RAILWAY SAFETY REGULATOR

RAIL SAFETY ON THE RIGHT TRACK

04 MARCH 2026

REQUEST FOR QUOTATIONS FOR PROCUREMENT OF OFFICE FURNITURE

1. Purpose

1.1. Appointment of a service provider to provide the RSR with Office Furniture.

2. Considerations/background

2.1. N/A

3. Scope of work / Specification

Specifications are as follows:

3.1. A compulsory site briefing is hereby requested at our Railway Safety Regulator Midrand Office.

3.2. The Service Provider must submit 3 contactable references letters for similar work performed in the past 5 years. The references letter must be on the client's letter head, dated, signed and with contactable person.

3.3. 2-year warranty on the furniture.

3.4. Kindly see attached Annexure A.

N.B Failure to adhere to number 3.1, 3.2 and 3.3 above will lead to disqualification.

Compulsory site briefing details:

Venue: Railway Safety Regulator Midrand Office

Address: Building 4, Waterfall Point Office Park Corner Waterfall and, Woodmead Dr, Midrand, 1685

Date: 10 March 2026

Time: 12h00

4. Administrative / Compliance Requirements

4.1. Registration on National Treasury CSD report
4.2. Comprehensive quotation (prices must be VAT Inclusive)
4.3. Tax Pin & Tax clearance certificate
4.4. Fully Completed and signed Standard Bidding Documents (SBD) forms documents
4.5. A valid BBBEE certificate or sworn affidavit (on sworn affidavit indicate the day, month and year of the financial year period ie, 31 March 2022)
4.6. Valid company registration documentation that are issued by Companies & Intellectual Property Commission (CIPC)
4.7. A Copy of the identity document of the company owner(s)
4.8. Valid Medical Certificate
4.9. Valid South African Social Security Agency (SASSA) registration **(Where applicable)**
4.10. Valid National Council for Persons with Physical Disability in South Africa registration (NCPPDSA)

*Failure to submit valid documents listed above (**No - 4.5, 4.6, 4.7, 4.8, 4.9, 4.10**) for proof of claim specific goals as stipulated in Section 6 below will lead to the service provider not being awarded points for specific goal.*

5. Evaluation 80/20 Preference Point System

5.1. The price quotations will be evaluated in accordance with the pre-scripts of the Preferential Procurement Policy Framework Act (PPPFA) and its regulations, in particular Preference Procurement Regulation 2022 which stipulate **80/20 preference point system for acquisition of goods or services with Rand value equal to or below R50 million (inclusive of all applicable tax).**

5.2. **A maximum of 80 points for price and 20 points for the specific goal specified on the request for quotation may be awarded to a Service Provider.**

5.3. **Points for the specific goal will be awarded as specified on the table below:**

NO	SPECIFIC GOALS	PREFERENCE POINT (OUT OF 20)	PROOF OF CLAIM
1	An Exempt Micro Enterprises (EME) or Qualifying Small Enterprise (QSE) which is ***at least 51% owned by black people***	10	• Copy of the identity document of the owner(s) • A valid SANAS accredited BBBEE certificate or a valid BBEEE sworn affidavit (whichever is applicable) • Central Supplier Database (CSD) report • Valid company registration documentation that are issued by Companies & Intellectual Property Commission (CIPC)
2	An Exempt Micro Enterprises (EME) or Qualifying Small Enterprise (QSE) which is ***at least 51% owned by black women***	5	• Copy of the identity document of the owner(s) • A valid SANAS accredited BBBEE certificate or a valid BBEEE sworn affidavit (whichever is applicable) • Central Supplier Database (CSD) report

			• Valid company registration documentation that are issued by Companies & Intellectual Property Commission (CIPC)
3	An Exempt Micro Enterprises (EME) or Qualifying Small Enterprise (QSE) which is ***at least 51% owned by youth***	3	• Copy of the identity document of the owner(s) • A valid SANAS accredited BBBEE certificate or a valid BBEEE sworn affidavit (whichever is applicable) • Central Supplier Database (CSD) report • Valid company registration documentation that are issued by Companies & Intellectual Property Commission (CIPC)
4	An Exempt Micro Enterprises (EME) or Qualifying Small Enterprise (QSE) which is ***at least 51% owned by person(s) with disabilities***	2	• Copy of the identity document of the owner(s) • A valid SANAS accredited BBBEE certificate or a valid BBEEE sworn affidavit (whichever is applicable) • Central Supplier Database (CSD) report • Valid company registration documentation that are issued by

			Companies & Intellectual Property Commission (CIPC) • Valid Medical Certificate • Valid South African Social Security Agency (SASSA) registration **(Where applicable)** • Valid National Council for Persons with Physical Disability in South Africa registration (NCPPDSA)

5.4. **For Points to be awarded for the specific goals the proof for the claim for such goal must be submitted.**

6. Technical Enquiries

6.1. SCM: Mr. Mphengwa Daniel Modiba
mphengwa.modiba@rsr.org.za/010 495 5391

6.2. Project Manager: Mr. Mathiba Nyama
mathiban@rsr.org.za /010 495 5391

7. Closing Date and Time for responses to this request for quotation

7.1. The request will be **closed on Friday the 13th March 2026 at 16h00.** Responses may be emailed to mphengwa.modiba@rsr.org.za