthwith substitute them with supplies which do comply with the requirements of the contract. Failing such removal the rejected supplies shall be returned at the suppliers cost and



risk. Should the supplier fail to provide the substitute supplies forthwith, the purchaser may, without giving the supplier further opportunity to substitute the rejected supplies, purchase such supplies as may be necessary at the expense of the supplier.

- 8.8 The provisions of clauses 8.4 to 8.7 shall not prejudice the right of the purchaser to cancel the contract on account of a breach of the conditions thereof, or to act in terms of Clause 23 of GCC.

9. Packing

- 9.1 The supplier shall provide such packing of the goods as is required to prevent their damage or deterioration during transit to their final destination, as indicated in the contract. The packing shall be sufficient to withstand, without limitation, rough handling during transit and exposure to extreme temperatures, salt and precipitation during transit, and open storage. Packing, case size and weights shall take into consideration, where appropriate, the remoteness of the goods' final destination and the absence of heavy handling facilities at all points in transit.
- 9.2 The packing, marking, and documentation within and outside the packages shall comply strictly with such special requirements as shall be expressly provided for in the contract, including additional requirements, if any, specified in SCC, and in any subsequent instructions ordered by the purchaser.

10. Delivery and documents

- 10.1 Delivery of the goods shall be made by the supplier in accordance with the terms specified in the contract. The details of shipping and/or other documents to be furnished by the supplier are specified in SCC.
- 10.2 Documents to be submitted by the supplier are specified in SCC.

11. Insurance

- 11.1 The goods supplied under the contract shall be fully insured in a freely convertible currency against loss or damage incidental to manufacture or acquisition, transportation, storage and delivery in the manner specified in the SCC.

12. Transportation

- 12.1 Should a price other than an all-inclusive delivered price be required, this shall be specified in the SCC.

13. Incidental services

- 13.1 The supplier may be required to provide any or all of the following services, including additional services, if any, specified in SCC:
- (a) performance or supervision of on-site assembly and/or commissioning of the supplied goods;
 - (b) furnishing of tools required for assembly and/or maintenance of the supplied goods;
 - (c) furnishing of a detailed operations and maintenance manual for each appropriate unit of the supplied goods;
 - (d) performance or supervision or maintenance and/or repair of the supplied goods, for a period of time agreed by the parties, provided that this service shall not relieve the supplier of any warranty obligations under this contract; and
 - (e) training of the purchaser's personnel, at the supplier's plant and/or on-site, in assembly, start-up, operation, maintenance, and/or repair of the supplied goods.
- 13.2 Prices charged by the supplier for incidental services, if not included in the contract price for the goods, shall be agreed upon in advance by the parties and shall not exceed the prevailing rates charged to other parties by the supplier for similar services.

14. Spare parts

- 14.1 As specified in SCC, the supplier may be required to provide any or all of the following materials, notifications, and information pertaining to spare parts manufactured or distributed by the supplier:



- (a) such spare parts as the purchaser may elect to purchase from the supplier, provided that this election shall not relieve the supplier of any warranty obligations under the contract; and
- (b) in the event of termination of production of the spare parts:
 - (i) Advance notification to the purchaser of the pending termination, in sufficient time to permit the purchaser to procure needed requirements; and
 - (ii) following such termination, furnishing at no cost to the purchaser, the blueprints, drawings, and specifications of the spare parts, if requested.

15. Warranty / Guarantee

- 15.1 The supplier warrants or guarantees (which applicable to be indicated) that the goods supplied under the contract are new, unused, of the most recent or current models, and that they incorporate all recent improvements in design and materials unless provided otherwise in the contract. The supplier further warrants that all goods supplied under this contract shall have no defect, arising from design, materials, or workmanship (except when the design and/or material is required by the purchaser's specifications) or from any act or omission of the supplier, that may develop under normal use of the supplied goods in the conditions prevailing in the country of final destination.
- 15.2 This warranty or guarantee (which applicable to be indicated) shall remain valid for twelve (12) months after the goods, or any portion thereof as the case may be, have been delivered to and accepted at the final destination indicated in the contract, or for eighteen (18) months after the date of shipment from the port or place of loading in the source country, whichever period concludes earlier, unless specified otherwise in SCC.
- 15.3 The purchaser shall promptly notify the supplier in writing of any claims arising under this warranty / guarantee.
- 15.4 Upon receipt of such notice, the supplier shall, within the period specified in SCC and with all reasonable speed, repair or replace the defective goods or parts thereof, without costs to the purchaser.
- 15.5 If the supplier, having been notified, fails to remedy the defect(s) within the period specified in SCC, the purchaser may proceed to take such remedial action as may be necessary, at the supplier's risk and expense and without prejudice to any other rights which the purchaser may have against the supplier under the contract.

16. Payment

- 16.1 The method and conditions of payment to be made to the supplier under this contract shall be specified in SCC.
- 16.2 The supplier shall furnish the purchaser with an invoice accompanied by a copy of the delivery note and upon fulfillment of other obligations stipulated in the contract.
- 16.3 Payments shall be made promptly by the purchaser, but in no case later than thirty (30) days after submission of an invoice or claim by the supplier.
- 16.4 Payment will be made in Rand unless otherwise stipulated in SCC.

17. Prices

- 17.1 Prices charged by the supplier for goods delivered and services performed under the contract shall not vary from the prices quoted by the supplier in his bid, with the exception of any price adjustments authorized in SCC or in the purchaser's request for bid validity extension, as the case may be.

18. Contract amendments

- 18.1 No variation in or modification of the terms of the contract shall be made except by written amendment signed by the parties concerned.

19. Assignment

- 19.1 The supplier shall not assign, in whole or in part, its obligations to perform under the contract, except with the purchaser's prior written consent.

20. Subcontracts



- 20.1 The supplier shall notify the purchaser in writing of all subcontracts awarded under this contracts if not already specified in the bid. Such notification, in the original bid or later, shall not relieve the supplier from any liability or obligation under the contract.

21. Delays in the supplier's performance

- 21.1 Delivery of the goods and performance of services shall be made by the supplier in accordance with the time schedule prescribed by the purchaser in the contract.
- 21.2 If at any time during performance of the contract, the supplier or its subcontractor(s) should encounter conditions impeding timely delivery of the goods and performance of services, the supplier shall promptly notify the purchaser in writing of the fact of the delay, its likely duration and its cause(s). As soon as practicable after receipt of the supplier's notice, the purchaser shall evaluate the situation and may at his discretion extend the supplier's time for performance, with or without the imposition of penalties, in which case the extension shall be ratified by the parties by amendment of contract.
- 21.3 No provision in a contract shall be deemed to prohibit the obtaining of supplies or services from a national department, provincial department, or a local authority.
- 21.4 The right is reserved to procure outside of the contract small quantities or to have minor essential services executed if an emergency arises, the supplier's point of supply is not situated at or near the place where the supplies are required, or the supplier's services are not readily available.
- 21.5 Except as provided under GCC Clause 25, a delay by the supplier in the performance of its delivery obligations shall render the supplier liable to the imposition of penalties, pursuant to GCC Clause 22, unless an extension of time is agreed upon pursuant to GCC Clause 21.2 without the application of penalties.
- 21.6 Upon any delay beyond the delivery period in the case of a supplies contract, the purchaser shall, without canceling the contract, be entitled to purchase supplies of a similar quality and up to the same quantity in substitution of the goods not supplied in conformity with the contract and to return any goods delivered later at the supplier's expense and risk, or to cancel the contract and buy such goods as may be required to complete the contract and without prejudice to his other rights, be entitled to claim damages from the supplier.

22. Penalties

- 22.1 Subject to GCC Clause 25, if the supplier fails to deliver any or all of the goods or to perform the services within the period(s) specified in the contract, the purchaser shall, without prejudice to its other remedies under the contract, deduct from the contract price, as a penalty, a sum calculated on the delivered price of the delayed goods or unperformed services using the current prime interest rate calculated for each day of the delay until actual delivery or performance. The purchaser may also consider termination of the contract pursuant to GCC Clause 23.

23. Termination for default

- 23.1 The purchaser, without prejudice to any other remedy for breach of contract, by written notice of default sent to the supplier, may terminate this contract in whole or in part:
- (a) if the supplier fails to deliver any or all of the goods within the period(s) specified in the contract, or within any extension thereof granted by the purchaser pursuant to GCC Clause 21.2;
 - (b) if the Supplier fails to perform any other obligation(s) under the contract; or
 - (c) if the supplier, in the judgment of the purchaser, has engaged in corrupt or fraudulent practices in competing for or in executing the contract.
- 23.2 In the event the purchaser terminates the contract in whole or in part, the purchaser may procure, upon such terms and in such manner as it deems appropriate, goods, works or services similar to those undelivered, and the supplier shall be liable to the purchaser for any excess costs for such similar goods, works or services. However, the supplier shall continue performance of the contract to the extent not terminated.

24. Anti-dumping and countervailing duties and rights



- 24.1 When, after the date of bid, provisional payments are required, or anti-dumping or countervailing duties are imposed, or the amount of a provisional payment or anti-dumping or countervailing right is increased in respect of any dumped or subsidized import, Sol Plaatje Municipality is not liable for any amount so required or imposed, or for the amount of any such increase. When, after the said date, such a provisional payment is no longer required or any such anti-dumping or countervailing right is abolished, or where the amount of such provisional payment or any such right is reduced, any such favorable difference shall on demand be paid forthwith by the contractor to Sol Plaatje Municipality or Sol Plaatje Municipality may deduct such amounts from moneys (if any) which may otherwise be due to the contractor in regard to supplies or services which he delivered or rendered, or is to deliver or render in terms of the contract or any other contract or any other amount which may be due to him.

25. Force Majeure

- 25.1 Notwithstanding the provisions of GCC Clauses 22 and 23, the supplier shall not be liable for forfeiture of its performance security, damages, or termination for default if and to the extent that his delay in performance or other failure to perform his obligations under the contract is the result of an event of force majeure.
- 25.2 If a force majeure situation arises, the supplier shall promptly notify the purchaser in writing of such condition and the cause thereof. Unless otherwise directed by the purchaser in writing, the supplier shall continue to perform its obligations under the contract as far as is reasonably practical, and shall seek all reasonable alternative means for performance not prevented by the force majeure event.

26. Termination for insolvency

- 26.1 The purchaser may at any time terminate the contract by giving written notice to the supplier if the supplier becomes bankrupt or otherwise insolvent. In this event, termination will be without compensation to the supplier, provided that such termination will not prejudice or affect any right of action or remedy which has accrued or will accrue thereafter to the purchaser.

27. Settlement of Disputes

- 27.1 If any dispute or difference of any kind whatsoever arises between the purchaser and the supplier in connection with or arising out of the contract, the parties shall make every effort to resolve amicably such dispute or difference by mutual consultation.
- 27.2 If, after thirty (30) days, the parties have failed to resolve their dispute or difference by such mutual consultation, then either the purchaser or the supplier may give notice to the other party of his intention to commence with mediation. No mediation in respect of this matter may be commenced unless such notice is given to the other party.
- 27.3 Should it not be possible to settle a dispute by means of mediation, it may be settled in a South African court of law.
- 27.4 Mediation proceedings shall be conducted in accordance with the rules of procedure specified in the SCC.
- 27.5 Notwithstanding any reference to mediation and/or court proceedings herein,
(a) the parties shall continue to perform their respective obligations under the contract unless they otherwise agree; and
(b) the purchaser shall pay the supplier any monies due the supplier.

28. Limitation of liability

- 28.1 Except in cases of criminal negligence or willful misconduct, and in the case of infringement pursuant to Clause 6;
(a) the supplier shall not be liable to the purchaser, whether in contract, tort, or otherwise, for any indirect or consequential loss or damage, loss of use, loss of production, or loss of profits or interest costs, provided that this exclusion shall not apply to any obligation of the supplier to pay penalties and/or damages to the purchaser; and
(b) the aggregate liability of the supplier to the purchaser, whether under the contract, in tort or otherwise, shall not exceed the total contract price, provided that this limitation shall not apply to the cost of repairing or replacing defective equipment.

29. Governing language



29.1 The contract shall be written in English. All correspondence and other documents pertaining to the contract that is exchanged by the parties shall also be written in English.

30. Applicable law

30.1 The contract shall be interpreted in accordance with South African laws, unless otherwise specified in SCC.

31. Notices

31.1 Every written acceptance of a bid shall be posted to the supplier concerned by registered or certified mail and any other notice to him shall be posted by ordinary mail to the address furnished in his bid or to the address notified later by him in writing and such posting shall be deemed to be proper service of such notice

31.2 The time mentioned in the contract documents for performing any act after such aforesaid notice has been given, shall be reckoned from the date of posting of such notice.

32. Taxes and duties

32.1 A foreign supplier shall be entirely responsible for all taxes, stamp duties, license fees, and other such levies imposed outside the purchaser's country.

32.2 A local supplier shall be entirely responsible for all taxes, duties, license fees, etc., incurred until delivery of the contracted goods to the purchaser.

32.3 No contract shall be concluded with any bidder whose tax matters are not in order. Prior to the award of a bid Sol Plaatje Municipality must be in possession of a tax clearance certificate, submitted by the bidder. This certificate must be an original issued by the South African Revenue Services.



ATTACH ALL ANNEXURES HERE

SOL PLAATJE MUNICIPALITY



SOL PLAAATJE MUNICIPALITY