Supervisor/Learner Agreement

**Memorandum of understanding between Supervisor and Learner**

The Contractor is responsible for the effective management of the learning opportunities provided through the cidb *Standard for the Development of Skills through Infrastructure Contracts* (cidb Skills Standard). The attainment of successful learning outcomes and professional development of the learners is largely dependent on the relationship between the assigned Supervisor and the Learner . As a participant in the implementation of the cidb Skills Standard you agree to the Supervisor relationship and commit to endeavour through the challenges of a construction project to give value to the training programme.

**The Responsibilities of a Supervisor to the Learner include:**

* stimulating a passion for construction
* sharing technical and practical knowledge
* fostering the development of technical and leadership skills
* facilitating networking within the working community
* instilling an expectation of personal growth and learning by the Learner
* developing knowledge and understanding in the areas of health, safety, environment, quality and production
* inculcating professionalism and a desire for continual improvement by the Learner
* creating a nurturing relationship that instils a sense of discipline and professional pride
* giving constructive feedback and
* signing the Learners logbook.

Supervisor’s name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**The Responsibilities of a Learner are:**

* adhere to the Host Employer’s onsite rules and policies
* have an expectation of personal growth and learning
* to be enthusiastic and motivated
* to be open and accept supervision from the Supervisor and other colleagues
* to develop a thorough understanding of health, safety, environment, quality and production
* to have a positive attitude
* to display a strong sense of discipline and to be conscious of time
* to operate within the team
* to take the time to learn and practice new skills
* to make time to fill in your logbook and obtain the Supervisor’s signature for completed tasks

Intern’s Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ ID No: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_