



state security

State Security Agency  
REPUBLIC OF SOUTH AFRICA

SBD 1

PART A  
INVITATION TO BID

<b>YOU ARE HEREBY INVITED TO BID FOR REQUIREMENTS OF THE (NAME OF DEPARTMENT/ PUBLIC ENTITY)</b>					
BID NUMBER:	SSA/35/2022-23	CLOSING DATE:	13 February 2023	CLOSING TIME:	11:00
DESCRIPTION	REQUEST FOR EXPRESSION OF INTERESTS AND REQUEST FOR INFORMATION TO POTENTIAL SERVICE PROVIDERS TO DESIGN, SUPPLY, INSTALL, LINK TO THE CONTROL ROOM, COMMISSION AND PROVIDE TRAINING FOR THE <u>CLOSE CIRCUIT TELEVISION SYSTEM (CCTV)</u> INCLUDING SOFTWARE SUPPORT, REPAIR AND MAINTENANCE				
<b>BID RESPONSE DOCUMENTS MAY BE DEPOSITED IN THE BID BOX SITUATED AT (STREET ADDRESS)</b>					
SSA Headquarters Reception					
Musanda Complex					
R50 Delmas Road					
Rietvlei, PRETORIA					
Joe Nhlanhla Street 377-JR, Rietvlei, Pretoria					
<b>BIDDING PROCEDURE ENQUIRIES MAY BE DIRECTED TO:</b>					
CONTACT PERSON	Ms. Nandi Sibande				
TELEPHONE NUMBER	+27 (12) 426 2548				
E-MAIL ADDRESS	<a href="mailto:nandis@ssa.gov.za">nandis@ssa.gov.za</a>				
<b>THERE WILL BE A COMPULSORY BRIEFING SESSION FOR THIS TENDER</b>					
<b>SUPPLIER INFORMATION</b>					
NAME OF BIDDER					
POSTAL ADDRESS					
STREET ADDRESS					
TELEPHONE NUMBER	CODE		NUMBER		
CELLPHONE NUMBER					
CONTACT PERSON					
E-MAIL ADDRESS					
VAT REGISTRATION NUMBER					
TOTAL BID PRICE Inc. VAT					
SUPPLIER COMPLIANCE STATUS	TAX COMPLIANCE SYSTEM PIN:		OR	CENTRAL SUPPLIER DATABASE No:	MAAA
B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE	TICK APPLICABLE BOX]  <input type="checkbox"/> Yes <input type="checkbox"/> No		B-BBEE STATUS LEVEL SWORN AFFIDAVIT		[TICK APPLICABLE BOX]  <input type="checkbox"/> Yes <input type="checkbox"/> No

**[A B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE/ SWORN AFFIDAVIT (FOR EMES & QSEs) MUST BE SUBMITTED IN ORDER TO QUALIFY FOR PREFERENCE POINTS FOR B-BBEE]**

ARE YOU THE ACCREDITED REPRESENTATIVE IN SOUTH AFRICA FOR THE GOODS /SERVICES /WORKS OFFERED?	<input type="checkbox"/> Yes <input type="checkbox"/> No [IF YES ENCLOSE PROOF]	ARE YOU A FOREIGN BASED SUPPLIER FOR <b>THE GOODS /SERVICES /WORKS OFFERED?</b>	<input type="checkbox"/> Yes <input type="checkbox"/> No [IF YES, ANSWER THE QUESTIONNAIRE BELOW ]
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**QUESTIONNAIRE TO BIDDING FOREIGN SUPPLIERS**

IS THE ENTITY A RESIDENT OF THE REPUBLIC OF SOUTH AFRICA (RSA)? ☐ YES ☐ NO

DOES THE ENTITY HAVE A BRANCH IN THE RSA? ☐ YES ☐ NO

DOES THE ENTITY HAVE A PERMANENT ESTABLISHMENT IN THE RSA? ☐ YES ☐ NO

DOES THE ENTITY HAVE ANY SOURCE OF INCOME IN THE RSA? ☐ YES ☐ NO

IS THE ENTITY LIABLE IN THE RSA FOR ANY FORM OF TAXATION? ☐ YES ☐ NO

**IF THE ANSWER IS “NO” TO ALL OF THE ABOVE, THEN IT IS NOT A REQUIREMENT TO REGISTER FOR A TAX COMPLIANCE STATUS SYSTEM PIN CODE FROM THE SOUTH AFRICAN REVENUE SERVICE (SARS) AND IF NOT REGISTER AS PER 2.3 BELOW.**

**PART B**  
**TERMS AND CONDITIONS FOR BIDDING**

**1. BID SUBMISSION:**

- 1.1. BIDS MUST BE DELIVERED BY THE STIPULATED TIME TO THE CORRECT ADDRESS. LATE BIDS WILL NOT BE ACCEPTED FOR CONSIDERATION.
- 1.2. **ALL BIDS MUST BE SUBMITTED ON THE OFFICIAL FORMS PROVIDED--(NOT TO BE RE-TYPED) OR IN THE MANNER PRESCRIBED IN THE BID DOCUMENT.**
- 1.3. THIS BID IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT, 2000 AND THE PREFERENTIAL PROCUREMENT REGULATIONS, 2017, THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER SPECIAL CONDITIONS OF CONTRACT.
- 1.4. **THE SUCCESSFUL BIDDER WILL BE REQUIRED TO FILL IN AND SIGN A WRITTEN CONTRACT FORM (SBD7).**

**2. TAX COMPLIANCE REQUIREMENTS**

- 2.1 BIDDERS MUST ENSURE COMPLIANCE WITH THEIR TAX OBLIGATIONS.
- 2.2 BIDDERS ARE REQUIRED TO SUBMIT THEIR UNIQUE PERSONAL IDENTIFICATION NUMBER (PIN) ISSUED BY SARS TO ENABLE THE ORGAN OF STATE TO VERIFY THE TAXPAYER'S PROFILE AND TAX STATUS.
- 2.3 APPLICATION FOR TAX COMPLIANCE STATUS (TCS) PIN MAY BE MADE VIA E-FILING THROUGH THE SARS WEBSITE [WWW.SARS.GOV.ZA](http://WWW.SARS.GOV.ZA).
- 2.4 BIDDERS MAY ALSO SUBMIT A PRINTED TCS CERTIFICATE TOGETHER WITH THE BID.
- 2.5 IN BIDS WHERE CONSORTIA / JOINT VENTURES / SUB-CONTRACTORS ARE INVOLVED, EACH PARTY MUST SUBMIT A SEPARATE TCS CERTIFICATE / PIN / CSD NUMBER.
- 2.6 WHERE NO TCS PIN IS AVAILABLE BUT THE BIDDER IS REGISTERED ON THE CENTRAL SUPPLIER DATABASE (CSD), A CSD NUMBER MUST BE PROVIDED.
- 2.7 NO BIDS WILL BE CONSIDERED FROM PERSONS IN THE SERVICE OF THE STATE, COMPANIES WITH DIRECTORS WHO ARE PERSONS IN THE SERVICE OF THE STATE, OR CLOSE CORPORATIONS WITH MEMBERS PERSONS IN THE SERVICE OF THE STATE."

**NB: FAILURE TO PROVIDE / OR COMPLY WITH ANY OF THE ABOVE PARTICULARS MAY RENDER THE BID INVALID.**

SIGNATURE OF BIDDER: .....

NAME AND SURNAME OF THE BIDDER: .....

CAPACITY UNDER WHICH THIS BID IS SIGNED: .....  
(Proof of authority must be submitted e.g. company resolution)

DATE: .....

## **1. PROJECT DEFINITION**

Request for expression of interests and request for information to potential service providers to implement the IP based CCTV system solution that is of modular and distributed design to the SSA.

## **2. OUTCOMES FOR THE PROJECT**

2.1 The successful Bidder is required to Design, Supply, Install, Link to the Control Room, Commission and Maintain the Close Circuit Television System (CCTV) system in the SSA.

2.2 The design must be capable to scale from small system to very large system for single-site or multi-site deployment.

2.3 The IP Based CCTV solution must consist of:

- The Main Server Room/ Data Centre (Installation)
- Network Video Management Servers
- Network Video Management Software
- Video data storage hardware
- Field Installation (Fixed)
- Fixed internal and external cameras with built in analytics
- PTZ cameras with built in analytics
- License Plate Recognition (LPR) for vehicle entrances
- Minimum number of cameras shall be +-1500

2.4 The following video analytics are requisite for the solution to be implemented:

- Facial recognition
- Human detection
- Object detection and classification
- License plate recognition
- Fire and smoke detection
- Line crossing
- Loitering
- Weapon detection

2.5 Integrate the systems (Access control, Fire detection and alarm systems, Public address system) to the Video Management System (VMS) and Link the systems to the Control Room.

2.6 The design will require to incorporate offsite monitoring.

2.7 Upon completion, the Bidder is required to provide the SSA with As-built drawings of the entire system that includes the equipment layout cable route plans for future reference.

## 2.8 **Process**

2.8.1 Potential bidders/service providers are invited to respond to this Expression of Interest (EOI)/Request for information (RFI). Through this stage bidders must meet the criteria stated and obtain positive security screening.

2.8.2 Only bidders who qualify from the EOI/RFI will be invited to a Compulsory Briefing Session where they will be provided with a controlled document (confidential) and invited to respond to the Request for Bids/Proposal. The service provider will be required to agree to non-disclosure forms and others. Any unauthorised distribution and/or revelations of the contents of the document to unauthorised parties may lead to disqualification and/or cancellation of that service provider's proposal/offering.

<b>All Service Providers MUST comply with the following requirements: Proof attached</b>			
	Yes	No	Detail
Service Providers must be a South African company			
Service Provider must have a proven track record of at least 5 years in integration of IP CCTV solution			
Service providers to be certified resellers and installers of the Original Equipment Manufacturer (OEM)			
Service provider to be PSIRA Accredited			
Service provider to be registered with COIDA			
Service provider to be have CIDB grading of 3CE or higher			
Service provider to be have CIDB grading of 3EB or higher			
<b>Capacity to install the CCTV solution in a period not exceeding two (2) years</b> incl. Human, financial, tech, etc. (qualifications, skills, knowledge, expertise, experience)			
Relevant resources at all levels: Project Manager, OHS representative, Integration Engineer, Integration Technicians, Networking Specialist.			
<b>Areas of expertise</b> IP CCTV system installation. Integration of access control, intruder alarm, CCTV, electric fencing, fence detection system and fire detection systems. Networking for electronic security systems.			
Service Provider must be willing to undergo security screening: If yes, please submit the following: <ul style="list-style-type: none"><li>Names of Directors, including any previous names</li><li>Date and place of birth</li></ul>			

<ul style="list-style-type: none"> <li>• Nationality / nationalities, including any previous nationalities</li> <li>• Place of residence (permanent, temporary and actual)</li> <li>• Stays abroad, if lasting 3 months or longer (place, period and reason for the stay abroad)</li> <li>• Marital status and name(s) of spouse(s) or co-habitant(s)</li> <li>• Contacts with foreign intelligence or security services</li> <li>• Membership or participation in organisations or groups that threaten the interest of the Republic of South Africa</li> <li>• A declaration of interest that shall include a full disclosure of ownership and/or shareholding in the concerned and other companies and close corporations, directorships and related parties within the Intelligence Community</li> <li>• Comprehensive Company profile</li> <li>• SARS Tax Certificate</li> <li>• Audited Financial statements (To include the Income Statement, Balance Sheet and Cash Flow Statement for a period of 2 years)</li> <li>• Letter form the Bank indicating the bank credit rating (Bank code)</li> <li>• Company Registration Certificate</li> <li>• All relevant industry registration information and compliance certificate (if applicable)</li> <li>• Name change certificate / amended founding statement (If Applicable)</li> <li>• Proof of Directorship/shareholding (and changes if applicable)</li> <li>• Identity documents of Directors / Members/ shareholders / Sole Proprietor (to be involved in the project)</li> <li>• All company bank account/s details</li> <li>• Proof of BEE compliance (Scorecard) (if applicable)</li> <li>• Name and contact details of Auditing/Accounting Firm)</li> <li>• List of major creditors, contact names &amp; contact details</li> <li>• Letters declaring Members directors involvement in associated businesses</li> <li>• Three letters of good standing (References)</li> </ul>			
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**NB: Only service providers who fully comply with the above requirements will be engaged in the RFP process.**