



# INVITATION TO BID

## RE-ADVERTISEMENT SUPPLY AND FIT TYRES ON MUNICIPAL YELLOW PLANT AND VEHICLES

### BID NO: KZN294/CORP/TECH/2023

The Maphumulo Local Municipality invites proposals from qualified and experienced service providers to supply and fit tyres on Municipal plant and vehicles for a period of three years renewable yearly based on performance. The full detailed specification will be made available on tender document.

Bidders must submit their bids on the official Municipal bidding documents, which will be available at the Municipal Offices, located at **MR 711, LOT 152, Maphumulo on from 14 December 2023 until 31 January 2024 before 12H00 midday and may be downloaded from the Municipal website at no cost.** A non-refundable document fee of R500.00 is payable if collected at the Municipality and payment must be deposited at **ABSA Bank, Account Number: 4056102866.** No cash is allowed. **The Municipality will not be held responsible for any incomplete documents downloaded from the Municipality website (www.maphumulo.gov.za).**

A Compulsory briefing meeting with the representatives of the municipality will take place at the **Municipal Council Chamber on 16 January 2024 starting at 10H00.** Failure to attend the compulsory briefing meeting will result in immediate disqualification of the bidder.

Completed tender documents must be in a sealed envelope clearly marked **"RE-ADVERTISEMENT SUPPLY AND FIT TYRES ON MUNICIPAL YELLOW PLANT AND VEHICLES"** and placed in the tender box located at: **Maphumulo Municipal Offices, MR 711, LOT 152, Maphumulo** by no later than **12H00 on Wednesday 31 January 2024.** Documents will be opened in public. **Late telegraphic, faxed, emailed or posted tenders will not be accepted.** Bidders must attach the following **mandatory returnable documents** in order to be considered for this bid:

- Printed Copy of tax clearance **PIN** for further verification.
- **Certified ID(s) copies** of company director(s) **not older than 3 months.**
- Copy of company registration.
- Company municipal rates, electricity, or water account **not older than 3 months,** proof of residential lease or rental or sworn affidavit accompanied by proof of residence if the business operates at a place of residence or rural areas where there are no rates paid.
- Completed and signed Municipal Bidding Document attached in the tender document.
- Copy of CSD (Central Supplier Database) detailed report.

Evaluation will be done on the following two-stage process in terms of National Treasury Circular No: 53 and Municipal Policy.

#### Stage 1:

Evaluation of functionality in terms of MFMA Circular 53. Only the service providers who achieve a minimum of 70% points of the total points will qualify for stage two of the evaluation process. The points for stage one will be allocated as follows:

| FUNCTIONALITY               | POINTS    |
|-----------------------------|-----------|
| Proof of Company Experience | 30        |
| Lead Time                   | 20        |
| Methodology                 | 20        |
| Availability of Resources   | 20        |
| <b>Total</b>                | <b>90</b> |

#### Stage2:

The 80/20 preferential point system will be applied, where 80 points will be allocated for price and 20 points for municipal specific goals that are in combination with any other goals.

| PREFERENCE                              | 80 / 20 | DOCUMENTS REQUIRED FOR VERIFICATION  |
|---|---------|--|
| Business located within ILembe District | 20      | - Company municipal accounts not older than 90 days.<br>- Sworn affidavit accompanied by proof of residence if you are residing in rural areas.<br>- Signed and valid lease agreement. |
| Within KZN Province                     | 10      | - Company municipal accounts not older than 90 days.<br>- Sworn affidavit accompanied by proof of residence if you are residing in rural areas.<br>- Signed and valid lease agreement. |
| Outside KZN Province                    | 00      | - Company municipal accounts not older than 90 days.<br>- Sworn affidavit accompanied by proof of residence if you are residing in rural areas.<br>- Signed and valid lease agreement. |

All technical enquiries relating to this tender must be directed to **Mr MT Makhanya Tel. Number: 032 481 4500 or emailed to Mthokozisi.Makhanya@maphumulo.gov.za.** **SCM related enquiries must be directed to Mr. SI Manqele** during office hours (7:30 - 16:00) on weekdays. The Maphumulo Municipality does not bind itself to accept the lowest or any tender and this tender will be valid for the period of 90 days after closing.

Mr. T. Khuluse  
Municipal Manager