


Department:	Supplier Chain Management	Document number:	AIDC-SCM-TMP-011	 Supplier Park Development Company SOC Ltd t/a Automotive Industry Development Centre <i>Your partner in becoming globally competitive</i>
Document Classification	Normal document			
Document Type	TEMPLATE			
Name of Document:	REQUEST FOR QUOTATION/PROPOSAL (RFQ)			

REQUEST FOR QUOTATION (RFQ)/PROPOSAL

INVITATION TO SUITABLY QUALIFIED AND ACCREDITED INTERNET SERVICE PROVIDERS TO PROVIDE THE AIDC WITH AN INTERNET BREAKOUT SERVICES (SWITCHES, INTERNET ROUTERS ETC.) THAT ENABLES THE AIDC, CHAMDOR AND AUTOMOTIVE SUPPLIER PARK TENANTS TO CONNECT SECURELY TO THE INTERNET AND VPN CONNECTION FOR A PERIOD OF 24 MONTHS.

RFQ DETAILS

RFQ NUMBER: PR0000015380

Compulsory Briefing session date: 22 November 2022

CLOSING DATE: 25 November 2022

Briefing session time: 10H30

CLOSING TIME: 11H00

Briefing Location: Meeting ID: 313 948 743 230

Passcode: QY2f4h

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RFQ DESCRIPTION

Invitation To Suitably Qualified and Accredited Internet Service Providers to Provide the AIDC With an Internet Breakout Services (Switches, Internet Routers Etc.) That Enables The AIDC, Chamdor and Automotive Supplier Park Tenants to Connect Securely to The Internet and VPN Connection for A Period Of 24 Months.

DETAILS OF BIDDER

COMPANY NAME:

CONTACT PERSON:

TELEPHONE NUMBER:


CELLULAR NUMBER:

EMAIL ADDRESS:

	YES	NO
Please indicate if your company is Registered on National Treasury – Central Supplier Database (provide your CSD Number)		
CSD Number		
Please Indicate if your Company is Registered on SPDC SOC t/a AIDC Database & has “Active Status”.		

**** ACTIVE STATUS**: - means your SARS Pin submitted to AIDC is still valid & BBBEE Certificate still valid (thus your documents have not yet expired)

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NB: Please Note: - AIDC won't be able to do business with suppliers not registered on CSD as per National Treasury SCM Instruction No.4 of 2016/17 & Practice Note Number 5 of 2009/2010.

THE FOLLOWING DOCUMENT ARE REQUIRED - PLEASE INDICATE IF THE FOLLOWING DOCUMENTS ARE ATTACHED TO YOUR PROPOSAL (TICK)

	YES	NO
SARS Pin to verify your status		
BBBEE Certificate or an approved Affidavit as per BBBEE Act submitted NB: Suppliers to use approved DTi or CIPC Affidavit template (check website: www.dti.gov.za)		
SBD 4 – Declaration of Interest form – completed and signed		
SBD 6.1 – Preference Points Claim Form in terms of the Preferential Procurement Regulation 2011 (PPR 2017)		
SBD 6.2 - Declaration Certification for Local Production and Content. (PPR 2017) and Annexure C - Disqualified if not submitted.		
ICASA license or membership certificate letter of registration with ISPA – Disqualified if not submitted.		

Dear Service Provider

1. REQUEST FOR PROPOSAL /QUOTATION (RFQ)

Invitation to Submit a quotation for the sourcing of Internet to tenants and AIDC on an urgent basis

• **Introduction**

The Automotive Supplier Development Centre t/a AIDC Development Centre (AIDC) strive to make the Automotive Industry in South Africa globally competitive through its strategic projects and infrastructure. To this effect the AIDC has successfully project managed the conceptual development and implementation of various projects in the automotive sector. The AIDC brings with its involvement, its vast experience and knowledge base in the automotive sector together with its good working relationships with key government institutions.


• **Background Information**

AIDC is a state-owned company and falls under Schedule 3 C of the Public Finance Management Act (PFMA). AIDC has two distinct different type of business in one entity, after a merger process that was effective from 1 April 2013: AIDC has a commercial industrial property side with rentals and facilities management, and a grant funded part of the business focussing on developmental projects.

• **Technical Information**

At this stage the AIDC which is located at Pretoria, Rosslyn supplies centralized ICT Shared Services to twelve (12) local tenants, Chamdor Hub and Incubation Centers which include VoIP and VPN.

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AIDC seeks a qualified and accredited service provider to provide Chamdor site, AIDC and tenants with Internet connection services for a period of twenty-four (24) Months. With the required support and maintenance based on the SLA to be signed as.

- Services provided to be compatible with Cisco phones.
- Provide VPN for incoming connections.

1. SCOPE OF WORK/SERVICE

- Chamdor site is in Krugersdorp and requires a dedicated fibre optic connection with a guaranteed 1:1 bandwidth 50Mb link to connect to Automotive Supplier Development Center in Rosslyn for Voice and server connection. Then they also need a separate 50Mb link for Internet breakout.
- A dedicated fibre optic connection with a guaranteed 1:1 bandwidth of 100 Mbps internet breakout from bidder's network, complete with relevant backup route. This connection will primarily be used for web browsing, email access, research, hosted VoIP PBX solution calling, video conferencing etc.
- For redundant connection, the bidder should provide a separate connection to a different international gateway than primary connection, preferably microwave.
- /24 range public IP addresses.
- No limitations on traffic/ports; bandwidth capacity should be ensured through direct IP connection.
- Separate Internet traffic from VPN traffic.
- Fixed prices for the services, no additional costs or limitation based on amount of traffic or usage.
- All necessary hardware, cabling and software (if required for Internet service) should be provided and set up costs should be included in the offer.
- Reporting on usage statistics and faults/downtime affecting AIDC on a monthly basis.
- Notify AIDC IT department prior to any planned down time.
- Industry standards should be adhered and ICASA registration is compulsory. (Licence to be attached to the bid)
- Prioritization of network traffic according to AIDC business requirements.
- 24/7 technical support and active network management SLA is compulsory.
- Scalability as business requirements change.

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- The objective of the RFQ is to request suitably qualified and accredited Service Provider to supply the Internet connection hardware. Technical specifications and business requirements are fully outlined in the RFQ.
- Guaranteed Maximum Time to Repair (GMTR) (Traveling for these hours must be include in the cost).
- A 24/7 helpdesk assistance for logging calls.

2. LOCAL PRODUCTION AND CONTENT MINIMUM THRESHOLD

The stipulated minimum threshold percentages for the local production and content are as follows:


- Cable products –	90%
- CAT 5e Cabling -	90%
- Fiber Cabling –	90%

The local content (LC) expressed as a percentage of the bid price must be calculated in accordance with the SABS approved technical specification number SATS 1286: 2011. The SABS approved technical specification number SATS 1286:2011 and supporting schedule are accessible on <http://www.thedti.gov.za> website at no cost. Also refer to SBD 6.2 for the formula to be used. Information provided will be verified for accuracy.

3. EVALUATION CRITERIA


B. FUNCTIONALITY & CAPABILITIES	Maximum Points	Point Score d	Minimum Points
NB: The service provider should achieve a minimum score of 70 points under functionality to be able to be evaluated further on pricing & BBBEE as per preferential system.	100		70
1. Submission & Presentation			
1.1 Company Reference Letters in relation Internet solutions provider, Networking Infrastructure services to working experience on the configuring, installation and testing. The letters must be signed and dated <ul style="list-style-type: none"> ➤ Attach signed Reference Letters. ➤ Reference letters must be on the Company Letterhead Signed by the client. • 5 or more reference letters = 30 points • 3 – 4 reference letters = 20 points • 1 – 2 reference letter = 10 points • 0 reference letters = 0 points 	30		

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B. FUNCTIONALITY & CAPABILITIES	Maximum Points	Point Score d	Minimum Points
<p>1.2 The key components of a Software Define-Wide Area Network solution center around application awareness, visibility, and performance. An SD-WAN solution must generally provide the following types of functionalities:</p> <ul style="list-style-type: none"> • Multiple connections types – MPLS, Internet, LTE, ADSL. <ul style="list-style-type: none"> - Secure site-to-site connectivity - tunneling and VPNs - An intuitive interface for managing WAN connections - Ability to make use of all available uplink paths - Ability to optimize use of WAN connection for cost savings - Application-aware performance monitoring over WAN links • Submission of CV's and qualifications of 3 x engineers with 5 years' Experience in servicing of Internet breakout system in proposed product/s = 40 points • Submission of CV's and qualifications of 3 x engineers with 3 - 4 years' experience in servicing of Internet breakout system in proposed product/s = 30 points • Submission of CV's and qualifications of 3 x engineers with 1 - 2 years' Experience in servicing of Internet breakout system in proposed product/s = 20 points • No experience with no CV submitted in servicing in servicing of Internet Breakout = 0 points 	40		
<p>1.3 Project Plan</p> <ul style="list-style-type: none"> • Bidders must provide project plan of activities. The project plan must cover the following. <ul style="list-style-type: none"> - Activities. - Task description. - Duration of each activity. - Dates for each activity. - Resource. • Full detailed project plan with milestone outlined = (30 points) • Not details project plan= (15 points) • No project plan = (0 points). 	30		
	100		70

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4. IMPORTANT INFORMATION

RFQ QUERIES

Bidders are required to use the below

AIDC SCM - tshongwe@aidc.co.za (This email is for queries only not for proposals or quotes submissions)

PROPOSAL NEED TO BE FORWARDED TO QUOTATIONS@AIDC.CO.ZA

NB: The AIDC reserves the right to award the quote in part or in full at its own discretion

REQUEST FOR QUOTATION (RFQ)

RFQ NO: PR0000015380	DATE SENT: 16 November 2022
CLOSING DATE: 24 November 2022	CLOSING TIME 11H00

NB: The AIDC reserves the right to award the quote in part or in full at its own discretion

REQUESTOR DETAILS

Requested By (SCM):	
Contact Number:	
Department Requested for:	
Project Number:	
PR Number:	


PRICING SCHEDULE

NB: The detailed pricing proposal must be submitted which should clearly separate the different opinions and sum the totals.

Fees must be set out in terms of items listed below: -

ITEM NO.	DESCRIPTION	UOM*	QUANTITY	UNIT PRICE (EXCL. VAT)	TOTAL PRICE (EXCL. VAT)
	Internet Hardware Automotive Supplier Park & Krugersdorp Chamdor Hub				
1	Business Internet Communication Routers/Switch (24 Port) for the Automotive Supplier Park Rosslyn	Each	1		
2	Business Internet Communication Routers/Switch (12 Port) 1 Jacobs Street, Chamdor, Krugersdorp	Each	1		

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ITEM NO.	DESCRIPTION	UOM*	QUANTITY	UNIT PRICE (EXCL. VAT)	TOTAL PRICE (EXCL. VAT)
3	CAT 5e Cabling (estimate)	Meter (estimate)	300		
4	Fibre Cabling (estimate)	Meter (estimate)	150		
5	100MB Connectivity Subscription (Fiber or Wireless) links for the Automotive Supplier Park Rosslyn Pretoria.	Month	24		
6	50MB Connectivity Subscription Internet Breakout (Fibre or Wireless) links for the 1 Jacob Street, Chamdor Krugersdorp, Gauteng	Month	24		
7	50MB Voice & Server Connectivity Subscription (Fibre or Wireless) links from 1 Jacob Street, Chamdor Krugersdorp, to Automotive Supplier Park, 30 Helium Road, Rosslyn, Gauteng	Month	24		
8	Configure and Installation at Automotive Supplier Park Rosslyn, Pretoria & 1 Jacobs Street, Chamdor Krugersdorp	Hours			
9	Service Maintenance and Technical Support	Month	24		
			TOTAL PRICE EXCLUDING VAT		
			VAT @ 15%		
			TOTAL PRICE INCLUDING VAT		

5. REQUEST FOR QUOTATION (RFQ) CONDITIONS:

1. This Quote is subject to the Government Procurement General Conditions of Contract that may not be amended. Quotes
2. should not be qualified by own conditions.
3. All price(s) must be inclusive of all costs plus VAT and must be firm for the duration of the contract period. VAT must be shown separately by VAT Vendors and non-registered or deregistered Vendors should exclude VAT from their quotes. Price(s) quoted must be valid for at least ninety (90) days from the closing date of the quotation and a firm delivery period must be indicated.
4. All goods must be delivered to the address as indicated in the RFQ document.

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5. All price quoted must be fixed & firm prices and where applicable, price negotiation with the preferred supplier will be entered.
6. All Purchases will be made through an AIDC Official Purchase Order with Order Number. Therefore, no goods must be delivered, or a service be rendered without a valid official Purchase Order & Number been received. The onus rests with the service provider to ensure they have received the above.
7. **Fully Complete & signed the attached SBD forms, thus SBD 4; SBD 6.1 AND SBD 6.2 (and Annexure C); (NB: Quotes without the signed completed forms will not be considered)**
8. The 80/20 preference point system is applicable to price quotations and tenders with a Rand value equal to, or above R30 000 and up to a Rand value of R50 million (all applicable taxes included).
9. This RFQ will be evaluated based on the 80/20 preferential point system as stipulated in the Preferential Procurement Policy Framework Act & PPR 2017. 80 POINTS ALLOCATED TO PRICE & 20 POINTS ALLOCATED TO B-BBEE.
10. An EME is required to submit a sworn affidavit confirming their annual total revenue of R10 million or less and level of black ownership to claim points as prescribed by regulation 6 and 7 of the Preferential Procurement Regulations 2017. In terms of the Generic Codes of Good Practice, an enterprise including a sole propriety with annual total revenue of R10 million or less qualifies as an EME
11. A QSE is required to submit a sworn affidavit confirming their annual total revenue of between R10 million and R50 million and level of black ownership or a B-BBEE level verification certificate to claim points as prescribed by regulation 6 and 7 of the Preferential Procurement Regulations 2017

12. **B-BBEE Status Level Verification Certificates (NB: Certificate are identifiable by a SANAS logo and a unique BVA number) or an Affidavit (EME/QSE see point 9&10 above) to be provided in order to claim the B-BBEE points:**

B-BBEE STATUS LEVEL	NUMBER OF POINTS
1	20
2	18
3	16
4	12
5	8
6	6
7	4
8	2
Non-Compliant	0

13. **Local production and content (where applicable) as per designated sector will be considered when evaluating your RFQ submission. The Declaration Certificate for Local Content (SBD 6.2) must be completed and duly signed.**
14. **The Supplier must ensure AIDC is in possession of a valid original Tax Clearance Certificate, if already registered on our database. NB: If not, please submit your certificate with this quote or provide us with your SARS Pin to check your status.**
15. **NB: For Construction related services/work CIDB Grading & Safety File – The successful contractor should take note that a “Safety File” will be required on appointment and should be submitted to the AIDC before commencement of any work and ensure comply with relevant CIDB grading were required.**
16. **NB: Supplier must ensure they registered on CSD before submitting the RFQ.**
17. **Only bids with the stipulated minimum threshold as per above (refer to Local Production and Content paragraph) for local production and content will be considered. Failing to meet this, will lead to your bid being disqualified. Local content per item is listed on SBD 6.2 and on this document above.**
18. **Bidders can apply to the DTI for an Exemption letter, (Contact details – Tebogo Makube – tmakube@thedti.gov.za), if the minimum threshold cannot be met. The Exemption letter must be**

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submitted with this tender. Failure to provide an Exemption letter with this tender will render the tender incomplete and the tender will therefore not be considered for award of business.

19. Respondents are to note that the Local Content commitments made by the successful respondent(s) will be incorporated as part of the term of the contract and monitored for compliance. Should the successful Respondent fail to meet its Local Content obligations, non-compliance penalties shall be applicable. Breach of Local Content obligation also provide SPDC SOC LTD t/a AIDC cause to terminate the contract in certain cases where material non-compliance with Local Content requirements is not achieved

Please note that failure to comply with the RFQ conditions will invalidate your proposal (if all documents are not returned then consider your quotation not accepted).

I.....in my capacity, as

..... certify that the information supplied is correct and I have read and understood the AIDC general terms and conditions, and I accept them.

Signature:

Company Name:

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