

Document Identifier	559-235050781	Rev	1
Effective Date	July 2024		
Review Date	July 2027		

# NATIONAL TRANSMISSION COMPANY SOUTH AFRICA SOC LTD INVITATION TO TENDER (ITT)

#### **FOR**

## UNDERGROUND WATER MONITORING SYSTEM AT ESSELEN SUBSTATION FOR A PERIOD OF 12 MONTHS

E4700NITOO ANNAO

Tender number	E1700NTCSAMWP			
Issue date	12 August 2025			
Closing date and time	19 September 2025 at 10:00 AM (SAST)			
Tender validity period	12 Weeks from the closing date and time			
Clarification meeting	A <b>non-compulsory</b> clarification meeting will be held on:			
	Date: 20 August 2025 Time: 10:00 AM (SAST) Venue: Microsoft Teams (Virtual)			
	Tenderers can participate in the virtual clarification meeting by clicking on the link below.			
	Link: Join the meeting now			
Site Visit	A Compulsory site visit meeting will be held on:			
	Date: 22 August 2025 Time: 10:00 AM (SAST) Venue: Esselen Substation GPS Coordinates: 26° 00' 17.53"S 28° 16' 06.56" E			
	Esselen Substation is located in Esselen Park, approximately 13 km north of Kempton Park and the site is adjacent R21 road. The site is accessible through Long Ave, a gravel round leading to the substation			
	Note: Failure to attend the compulsory site visit,			

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	will result in your tender being disqualified.
	Special Requirements: All personnel visiting the substation must wear the relevant PPE (i.e., safety shoes and hard hats) and adhere to NTCSA Lifesaving rules. Tenderers will also be required to bring their identity documents on the day of the site visit to be granted access to the premises.
Tenders are to be submitted electronically via NTCSA E- tendering site by the stipulated closing date and time.	Open Tenders are uploaded and published on NTCSA Tender Bulletin
Please note it is the responsibility of the supplier to ensure that the tender submission is submitted before the closing time.	
	Note: Late tenders will be disqualified.

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#### **Invitation to Tender**

National Transmission Company South Africa SOC Ltd (hereinafter "NTCSA") invites you to submit a *tender* for the Underground Water Monitoring System at Esselen Substation for a period of 12 months. In responding to this Invitation to Tender (ITT), please indicate the Tender number E1700NTCSAMWP and task description you are tendering for.

The enquiry documents are supplied to you on the following basis:

**1.** Free of charge

NTCSA has delegated the management of this enquiry to the NTCSA Representative whose name and contact details are set out in the Tender Data. The submission of a tender/proposal by you in response to this enquiry will be deemed as your acceptance of the Standard Conditions of Tender which may be accessed at <a href="https://www.NTCSA.co.za">www.NTCSA.co.za</a>.

All queries and clarifications relating to the enquiry documents must be addressed in writing to the NTCSA Representative. No query or clarification may be addressed to any NTCSA official other than the NTCSA Representative.

Should the tenderer not be satisfied with a response from the NTCSA Representative stated in the tender document, and would like to escalate, the tenderer may refer the issue to the Procurement Manager identified in the letter of invitation through the buyer. Should the tenderer still be dissatisfied, it can then escalate the matter to the Middle Manager Procurement.

Escalation of ITT issues to NTCSA Chief Executive or Eskom Group Chief Executive is an avenue of last resort and Tenderers should refrain from escalating ITT issues to this level and should rather submit such to ProcurementSupplierComplaints@eskom.co.za

Yours faithfully

Procurement Manager Takalani Nemavhulani NTCSA SOC Ltd

Date: 12/08/2025

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#### 1.1 Annexures and Returnable Documents to the Tender

The documents listed in this paragraph are either attached to this enquiry or should be submitted by the tenderer.

The tenderer must submit the returnable set out hereunder as part of its tender at the stipulated deadline.

## **NOTE THE FOLLOWING: -**

## \* Returnables required at Tender closing (disqualifiable): -

These returnables are required to be fully completed, signed (if required on the returnable) and submitted with the tender at Tender closing date and time. If not fully completed, signed (if required on the returnable) and/or submitted by tender closing, the tenderer will be disqualified.

## \*\* Returnable required at Tender closing (non-disqualifiable): -

These returnables are required to be fully completed, signed (if required on the returnable) and submitted with Tender at Tender closing date and time; however, if not submitted by Tender closing, or submitted with incomplete information or without a required signature, the Procurement Practitioner will, in writing, request the tenderer to submit the returnable within 5 working days. If the returnable is not fully completed, signed if required and/or received by the Procurement Practitioner within 5 working days of the request, the tenderer will be disqualified.

#### # Returnables required at Tender Closing date and time for evaluation: -

These returnables are required to be submitted at tender closing date and time. These returnables will not be requested by the Procurement Practitioner. A tenderer that does not submit the required returnable at stipulated deadline or submits an incomplete returnable; will not be disqualified but will score zero.

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No.	Description	Annexure	Attached (Y / N / N/A)	Returnable required at Tender closing (disqualifiabl e)*	Returnable required at Tender closing. (Non-disqualifiable)**	Returnable required prior to Contract Award.
1.1.1	Basic Compliance  Electronic copy of the tender in a PDF format. (The limit is 50MB per file and total submission of 900MB per submission)			√ ·		
1.1.2	NEC Contract		Υ	V		
1.1.3	Completed BOQ in PDF format		Ý	V	,	
1.1.4	Completed BOQ in Excel format				V	
1.1.5	*Authorisation Form	Annexure A	Υ		V	
1.1.6	*Acknowledgement form	Annexure B	Υ		V	
1.1.7	*Tenderer's particulars	Annexure C	Υ		V	
1.1.8	*Integrity Declaration Form (refer to www.NTCSA.co.za for the Supplier Integrity Pact that suppliers are required to download and read)	Annexure D	Y		V	
1.1.9	*CPA Requirements for Local Goods/Services	Annexure E	N/A			
1.1.10	*CPA(IG) for Foreign Goods/Services (if applicable)	Annexure F	N/A			
1.1.11	SBD 6.2 Declaration Certificate for Local Production and Local Content  Annexure C Local	Annexure G1	Υ		V	
	Content Declaration- Summary Schedule	Annexure G2	Y			

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	T		T	T		,
	Annexure D Imported Content Declaration — Supporting Schedule to Annexure C	Annexure G3	Y			
	Annexure E Local Content Declaration- Supporting Schedule to Annexure C	Annexure G4	Υ			
1.1.12	*SBD 1 Invitation to Bid must be filled out by all tenderers and submitted with the tender at tender submission deadline	Annexure H	Y		V	
	[Foreign suppliers will be subjected to SARS verification and confirmation of whether the respective supplier is liable to be registered for tax in South Africa]					
1.1.13	Tax Clearance Certificates				V	
	A certified copy of a tax clearance certificate is required from foreign tenderers (with a footprint in South Africa but that are not registered on CSD and have not provided a SARS pin number) and local tenderers (that have not provided their SARS e-filing PIN number for verification by					

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	NTCSA and/or their CSD profile / CSD number). Foreign suppliers with no footprint in South Africa must complete the SBD1 document; however, no proof of tax compliance is required.				
1.1.14	*SBD 6.1 Preference Points Claim Form in terms of PPPFA 2022 regulations	Annexure I	Υ	V	
1.1.15	# Specific Goals  A tenderer's failure to submit proof that it meets the specific goals will not result in its disqualification. The tenderer will, however, be scored zero for Specific Goals for purposes of PPPFA scoring and ranking.			<b>V</b>	
1.1.16	Compliance with Employment Equity Act To the extent that the tenderer falls within the definition of a "designated Employer" as contemplated in the Employment Equity Act 55 of 1998, the tenderer is required to furnish the Employer with proof of compliance with the Employment Equity Act, including proof of submission of the Employment Equity report to the				

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1.1.17 1.1.18 / 1.1.18.	Department of Labour. (South African tenderers only) *SBD 4 – Bidders					
<b>1.1.18</b> A	African tenderers only)					
<b>1.1.18</b> A	only)					
<b>1.1.18</b> A						
<b>1.1.18</b> A	*SBD 4 - Bidders					
<b>1.1.18</b> A		Annexure J	Υ			
1.1.18.	Disclosure					
1.1.18.	Additional Documents	required in ev	ent of JV:-	· L	l	
	Letter of intent to				V	
	form a				<b>V</b>	
	JV/consortium or					
	Valid joint venture					
	agreement					
	confirming the					
	rights and					
	obligations of each					
	of the joint venture					
	partners and their					
	profit-sharing ratios.					
1.1.18.	Separate written				$\sqrt{}$	
2	confirmation that					
	the joint venture will					
	operate as a single					
	business entity					
	(incorporated) for					
	the duration of the					
	contract, or this					
	may be included as					
	an obligation within					
	the JV agreement.					
1.1.18.	Details and					$\sqrt{}$
3	confirmation of a					
	independent of the					
				1		
	individual JV					
	individual JV partners, as set out					
	individual JV partners, as set out in the joint venture					
	individual JV partners, as set out					
1110	individual JV partners, as set out in the joint venture agreement.	Attached	l v		√ √	
1.1.19	individual JV partners, as set out in the joint venture agreement.  E-tendering Help	Attached	Y		<b>√</b>	
1.1.19	individual JV partners, as set out in the joint venture agreement.  E-tendering Help Manual	Attached	Y		√	
1.1.19	individual JV partners, as set out in the joint venture agreement.  E-tendering Help Manual acknowledgement	Attached	Y		√	
	individual JV partners, as set out in the joint venture agreement.  E-tendering Help Manual acknowledgement form				V	
1.1.19	individual JV partners, as set out in the joint venture agreement.  E-tendering Help Manual acknowledgement form E-tendering Help	Attached Attached	Y		<b>√</b>	
1.1.20	individual JV partners, as set out in the joint venture agreement.  E-tendering Help Manual acknowledgement form E-tendering Help Manual for supplier	Attached	Y		<b>√</b>	
1.1.20	individual JV partners, as set out in the joint venture agreement.  E-tendering Help Manual acknowledgement form E-tendering Help Manual for supplier Scope of Work					
1.1.20	individual JV partners, as set out in the joint venture agreement.  E-tendering Help Manual acknowledgement form E-tendering Help Manual for supplier Scope of Work Additional	Attached	Y		√	
1.1.20	individual JV partners, as set out in the joint venture agreement.  E-tendering Help Manual acknowledgement form E-tendering Help Manual for supplier Scope of Work Additional documents required	Attached	Y			
1.1.20	individual JV partners, as set out in the joint venture agreement.  E-tendering Help Manual acknowledgement form E-tendering Help Manual for supplier Scope of Work Additional documents required (ECSA/	Attached	Y			
1.1.20	individual JV partners, as set out in the joint venture agreement.  E-tendering Help Manual acknowledgement form E-tendering Help Manual for supplier Scope of Work Additional documents required (ECSA/ SACPCMP/CVs/	Attached	Y			
1.1.20	individual JV partners, as set out in the joint venture agreement.  E-tendering Help Manual acknowledgement form E-tendering Help Manual for supplier Scope of Work Additional documents required (ECSA/	Attached	Y			
	single designated bank account in the name of the JV and					

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	documents (if applicable to					
	scope of work)					
1.1.23	Standard Terms and Conditions				V	
1.1.24	Supplier Non-				√	
	Disclosure Agreement					
1.1.25	SD&L Undertaking				<b>√</b>	
1.1.26	Insurance				V	
MANIDA	Deductibles	L DEGLUDEM	ENTO OURROR	TIMO EVIDENO	NE face Park to the fe	-11.411
1.1.27	TORY CONTRACTUA Mandatory	L REQUIREMI	ENTS SUPPOR	ING EVIDENC	E (applicable to	ali tenders]  √
1.1.27	Contractual					V
	Requirement -					
	Proof of valid and					
	current CSD Registration (CSD					
	number/CSD					
	Report)					
	Face Park Inc. Co., all					
	[applicable to all tenderers of local					
	origin and foreign					
	tenderers with local					
	factoriati					
	footprint]					
ADDITIO		L REQUIREME	NTS SUPPORT	ING EVIDENC	<b>E</b>	
<b>ADDITIO</b> 1.1.28	ONAL CONTRACTUA Safety	L REQUIREME	NTS SUPPORT	TING EVIDENC	<b>E</b>	<b> </b>
	DNAL CONTRACTUA Safety COIDA - Original	L REQUIREME	NTS SUPPORT	TING EVIDENC	<b>E</b>	V
	DNAL CONTRACTUA Safety COIDA - Original certificate of good	L REQUIREME	NTS SUPPORT	TING EVIDENC	E	<b>√</b>
	DNAL CONTRACTUA Safety COIDA - Original certificate of good standing or proof of	L REQUIREME	NTS SUPPORT	FING EVIDENC	<b>E</b>	<b>√</b>
	Safety COIDA - Original certificate of good standing or proof of application issued by the	L REQUIREME	NTS SUPPORT	TING EVIDENC	E	<b>√</b>
	Safety COIDA - Original certificate of good standing or proof of application issued by the Compensation	L REQUIREME	NTS SUPPORT	TING EVIDENC	E	<b>√</b>
	Safety COIDA - Original certificate of good standing or proof of application issued by the Compensation Fund (COID) or a	L REQUIREME	NTS SUPPORT	TING EVIDENC	E	<b>√</b>
	Safety COIDA - Original certificate of good standing or proof of application issued by the Compensation Fund (COID) or a licensed	L REQUIREME	NTS SUPPORT	TING EVIDENC	E	<b>√</b>
	Safety COIDA - Original certificate of good standing or proof of application issued by the Compensation Fund (COID) or a	L REQUIREME	NTS SUPPORT	TING EVIDENC	<b>E</b>	<b>√</b>
	Safety COIDA - Original certificate of good standing or proof of application issued by the Compensation Fund (COID) or a licensed compensation insurer (South African tenderers	L REQUIREME	NTS SUPPORT	TING EVIDENC	E	<b>√</b>
1.1.28	Safety COIDA - Original certificate of good standing or proof of application issued by the Compensation Fund (COID) or a licensed compensation insurer (South African tenderers only)	L REQUIREME	NTS SUPPORT	TING EVIDENC	E	
	Safety COIDA - Original certificate of good standing or proof of application issued by the Compensation Fund (COID) or a licensed compensation insurer (South African tenderers	L REQUIREME	NTS SUPPORT	TING EVIDENC	E	√ √
1.1.28	Safety COIDA - Original certificate of good standing or proof of application issued by the Compensation Fund (COID) or a licensed compensation insurer (South African tenderers only) Quality Refer to the Quality	L REQUIREME	NTS SUPPORT	TING EVIDENC	E	
1.1.29	Safety COIDA - Original certificate of good standing or proof of application issued by the Compensation Fund (COID) or a licensed compensation insurer (South African tenderers only) Quality Refer to the Quality Folder	L REQUIREME	NTS SUPPORT	FING EVIDENC	<b>E</b>	√
1.1.28	Safety COIDA - Original certificate of good standing or proof of application issued by the Compensation Fund (COID) or a licensed compensation insurer (South African tenderers only) Quality Refer to the Quality Folder Other safety/quality	L REQUIREME	NTS SUPPORT	TING EVIDENC	E	
1.1.29	Safety COIDA - Original certificate of good standing or proof of application issued by the Compensation Fund (COID) or a licensed compensation insurer (South African tenderers only) Quality Refer to the Quality Folder	L REQUIREME	NTS SUPPORT	TING EVIDENC	E	√
1.1.29	Safety COIDA - Original certificate of good standing or proof of application issued by the Compensation Fund (COID) or a licensed compensation insurer (South African tenderers only) Quality  Refer to the Quality Folder Other safety/quality documents as required per scope of works	L REQUIREME	NTS SUPPORT	ING EVIDENC	E	√
1.1.29	Safety COIDA - Original certificate of good standing or proof of application issued by the Compensation Fund (COID) or a licensed compensation insurer (South African tenderers only) Quality  Refer to the Quality Folder  Other safety/quality documents as required per scope of works Refer to the Health	L REQUIREME	NTS SUPPORT	TING EVIDENC	E	√
1.1.29	Safety COIDA - Original certificate of good standing or proof of application issued by the Compensation Fund (COID) or a licensed compensation insurer (South African tenderers only) Quality  Refer to the Quality Folder Other safety/quality documents as required per scope of works	L REQUIREME	NTS SUPPORT	FING EVIDENC	E	√

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	Refer to the					
	Environmental					
	Folder					
1.1.32	Due Diligence /					V
	Financial Analysis					
	Audited Financial					
	Statements of the					
	tenderer for the					
	previous 18					
	months, or to the					
	extent that such					
	statements are not					
	available, for the					
	last year.					
	le the control of					
	In the case of a					
	joint venture or					
	special purpose vehicle (SPV)					
	` ,					
	specially formed for this tender, audited					
	financial statements					
	for each participant					
	in the JV / SPV					
	must be submitted.					
	made bo cabilitioa.					
	Start-up enterprises					
	formed within the					
	last 12 months are					
	not required to					
	submit audited					
	financial					
	statements, but if					
	successful in this					
	enquiry; will be					
	required to furnish					
	statements for the					
	first year once					
DOCUM	available. IENTS REQUIRED UN	DER FLINCTIC	NALITY/TECH	INICAL CRITER	PIΔ	
1.1.33	Mandatory	Refer to	MALIT I/TEOIII	√		
1.1.55	Technical criteria	technical		,		
	required for	documentati				
1	evaluation	on on				
1		technical				
		evaluation				
		criteria,				
		scope of				
		works and				
		drawings.				

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## 1.2. Tender Data

The Tender Data makes several references to the Standard Conditions of Tender and in those instances, the clause numbers are referenced hereunder. If the Standard Conditions of Tender are not attached to the enquiry, then tenderers are required to download this from <a href="www.NTCSA.co.za">www.NTCSA.co.za</a>. The "Tender Data" as detailed herein shall take precedence over the Standard Conditions of Tender in the event of any ambiguity or inconsistency between the two documents.

Clause Number from Standard Conditions of Tender	Tender Data
1.1 Parties	The Employer is NTCSA SOC Ltd
	The NTCSA Representative is: Name: Matidi Seabela Tel: +27 17 749 5775 E-mail: SeabelMM@ntcsa.co.za
	1st tier Escalations can be directed to: Name: Dineo Maepa Tel: +27 17 749 5775 E-mail: maepadn@ntcsa.co.za
	2nd Tier Escalations can be directed to: Name: Takalani Nemavhulani Tel: +27 11 800 3198 E-mail: nemavhtc@ntcsa.co.za
1.3 Enquiry documents	The Invitation to Tender number is: <b>E1700NTCSAMWP</b> See the content list above for the enquiry documents.
1.4 Type of enquiry	This enquiry is:  1. An open invitation to tender
1.6 NTCSA's rights to accept or reject any tender	The tender shall be for the whole of the contract.
2.1 Eligibility	Tenderers (whether a single company or an incorporated or unincorporated joint venture or consortium) must meet the eligibility criteria stated in the Tender Data. The tenderer, or any of its principals, must not be under any restriction to do business with NTCSA or State-Owned Companies.
	Tenderers are ineligible to submit a tender if:  1. Tenderers have the nationality of a country on any international sanctions list. A tenderer shall be found to have the nationality of a country if the tenderer is a national or is constituted,

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incorporated, or registered and operates in conformity with the provisions of the laws of that country. This criterion shall also apply to the determination of the nationality of proposed subcontractors or suppliers for any part of the Contract including related services.

- 2. Tenderers submit more than one tender either individually or as a partner in a joint venture or consortium except on an E-Tendering system where there is a limit size (900MB) for submission and the tenderers may submit more than one submission with the same tender number. This submission must be clearly marked as not an alternative tender, but rather should cater excess information that exceeded the acceptable size limit.
- 3. Tenders submitted by a joint venture or consortium where the JV/consortium agreement does not explicitly state that the parties of the JV or consortium shall be jointly and severally liable for the execution of the Contract in accordance with the Contract terms.
- **4.** A Tenderer must not have a conflict of interest. All Tenderers found to have a conflict of interest shall be disqualified. Prima facie evidence that a tenderer has a conflict of interest with one or more parties in this [tendering] process is:
  - (a) they have a controlling partner or majority shareholder in common; or
  - (b) they have a relationship with each other, directly or through common third parties, that puts them in a position to have access to information about or influence on the tender of another tenderer, or to influence the decisions of the Employer regarding this bidding process;
- **5.** Tenders signed by non- authorised persons.
- **6**. Any tenderer that is restricted by National Treasury.
- **7**. Any tenderer on the Tender Defaulters list.
- **8.** A tenderer that sub-contracts 100% of the Scope of Work.
- **9**. Flagged suppliers.

## Ineligible of the flagged suppliers/tenderers will be due to the following reasons:

- Those suppliers implicated in serious misconduct by the Zondo Report or the SIU pending the finalisation of supplier disciplinary measures against these suppliers; and
- b) Other suppliers implicated in serious misconduct and a breach of the Eskom Supplier Integrity Pact by a forensic report or other source of credible information, such as the SAPS, the NPA, the SIU or other related source.
- List of Restricted Suppliers and Defaulters as per PRECCA as issued by National Treasury

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	The implications of this "flag" are as follows:  No new contracts or extension of existing contracts may be awarded to the supplier pending finalisation of supplier disciplinary processes against the supplier. Where a As such, the supplier's bid should be removed from any tender evaluation at the "eligibility" or "compliance" assessment stage of the evaluation.  NTCSA will disqualify tenderers that are found not to have met the eligibility criteria.
2.2 -2.5 Tender Closing	The deadline for tender submission is:
	Date: 19 September 2025 Time: 10:00 AM (SAST)
	Late Quotations will not be accepted.
	Tenders are uploaded via NTCSA Tender bulletin site on the NTCSA E- tendering page
2.9 Electronic Tender Submission	For Electronic Tender Submissions
	The tenderer must upload the tender via NTCSA Tender bulletin site on the Eskom E- tendering page. The documents need to be upload under the folder Technical, Commercial, Financial, and other.
	All documents need to be submitted in a PDF and Excel format (The limit is 50MB per file and total submission of 900MB per submissions). The price list needs to be submitted in Excel and a copy in excel format.
	No Zip/condense files can be uploaded No hard copy will be accepted
	If for some reason you resubmit your tender, then the latest version of the tender submitted will only be accepted and all previous submission/s will be null and void.
	Please ensure that the submission status is indicated as complete.
	Supplier Help Manual guide and video can be found on Eskom E- Tendering page
2.12 Tender Validity Period	The tender validity period is 12 weeks
	NTCSA may extend the validity period for a specified additional period. Should extension of validity be required by NTCSA, tenderers agreeing to the request will not be required or

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	permitted to modify a tender. If a tenderer modifies a tender, such a tender will be disqualified from the evaluation process.
2.15 Site visit and clarification	1. Clarification Meeting
meeting	A <b>non-compulsory clarification meeting</b> with representatives of NTCSA will take place as follows:
	Date: 20 August 2025 Time: 10:00 AM (SAST) Venue: MS Teams (Virtual)
	Meeting Link: Join the meeting now
	Tenderers can participate in the virtual clarification meeting by clicking on the link above.
	AND
	2. Site Visit Date: 22 August 2025 Time: 10:00 AM (SAST) Venue: Esselen Substation GPS Coordinates: 26° 00' 17.53"S 28° 16' 06.56" E
	The site is located in Esselen Park, approximately 13 km north of Kempton Park and the site is adjacent R21 road. The site is accessible through Long Ave, a gravel round leading to the substation.
	<b>Note</b> : Failure to attend the <b>compulsory</b> site visit, <b>will result in</b> your tender being <b>disqualified</b> .
	Special Requirements: All personnel visiting the substation must wear the relevant PPE (i.e., safety shoes and hard hats) and adhere to Eskom Lifesaving rules. Tenderers will also be required to bring their identity documents on the day of the site visit to be granted access to the premises.
	Tenderers must confirm their intention to attend with the NTCSA Representative, stating the name, position and contact details of each proposed attendee.
	Please note that if the tender stipulates that a site/clarification meeting is mandatory/compulsory, then tenderers must attend such meeting. Tenderers that do not attend such mandatory/compulsory meeting will be disqualified and will not be evaluated.
2.16 Seeking clarification	The tenderer will notify NTCSA of any clarifications required before

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	the closing time for clarification queries, which is <b>05</b> working days before the deadline for tender submission. This includes the requests for extension for tender closing date.
	Any addenda or clarifications to the Invitation to Tender (ITT) will be posted on the e-tender portal and the Tender Bulletin. Tenderers must review these platforms for updates before finalizing their bid submissions. NTCSA will not be responsible for any disadvantages or disqualifications resulting from Tenderers not accessing the latest ITT information.
2.22 Alternative tenders	Alternative tenders are not allowed.
2.32 Cataloguing	The successful tenderer may be required to provide the cataloguing information per item after contract award, and in that instance, will need will to ensure that all materials delivered to NTCSA are labelled in line with NTCSA's labelling specifications as may be stipulated. Where cataloguing is a requirement, the Pricing Schedule must also include a line item for cataloguing, which tenderers are required to quote for. NTCSA will pay for the cataloguing.
2.33 Provision of Security for Performance	Provision of security for performance is not applicable
3.4 Tender Opening	For E-tendering. There will be no public opening of tenders. Tenders will be downloaded electronically.
3.5 Prices to be read out or not	Prices will not be read out.
3.9 Basic Compliance	Basic compliance with this enquiry requires a tenderer to meet all the following requirements:
	Basic compliance for this invitation to tender are:
	<ol> <li>Meet the eligibility criteria for a tenderer</li> <li>Submit a complete tender with commercial, financial and technical information</li> <li>Submission of the mandatory commercial tender returnables as at stipulated deadlines.</li> </ol>
3.10 Mandatory tender returnables	For E-Tendering, a tenderer's failure to have submitted/uploaded tender documents will render the tender non-responsive.  A tenderer that does not submit mandatory documents or the complete information required in mandatory documents by the deadlines stipulated in the Tender Returnable section will be deemed non-responsive.
	CIDB Requirement:  It is estimated that tenderers must have a Construction Industry Development Board (CIDB) contractor grading of 3CE or higher.

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Source of Evidence

Motivation for

		Description	Source of Evidence	use of Criteria
	1	Tenderer must submit a design proposal and method statement report for the Esselen Substation GWMS, addressing ALL scope as outlined in ESS22P15-SE-E83 scope and specification document.	Technical proposal which outlines method statement of how the geotechnical investigation will be carried out.	Demonstrate compliance to the full scope of works, National Standards and NTCSA Technical Requirements.
	2	Professional Registration for Geotechnical Engineering/ Geohydrology/ Engineering Geology with ECSA/SACNASP.  The support technical staff involved in the compiling of the document and generating of designs need to have a degree/diploma in Civil Engineering/Geology/Geohydrology	Copy of Professional Certification with SACNASP/ECSA Copy of degree/diploma	Legislative Compliance
	Re E8	fer to attached technical evalua  5.	tion document -	ESS22P15-SE-
3.12 Functionality requirements	Fu	nctionality requirements are appli	cable	
		e following criteria will be appli ctionality criteria:	cable for this tra	insaction under
	С	riteria	Weig	ht
	CC W	roposal which details how ompany will execute scope of ork detailed in the scope and pecification document	40%	Ó
	ex	ompany's background and kperience on Geotechnical ngineering investigation	30%	

**Mandatory Technical Criteria** 

Tenderers who do not meet the threshold (70%) for functionality scoring will be disqualified.

Refer to attached technical evaluation document - **ESS22P15-SE-E85.** 

(NTCSA reserves the right to reduce the functionality threshold to a predetermined lower threshold in the event that no tenderer

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projects

Threshold

Project Programme

CV's of key personnel

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10%

20%

70%



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	meets the stipulated functionality threshold. If this possibility is reasonably anticipated, the reservation of right must be stated clearly in the Enquiry together with the predetermined lower threshold)
3.14 Evaluation of Price	Prices will be evaluated as follows:  1. Inclusive of VAT; 2. Corrected for arithmetical errors; 3. Excluding contingencies in any bill of quantities or activity schedule' 4. Adjusted for any other acceptable variations, deviations, or alternative tenders submitted; and
	<ul> <li>Making a comparison of the Net Present Value of each adjusted tender based on the tendered programme (if provided) and prices, on the estimated effect of Price Adjustment Factors and rate of exchange fluctuations (if applicable) and on other evaluation parameters relating to uncertainty and risk, where applicable.</li> <li>Unconditional discounts will be taken into account for evaluation purposes.</li> <li>Conditional discounts will not be taken into account for evaluation purposes but will be implemented when payment is effected.</li> </ul>
3.16 Evaluation of Specific Goals	Prices will be scored out of <b>80 [Eighty]</b> points  Specific goals will be scored out of <b>20 [Twenty]</b> points in accordance with the PPPFA.
	If a tenderer fails to submit evidence of its points claim for a Specific Goal, it will not be disqualified. However, it will be awarded 0 points for that Specific Goal.
3.17 Ranking of tenders	Tenderers will be ranked by applying the preferential point scoring for the <b>80/20</b> system. NTCSA will add the score from Pricing and Specific Goals together and rank the suppliers from the highest to the lowest.
	1. 80/20 for tender with a rand value below R50 million
	Please note: - NTCSA reserves the right to award to a tenderer who may not be the highest scoring/highest ranked tenderer, in line with Section (2) (1) (f) of the PPPFA.
3.18 Objective Criteria (are applicable)	Objective criteria are applicable
(are applicable)	Please note that NTCSA may award the contract to a tenderer other than the highest scoring if objective criteria justify the award.

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The following objective criteria apply to the enquiry:

#### **Designated Materials**

Commodity	Description	Local Content Threshold
Steel	Steel	100%
Cement	Cement	100%

**NOTE:** This is a contractual requirement and will be negotiated and finalized at the contract stage with the successful contractor/supplier.

#### **Job Creation**

Tenderers are required to submit proposals for the type and number of jobs that will be created and retained in South Africa as a direct result of being awarded a contract.

## **Skills Development**

Category	NTCSA Target	Tenderer Proposal
Shutter Hand	2	

**Note:** The process of developing these skills shall involve the participation by tenderers directly and through its supply network. In certain cases, the SETA's accredited training providers can be approached to participate in developing critical and scarce skills.

#### **SDL&I** Penalty (Retention)

NTCSA will apply a 2.5% retention of the contract value for the Contractor's failure to meet SDL&I obligations for the duration of the contract. It will become a penalty if the Contractor fails to achieve these obligations at the end of the contract.

#### Please note:

NTCSA reserves the right to award to a tenderer who may not be the highest scoring/highest ranked tenderer, in line with Section (2) (1) (f) of the PPPFA

#### Contractual Requirements

Mandatory Contractual Requirements that **must** be included in all tenders is the following:

#### **Proof of CSD registration**

Proof of valid and current CSD Registration (CSD number/CSD

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	Report)
	SHEQ requirements
	Health and Safety Refer to: Health & Safety Folder
	Environment Refer to: Environmental Folder
	Quality Refer to: Quality Folder
	Financial viability (submission of financial statements)
	Audited Financial Statements of the tenderer for the previous 18 months must be submitted. A financial analysis of the recommended supplier will be conducted to ensure financial viability of the supplier.
	Contractual Requirements are not evaluation criteria. They will be assessed after the evaluation and ranking of the tenders. Proof that the tenderer recommended for award has met the stipulated contractual requirements must be submitted prior to contract award.
	Failure to meet stipulated Contractual Requirements by the stipulated deadlines may result in the tenderer being regarded as non-responsive and ineligible for contract award.
Payment Terms	Tenderers are requested to bear in mind NTCSA's standard payment terms as stipulated hereunder when submitting tenders and concluding contracts with NTCSA:
	For contracts valued below R50 000 000 (Fifty Million Rand) including VAT, NTCSA is committed to paying Suppliers within 30 days of receipt of undisputed invoices.
3.22 Sign form of Agreement/ Contractual Conditions	The conditions of contract will be the NEC3 Engineering & Construction Contract (ECC)
	The recommended supplier shall submit all the documentation (Annexure A-Targeted Enterprise Declaration Affidavit; Project Interim Report, Project Completion Report and Declaration) that may be required as returnables after contract award and as stipulated by Clause 3.3 of the Standard for Indirect Targeting for Enterprise Development through Construction Works Contract (published in GN 1779, Government Gazette No. 48481 of 28 April 2023)
3.23 CIDB Requirements	CIDB Requirements are applicable

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1. It is estimated that tenderers must have a Construction Industry Development Board (CIDB) contractor grading of **3CE** or higher.

Only those tenderers who are registered with the CIDB, or are capable of being so prior to the evaluation of submissions, in a contractor grading designation equal to or higher than a contractor grading designation determined in accordance with the sum tendered, or a value determined in accordance with Regulation 25 (1B) or 25(7A) of the Construction Industry Development Regulations, for a **CE** class of construction work, are eligible to have their tenders evaluated.

Joint ventures are eligible to submit tenders provided that:

- 1. every member of the Joint venture (JV) is registered with the cidb:
- the lead partner has a contractor grading designation in the CE \*class of construction work; or not lower than one level below the required grading designation in the class of works construction works under consideration and possesses the required recognition status;
- 3. the combined contactor grading designation calculated in accordance with the cidb regulations is equal to or higher than a contractor grading designation determined in accordance with the sum tendered for a CE class of construction work or a value determined in accordance with Regulations 25 (1B) or 25 (7A) of the cidb Regulations.

Please note that only those tenderers that are registered with the Construction Industry Development Board or are capable of being so registered within twenty-one (21) working days from the closing date for submission of tenders in a contractor grading designation as stipulated in the tender data and determined in accordance with the best estimated value of the scope of works are eligible to submit tenders.

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#### Please note:

Tenderers are requested to bear in mind NTCSA's standard payment terms as stipulated hereunder when submitting tenders and concluding contracts with NTCSA:

For contracts valued below R50 000 000 (Fifty Million Rand) including VAT, NTCSA is committed to paying Suppliers within 30 days of receipt of undisputed invoices.

NTCSA reserves the right to negotiate with preferred bidders after a competitive bidding process or price quotations should the tendered prices not be market-related.

Main contractors/ suppliers are discouraged from subcontracting with their subsidiary companies as this may be interpreted as subcontracting with themselves and / or using their subsidiaries for fronting. Where a main contractor subcontracts with a subsidiary, this must be declared in its tender documents.

A report containing a list of potential sub-contractors may be drawn by accessing the following link: <a href="www.csd.gov.za">www.csd.gov.za</a>

"proof of B-BBEE status level of contributor" means-

- (a) the B-BBEE status level certificate issued by an authorised body or person; or
- (b) a sworn affidavit as prescribed by the B-BBEE Codes of Good Practice; or
- (c) any other requirement prescribed in terms of the Broad-Based Black Economic Empowerment Act

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#### **ANNEXURE A**

#### **AUTHORISATION FORM**

Indicate the status of the *tenderer* by ticking the appropriate box below.

A COMPANY	B CLOSE CORPORATION	C PARTNERSHIP	D JOINT VENTURE	E SOLE PROPRIETOR

The *tenderer* must complete the appropriate certificate set out below for its category of organisation. If the *tenderer* is a company, close corporation or joint venture, the *tenderer* must attach a certified copy the document that is proof of the contents of the certificate (resolution of the board of directors of a company, members' resolution of a close corporation, or power of attorney in the case of a joint venture).

Note further that the authorised representative of the *tenderer* will in addition be required to sign the form at the end in addition to the relevant certificate for category of organisation.

A. Certificate for company				
I,	, in my capacity as			
_ of the board of directors of				
$\_$ _, hereby confirm that by resolution of the $rac{1}{2}$	ooard taken on (date), Mr/Ms _			
,	acting in his/her capacity of			
, is authorised to sub	mit this tender on behalf of the company, and to			
sign all documents in connection with this te	nder and any contract that may result from it on			
behalf of the company. The resolution of the	board is annexed to this Form.			
Signed:	Date:			
Name:	Position:			

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B. Certificate for close	corporation			
I,		, in m	ny capacity as mei	mber of
			, hereby confirm t	hat by majority
vote of the members take				
, acting in hi	s/her capacity of	f		, is
authorised to submit this	tender on behalf	of the close corpo	ration, and to sign	all documents
in connection with this te	nder and any co	ntract that may res	sult from it on beh	alf of the close
corporation. The member	s' resolution is a	nnexed to this For	m.	
Signed:		Date:		
oignea.		Date.		
Name:		Position:		
		(Member)		
C. Certificate for partner	ership			
We, the undersigned, be	•		•	
acting in his/her capacity		•		
our behalf, and to sign a	all documents in	connection with t	he tender and an	y contract that
may result from it on our	behalf.			
			T	
Name	Address		Signature	Date

NOTE: This certificate is required to be completed and signed by the full number of Partners necessary to commit the Partnership. Attach additional pages if more space is required.

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D. Certificate for Joint Ventur	е		
We, the undersigned, are subm Mr/Ms	Ū		•
		, being th	e lead member in the Joint
Venture, to sign all documents in	າ conne	ection with the tender and a	any contract that may result
from it on behalf of all the memb	ers in th	he Joint Venture.	
This authorisation is evidenced	by the	e attached power of attor	rney signed by the legally
authorised signatories of all the	membe	rs in the Joint Venture.	
Furthermore we attach to this incorporates a statement that all			-
for the execution of the contract	ct, a te	erm that indicates the me	mber that will be the lead
member, and terms that indicate	te the r	ratios according to which	work and payment will be
divided amongst the members.			
Name of JV member	Addre	ess ess	Authorised signature, name and capacity
Lead partner			
E. Certificate for sole propriet	tor		
I,		, hereby confirm tha	t I am the sole proprietor of
the business trading as			
Signed:		Date:	
Name:		Position:	

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(Sole Proprietor)



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<u>NOTE</u>: The table hereunder to also be fully completed by all *tenderers* irrespective of the category of organisation selected and completed above.

Name of tenderer:	
Full names of authorised signatory:	
Designation and capacity:	
Signature of authorised signatory	
Date of signature:	

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## **ANNEXURE B**

Δ	CKN	IOWI	.EDGEMEI	NT FORM
$\boldsymbol{r}$				

	re in receipt of the Invitation to Tender/Proposal from NTCSA SOC Ltd and the ring addenda issued by NTCSA:
We co	onfirm that the documentation received by us is: (Indicate by ticking the box)
	ect as stated in the Invitation to Tender Content List, and that each document is lete.   □
Or:	Incorrect or incomplete for the following reasons: □
-	
Catal	oguing Acknowledgement:
Pleas	se select the relevant statement by ticking the appropriate box below:
1. 2.	We agree to provide the cataloguing information as described in the enquiry  We have already supplied NTCSA with the cataloguing information pertaining to  this enquiry in a previous contract/order [insert previous contract/order number]
3.	□ We do not intend to provide the required cataloguing information for the reasons stated hereunder: □
4.	We are a Distributor/Importer/Agent and our Principal, being the Original Equipment Manufacturer (OEM), is or is not [ <i>delete whichever is not applicable</i> ] in the position to supply cataloguing information for items. We attach the letter from the OEM confirming its position.

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Invitation to Tender/Request for Proposal No:				
Name of Tenderer:	Name of Tenderer:			
Country of registration:				
Full names of contact person:				
Contact details:				
Tel (landline):				
Cell phone:				
e-mail address:				
Name of tenderer:				
Name of tenderer.				
Full names of authorised signatory:				
Signature:				
Designation and capacity:				
Date:				

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#### **ANNEXURE C**

## **TENDERER'S PARTICULARS**

The tenderer must furnish the following particulars where applicable:

Indicate the type of tendering structure by marking wit	th an 'X' (where applicable provide registration number	):
Individual tenderer		
Unincorporated Joint venture (registration number for each member of the JV)		
Incorporated JV		
Other		
Please complete the following:		
Name of lead partner/member in case of JV		
CIPC Registration Number or CIPC disclosure certificate (for individual companies and each JV member)		
VAT registration number (for individual companies and each JV member)		
CIDB registration number (for individual companies and each JV member), contractor grading designation (for individual companies and each JV member) and combined cidb contractor grading designation (for JVs)		
Contact person		
Telephone number		
E-mail address		
Postal address (also of each member in the case of a JV)		
Physical address (also of each member in the case of a JV)		
If subcontractors are to be used, indicate the the list of applicable.	e following for the main sub-contractor(s). Add to	
Name of contractor		
CIPC Registration number or CIPC disclosure certification	ate	
VAT registration number		
CIDB Registration number (if applicable) and CIDB graspecified for the sub-contractor as may be stipulated in Tender Data		

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Proposed Scope of work to be done by sub-contractor	
Contact person	
Telephone number	
Fax number	
E-mail address	
Postal address	
Physical address	
If you are currently registered as a veno     Vendor registration number with NTCSA.	dor with NTCSA, please provide your

- 2. If you are currently registered as a vendor on the National Treasury's Central Supplier Database (CSD), please provide your supplier registration number with Treasury\_\_\_\_\_
- 3. Please note that it is not mandatory for you to be registered on National Treasury's CSD at the time of responding to this tender. It is, however, a mandatory requirement that you be registered on CSD prior to award.
- 4. You may register online at National Treasury website on <a href="www.treasury.gov.za">www.treasury.gov.za</a>
- **5.** If you are registered on SARS E-filing system, please provide your PIN number in order to verify your tax compliance status \_\_\_\_\_
- 6. If you are required to be tax compliant as per SBD 1 but are not registered on CSD (foreign suppliers) or have not provided your SARS E-filing PIN, please confirm that you have attached or will furnish a copy of a current valid tax compliance certificate as a tender returnable by contract award stage.

YES	NO	

- 7. If sub-contracting is prescribed in the enquiry, tenderers must complete 7.1 to 7.9.
- 7.1 Confirm if you intend sub-contracting

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YES NO			
7.2 What percentage will you be su	b-contracting?%		
7.3 To whom do you intend sub-cor	ntracting?		
7.4 Is the said sub-contractor regist	ered on CSD?		
YES NO			
7.5 If yes to 7.4, please provide CS	D number		
7.6 Please confirm B-BBEE level of	said sub-contractor		
7.7 Please confirm that you have attached your signed intention to sub-contract document.			
YES NO			
Name of tenderer:			
Full names of authorised signatory:			
Signature:			
Designation and capacity:			
Date:			

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#### **ANNEXURE D**

#### **INTEGRITY DECLARATION FORM**

Note: This returnable is required to be fully completed, signed and submitted by tenderers at the stipulated deadlines.

#### 1 DECLARATION OF INTEREST

I/We understand that an employee of the State as defined in the Public Service Act of 1994 is prohibited from conducting business with any organ of state and from being a director of a public or private company that conducts business with an organ of state.

I/We understand that any natural/legal person, including any natural legal person related to an NTCSA employee/director as per the definition of "related" set out hereunder, may submit a tender to NTCSA. However, in order to establish whether a conflict of interest exists tenderers are required to declare such interest/relationships where:-

- the tenderer/s employees/directors are also employees/contractors/consultants/ directors of NTCSA
- 2. the *tenderer*/s employees/directors are also employees/contractors/consultants or directors in another entity together with NTCSA employees/consultants/contractors/ directors.
- the legal entity including its employees/contractors/ directors / shareholders /members /partners / owners on whose behalf the tender documents are signed, is/are in some other way related to an NTCSA employee/contractor/consultant/director involved in the tender specification/ tender evaluation/tender adjudication/negotiation.
- 4. the tenderer/s and one or more other tenderers in this tendering process have a controlling partner in common, or have a relationship with each other, directly or through common third parties, that puts them in a position to have access to information about or influence over the tender/proposal of another tenderer, or influence over the decisions of NTCSA regarding the bidding process;

#### Related:

- (1) When used in respect of two persons, means persons who are connected to one another in any manner contemplated below:
  - (a) an individual is related to another individual if they-
    - (i) are married, or live together in a relationship similar to a marriage; or
    - (ii) are separated by no more than two degrees of natural or adopted consanguinity or affinity:
  - (b) an individual is related to a juristic person if the individual directly or indirectly controls the

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juristic person, as determined in accordance with the definition of control as set out in subsection (2) below; and

- (c) a juristic person is related to another juristic person if-
  - (i) either of them directly or indirectly controls the other, or the business of the other, as determined in accordance with subsection (2) below;
  - (ii) either is a subsidiary of the other; or
- (iii) a person directly or indirectly controls each of them, or the business of each of them, as determined in accordance with subsection (2) below.

"related person", when used in reference to a directors/shareholders/members/partners/owners, has the meaning set out in 3.3.16, but also includes a second company of which the directors/shareholders/members/partners/owners or a related person is also a director directors/shareholders/members/partners/owners, or a close corporation of which the director or a related person is a member.

#### Control:

- (2) For the purpose of subsection (1) above, a person controls a juristic person, or its business, if-
  - (a) in the case of a juristic person that is a company-
  - (i) that juristic person is a subsidiary of that first person, as determined in accordance with the Companies Act1; or
    - (ii) that first person together with any related or inter-related person, is-
      - (aa) directly or indirectly able to exercise or control the exercise of a majority of the voting rights associated with securities of that company, whether pursuant to a shareholder agreement or otherwise; or
    - (bb) has the right to appoint or elect, or control the appointment or election of, directors of that company who control a majority of the votes at a meeting of the board;
  - (b) in the case of a juristic person that is a close corporation, that first person owns the majority of the members' interest, or controls directly, or has the right to control, the majority of members' votes in the close corporation;
  - (c) in the case of a juristic person that is a trust, that first person has the ability to control the majority of the votes of the trustees or to appoint the majority of the trustees, or to appoint or change the majority of the beneficiaries of the trust; or

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(d) that first person has the ability to materially influence the policy of the juristic person in a manner comparable to a person who, in ordinary commercial practice, would be able to exercise an element of control referred to in paragraph (a), (b) or (c) of subsection (2).

"To give effect to the provisions above, please complete the table hereunder with all required information.

Full Name & Capacity/ Position within tenderer (e.g. employee/Director/member/ owner/shareholder)	Identity Number	Confirm and provide details (including employee number) if you are an employee/consultant/contractor and/or director of a State/State owned entity.	Full Names & Capacity/Position of NTCSA employee/ consultant/contractor and/or director details of the relationship or interest (marital/familial/personal/financial etc.)	To your knowledge is this person involved in the specification/ evaluation/ adjudication of tenders?

If any employee/director/member/shareholder/owner of the tenderer/s is also currently employed by NTCSA, state whether this has been declared and whether there is authorisation to undertake remunerative work outside public sector employment and attach proof to this declaration.

[Yes/No]

Do the tenderer/s and any other tenderer/s in this tendering process share a controlling partner or have any relationship with each other, directly or through common third parties? \_\_\_\_\_([Yes/No]]

If Yes, attach proof.

#### 2 DECLARATION OF FAIR TENDERING PRACTICES

The tenderer declares that it has taken all reasonable steps to address and prevent the exploitation of the procurement process and the use of any unfair tendering practices.

A tender/proposal will be disqualified if the tenderer/s, or any of its directors have:

- 1. abused NTCSA's procurement process (e.g. bid rigging/collusion); or
- 2. committed fraud or any other improper conduct in relation to such procurement process.

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Please complete the declaration with an 'X" under YES or NO

Item	Question	Yes	No
1.1	Is the tenderer/s or any of its shareholders/directors/members/partners/owners listed on National Treasury's Database of Restricted Suppliers as companies/persons prohibited from doing business with the public sector.  The Database of Restricted Suppliers can be accessed on the		
	National Treasury's website ( <u>www.treasury.gov.za</u> ).		
1.2	Is the tenderer/s or any of its shareholders/directors/members/partners/owners listed on the Register for Tender Defaulters in terms of section 29 of the Prevention and Combatting of Corrupt Activities Act (No 12 of 2004)		
	The Register for Tender Defaulters can be accessed on the National Treasury's website ( <a href="www.treasury.gov.za">www.treasury.gov.za</a> ).		
1.3	Was the tenderer/s or any of its shareholders/directors/members/partners/owners convicted by a court of law (including a court outside South Africa) of fraud and/or corruption in respect of any procurement/tendering processes/procedures during the past five years?		
1.3.1	If "Yes", provide details including a case number and a copy of the	e judgeme	ent.
1.4	Was the tenderer/s or any of its shareholders/directors/members/partners/owners prohibited from doing business with any International Financial/Lending Institution or Development/Funding Agency?		
1.5	Is there any history/record of the tenderer/s or any of its shareholders/directors/members/partners/owners failing to meet their contractual obligation with the State or any State owned entity?		
1.5.1	If "Yes", provide details		

#### 3. DECLARATION OF SHAREHOLDING INFORMATION

I, the undersigned				_ [Full r	names ar	nd Posi	ition]					
hereby de	eclare tha	at I am	n the	duly auth	orised repre	sentativ	e of			_ [ <i>N</i> á	ame of Tender	œr].
I further	declare	that	the	following	individuals	and/or	entities	listed	hereunder	are	Shareholders	in

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Mame	of	Tenderer	ŀ
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Note that the information in the table below must be completed in full for each tenderer including incorporated JVs. If the tenderer is an unincorporated JV, the tables must be completed for each JV member. Please add additional rows if required.

#### Individuals:

Full Name	Identity Number	Shareholding Percentage

#### Other Entities\*:

Full Legal / Trading Name	Entity Registration Number/Trust Number	Shareholding Percentage	Full name and surname of the /shareholders/ directors/ trustees/ beneficiaries of the shareholding entity	Identification Numbers of the shareholders/directors/ trustees/beneficiaries of the shareholding entity

I declare that I have read and understood the provisions of the Supplier Integrity Pact, that all information furnished herein is true and correct, that it is understood that the tenderer's tender/proposal may be rejected, and that NTCSA will act against the tenderer should any aspect of this declaration prove to be false, and

I give my consent for this information to be used for the purpose as described in this Integrity Declaration Form and/or in relation to the Supplier Integrity Pact, and

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I further consent that information provided in terms of this Integrity Declaration Form may be processed for verification of conflicts of interest and other ancillary purposes by NTCSA. Such processing may include the sharing of the information with third parties.

Name of Tenderer:	
Full names of authorised signatory:	
Signature:	
Designation and capacity:	
Date:	

#### **Joint Ventures**

I declare that I have read and understood the provisions of the Supplier Integrity Pact, that all information furnished herein is true and correct that it is understood that the JV's tender/proposal may be rejected, and that NTCSA will act against the JV should any aspect of this declaration prove to be false; and

I give my consent for this information to be used for the purposes described in this Integrity Declaration Form and/or in relation to the Supplier Integrity Pact, and

I further consent that information provided in terms of this Integrity Declaration Form may be processed for verification of conflicts of interest and other ancillary purposes by NTCSA. Such processing may include the sharing of the information with third parties.

Name of Tenderer:	
Full names of authorised signatory:	
Signature:	
Designation and capacity:	
Date:	

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#### **ANNEXURE E**

# CONTRACT PRICE ADJUSTMENT (CPA) REQUIREMENTS FOR LOCAL GOODS AND SERVICES.

The application of contract price adjustment (CPA) to tender submissions

<u>Note</u>: This Section will not be applicable to Professional services contracts (See relevant section hereunder for guidelines on this).

## 1. Application of CPA

- CPA conditions may apply if the contractual duration is to be longer than 12 months.
- If the contractual duration will be less than or equal to 12 months, a fixed priced offer must be submitted.
- For contracts with a duration more than twelve (12) months, CPA will not be applicable for the first year. CPA will then only be applied from sixteen (16) months from the base date onwards.
- Failure to propose contract price adjustment, or submit a CPA formula with the tender submission, will result in the pricing being considered fixed.
- NTCSA will not accept Rate of Exchange adjustment to be included in any CPA formula.
- Local indices may not be used for CPA purposes for any imported component.
- There must be separate CPA formulae for local and foreign CPA. Local and foreign escalation may not be combined into one formula.

#### 2. Tender Submissions

[Procurement Practitioner/QS to populate table hereunder as per scope of work for relevant Tender]

#### NTCSA Proposed CPA breakdown for Local Goods and Service

Formula A						
Index Reference	Proposed portions/Weightings of each index	Description of Index	Full Title of Index as published	Source Publisher of Index	Base Month	Base Price/Base Index Figure
A1						
A2						
А3						
	15%	Fixed portion not su	bject to CPA			
Total	100%					

<u>Note</u>: Tenderers to take note that, if the NTCSA proposed CPA breakdown is not populated, they are required to refer to the Pricing Schedule in the NEC or other Contract or standalone Pricing Schedule for NTCSA's proposed CPA breakdown.

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#### Tenderer's Proposed CPA breakdown for Local Goods and Service

Formula A						
	15%	Fixed portion not subject to CPA				
Total	100%	-	•			

Note: If the above table is not sufficient, kindly attach your own format as an annexure to this document.

#### NTCSA CPA Conditions/Requirements

- Tenderers are required to submit CPA that is aligned to NTCSA's proposed CPA breakdown in this Tender; or Tenderers may submit an alternative CPA proposal from NTCSA's CPA proposal, and this will be considered if deemed acceptable to NTCSA;
- Note that for contracts exceeding a duration of 12 months if there is no CPA catered for by the tenderer; then prices will be deemed to be fixed and firm.
- A minimum of 15% of the total agreement value is to be fixed when a CPA formula is applied,
- Each CPA formula must add up to a final total of 100.
- Only official published CPA indices that are in the public domain must be used.
- No in-house indices may be used for CPA.
- There may be more than 1 CPA formula (Formula A, B, C etc) or a combination of all the cost components into 1 Formula (depending on how the pricing is to be submitted.
- If there are specific line items for Labour and Transport, individual Formulae might be used.

Note: NTCSA reserves the right to negotiate CPA terms and conditions during negotiations held with tenderers.

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#### 3. BASE DATE AND BASE PRICE

- In instances of indices or other references published monthly, the Base Date is to be the month before the month in which the Enquiry closes.
- In instances where the reference figures, e.g. market prices, are published daily or at intervals more than once a month; then the average for the month before the month in which the Enquiry closes should be used as the Base Price.

## 4. CPA FOR PROFESSIONAL SERVICES

- The preferred index to be used for adjusting these agreements is the country specific CPI Headline index.
- The price adjustment factor will be effective from each contractual anniversary of the contract date. This must be the average of the country specific CPI Headline index figures published for the last twelve-month period (cycle) ending before the contract anniversary date.

Closing date of tender:	
Name of tenderer:	
Full names of authorised signatory:	
Signature:	
Date of signature:	

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#### **ANNEXURE F**

## **CPA (IG) REQUIREMENTS FOR FOREIGN GOODS AND SERVICES**

The application of contract price adjustment (CPA) to tender submissions

<u>Note</u>: This Section will not be applicable to Professional services contracts (See relevant section hereunder for guidelines on this).

#### 1. Application of CPA

- CPA conditions may apply if the contractual duration is to be longer than 12 months.
- If the contractual duration will be less than or equal to 12 months, a fixed priced offer must be submitted.
- For contracts with a duration more than twelve (12) months, CPA will not be applicable for the first year. CPA will then only be applied from year two (2) onwards.
- Failure to propose contract price adjustment, or submit a CPA formula with the tender submission, will result in the pricing being considered fixed.
- NTCSA will not accept Rate of Exchange adjustment to be included in any CPA formula.
- Local indices may not be used for CPA purposes for any imported component.
- There must be separate CPA formulae for local and foreign CPA. Local and foreign escalation may not be combined into one formula.

#### 2. Tender Submissions

[Procurement Practitioner/QS to populate table hereunder as per scope of work for relevant Tender]

#### NTCSA Proposed CPA breakdown for Local Goods and Service

Formula A						
Index Reference	Proposed portions/Weightings of each index	Description of Index	Full Title of Index as published	Source Publisher of Index	Base Month	Base Price/Base Index Figure
A1						
A2						
А3						
	15%	Fixed portion not su	bject to CPA			
Total	100%					

<u>Note</u>: Tenderers to take note that, if the NTCSA proposed CPA breakdown is not populated, they are required to refer to the Pricing Schedule in the NEC or other Contract or standalone Pricing Schedule for NTCSA's proposed CPA breakdown.

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#### Tenderer's Proposed CPA breakdown for Local Goods and Service

Formula A						
	15%	Fixed portion not subject to CPA				
Total	100%					

Note: If the above table is not sufficient, kindly attach your own format as an annexure to this document.

#### NTCSA CPA Conditions/Requirements

- Tenderers are required to submit CPA that is aligned to NTCSA's proposed CPA breakdown in this Tender; or Tenderers may submit an alternative CPA proposal from NTCSA's CPA proposal and this will be considered if deemed acceptable to NTCSA;
- Note that for contracts exceeding a duration of 12 months if there is no CPA catered for by the tenderer; then prices will be deemed to be fixed and firm.
- A minimum of 15% of the total agreement value is to be fixed when a CPA formula is applied,
- Each CPA formula must add up to a final total of 100.
- Only official published CPA indices that are in the public domain must be used.
- No in-house indices may be used for CPA.
- There may be more than 1 CPA formula (Formula A, B, C etc) or a combination of all the cost components into 1 Formula (depending on how the pricing is to be submitted.
- If there are specific line items for Labour and Transport, individual Formulae might be used.

Note: NTCSA reserves the right to negotiate CPA terms and conditions during negotiations held with tenderers.

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#### 3. BASE DATE AND BASE PRICE

- In instances of indices or other references published monthly, the Base Date is to be the month before the month in which the Enquiry closes
- In instances where the reference figures, e.g. market prices, are published daily
  or at intervals more than once a month; then the average for the month before the
  month in which the Enquiry closes should be used as the Base Price.

## 4. CPA FOR PROFESSIONAL SERVICES

- The preferred index to be used for adjusting these agreements is the country specific CPI Headline index.
- The price adjustment factor will be effective from each contractual anniversary of the contract date. This must be the average of the country specific CPI Headline index figures published for the last twelve-month period (cycle) ending before the contract anniversary date.

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## PAYMENT OF FOREIGN COMMITMENTS

# PART 1: The application of importation payment requirements to tender submissions.

Where foreign exchange is involved, NTCSA will take measures to mitigate any exposure to foreign currency exposure or exchange rate risk.

#### Tenderers:-

- Who wish to submit tenders with pricing in foreign currency for imported goods/services
  must establish prior to tender close (via the Procurement Practitioner), that the foreign
  currency that is being priced in the submission, is an acceptable foreign currency to
  NTCSA.
- Who are pricing for imported goods/services in a foreign currency or linking their pricing
  of goods to a foreign currency exchange rate, must be the direct importers of the
  goods/services. For payment purposes, NTCSA will require proof of importation.
- Who import goods into stock, for delivery to various customers, including NTCSA, the
  price quoted must be in South African Rand. In such cases, NTCSA will not undertake
  any foreign exchange commitment or arrange forward cover.
- Who have submissions where pricing for imported goods/services in a foreign currency or linked to a foreign currency exchange rate, must ensure that their pricing indicates the foreign currency and the foreign currency values.

Tenderers should note that all domestic value-added process, i.e., costs incurred in the Republic of South Africa, for example, transport costs will only be paid in Rands.

Tenderers who have submitted tenders, which have goods/services priced, are linked to a foreign currency or exchange rate, are required to select one of the payment methods indicated below for the payment relating to those imported goods/services:

# Payment of NTCSA's foreign commitment in foreign currency will be made either:

#### Payment Method 1A:

To a nominated bank account in a foreign country in a foreign currency (Payment will be made to the party and account nominated by the supplier In the contract, and not to any other party).

Please note that the contracting party OR NTCSA SOC Limited must be the direct importer of the goods

#### Documentation to be submitted with payment:

Commercial invoice (from the foreign supplier)

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#### Import payments

- SAD 500
- Bill of Entry as evidence that goods have been cleared by the Department of Customs and Excise
- Customs release notification
- Transport documents from the freight company
- · Marine/ ocean bill of lading

#### Any one of the following documents as per the mode of transportation:-

- Airway bill / air transport document
- Road or rail consignment note.
- · Postal receipt "goods despatched".
- Certificate of posting
- · Courier dispatch note or air waybill.

## NB: Evidencing transport of the relative goods to the Republic of South Africa

## **Service- related payments**

#### **Documents to submit with payment:**

Commercial invoice (invoice from the overseas supplier)

## Delete which is not applicable (Yes/No)]

OR

#### Payment Method 1B;

To a valid SARB approved CFC account in South Africa, in a foreign currency (payment will be made to the contracting party)

## Please note:

- The contracting party must be the direct importer.
- For payment purposes, NTCSA will require both the foreign (commercial) invoice and the local tax invoice.
- The foreign currency values on both the commercial and local invoice must match. NTCSA will not pay any profit in foreign currency. (Please note that the commercial invoice used in the clearance of the imported goods must be from the country of origin)
- If Payment Method 1B is the option selected for the payment for any imported goods/services, then the following documentation is to be submitted with your submission:
  - Copy of tenderers bankers' initial application to the Reserve Bank requesting approval to invoice a local entity or NTCSA, and for NTCSA to pay the invoiced currency into the contracting party's CFC account.

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- Copy of the response from the Reserve Bank regarding the initial application, on the Reserve Bank's letterhead
- Copy of the latest application to the Reserve Bank to renew the approval.
- Copy of the response from the Reserve Bank to the application to renew the approval to invoice NTCSA in foreign currency.

## **Documents to submit with payment:**

- Commercial invoice (from the foreign supplier, country of origin and used to clear the goods)
- Local invoice or Tax invoice
- Both the commercial invoice and local invoices must match.

## **Import payments**

- SAD 500
- Bill of Entry as evidence that goods have been cleared by the Department of Customs and Excise
- · Customs release notification
- Transport documents from the freight company

## Any of the following documents as per the mode of transportation:-

- · Marine/ ocean bill of lading
- · Airway bill / air transport document
- Road or rail consignment note.
- Postal receipt
- Certificate of posting
- Courier dispatch note or air waybill.

NB: Evidencing transport of the relative goods to the Republic of South Africa All documents submitted to NTCSA should not have any alterations. The information on the documents should be as originally issued from the authorities, freight companies and overseas suppliers.

#### Service-related payments

- Should a supplier select this option, they are required to provide proof that the South African Reserve Bank has given them approval to invoice NTCSA in foreign currency for services related payments and to receive foreign currency proceeds into that CFC account. The proof would consist of:-
  - A copy of a letter from the supplier's bankers to the Reserve Bank requesting authority to receive services related payments to be made into a CFC account.
  - A copy of the official response from the Reserve Bank authorising payments to be made into the supplier's CFC account. The supplier's documents to the Reserve Bank must make specific reference to NTCSA.
- This approval is only valid for a period of 1 year or as per SARB approval period.

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#### **Documents to submit with payment:**

- Commercial invoice (invoice from the overseas supplier to proof that we have foreign currency exposure)
- Local Tax invoice (from the local supplier)
- Both the commercial invoice and local invoices must match

NB: If a supplier is unable to produce or provide NTCSA with a commercial invoice, the contract will be concluded in rands. The contract cannot be linked to any Exchange Rate.

## [Delete which is not applicable (Yes/No )]

#### OR

#### **Payment Method 2:**

In South African Rand at the selling spot rate of exchange obtained by NTCSA's Treasury on the date that the forward cover is cancelled. NTCSA will notify the supplier of the date that the forward cover is cancelled as well As the intended payment date, which will be as per the agreed payment terms. Any exchange rate adjustment after NTCSA has notified the supplier of the date and the rate which the forward cover is cancelled, will be for the account of the supplier.

#### Please note:

- The contracting party must be the direct importer of the goods.
- This payment option is not applicable for the payment of services
- Tenderers are required to indicate and request approval from NTCSA to use Payment Method 2 **prior to tender close**. Where a tenderer has failed to obtain the required approval prior to tender close, the tenderer will have to select one of the other Payment Methods indicated in this document.
- Together with their submission, Tenderers will be required to provide NTCSA with a written indemnity confirming that they will not buy and forward cover.,

#### **Documents to submit with payment:**

- Commercial invoice (from the foreign supplier)
- SAD 500
- Bill of Entry as evidence that goods have been cleared by the Department of Customs and Excise
- Customs release notification
- Transport documents from the freight company

## Any of the following documents as per the mode of transportation:-

Marine/ ocean bill of lading Airway bill / air transport document

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Road or rail consignment note

- Postal receipt
- Certificate of posting
- Courier dispatch note or air waybill

## NB: Evidencing transport of the relative goods to the Republic

Local invoice or Tax invoice

NB: If a supplier is unable to produce or provide NTCSA with a commercial invoice, the contract will be concluded in rands. The contract cannot be linked to any Exchange Rate.

## [Delete which is not applicable (Yes/No )]

OR

## **Fixed ZAR Option (Payment Method 3)**

This option is available to those tenderers who are the direct importers of the goods/services for which they have tendered, but do not find Payment Methods 1A, 1B or 2 and allows tenderers to be responsible for the foreign currency and exchange rate risk. If a tenderer selects this payment method, the process is as follows:

- NTCSA and the successful tender will engage, on a simultaneous basis, with their respective bankers and compare the exchange rate/s obtained. This is done to ensure that any exchange rate/s used is/are market related.
- Tenderers will be required to match or better the exchange rate/s obtained by NTCSA. If the tenderer's exchange rate/s is/are more expensive than the exchange rate/s indicated by NTCSA, the exchange rate/s to convert the foreign values into ZAR will be the NTCSA exchange rate/s.
- Once the exchange rate/s has/have been agreed by both parties, NTCSA will not be liable for any further exchange rate adjustments.

#### From a Commercial perspective, please take note of the following:

- The foreign currency and foreign currency amount/s that NTCSA is/are at risk to, need/s to be indicated in the pricing schedule submitted as part of the tender. If the pricing schedule does not allow for it, the foreign currency and foreign currency amount/s must be indicated in a covering letter.
- The exchange rate to be used in the tender submission is the exchange rate sourced from the South African Reserve Bank on the date the tender is advertised/published.
- Due to the payments being made in ZAR, but based on an agreed exchange rate, the tenderer will be required to submit proof of importation at time of payment.

#### Delete which is not applicable (Yes/No )]

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#### **Documents to submit with payment:**

- Commercial invoice (from the foreign supplier)
- Local invoice or Tax invoice

#### Import payments

- SAD 500
- Bill of Entry as evidence that goods have been cleared by the Department of Customs and Excise
- Customs release notification
- Transport documents from the freight company

## Any of the following documents as per the mode of transportation:-

- Marine/ ocean bill of lading
- Airway bill / air transport document
- Road or rail consignment note.
- Postal receipt
- · Certificate of posting
- · Courier dispatch note or air waybill.

#### NB: Evidencing transport of the goods to the Republic of South Africa

#### **Documents to submit with payment:**

- Commercial invoice (invoice from the overseas supplier to proof that we have foreign currency exposure)
- Local Tax invoice (from the local supplier)

NB: If a supplier is unable to produce or provide NTCSA with a commercial invoice, the contract will be concluded in RAND's Not in Currency

#### [Delete which is not applicable (Yes/No)]

Please note: NTCSA will require substantiating proof of importation at the time of invoicing.

Where the supplier, previously imported goods into stock for delivery to various customers, including NTCSA, the price quoted must be in South African Rand. In such cases, NTCSA will not undertake any foreign exchange commitment or arrange forward cover.

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#### Take note of the following:

## **Service-related payment:**

When specialist skills are required in South Africa, the local supplier will source the appropriate talent from their network of specialist companies overseas. The specialist is then brought into the country (South Africa) on one of two possible methodologies.

#### 1) Secondment

In this approach, the foreign specialist retains their employment contract with their home unit (Employer overseas) but are seconded to the local company that has a contract with NTCSA to work under the direction and control of the local management. Their salaries are paid to the foreign specialist by their home country and that foreign entity then invoices the local supplier (South Africa) in foreign currency for the cost relating to such employees. The invoices would typically be in Euro or GBP, this methodology is usually for short to medium term engagements.

#### Documents to be attached for payment:

- Commercial invoice from the specialist company
- Local invoice (South African company making use of the specialist services)
- Passport of the specialist and valid work permit
- Activity schedule signed by the contract manager.

## 2) Payroll Transfer

In this approach, the employee's contract with the overseas employer will be suspended and the specialist takes up a local contract with the local company. The remuneration is then **ZAR** based, the overseas employer is unable to provide the foreign invoice because the employment with the specialist is suspended this methodology is usually favoured for long term engagement. There is no foreign commitment, and the contract will be in ZAR.

#### **PART 2: EXCHANGE RATES**

The tenderer shall use the exchange rate as at 12H00 on the date of the advertisement of the tender. The source of the exchange rates shall be the South African Reserve Bank (www.resbank.co.za)

Please note that the tenderer is required to submit proof of the SARB rate/s used.

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Date of advertisement of tender:	
Closing date of tender:	
Name of tenderer:	
Full names of authorised signatory:	
Signature:	
Date of signature:	

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#### **ANNEXURE G1**

**SBD 6.2** 

## DECLARATION CERTIFICATE FOR LOCAL PRODUCTION AND CONTENT FOR DESIGNATED SECTORS

This Standard Bidding Document (SBD) must form part of all bids invited. It contains general information and serves as a declaration form for local content (local production and local content are used interchangeably).

Before completing this declaration, bidders must study the General Conditions, Definitions, Directives applicable in respect of Local Content as prescribed by the dtic, the South African Bureau of Standards (SABS) approved technical specification number SATS 1286:2011 (Edition 1) and the Guidance on the Calculation of Local Content together with the Local Content Declaration Templates [Annex C (Local Content Declaration: Summary Schedule), D (Imported Content Declaration: Supporting Schedule to Annex C) and E (Local Content Declaration: Supporting Schedule to Annex C)].

#### 1. General Conditions

- 1.1. Dtic makes provision for the promotion of local production and content.
- 1.2. Dtic prescribes that in the case of designated sectors, organs of state must advertise such tenders with the specific bidding condition that only locally produced or manufactured goods, with a stipulated minimum threshold for local production and content will be considered.
- 1.3. A person awarded a contract in relation to a designated sector, may not sub-contract in such a manner that the local production and content of the overall value of the contract is reduced to below the stipulated minimum threshold.
- 1.4. The local content (LC) expressed as a percentage of the bid price must be calculated in accordance with the SABS approved technical specification number SATS 1286: 2011 as follows:

$$LC = [1 - x / y] * 100$$

Where:

x is the imported content in Rand

y is the bid price in Rand excluding value added tax (VAT)

Prices referred to in the determination of x must be converted to Rand (ZAR) by using the exchange rate published by South African Reserve Bank (SARB) at 12:00 on the date of advertisement of the bid as indicated in paragraph 4.1 below.

The SABS approved technical specification number SATS 1286:2011 is accessible on http://www.thedti.gov.za/industrial development/ip.jsp at no cost.

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- 1.5. A bid may be disqualified if this Declaration Certificate and the Annex C (Local Content Declaration: Summary Schedule) are not submitted at the stipulated deadlines.
- 2. The stipulated minimum threshold(s) for local production and content (refer to Annex A of SATS 1286:2011) for this bid is/are as follows:

Description of services, works or goods	Stipulated minimum threshold
	%
	%
	%

3. Does any portion of the goods or services offered have any imported content?

(Tick applicable box)

YES NO

3..1 If yes, the rate(s) of exchange to be used in this bid to calculate the local content as prescribed in paragraph 1.5 of the general conditions must be the rate(s) published by SARB for the specific currency at 12:00 on the date of advertisement of the bid.

The relevant rates of exchange information is accessible on <a href="https://www.reservebank.co.za">www.reservebank.co.za</a>

Indicate the rate(s) of exchange against the appropriate currency in the table below (refer to Annex A of SATS 1286:2011):

Currency	Rates of exchange
US Dollar	
Pound Sterling	
Euro	
Yen	
Other	

**NB**: Bidders must submit proof of the SARB rate (s) of exchange used.

4. Where, after the award of a bid, challenges are experienced in meeting the stipulated minimum threshold for local content the dti must be informed accordingly in order for the dti to verify and in consultation with the AO/AA provide directives in this regard.

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## LOCAL CONTENT DECLARATION (REFER TO ANNEX B OF SATS 1286:2011)

LOCAL CONTENT DECLARATION BY CHIEF FINANCIAL OFFICER OR OTHER LEGALLY RESPONSIBLE PERSON NOMINATED IN WRITING BY THE CHIEF **EXECUTIVE OR SENIOR MEMBER/PERSON WITH MANAGEMENT RESPONSIBILITY** (CLOSE CORPORATION, PARTNERSHIP OR INDIVIDUAL) IN RESPECT OF BID NO. ..... **ISSUED BY**: (Procurement Authority / Name of Institution): ..... NB 1 The obligation to complete, duly sign and submit this declaration cannot be transferred to an external authorized representative, auditor or any other third party acting on behalf of the bidder. 2 Guidance on the Calculation of Local Content is accessible on http://www.thdti.gov.za/industrial development/ip.jsp. Local Content Declaration Templates (Annex C, D and E) is attached to this 3 enquiry and must be submitted at the stipulated deadline. Bidders should first complete Declaration D. After completing Declaration D, bidders should complete Declaration E and then consolidate the information on Declaration C. Declaration C should be submitted at the stipulated deadline of the bid in order to substantiate the declaration made in paragraph (c) below. Declarations D and E should be kept by the bidders for verification purposes for a period of at least 5 years. The successful bidder is required to continuously update Declarations C. D and E with the actual values for the duration of the contract. I, the undersigned, ...... (full names), do hereby declare, in my capacity as ...... of ......(name of bidder entity), the following: The facts contained herein are within my own personal knowledge. (a) I have satisfied myself that: (b) (i) the goods/services/works to be delivered in terms of the above-specified bid comply with the minimum local content requirements as specified in the bid. and as measured in terms of SATS 1286:2011; and The local content percentage (%) indicated below has been calculated using the formula given in clause 3 of SATS 1286:2011, the rates of exchange indicated in paragraph 4.1 above and the information contained in Declaration D and E which has been consolidated in Declaration C:

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Bid price, excluding VAT (y)	R
Imported content (x), as calculated in terms of SATS 1286:2011	R
Stipulated minimum threshold for local content (paragraph 3 above)	
Local content %, as calculated in terms of SATS 1286:2011	

If the bid is for more than one product, the local content percentages for each product contained in Declaration C shall be used instead of the table above. The local content percentages for each product has been calculated using the formula given in clause 3 of SATS 1286:2011, the rates of exchange indicated in paragraph 4.1 above and the information contained in Declaration D and E.

- (d) I accept that the Procurement Authority / Institution has the right to request that the local content be verified in terms of the requirements of SATS 1286:2011.
- (e) I understand that the awarding of the bid is dependent on the accuracy of the information furnished in this application. I also understand that the submission of incorrect data, or data that are not verifiable as described in SATS 1286:2011, may result in the Procurement Authority / Institution imposing any or all of the remedies as provided for in Regulation 9.1 of the Preferential Procurement Regulations, 2022 promulgated under the Preferential Policy Framework Act (PPPFA), 2000 (Act No. 5 of 2000).

SIGNATURE:	DATE:
WITNESS No. 1	DATE:
WITNESS No. 2	DATE:

Annexure G2-\_Local content Declaration-Summary Schedule (annex C)



Annexure G3 - Imports Declaration-Supporting schedule to Annex C (annex D)



<u>Annexure G4 - Local Content Declaration-Supporting Schedule to Annex C</u> (annex E)



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## **ANNEXURE H**

**SBD 1** 

# PART A INVITATION TO BID

YOU ARE HEREBY INVITED TO BID FOR REQUIREMENTS OF THE (NAME OF DEPARTMENT/ PUBLIC ENTITY)									
BID NUMBER:	CLOSI	NG DAT	ΓE:			CLOS	ING TIME:		
DESCRIPTION									
	THE SUCCESSFUL BIDDER WILL BE REQUIRED TO FILL IN AND SIGN A WRITTEN CONTRACT FORM (SBD7).								
BID RESPONSE DOCUMENTS MAY BE DEPOSITED IN THE BID BOX SITUATED AT (STREET ADDRESS)									
BOX SITUATED AT (STREET ADDRESS)									
SUPPLIER INFORMATION									
NAME OF BIDDER									
POSTAL ADDRESS									
STREET ADDRESS									
TELEPHONE NUMBER	CODE					NUMBER			
CELLPHONE NUMBER									
FACSIMILE NUMBER	CODE					NUMBER			
E-MAIL ADDRESS									
VAT REGISTRATION NUMBER									
	TCS PIN:			OR		CSD No:			
B-BBEE STATUS LEVEL VERIFICATION	☐ Yes					STATUS	☐ Yes		
CERTIFICATE						SWORN			
[TICK APPLICABLE BOX] IF YES, WHO WAS THE CERTIFICATE	☐ No			AFFI	DP	VII	☐ No		
ISSUED BY?									
			ACCOUNTIN			ER AS CO	NTEMPLATED	) IN TH	E CLOSE
AN ACCOUNTING OFFICER AS			ORATION AC						
CONTEMPLATED IN THE CLOSE  A VERIFICATION AGENCY ACCREDITED BY THE SOUTH					= SOUTH	AFRICAN			
CORPORATION ACT (CCA) AND NAME  THE APPLICABLE IN THE TICK BOX  A REGISTERED AUDITOR				ANAS)					
THE ALL LICABLE IN THE HON BOX		NAME		אטווטול					
NAMIE. [A B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE/SWORN AFFIDAVIT(FOR EMES& QSEs) MUST BE SUBMITTED									
IN ORDER TO QUALIFY FOR PREFERI								<b></b>	

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ARE YOU THE ACCREDITED REPRESENTATIVE IN SOUTH AFRICA FOR THE GOODS /SERVICES /WORKS OFFERED?	[IF YES ENCLOSE PRO	]No OF]	ARE YOU A FOREIGN BASED SUPPLIER FOR THE GOODS /SERVICES /WORKS OFFERED?	☐Yes ☐No [IF YES ANSWER PART B:3 BELOW]
SIGNATURE OF BIDDER			DATE	
CAPACITY UNDER WHICH THIS BID IS SIGNED (Attach proof of authority to sign this bid; e.g. resolution of directors, etc.)				
TOTAL NUMBER OF ITEMS OFFERED			TOTAL BID PRICE (ALL INCLUSIVE)	
BIDDING PROCEDURE ENQUIRIES MAY E	BE DIRECTED TO:	TECHNI	CAL INFORMATION MAY E	BE DIRECTED TO:
DEPARTMENT/ PUBLIC ENTITY		CONTAC	CT PERSON	
CONTACT PERSON		TELEPH	IONE NUMBER	
TELEPHONE NUMBER		FACSIM	ILE NUMBER	
FACSIMILE NUMBER		E-MAIL	ADDRESS	
E-MAIL ADDRESS				

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# PART B TERMS AND CONDITIONS FOR BIDDING

	BID SUBMISSION:		
1.	BIDS MUST BE DELI CONSIDERATION.	VERED BY THE STIPULATED TIME TO THE CORRECT ADDRESS. LATE BIDS WILL NOT	BE ACCEPTED FOR
2.	ALL BIDS MUST BE	SUBMITTED ON THE OFFICIAL FORMS PROVIDED- (NOT TO BE RE-TYPED) OR ONLINI	Ī
3.	(NAMELY, BUSINES BANKING INFORMA	EGISTER ON THE CENTRAL SUPPLIER DATABASE (CSD) TO UPLOAD MANDATO IS REGISTRATION/ DIRECTORSHIP/ MEMBERSHIP/IDENTITY NUMBERS; TAX COMPLIA TION FOR VERIFICATION PURPOSES). B-BBEE CERTIFICATE OR SWORN AFFIDAVIT BIDDING INSTITUTION.	NCE STATUS; AND
4.	DIRECTORSHIP/ ME	IS NOT REGISTERED ON THE CSD, MANDATORY INFORMATION (NAMELY. BUSINE MBERSHIP/IDENTITY NUMBERS; TAX COMPLIANCE STATUS) MAY NOT BE SUBMIT B-BBEE CERTIFICATE OR SWORN AFFIDAVIT FOR B-BBEE MUST BE SUBMI	TED WITH THE BID
5.	PROCUREMENT RE	T TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT 2000 AND THE PR GULATIONS, 2017, THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICAB PECIAL CONDITIONS OF CONTRACT.	
	TAX COMPLIANCE F	REQUIREMENTS	
1.	BIDDERS MUST ENS	SURE COMPLIANCE WITH THEIR TAX OBLIGATIONS.	
2.		JIRED TO SUBMIT THEIR UNIQUE PERSONAL IDENTIFICATION NUMBER (PIN) ISSUED B ATE TO VIEW THE TAXPAYER'S PROFILE AND TAX STATUS.	Y SARS TO ENABLE
3.		TAX COMPLIANCE STATUS (TCS) OR PIN MAY ALSO BE MADE VIA E-FILING. IN OF YERS WILL NEED TO REGISTER WITH SARS AS E-FILERS THROUGH THE WEBSITE WW	
4.	BIDDERS MAY ALSO	SUBMIT A PRINTED TCS TOGETHER WITH THE BID.	
5.		ONSORTIA / JOINT VENTURES / SUB-CONTRACTORS ARE INVOLVED, EACH PART OF TCS / PIN / CSD NUMBER.	Y MUST SUBMIT A
6.	WHERE NO TCS IS NUMBER MUST BE F	AVAILABLE BUT THE BIDDER IS REGISTERED ON THE CENTRAL SUPPLIER DATABEPROVIDED.	BASE (CSD), A CSD
	QUESTIONNAIRE TO	BIDDING FOREIGN SUPPLIERS	
	1.	IS THE BIDDER A RESIDENT OF THE REPUBLIC OF SOUTH AFRICA (RSA)? YES □ NO	
	2.	DOES THE BIDDER HAVE A BRANCH IN THE RSA? NO	☐ YES ☐
	3.	DOES THE BIDDER HAVE A PERMANENT ESTABLISHMENT IN THE RSA?	☐ YES ☐ NO
	4.	DOES THE BIDDER HAVE ANY SOURCE OF INCOME IN THE RSA? YES ☐ NO	
IF TI COM ABO	IPLIANCE SYSTEM P	TO ALL OF THE ABOVE, THEN, IT IS NOT A REQUIREMENT TO OBTAIN A TAX COMPLIA PIN CODE FROM THE SOUTH AFRICAN REVENUE SERVICE (SARS) AND IF NOT REC	ANCE STATUS / TAX GISTER AS PER 2.3

NB: FAILURE TO PROVIDE ANY OF THE ABOVE PARTICULARS MAY RENDER THE BID INVALID.

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ANNEXURE I SBD 6.1

## PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2022

This preference form must form part of all tenders invited. It contains general information and serves as a claim form for preference points for specific goals.

NB: BEFORE COMPLETING THIS FORM, TENDERERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF THE TENDER AND PREFERENTIAL PROCUREMENT REGULATIONS, 2022

#### 1. GENERAL CONDITIONS

- 1.1 The following preference point systems are applicable to invitations to tender:
  - the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
- 1.2 To be completed by the organ of state

(delete whichever is not applicable for this tender).

- a) The applicable preference point system for this tender is the 80/20 preference point system.
- b) The 80/20 preference point system will be applicable in this tender. The lowest/highest acceptable tender will be used to determine the accurate system once tenders are received.
- 1.3 Points for this tender (even in the case of a tender for income-generating contracts) shall be awarded for:
  - (a) Price; and
  - (b) Specific Goals.

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#### To be completed by the organ of state:

The maximum points for this tender are allocated as follows:

	POINTS
PRICE	
SPECIFIC GOALS	
Total points for Price and SPECIFIC GOALS	100

- 1.4 Failure on the part of a tenderer to submit proof or documentation required in terms of this tender to claim points for specific goals with the tender, will be interpreted to mean that preference points for specific goals are not claimed.
- 1.5 The organ of state reserves the right to require of a tenderer, either before a tender is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the organ of state.

#### 2. **DEFINITIONS**

- (a) "tender" means a written offer in the form determined by an organ of state in response to an invitation to provide goods or services through price quotations, competitive tendering process or any other method envisaged in legislation;
- (b) "price" means an amount of money tendered for goods or services, and includes all applicable taxes less all unconditional discounts;
- (c) "rand value" means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;
- (d) "tender for income-generating contracts" means a written offer in the form determined by an organ of state in response to an invitation for the origination of income-generating contracts through any method envisaged in legislation that will result in a legal agreement between the organ of state and a third party that produces revenue for the organ of state, and includes, but is not limited to, leasing and disposal of assets and concession contracts, excluding direct sales and disposal of assets through public auctions; and
- (e) "the Act" means the Preferential Procurement Policy Framework Act, 2000 (Act No. 5 of 2000).

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#### 3. FORMULAE FOR PROCUREMENT OF GOODS AND SERVICES

## 3.1. **POINTS AWARDED FOR PRICE**

#### 3.1.1 THE 80/20 PREFERENCE POINT SYSTEMS

A maximum of 80 points is allocated for price on the following basis:

#### 80/20

$$Ps = 80 \left(1 - \frac{Pt - P \min \square}{P \min \square}\right)$$

Where

Ps = Points scored for price of tender under consideration

Pt = Price of tender under consideration

Pmin = Price of lowest acceptable tender

#### 4. POINTS AWARDED FOR SPECIFIC GOALS

- 4.1. In terms of Regulation 4(2); 5(2); 6(2) and 7(2) of the Preferential Procurement Regulations, preference points must be awarded for specific goals stated in the tender. For the purposes of this tender the tenderer will be allocated points based on the goals stated in table 1 below as may be supported by proof/ documentation stated in the conditions of this tender:
- 4.2. In cases where organs of state intend to use Regulation 3(2) of the Regulations, which states that, if it is unclear whether the 80/20 or 90/10 preference point system applies, an organ of state must, in the tender documents, stipulate in the case of—
  - (a) an invitation for tender for income-generating contracts, that either the 80/20 or 90/10 preference point system will apply and that the highest acceptable tender will be used to determine the applicable preference point system; or
  - (b) any other invitation for tender, that either the 80/20 or 90/10 preference point system will apply and that the lowest acceptable tender will be used to determine the applicable preference point system,

then the organ of state must indicate the points allocated for specific goals for both the 90/10 and 80/20 preference point system.

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Table 1: Specific goals for the tender and points claimed are indicated per the table below.

(Note to organs of state: Where either the 90/10 or 80/20 preference point system is applicable, corresponding points must also be indicated as such.

Note to tenderers: The tenderer must indicate how they claim points for each preference point system.)

The specific goals allocated points in terms of this tender	Number of points allocated (80/20 system) (To be completed by the organ of state)	Number of points claimed (80/20 system) (To be completed by the tenderer)

DECLARATION	WITH REGARD	TO COMPANY/FIRM
-------------	-------------	-----------------

4.3.	Name of company/firm		
4.4.	Company	registration	number:
4 =	TVDE OF COMPANY/FIDM		

## 4.5. TYPE OF COMPANY/ FIRM

- Y Partnership/Joint Venture / Consortium
- Υ One-person business/sole propriety
- Y Close corporation
- Y Public Company
- Y Personal Liability Company
- Υ (Pty) Limited
- Y Non-Profit Company
- Y State Owned Company

[TICK APPLICABLE BOX]

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- 4.6. I, the undersigned, who is duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the specific goals as advised in the tender, qualifies the company/ firm for the preference(s) shown and I acknowledge that:
  - i) The information furnished is true and correct;
  - ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;
  - iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 4.2, the contractor may be required to furnish documentary proof to the satisfaction of the organ of state that the claims are correct;
  - iv) If the specific goals have been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the organ of state may, in addition to any other remedy it may have
    - (a) disqualify the person from the tendering process;
    - recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
    - (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
    - (d) recommend that the tenderer or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted from obtaining business from any organ of state for a period not exceeding 10 years, after the audi alteram partem (hear the other side) rule has been applied; and
    - (e) forward the matter for criminal prosecution, if deemed necessary.

	SIGNATURE(S) OF TENDERER(S)
SURNAME AND NAME:	
DATE:	
ADDRESS:	

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ANNEXURE J SBD 4

## **TENDERER'S DISCLOSURE**

#### 1. PURPOSE OF THE FORM

Any person (natural or juristic) may make an offer or offers in terms of this invitation to tender / request for proposal. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa and further expressed in various pieces of legislation, NTCSA requires the tenderer to make this declaration in respect of the details required hereunder.

Where a person/s are listed in the Register for Tender Defaulters and / or the List of Restricted Suppliers, that person will automatically be disqualified from the tender process.

#### 2. TENDERER'S DECLARATION

2.1 Is the tenderer or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise, employed by the state?

## [YES/NO]

2.1.1 If so, furnish particulars of the names, individual identity numbers, and, if applicable, state employee numbers of sole proprietor/ directors / trustees / shareholders / members/ partners or any person having a controlling interest in the enterprise, in the table below.

Full Name	Identity Number	Name of State Institution

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2.2 Do you, or any person connected with the tenderer, have a relationship with any person who is employed by the procuring institution?

## [YES/NO]

If so, f	urnish particulars:
2.3	Does the tenderer or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise whether or not they are bidding for this contract?
[YES/	NO]
	urnish particulars:
3. DE	ECLARATION
submi	undersigned, (name)
3.1	I have read and I understand the contents of this disclosure;
3.2	I understand that the accompanying tender will be disqualified if this disclosure is found not to be true and complete in every respect;
3.3	The tenderer has arrived at the accompanying tender independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium will not be construed as collusive bidding.
3.4	There have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention

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or decision to submit or not to submit the tender, tendering with the intention not to win the tender and conditions or delivery particulars of the products or services to which this tender invitation relates.

- 3.5 The terms of the accompanying tender have not been, and will not be, disclosed by the tenderer, directly or indirectly, to any competitor, prior to the date and time of the official tender opening or of the awarding of the contract.
- 3.6 There have been no consultations, communications, agreements or arrangements made by the tenderer with any official of the procuring institution in relation to this procurement process prior to and during the bidding process except to provide clarification on the tender submitted where so required by the institution, and the tenderer was not involved in the drafting of the specifications or terms of reference for this tender.
- 3.7 I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, tenders that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and/or the tenderer maybe restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

I CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 1, 2 and 3 ABOVE IS CORRECT.

I ACCEPT THAT THE STATE MAY REJECT THE TENDER OR ACT AGAINST THE TENDERER IN TERMS OF PARAGRAPH 6 OF PFMA SCM INSTRUCTION 03 OF 2021/22 ON PREVENTING AND COMBATING ABUSE IN THE SUPPLY CHAIN MANAGEMENT SYSTEM SHOULD THIS DECLARATION PROVE TO BE FALSE.

Signature	Date
Position	Name of bidder

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#### **ANNEXURE K**

ACKNOWLEDGEMENT FORM – E-TENDERING TRAINING
Enquiry no:
Business name/JV:
Contact Person:
Tel (landline):
Cellphone:
E-mail address:
Acknowledgment: [Select and complete in full applicable paragraph below]
I (Tenderer's Name) acknowledge that I have undergone self-training though the e- Tendering Noddy Guide or video or via a clarification meeting for me to understand. I am satisfied with my self-training and confirm that I will be able to operate the E- Tendering Solution.
This document is a Mandatory returnable prior to for E-Tendering. Failure to FULLY complete the form and submit it to NTCSA within prescribe period will render the Tenderer non-responsive and will be disqualified from the Procurement Process.
Authorized Signature:
Designation:

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Date: \_\_\_\_\_