

REQUEST FOR QUOTATION (RFQ)

DEC NUMBER COR/DMIN/AN/CO/COCC				
RFQ NUMBER: SGR/PMU/KNI/03/2023				
REQUEST FOR QUOTATION (RFQ)FOR DESIGNING, CONTAINER AT KNIGHTS TRAIN STATION	PREPARATION	AND	CONFIGURATION	OF ABT



SECTION 1: SBD1

PART A INVITATION TO BID

YOU ARE HEREBY INVITED TO BID FOR REQUIREMENTS OF PASSENGER RAIL AGENCY (PRASA)							
BID NUMBER:	JMBER: SGR/PMU/KNI/03/2023 CLOSING DATE: 20 APRIL 2023 CLOSING TIME: 12:00 Mid				12:00 Midday		
	REQUEST FOR QUOTATION	(RFQ)FOR DESIGNII	NG, PREPARATION	AND CONFIGURATI	ON OF ABT		
DESCRIPTION	SCRIPTION CONTAINER AT KNIGHTS TRAIN STATION TO BE DONE OVER 4 MONTHS CONSTRUCTION PERIOD.						

BID RESPONSE DOCUMENTS SHALL BE ADDRESSED AS FOLLOWS:

BID RESPONSE DOCUMENTS MAY BE DEPOSITED IN THE BID BOX SITUATED AT (STREET ADDRESS):

Umjantshi House Ground floor.

30 Wolmarans Street,

Braamfontein

Johannesburg

2001

COMPULSORY BRIEFING SESSION: 12 APRIL 2023, TIME: 10H00AM, UMJANTSHI HOUSE AUDITORIUM

BIDDING PROCEDURE ENQUIRIES MAY BE DIRECTED TO						
CONTACT PERSON	Zoliswa Yangairo					
TELEPHONE NUMBER	011 013 0088					
E-MAIL ADDRESS	zoliswa.yangai	ro@prasa.com				
SUPPLIER INFORMATION						
NAME OF BIDDER						
POSTAL ADDRESS						
STREET ADDRESS						
TELEPHONE NUMBER	CODE NUMBER					
CELLPHONE NUMBER						
FACSIMILE NUMBER	CODE NUMBER					
E-MAIL ADDRESS						
VAT REGISTRATION NUMBER						
SUPPLIER COMPLIANCE STATUS	TAX COMP	LIANCE	OR		CENTRAL SUPPLII	ER
	SYSTEM PIN:		DATABASE No: MAAA		MAAA	

oro	SQ union		-			
REPR	ARE YOU THE EDITED ESENTATIVE IN SOUTH	☐Yes ☐No	2.2 ARE YOU A FOREIGN BASED SUPPLIER FOR THE GOODS /SERVICES	☐Yes ☐No		
AFRIC /SERV OFFEI		[IF YES ENCLOSE PROOF]	/WORKS OFFERED?	[IF YES, ANSWER THE QUESTIONNAIRE BELOW]		
QUES	TIONNAIRE TO BIDDING FO	OREIGN SUPPLIERS				
IS THE	ENTITY A RESIDENT OF T	THE REPUBLIC OF SOUTH AFRICA	(RSA)?	YES NO		
DOES	THE ENTITY HAVE A BRAN	NCH IN THE RSA?		YES NO		
DOES	THE ENTITY HAVE A PERM	MANENT ESTABLISHMENT IN THE	RSA? YES 🗌	NO		
DOES	THE ENTITY HAVE ANY SO	DURCE OF INCOME IN THE RSA?		YES NO		
IS THE	ENTITY LIABLE IN THE RS	SA FOR ANY FORM OF TAXATION?		YES NO		
IF THE	E ANSWER IS "NO" TO AL	L OF THE ABOVE, THEN IT IS NO	OT A REQUIREMENT TO REGISTER FOR A	A TAX COMPLIANCE STATUS		
SYSTE	EM PIN CODE FROM THE S	OUTH AFRICAN REVENUE SERVIO	CE (SARS) AND IF NOT REGISTER AS PER	2.3 BELOW.		
PART	B: TERMS AND CONDITIO	NS FOR BIDDING				
	1. BID SUBMISSION:					
1.1. BIDS MUST BE DELIVERED BY THE STIPULATED TIME TO THE CORRECT ADDRESS. LATE BIDS WILL NOT BE ACCEPTED FOR CONSIDERATION.						
1.2. ALL BIDS MUST BE SUBMITTED ON THE OFFICIAL FORMS PROVIDED- (NOT TO BE RE-TYPED) OR IN THE MANNER						
1.3.	1.3. PRESCRIBED IN THE BID DOCUMENT.					
1.4.	1.4. THIS BID IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT, 2000 AND THE PREFERENTIAL PROCUREMENT REGULATIONS, 2022, THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER SPECIAL CONDITIONS OF CONTRACT.					
2.	2. TAX COMPLIANCE REQUIREMENTS					
2.1	BIDDERS MUST ENSURE	COMPLIANCE WITH THEIR TAX OF	BLIGATIONS.			
2.2	2.2 BIDDERS ARE REQUIRED TO SUBMIT THEIR UNIQUE PERSONAL IDENTIFICATION NUMBER (PIN) ISSUED BY SARS TO ENABLE THE ORGAN OF STATE TO VERIFY THE TAXPAYER'S PROFILE AND TAX STATUS.					
2.3	2.3 APPLICATION FOR TAX COMPLIANCE STATUS (TCS) PIN MAY BE MADE VIA E-FILING THROUGH THE SARS WEBSITE WWW.SARS.GOV.ZA.					
2.4	BIDDERS MAY ALSO SUB	MIT A PRINTED TCS CERTIFICATE	TOGETHER WITH THE BID.			
2.5	IN BIDS WHERE CONSORTCS CERTIFICATE / PIN /		NTRACTORS ARE INVOLVED, EACH PARTY	MUST SUBMIT A SEPARATE		
2.6	WHERE NO TCS PIN IS	AVAILABLE BUT THE BIDDER IS	REGISTERED ON THE CENTRAL SUPPLIE	R DATABASE (CSD), A CSD		

300	
	prasa
Times.	NUMBER OF STREET

NUMBER MUST BE PROVIDED.

2.7 NO BIDS WILL BE CONSIDERED FROM PERSONS IN THE SERVICE OF THE STATE, COMPANIES WITH DIRECTORS WHO ARE PERSONS IN THE SERVICE OF THE STATE, OR CLOSE CORPORATIONS WITH MEMBERS PERSONS IN THE SERVICE OF THE STATE."

NB: FAILURE TO PROVIDE / OR COMPLY WITH ANY OF THE A	BOVE PARTICULARS MAY RENDER THE BID NVALID.
SIGNATURE OF BIDDER:	
CAPACITY UNDER WHICH THIS BID IS SIGNED:	
(Proof of authority must be submitted e.g. company resolution)	
DATE:	

NB:

- Quotation(s) must be addressed to PRASA before the closing date and time shown above.
- PRASA General Conditions of Purchase shall apply.



SECTION 2

NOTICE TO BIDDERS

1. RESPONSES TO RFQ

Responses to this RFQ: SGR/PMU/KNI/03/2023 must not include documents or reference relating to any other quotation or proposal. Any additional conditions must be embodied in an accompanying letter. Proposals must reach the PRASA before the closing hour on the date shown on SBD1 above and must

be enclosed in a sealed envelope.

2 COMMUNICATION

Respondent/s are warned that a response will be liable for disqualification should any attempt be made either directly or indirectly to canvass any SCM Officer(s) or PRASA employee in respect of this RFQ between the closing date and the date of the award of the business.

3 BIDDERS COMPLAINTS PROCESS

- 3.1 Bidders are advised utilize this email address (SCM.Complaints@prasa.co.za) for lodging of complains to PRASA in relation to this bid process. The following minimum information about the bidder must be included in the complaint:
- 3.1.1 Bid/Tender Description
- 3.1.2 Bid/Tender Reference Number
- 3.1.3 Closing date of Bid/Tender
- 3.1.4 Supplier Name;
- 3.1.5 Supplier Contact details
- 3.1.6 The detailed compliant

4 LEGAL COMPLIANCE

The successful Respondent shall be in full and complete compliance with any and all applicable national and local laws and regulations.

5 CHANGES TO QUOTATIONS

Changes by the Respondent to its submission will not be considered after the closing date and time.

6 PRICING

All prices must be quoted in South African Rand on a fixed price basis, including all applicable taxes.

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7 BINDING OFFER

Any Quotation furnished pursuant to this Request shall be deemed to be an offer. Any exceptions to this statement must be clearly and specifically indicated.

8 DISCLAIMERS

PRASA is not committed to any course of action as a result of its issuance of this RFQ and/or its receipt of a Quotation in response to it. Please note that PRASA reserves the right to:

- Modify the RFQ's goods / service(s) and request Respondents to re-bid on any changes;
- Reject any Quotation which does not conform to instructions and specifications which are detailed herein;
- Reject Quotations submitted after the stated submission deadline or at the incorrect venue;

Should a contract be awarded on the strength of information furnished by the Respondent, which after conclusion of the contract, is proved to have been incorrect, PRASA reserves the right to cancel the contract.

PRASA reserves the right to award business to the highest scoring bidder/s unless objective criteria justify the award to another Respondent.

Should the preferred fail to sign or commence with the contract within a reasonable period after being requested to do so, PRASA reserves the right to award the business to the next highest ranked Respondent provided that he/she is still prepared to provide the required goods at the quoted price.

9 LEGAL REVIEW

Proposed contractual terms and conditions submitted by a Respondent will be subjected to review and acceptance or rejection by PRASA's Legal Counsel, prior to consideration for an award of business.

10 NATIONAL TREASURY'S CENTRAL SUPPLIER DATABASE

Respondents are required to self-register on National Treasury's Central Supplier Database (CSD) which has been established to centrally administer supplier information for all organs of state and facilitate the verification of certain key supplier information. PRASA is required to ensure that price quotations are invited and accepted from prospective bidders listed on the CSD. Business may not be awarded to a



respondent who has failed to register on the CSD. Only foreign suppliers with no local registered entity need not register on the CSD. The CSD can be accessed at https://secure.csd.gov.za/.

11 PROTECTION OF PERSONAL DATA

In responding to this bid, PRASA acknowledges that it may obtain and have access to personal data of the Respondents. PRASA agrees that it shall only process the information disclosed by Respondents in their response to this bid for the purpose of evaluating and subsequent award of business and in accordance with any applicable law.

Furthermore, PRASA will not otherwise modify, amend or alter any personal data submitted by Respondents or disclose or permit the disclosure of any personal data to any Third Party without the prior written consent from the Respondents. Similarly, PRASA requires Respondents to process any personal information disclosed by PRASA in the bidding process in the same manner.

12 EVALUATION METHODOLOGY

PRASA will utilise the following criteria not necessarily in this order in choosing a Supplier/Service Provider, if so required:

EVALUATION CRITERIA	WEIGHTING
Stage 1 – Compliance	
Stage 1A	Pre-Qualification Criteria Requirements
Stage 1B	Mandatory Requirements
Stage 1C	Non- Mandatory Requirements
Stage 2	
Technical/Functional Requirements	Testing of capacity – meet minimum threshold of
	60%
Stage 3	
Price	80
Specific Goals	20
TOTAL	100

13 ADMINISTRATIVE RESPONSIVENESS

The test for administrative responsiveness will include completeness of response and whether all returnable and/or required documents, certificates; verify completeness of warranties and other bid requirements and formalities have been complied with. Incomplete Bids will be disqualified.



14 VALIDITY PERIOD

- 14.1 PRASA requires a validity period of **60 Working Days** from the closing date.
- 14.2 Respondents are to note that they may be requested to extend the validity period of their response, on the same terms and conditions, if the internal processes are not finalized within the validity period. However, once the delegated authority has approved the process the validity of the successful respondent(s)' bid will be deemed to remain valid until finalization of the of award.),

15 PUBLICATION OF INFORMATION ON THE NATIONAL TREASURY E-TENDER PORTAL

Respondents are to note that, bid awards, amendments and cancellations will be published on the e-tender portal and or media used to advertise the bid. For the award of business, PRASA is required to publish the prices and preferences claimed of the successful and unsuccessful Respondents *inter alia* on the National Treasury e-Tender Publication Portal, (www.etenders.gov.za), on CIDB website for construction related RFQ's. (Where applicable).

16 RETURNABLE DOCUMENTS

Returnable Documents means all the documents, Sections and Annexures, as listed in the tables below. There are three types of returnable documents as indicated below and Respondents are urged to ensure that these documents are returned with the quotation based on the consequences of non-submission as indicated below:

15.1. Mandatory Returnable Documents

Failure to provide Mandatory Returnable Documents at the Closing Date and time of this RFQ will result in a Respondent's disqualification. Respondents are therefore urged to ensure that all documents are returned with their Quotations.



SECTION 3

1 **EVALUATION CRITERIA**:

Bidders are to comply with the following requirements and failure to comply may lead to disqualification.

Only respondents who satisfy the following Pre-Qualification Criteria will be considered for next stage of the evaluation:

If you do not submit the following Pre-Qualification documents your proposal/quotes will be disqualified automatically

Stage 1A – Pre- Qualification Requirements

No.	Description of requirement	
a)	Declaration document for local content and production SBD 6.2 must be completed, duly signed, and submitted.	
b)	Annexure C – Local Content Declaration – Summary Schedule must be completed, duly signed, and submitted.	

Stage 1B – Mandatory Requirements

If you do not submit/meet the following <u>mandatory documents/requirements</u>, your be will be automatically disqualified.

Only bidders who comply with stage 1B will be evaluated further.

NO.	DESCRIPTION OF REQUIREMENT	TICK (X)
а)	Bidders to fill and sign the CORRECT closing/ Submission register on submission of RFQ documents, failure to comply will result into disqualification	
b)	Submission of a signed Briefing session CERTIFICATE OF ATTENDANCE OF COMPULSORY RFQ BRIEFING SECTION 9 and signed briefing session attendance register. (Compulsory briefing session will be held on site)	
с)	Price Schedule / Pricing form (Bidders must ensure documents are completed in full), failure to comply will result into disqualification	

d)	Completion of ALL RFQ documentation (includes ALL declarations, SBD documents/	
	forms and Commissioner of Oath signatures required)	
f)	Joint Venture / Consortium agreement / Trust Deed/ Confirmation in writing of their	
	intention to enter into a JV or consortium agreement signed by all parties and clearly	
	indicate the LEAD CONTRACTOR (if applicable)	

Stage 1C –Non- Mandatory Requirements

If you do not submit/meet the following non-mandatory <u>documents/requirements</u>, PRASA may request the bidder to submit the information within five (5) working days. Should this information not be provided, your bid proposal will be disqualified.

Only bidders who comply with stage 1B will be evaluated further.

NO.	DESCRIPTION OF REQUIREMENT	TICK (X)
a)	Valid B-BBEE certificate from SANAS accredited rating agency (Original or Certified	
	copy)/DTI / Companies and Intellectual Property Commission B-BBEE Certificate	
	(Original or Certified copy) or Sworn Affidavit signed and stamped by the	
	commissioner of Oath.	
	Note: A trust, consortium or joint venture (including unincorporated consortia and	
	joint ventures) must submit a consolidated B-BBEE Certificate.	
b)	Company Registration Documents (Proof of Registration), Certificate of	
	Incorporation or CK1.	
c)	Copies of Directors' ID documents;	
15		
d)	Valid Tax Clearance Certificate and Valid Tax Pin letter (must be valid on	
	closing date of submission of the proposal) issued by SARS.	
e)	CSD Summary report / CSD reference number	

f)	Proof of UIF registration	
g)	Valid certified copy of Letter of Good Standing (COIDA)	
h)	Annexure D – Imported Content Declaration – Supporting Schedule to Annex C	
i)	Annexure E – Local Content Declaration – Supporting Schedule to Annex C	

2.1 Stage 2

Technical / Functionality Requirements

Scoring of Functionality:

The minimum threshold for the Technical/functionality criteria is (60%) and bidders who score below this minimum will not be considered for further evaluation in terms of price and Specific Goals.

Summary of the technical/functional requirements are presented in the Table 1: Technical Evaluation Criteria, (Scope of work).

ITEM	CRITERIA	WEIGHT
1	Company Experience	35
2	Delivery Programme	30
3	Financial Capability	35
	TOTAL	100

Table 1: Technical Evaluation Criteria

CRITERIA	SUB-CRITERIA	SCORES	WEIGHT
A: COMPANY EXPERIENCE	Previous experience for similar work (Container configuration and other alternative building technology solutions) Completed	5. Five (5) and above proof of similar projects	35%
	within the last 7 years. Only contracts/projects with a minimum value of R 500 000.00 and above will be considered.	4. Four (4) proof of similar projects	
	Bidders to provide the following as proof of experience.	3. Three (3) proof of similar project	
	·	2.Two (2) proof of similar project	

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	Signed Appointment letter/contract for each project, must include the contract duration. AND	One (1) proof of similar project	
	2. A reference letter relating to the appointment letter/contract. The reference letter to indicate the following: company name, contract duration, contact person and confirmation that work was completed. The reference letter must match the LOA Provided	O. No submission of required proof. Or submitted proof is non-compliant with either of the listed sub-criteria requirements. Output Description:	
	Either the appointment letter /Contract or reference letter should indicate value of contract.		
	Where the amounts stated in either the reference letter/contract/appointment letter differ then PRASA shall use the amount stated in the reference letter.		
	For JV/Consortium/Partnership companies, the R500 000.00 of the project will be measured as sum total of the individual project values of JV/Consortium/Partnership/Company members		
B: DELIVERY PROGRAMME	Provide a Delivery Plan that indicates, start and finish dates with five (5) major milestones.	5. Delivery Plan must indicate all 5 milestones delivered in 35 calendar days;	30
	 Procuring of material Shop drawings Reconfiguration of containers Delivery to site; Ceiling and Commissioning of Containers 	4. Delivery Plan must indicate all 5 milestones delivered in 36-40 calendar days;	
	5. Ceiling and Commissioning of Containers	3.Delivery Plan must indicate all 5 milestones delivered in 41-45 calendar days;	
		2.Delivery Plan must indicate all 5 milestones delivered in 46-50 calendar days;	
		1.Delivery Plan must indicate all 5 milestones delivered in above 50 calendar days;	
		0.No submission or irrelevant submission	

prasa Programma in the			
D: FINANCIAL CAPABILITY:	Demonstration of financial capability of the company	5 = Operating Cash Flows Ratio X ≥ 1	35
The operating cash flow ratio	Recent year's set of financial statements: current and preceding financial years.	4 = Operating Cash Flows Ratio 0.5 > X <1	
measures a company's short-term	Financials prepared and signed by an independent registered accounting professional and signed by the company director.	3 = Operating Cash Flows Ratio 0 > X < 0.5 2 = Operating Cash Flows Ratio	
liquidity. Use the formula below:	Financial statements must include cashflow statement and balance sheet.	X = 0 1 = Operating Cash Flows Ratio X < 0	
Operating cash flow ratio =	Incomplete Financial Statements will not be considered	0=No Submission or Incomplete financial Statement	
Cash flow from operations/Curr ent liabilities			
Bidders should submit a			
complete set of recent financial			
statements for the company			
TOTAL		,	100

2.2 Stage 3- Price and Specific Goals

The following formula, shall be used to allocate scores to the interested bidders :

The maximum points for this tender are allocated as follows:

DETAILS	POINTS
PRICE	80
SPECIFIC GOALS	20
TOTAL POINTS FOR PRICE AND SPECIFIC GOALS	100

FORMULAE FOR PROCUREMENT OF GOODS AND SERVICES

POINTS AWARDED FOR PRICE

THE 80/20 PREFERENCE POINT SYSTEMS

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A maximum of 80 points is allocated for price on the following basis:

80/20

$$PS = 80 \left(1 - \frac{Pt - Pmin}{Pmin} \right)$$

Where

Ps = Points scored for price of tender under consideration

Pt = Price of tender under consideration

Pmin = Price of lowest acceptable tender

POINTS AWARDED FOR SPECIFIC GOALS

3.1. In terms of Regulation 4(2); 5(2); 6(2) and 7(2) of the Preferential Procurement Regulations, preference points must be awarded for specific goals stated in the tender. For the purposes of this tender the tenderer will be allocated points based on the goals stated in table 1 below as may be supported by proof/ documentation stated in the conditions of this tender:

Table 1: Specific goals for the tender and points claimed are indicated per the table below.

Note to tenderers: The tenderer must indicate how they claim points for each preference point system.)

The specific goals allocated points in terms of this tender	Number of points allocated (80/20 system) (To be completed by the organ of state)	Number of points claimed (80/20 system) (To be completed by the tenderer)
BBBEE LEVEL 1 OR 2	10	
EME OR QSE 51% BLACK OWNED	10	

The following table must be used as guide to determine acceptable evidence for Specific Goals:

SPECIFIC GOALS	ACCEPTABLE EVIDENCE
BBBEE Level 1 or 2	SANAS accredited BBBEE certificate or sworn
	affidavit



SPECIFIC GOALS	ACCEPTABLE EVIDENCE
EME or QSE 51% Black	SANAS accredited BBBEE certificate or sworn
Owned	affidavit



PRICING AND DELIVERY SCHEDULE

Respondents are required to complete the attached Pricing Schedule **Annexure**:

- 1 Prices must be quoted in South African Rand, inclusive of all applicable taxes.
- 2 Price offer is firm and clearly indicate the basis thereof.
- 3 Pricing Bill of Quantity is completed in line with schedule if applicable.
- 4 Cost breakdown must be indicated.

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- 5 Price escalation basis and formula must be indicated.
- To facilitate like-for like comparison bidders must submit pricing strictly in accordance with this price schedule and not utilise a different format. Deviation from this pricing schedule could result in a bid being declared non-responsive.
- Please note that should you have offered a discounted price(s), PRASA will only consider such price discount(s) in the final evaluation stage on an unconditional basis.
- 8 Respondents are to note that if price offered by the highest scoring bidder is not market related, PRASA may not award the contract to the Respondent. PRASA may:
- 9 negotiate a market-related price with the Respondent scoring the highest points;;
- if that Respondent does not agree to a market-related price, negotiate a market-related price with the Respondent scoring the second highest points;
- if the Respondent scoring the second highest points does not agree to a market-related price, negotiate a market-related price with the Respondent scoring the third highest points;
- 12 If a market-related price is not agreed with the Respondent scoring the third highest points, PRASA must cancel the RFQ.

I / We							(I	nsert Na	me of
Bidding]			Entity)					of
	_								code
(Full	address)	conducting	business	under	the	style	or	title	of:
				-			represe	ented	by:
							in my c	apacity a	ıs:
								being	duly
authori	sed, hereby o	ffer to undertake	e and complet	e the above	e-mentio	ned work	/service	s at the	prices
quoted	in the bills of	quantities / sche	dule of quantit	ties or, whe	re these	do not fo	rm part	of the co	ntract,
at a lu	umpsum, of								R
							_ (amount	in

numbers);		
(amount in words) Incl. VAT.		

DELIVERY PERIOD: Suppliers are requested to offer their earliest delivery period possible.

Delivery will be effected within working days from date of order. (To be completed by Service provider)

SECTION 5

PRASA GENERAL CONDITIONS OF PURCHASE

General

PRASA and the Supplier enter into an order/contract on these conditions to supply the items (goods/services/works) as described in the order/contract.

Conditions

These conditions form the basis of the contract between PRASA and the Supplier. Notwithstanding anything to the contrary in any document issued or sent by the Supplier, these conditions apply except as expressly agreed in writing by PRASA.

No servant or agent of PRASA has authority to vary these conditions orally. These general conditions of purchase are subject to such further special conditions as may be prescribed in writing by PRASA in the order/contract.

Price and payment

The price or rates for the items stated in the order/contract may include an amount for price adjustment, which is calculated in accordance with the formula stated in the order/contract.

The Supplier may be paid in one currency other than South African Rand. Only one exchange rate is used to convert from this currency to South African Rand. Payment to the Supplier in this currency other than South African Rand, does not exceed the amounts stated in the order/contract. PRASA pays for the item within 30 days of receipt of the Suppliers correct tax invoice.

Delivery and documents

The Supplier's obligation is to deliver the items on or before the date stated in the order/contract. Late deliveries or late completion of the items may be subject to a penalty if this is imposed in the order/contract. No payment is made if the Supplier does not provide the item as stated in order/contract.



Where items are to be delivered the Supplier:

Clearly marks the outside of each consignment or package with the Supplier's name and full details of the destination in accordance with the order and includes a packing note stating the contents thereof; On dispatch of each consignment, sends to PRASA at the address for delivery of the items, an advice note specifying the means of transport, weight, number of volume as appropriate and the point and date of dispatch; Sends to PRASA a detailed priced invoice as soon as is reasonably practical after dispatch of the items, and states on all communications in respect of the order the order number and code number (if any).

Containers / packing material

Unless otherwise stated in the order/contract, no payment is made for containers or packing materials or return to the Supplier.

Title and risk

Without prejudice to rights of rejection under these conditions, title to and risk in the items passes to PRASA when accepted by PRASA.

Rejection

If the Supplier fails to comply with his obligations under the order/contract, PRASA may reject any part of the items by giving written notice to the Supplier specifying the reason for rejection and whether and within what period replacement of items or re-work are required.

In the case of items delivered, PRASA may return the rejected items to the Supplier at the Supplier's risk and expense. Any money paid to the Supplier in respect of the items not replaced within the time required, together with the costs of returning rejected items to the Supplier and obtaining replacement items from a third party, are paid by the Supplier to PRASA.

In the case of service, the Supplier corrects non-conformances as indicated by PRASA.

Warranty

Without prejudice to any other rights of PRASA under these conditions, the Supplier warrants that the items are in accordance with PRASA's requirements, and fit for the purpose for which they are intended, and will remain free from defects for a period of one year (unless another period is stated in the Order) from acceptance of the items by PRASA.

Indemnity

The Supplier indemnifies PRASA against all actions, suits, claims, demands, costs, charges and expenses arising in connection therewith arising from the negligence, infringement of intellectual or legal rights or breach of statutory duty of the Supplier, his subcontractors, agents or servants, or from the Supplier's defective design, materials or workmanship.



The Supplier indemnifies PRASA against claims, proceedings, compensation and costs payable arising out of infringement by the Supplier of the rights of others, except an infringement which arose out of the use by the Supplier of things provided by PRASA.

Assignment and sub-contracting

The successful Respondent awarded the contract may only enter into a subcontracting arrangement with PRASA's prior approval. The contract will be concluded between the successful Respondent and PRASA, therefore, the successful Respondent and not the sub-contractor will be held liable for performance in terms of its contractual obligations.

Governing law

The order/contract is governed by the law of the Republic of South Africa and the parties hereby submit to the non-exclusive jurisdiction of the South African courts.



SBD4

BIDDER'S DISCLOSURE

1. PURPOSE OF THE FORM

Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa and further expressed in various pieces of legislation. it is required for the bidder to make this declaration in respect of the details required hereunder.

Where a person/s are listed in the Register for Tender Defaulters and / or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.

2. Bidder's declaration

2.1 Is the bidder, or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest1 in the enterprise, employed by the state? YES/NO

2.1.1 If so, furnish particulars of the names, individual identity numbers, and, if applicable, state employee numbers of sole proprietor/ directors / trustees / shareholders / members/ partners or any person having a controlling interest in the enterprise, in table below.

Full Name	Identity Number	Name of State institution

2.2	Do you, or any person connected with the bidder, have a relationship with any person employed by the procuring institution? YES/NO	who is
2.2.1	If so, furnish particulars:	
2.3	Does the bidder or any of its directors / trustees / shareholders / members / partners or any having a controlling interest in the enterprise have any interest in any other related enterprise.	•
	whether or not they are bidding for this contract? YES/NO	•

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¹ the power, by one person or a group of persons holding the majority of the equity of an enterprise, alternatively, the person/s having the deciding vote or power to influence or to direct the course and decisions of the enterprise.

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2.3.1	If so, furnish particulars:
3 D	ECLARATION

- 3.1 I have read and I understand the contents of this disclosure;
- 3.2 I understand that the accompanying bid will be disqualified if this disclosure is found not to be true and complete in every respect;
- 3.3 The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium2 will not be construed as collusive bidding.
- 3.4 In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not to submit the bid, bidding with the intention not to win the bid and conditions or delivery particulars of the products or services to which this bid invitation relates.
- 3.4 The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.
- 3.5 There have been no consultations, communications, agreements or arrangements made by the bidder with any official of the procuring institution in relation to this procurement process prior to and during the bidding process except to provide clarification on the bid submitted where so required by the institution; and the bidder was not involved in the drafting of the specifications or terms of reference for this bid.
- 3.6 I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

I CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 1, 2 and 3 ABOVE IS CORRECT.

I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN TERMS OF PARAGRAPH 6 OF PFMA SCM INSTRUCTION 03 OF 2021/22 ON PREVENTING AND COMBATING ABUSE IN THE SUPPLY CHAIN MANAGEMENT SYSTEM SHOULD THIS DECLARATION PROVE TO BE FALSE.

² Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

proso Name of Autority	
Signature	Date
Position	Name of bidder
equest For Quotation SCM_2023	



SBD 6.1

PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2022

This preference form must form part of all tenders invited. It contains general information and serves as a claim form for preference points for specific goals.

NB: BEFORE COMPLETING THIS FORM, TENDERERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF THE TENDER AND PREFERENTIAL PROCUREMENT REGULATIONS, 2022

1. GENERAL CONDITIONS

- 1.1 The following preference point systems are applicable to invitations to tender:
 - the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
- 1.2 To be completed by the organ of state
 - a) The applicable preference point system for this tender is the 80/20 preference point system.
 - b) The 80/20 preference point system will be applicable in this tender. The lowest/ highest acceptable tender will be used to determine the accurate system once tenders are received.
- 1.3 Points for this tender (even in the case of a tender for income-generating contracts) shall be awarded for:
 - (a) Price; and
 - (b) Specific Goals.



1.4 To be completed by the organ of state:

The maximum points for this tender are allocated as follows:

	POINTS
PRICE	80
SPECIFIC GOALS	20
Total points for Price and Specific Goals	100

- 1.5 Failure on the part of a tenderer to submit proof or documentation required in terms of this tender to claim points for specific goals with the tender, will be interpreted to mean that preference points for specific goals are not claimed.
- 1.6 The organ of state reserves the right to require of a tenderer, either before a tender is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the organ of state.

2. **DEFINITIONS**

- (a) "tender" means a written offer in the form determined by an organ of state in response to an invitation to provide goods or services through price quotations, competitive tendering process or any other method envisaged in legislation;
- (b) **"price"** means an amount of money tendered for goods or services, and includes all applicable taxes less all unconditional discounts:
- (c) "rand value" means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;
- (d) "tender for income-generating contracts" means a written offer in the form determined by an organ of state in response to an invitation for the origination of income-generating contracts through any method envisaged in legislation that will result in a legal agreement between the organ of state and a third party that produces revenue for the organ of state, and includes, but is not limited to, leasing and disposal of assets and concession contracts, excluding direct sales and disposal of assets through public auctions; and
- (e) "the Act" means the Preferential Procurement Policy Framework Act, 2000 (Act No. 5 of 2000).

3. FORMULAE FOR PROCUREMENT OF GOODS AND SERVICES

3.2. POINTS AWARDED FOR PRICE

3.1.1 THE 80/20 OR 90/10 PREFERENCE POINT SYSTEMS

A maximum of 80 points is allocated for price on the following basis:

80/20

$$Ps = 80 \left(1 - \frac{Pt - Pmin}{Pmin}\right)$$



Where

Ps = Points scored for price of tender under consideration

Pt = Price of tender under consideration

Pmin = Price of lowest acceptable tender

3.3. FORMULAE FOR DISPOSAL OR LEASING OF STATE ASSETS AND INCOME GENERATING PROCUREMENT

3.3.1. POINTS AWARDED FOR PRICE

A maximum of 80 points is allocated for price on the following basis:

80/20

$$Ps = 80 \left(1 + \frac{Pt - P max}{P max} \right)$$

Where

Ps = Points scored for price of tender under consideration

Pt = Price of tender under consideration

Pmax = Price of highest acceptable tender

4. POINTS AWARDED FOR SPECIFIC GOALS

- 4.1. In terms of Regulation 4(2); 5(2); 6(2) and 7(2) of the Preferential Procurement Regulations, preference points must be awarded for specific goals stated in the tender. For the purposes of this tender the tenderer will be allocated points based on the goals stated in table 1 below as may be supported by proof/ documentation stated in the conditions of this tender:
- 4.2. In cases where organs of state intend to use Regulation 3(2) of the Regulations, which states that, if it is unclear whether the 80/20 or 90/10 preference point system applies, an organ of state must, in the tender documents, stipulate in the case of—
 - (a) an invitation for tender for income-generating contracts, that either the 80/20 or 90/10 preference point system will apply and that the highest acceptable tender will be used to determine the applicable preference point system; or
 - (b) any other invitation for tender, that either the 80/20 or 90/10 preference point system will apply and that the lowest acceptable tender will be used to determine the applicable preference point system,

then the organ of state must indicate the points allocated for specific goals for both the 90/10 and 80/20 preference point system.

Table 1: Specific goals for the tender and points claimed are indicated per the table below. (Note to organs of state: Where either the 90/10 or 80/20 preference point system is applicable,



corresponding points must also be indicated as such.

Note to tenderers: The tenderer must indicate how they claim points for each preference point system.)

The specific goals allocated points in terms of this tender	Number of points allocated (80/20 system) (To be completed by the organ of state)	Number of points claimed (80/20 system) (To be completed by the tenderer)
BBBEE LEVEL 1 OR 2	10	
EME OR QSE 51% BLACK OWNED	10	

DECLARATION WITH REGARD TO COMPANY/FIRM

4.3.	Name of company/firm
4.4.	Company registration number:
4.5.	TYPE OF COMPANY/ FIRM
	□ Partnership/Joint Venture / Consortium □ One-person business/sole propriety □ Close corporation □ Public Company □ Personal Liability Company □ (Pty) Limited □ Non-Profit Company □ State Owned Company □ ICK APPLICABLE BOX

- 4.6. I, the undersigned, who is duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the specific goals as advised in the tender, qualifies the company/firm for the preference(s) shown and I acknowledge that:
 - i) The information furnished is true and correct:
 - ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;
 - iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 4.2, the contractor may be required to furnish documentary proof to the satisfaction of the organ of state that the claims are correct;
 - iv) If the specific goals have been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the organ of state may, in addition to any other remedy it may have
 - (a) disqualify the person from the tendering process;
 - (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;



- (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
- (d) recommend that the tenderer or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and
- (e) forward the matter for criminal prosecution, if deemed necessary.

SIGNATURE(S) OF TENDERER(S)
SURNAME AND NAME: DATE:
ADDRESS:
DATE:



SECTION 8

SBD 6.2

DECLARATION CERTIFICATE FOR LOCAL PRODUCTION AND CONTENT FOR DESIGNATED SECTORS

This Standard Bidding Document (SBD) must form part of all bids invited. It contains general information and serves as a declaration form for local content (local production and local content are used interchangeably).

Before completing this declaration, bidders must study the General Conditions, Definitions, Directives applicable in respect of Local Content as prescribed in the Preferential Procurement Regulations, 2017, the South African Bureau of Standards (SABS) approved technical specification number SATS 1286:2011 (Edition 1) and the Guidance on the Calculation of Local Content together with the Local Content Declaration Templates [Annex C (Local Content Declaration: Summary Schedule), D (Imported Content Declaration: Supporting Schedule to Annex C) and E (Local Content Declaration: Supporting Schedule to Annex C)].

1. General Conditions

- 1.1. Preferential Procurement Regulations, 2017 (Regulation 8) make provision for the promotion of local production and content.
- 1.2. Regulation 8.(2) prescribes that in the case of designated sectors, organs of state must advertise such tenders with the specific bidding condition that only locally produced or manufactured goods, with a stipulated minimum threshold for local production and content will be considered.
- 1.3. Where necessary, for tenders referred to in paragraph 1.2 above, a two stage bidding process may be followed, where the first stage involves a minimum threshold for local production and content and the second stage price and B-BBEE.
- 1.4. A person awarded a contract in relation to a designated sector, may not sub-contract in such a manner that the local production and content of the overall value of the contract is reduced to below the stipulated minimum threshold.



1.5. The local content (LC) expressed as a percentage of the bid price must be calculated in accordance with the SABS approved technical specification number SATS 1286: 2011 as follows:

$$LC = [1 - x / y] * 100$$

Where

- x is the imported content in Rand
- y is the bid price in Rand excluding value added tax (VAT)

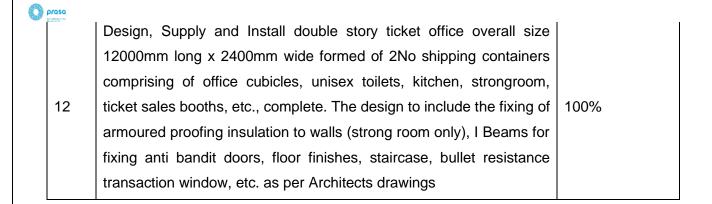
Prices referred to in the determination of x must be converted to Rand (ZAR) by using the exchange rate published by South African Reserve Bank (SARB) at 12:00 on the date of advertisement of the bid as indicated in paragraph 4.1 below.

The SABS approved technical specification number SATS 1286:2011 is accessible on http://www.thedti.gov.za/industrial development/ip.jsp at no cost.

- 1.6. A bid may be disqualified if this Declaration Certificate and the Annex C (Local Content Declaration: Summary Schedule) are not submitted as part of the bid documentation;
- 2. The stipulated minimum threshold(s) for local production and content (refer to Annex A of SATS 1286:2011) for this bid is/are as follows:

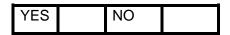
PROJECT NAME: KNIGHTS ABT STATION			
BOQ		Minimum	
item	Description	Threshold for	
no's		Local Content	
	TICKET OFFICE - ABT		
	Design, Supply and install movable shipping container buildings		
	including modification, delivery to position on site (As per		
	Project Managers instruction.		
	Design, Supply and Install overall size 3000mm long x 2400mm wide		
1	formed of shipping container comprising of Public Disabled toilet-	100%	
	Unisex, including all necessary sanware, fittings, etc. complete as per		
	drawing		

Design, Supply and Install Ticket Verification Point (TVP) overall size 6000mm long x 2400mm wide formed of shipping containers. as per Architects drawing Design, Supply and Install Ticket Verification Point (TVP 2) overall size 6000mm long x 2400mm wide formed of shipping containers - Security Accommodation. as per Architects drawing Design, Supply and Install overall size 6000mm long x 2400mm wide formed of shipping container comprising 2No female WC's, 2No Male WC;s, 1No Urinal, 1No Unisex Disabled WC, etc. including all necessary fittings, etc. complete - Staff Toilets as per Architects drawing Design, Supply and Install overall size 6000mm long x 2400mm wide formed of shipping container comprising 3No female WC's, 2No Male WC;s, 2No Urinal, etc. including all necessary fittings, etc. complete - Public Toilets as per Architects drawing Design, Supply and Install overall size 6000mm long x 2400mm wide formed of shipping container - Equipment Room as per Architects drawing Design, Supply and Install overall size 6000mm long x 2400mm wide formed of shipping container including all necessary Joinery fitting, sink, etc Cleaners Storeroom as per Architects drawing Design, Supply and Install overall size 6000mm long x 2400mm wide formed of shipping container including all necessary Joinery fitting, sink, etc Staff Kitchenettes and Breakroom as per Architects drawing Design, Supply and Install overall size 6000mm long x 2400mm wide formed of shipping container including all necessary Joinery fitting, Lockers, etc Staff Accommodation as per Architects drawing Design, Supply and Install overall size 6000mm long x 2400mm wide formed of shipping container including all necessary Joinery fitting, Lockers, etc Staff Accommodation as per Architects drawing Design, Supply and Install overall size 6000mm long x 2400mm wide formed of shipping container including all necessary Joinery fitting, Lockers, etc Security Accommodation as per Architects drawing Design, Supply and Install overall size 6000mm	prasa			
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sanware, etc Guard Room	11	formed of shipping container including all necessary Joinery fitting,	100%	
		sanware, etc Guard Room		



3. Does any portion of the goods or services offered have any imported content?

(Tick applicable box)



3..1 If yes, the rate(s) of exchange to be used in this bid to calculate the local content as prescribed in paragraph 1.5 of the general conditions must be the rate(s) published by SARB for the specific currency at 12:00 on the date of advertisement of the bid.

The relevant rates of exchange information is accessible on www.reservebank.co.za

Indicate the rate(s) of exchange against the appropriate currency in the table below (refer to Annex A of SATS 1286:2011):

Currency	Rates of exchange
US Dollar	
Pound Sterling	
Euro	
Yen	
Other	

NB: Bidders must submit proof of the SARB rate (s) of exchange used.

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4. Where, after the award of a bid, challenges are experienced in meeting the stipulated minimum threshold for local content the dti must be informed accordingly in order for the dti to verify and in consultation with the AO/AA provide directives in this regard.

LOCAL CONTENT DECLARATION (REFER TO ANNEX B OF SATS 1286:2011)

LOCAL CONTENT DECLARATION BY CHIEF FINANCIAL OFFICER OR OTHER LEGALLY
RESPONSIBLE PERSON NOMINATED IN WRITING BY THE CHIEF EXECUTIVE OR SENIOR
MEMBER/PERSON WITH MANAGEMENT RESPONSIBILITY (CLOSE CORPORATION, PARTNERSHIP
OR INDIVIDUAL)
IN RESPECT OF BID NO
ISSUED BY: (Procurement Authority / Name of Institution):
NB
1 The obligation to complete, duly sign and submit this declaration cannot be transferred to an external
authorized representative, auditor or any other third party acting on behalf of the bidder.
2 Guidance on the Calculation of Local Content together with Local Content Declaration Templates
(Annex C, D and E) is accessible on http://www.thdti.gov.za/industrial_development/ip.jsp . Bidders
should first complete Declaration D. After completing Declaration D, bidders should complete
Declaration E and then consolidate the information on Declaration C. Declaration C should be
submitted with the bid documentation at the closing date and time of the bid in order to
substantiate the declaration made in paragraph (c) below. Declarations D and E should be kept
by the bidders for verification purposes for a period of at least 5 years. The successful bidder is required
to continuously update Declarations C, D and E with the actual values for the duration of the contract.
to continuously appeare Declarations 0, D and E with the actual values for the duration of the contract.
I, the undersigned, (full names),
do hereby declare, in my capacity as
of(name of bidder entity), the following:
(a) The facts contained herein are within my own personal knowledge.
(b) I have satisfied myself that:

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- the goods/services/works to be delivered in terms of the above-specified bid comply with the minimum local content requirements as specified in the bid, and as measured in terms of SATS 1286:2011; and
- (c) The local content percentage (%) indicated below has been calculated using the formula given in clause 3 of SATS 1286:2011, the rates of exchange indicated in paragraph 4.1 above and the information contained in Declaration D and E which has been consolidated in Declaration C:

Bid price, excluding VAT (y)	
Imported content (x), as calculated in terms of SATS 1286:2011	R
Stipulated minimum threshold for local content (paragraph 3 above)	
Local content %, as calculated in terms of SATS 1286:2011	

If the bid is for more than one product, the local content percentages for each product contained in Declaration C shall be used instead of the table above.

The local content percentages for each product has been calculated using the formula given in clause 3 of SATS 1286:2011, the rates of exchange indicated in paragraph 4.1 above and the information contained in Declaration D and E.

- (d) I accept that the Procurement Authority / Institution has the right to request that the local content be verified in terms of the requirements of SATS 1286:2011.
- (e) I understand that the awarding of the bid is dependent on the accuracy of the information furnished in this application. I also understand that the submission of incorrect data, or data—that are not verifiable as described in SATS 1286:2011, may result in the Procurement Authority / Institution imposing any or all of the remedies as provided for in Regulation 14 of the Preferential Procurement Regulations, 2017 promulgated under the Preferential Policy Framework Act (PPPFA), 2000 (Act No. 5 of 2000).

SIGNATURE:	DATE:
WITNESS No. 1	DATE:
WITNESS No. 2	DATE:



Request number:

SECTION 9

CERTIFICATE OF ATTENDANCE OF COMPULSORY RFQ BRIEFING

SGR/PMU/KNI/03/2023

Request	for	REQUEST FOR QUOTATION (RFQ)FOR DESIGNING, PREPARATION AND		
Quotation:		CONFIGURATION OF ABT CONTAINER AT KNIGHTS TRAIN STATION		
Attendance				
This is to certify that		has / have today attended the		
RFQ briefing session	to whi	ch this enquiry relates.		
THUS DONE and	SIGN	ED at on this		
	day o	f		
for / on behalf of PRA		Designation		
Acknowledger	nent			
This is to certif	fy that	the Bidder attended the above-mentioned briefing session/ site inspection		
and has / have	acqua	inted himself / themselves with the Contract, Project Specification / Special		
Conditions, Sp	pecific	ations and / or Bills of Quantities / Schedule of Quantities / Schedule of		
Prices, together with the drawings enumerated therein, as laid down by the PRASA for the				
carrying out of the proposed WORKS to which the enquiry relates				
THUS DONE and SIG	GNED	at		
on this		day of		
		SIGNATORY(IES) WITNESSES		
1		1.		
0				
2.		2.		
3		3.		



COMMISSIONER OF OATH

•	s acknowledged that he/she knows and understa y objection to taking the oath, and that he/she		
conscience, and which was	s sworn to and signed before me at	on this the	day of
20, a	nd that the administering oath complied with the	e regulations contained in Go	overnment
Gazette No. R 1258 of 21	July 1972, as amended.		
	(Sign – SERVICE PROVIDER)		
	(Name – SERVICE PROVIDER)		
COMMISSIONER OF OA	THS STAMP AND DETAILS OF PERSON		
STAMP:	NAME & SURNAME:		
	DESIGNATION/RANK:		
	PERSAL/EMPLOYEE NO:		
	PLACE/DATE:		



PLEASE SEE ATTACHED ANNEXURES:

- 1. ANNEXURE 1 SCOPE OF WORK
- 2. ANNEXURE 2 BOQ KNIGHTS
- 3. ANNEXURE 3 LOCAL CONTENT DECLARATION ANNEXURE C

COMPULSORY BRIEFING SESSION:

VENUE: UMJANTSHI HOUSE AUDITORIUM

DATE: 12 APRIL 2023

TIME: 10H00 AM