



PROVISION OF DISTRICT WIDE SECURITY RISK ASSESSMENT, BID NO: JGDM 2022/23 – 030

Joe Gqabi District Municipality invites reputable, suitably qualified and experienced service providers to submit bids for the “**PROVISION OF DISTRICT WIDE SECURITY RISK ASSESSMENT**”.

Bid documents will be available from the www.etenders.gov.za and the Joe Gqabi District Municipality website www.jgdm.gov.za. Hard copies of the bid document will be made available from Joe Gqabi District Municipality SCM offices from **FRIDAY, 07 JULY 2023** upon payment of a **non-refundable** fee of R100 (One hundred rand) for each document (either in cash or direct bank deposit to ABSA, 2380000019) made payable to the Joe Gqabi District Municipality. Payments must be made at the Cashier's Office, which is situated at the ground floor, **Cnr of Graham and Cole Streets, Barkly East** between the hours of **08h00** and **15h00** prior to the collection of the bid documents.

Completed bid documents must be placed in a sealed envelope clearly marked **PROVISION OF DISTRICT WIDE SECURITY RISK ASSESSMENT – JGDM2022/23– 030**. These must be deposited in the Tender Box of Joe Gqabi District Municipality, situated outside the front entrance of Main Offices Building, at Corner of Cole and Graham Streets, Barkly East not later than **12h00 pm** on **TUESDAY, 08/08/2023**.

EVALUATION CRITERIA

Bids shall be evaluated based on the 80/20 points system within the ambit of the Preference Procurement Policy Framework Act No.5 of 2000 and Preferential Procurement Regulations 2022. Preference points shall be calculated after prices have been brought to a comparative basis taking into account unconditional discounts. Points scored will be rounded off to the nearest 2 decimal places. Points obtained for price shall be added to preference points claimed to determine the final score.

Functionality Assessment

CRITERIA	EVIDENCE	POINTS ALLOCATION			
		CRITERIA		MAX POINTS	MIN POINTS
Company Experience Company Experience, skills and professional ability of the service provider with specific relevance to the works of a similar nature (securi-	CAPACITY ASSESSMENT Attach copies of any of the following: a. Orders <u>or</u>	>4 similar projects		50	30
				40	
		2 to 4 similar projects			

ty risk assessment)	b. Appointment Letters <u>or</u> c. Contract AND 2. PERFORMANCE ASSESSMENT Corresponding Reference form (attached in the tender document) from previous clients for each Order, Appointment letter or Contract.	1 Similar project	30		
Expertise				20	15
Experience of Project Manager/Team Leader's in security field.	Provide CV of project manager/ team leader	>10 years	20		
		5 to 10 years	15		
		<5 years	10		
Relevant Qualification of Project Manager /Team Leader	Attach certified copy of qualifications.	National Diploma or higher in the field of Security Management/Security Technology/Electronic Security system	30		30
TOTAL POINTS				100	75

NB: Failure to submit evidence as required will result on bidders not being awarded points.

- **Bidders must obtain minimum points of 75 points out of 100 points to qualify for the evaluation of price.**
- **Bidders must obtain minimum required points for each sub-criterion.**

Price and Specific goals

Price :80

Specific Goals :20

Maximum points of 20 points will be awarded to tender for specific goals for the tenderer. Points scored on specific goals will be added to the points scored for price. To claim points for Specific goals, a copy of Identity documents of Directors, Central Supplier database form (CSD) and Company Registration Documents must be attached for HDI and proof of company office address (Municipal account not older than 90 days or Municipal Clearance certificate or lease agreement or proof of address and affidavit from village residents only) must be attached for locality.

It must be expressly understood that the Municipality disclaims any responsibility for seeing that Tenders sent by post or delivered in any other way, are lodged in the Tender Box. It is accordingly preferable for the Tenderer to personally ensure that the Tender is placed in the Tender Box by the Tenderer's own staff, or where appropriate, a courier appointed by the Tenderer.

BIDDERS SHALL TAKE NOTE OF THE FOLLOWING BID CONDITIONS:

1. **JGDM shall not do business with any person in the service of the state.**
2. **Bidders must be registered on National Treasury's Central Supplier Database (CSD).**
3. The Joe Gqabi District Municipality Supply Chain Management Policy will apply.
4. The Joe Gqabi District Municipality does not bind itself to accept the lowest bid or any other bid and reserves the right to accept the whole or part of the bid and to award to more than one bidder.
5. The Joe Gqabi District Municipality serve the right to appoint more than one service provider.
6. Bids which are late, incomplete, unsigned or submitted by facsimile or electronically, will not be accepted.
7. All pages must be signed where necessary.
8. The completed and signed bid document must be submitted as original.
9. Additional annexure(s) is/are accepted only if cross referencing has been done and the page signed
10. Bids submitted are to hold good for a period of 90 days.
11. Maximum points of 20 points will be awarded to tender for specific goals for the tenderer. Points scored on specific goals will be added to the points scored for price.
12. SARS pin and Tax Reference Number to be declared in the bid (cover page of the bid document). In the case of a Trust, Joint Venture, or Consortium each party to a Trust/Joint Venture/Consortium should submit a separate Tax Clearance Certificate
13. Bid documents must remain intact
14. Recommended bidder will be required to submit proof of company office address (Municipal account not older than 90 days or Municipal Clearance certificate or lease agreement or proof of address and affidavit from village residents only) **FOR LOCAL MUNICIPALITY AND DISTRICT MUNICIPALITY** before the award of tender.
15. Use of Tippex AND erasable ink will render the bid non- responsive.
16. Declaration pages must be fully completed and signed.
17. Joint Ventures/consortiums must provide signed copies of such agreements and all other returnable documents for each partner to the Joint Venture.
18. Failure to complete ALL the supplementary information may result in the bid being deemed non-responsive.

The Council reserves the right to extend the Tender Period and/or alter Conditions of Tender during the Tender Period at its own discretion.

Please refer all enquiries to the Acquisition Co-ordinator: SCM - Ms K. Seboko in writing at keitu@jgdm.gov.za during office hours (08h00-16h00) Monday to Friday.



MR M.P. NONJOLA

MUNICIPAL MANAGER