



DETAILED SPECIFICATION:

Date:	Venue:	Time:	Name of event:
26-27 February 2026	Woodburn Stadium, Pietermaritzburg	07h00	Procurement services for the State of the Province Address 2026

- **Kindly provide Department with price breakdown,**

Description & SCOA item	Quantity	Unit Price	Total Price
SCOA Item: Catering Departmental activities			
Morning Tea for Principals (Holding Room) <ul style="list-style-type: none"> • Assorted envelope teas (Five roses rooibos, Five roses tea, Green tea) • Assorted sachet coffees (Nescafe Classic, Nescafe Decaffeinated, Jacobs Kronung) • Sugar – white/brown (sachets) • Sweetener sachets (Xylitol, Canderel) • Honey • Assorted jam (strawberry/apricot/marmalade sachets) • Butter (sachets) • Sliced lemon • 2% Low fat milk • Full Cream Milk • Assorted fresh Low G I health brown / seed / white bread sandwiches consisting of the following fillings: • Plain cheese, cheese & tomato, tuna mayonnaise, chicken mayonnaise, egg mayonnaise, vegetable curry • Plain & cheese scones, bran muffins, hot + buns • Fruit Platters (e.g. bananas, grapes, strawberries, nectarines, peaches, red apples etc.) 	100 ppl		
Morning Tea for MPLS; DIGNITARIES AND STAKEHOLDERS, <ul style="list-style-type: none"> • Assorted envelope teas (Five roses rooibos, Five roses tea, Green tea) • Assorted sachet coffees (Nescafe Classic, Nescafe Decaffeinated, Jacobs Kronung) • Sugar – white/brown (sachets) • Sweetener sachets (Xylitol, Canderel) • Honey • Assorted jam (strawberry/apricot/marmalade sachets) • Butter (sachets) • Sliced lemon • 2% Low fat milk • Full Cream Milk • Assorted fresh Low G I health brown / seed / white bread sandwiches consisting of the following fillings: 	1100 ppl		

- Plain cheese, cheese & tomato, tuna mayonnaise, chicken mayonnaise, egg mayonnaise, vegetable curry
- Plain & cheese scones, bran muffins, hot + buns

Morning Tea for OFFICIALS, MEDIA, AMABUTHO, OMAMA AND SAPS

1800

Tea Station with:

- Assorted envelope teas (Five roses rooibos, Five roses tea, Green tea)
- Assorted sachet coffees (Nescafe Classic, Nescafe Decaffeinated, Jacobs Kronung)
- Sugar – white/brown (sachets)
- Sweetener sachets (Xylitol, Canderel)
- Honey
- Assorted jam (strawberry/apricot/marmalade sachets)
- Butter (sachets)
- Sliced lemon
- 2% Low fat milk
- Full Cream Milk

Breakfast Snack Pack with:

- 2x Sandwich with assorted fillings
- Mini Fruit Tray (apple, naartjie & banana)
- 1x fruit yoghurt
- 1x snack peanuts
- 1x energy bar
- 1x 100% fruit juice and 1x mineral water

Lunch for VIPs

1200 ppl

VIP BUFFET LUNCH – LUNCH MARQUEE

NUMBER: 1200

SPECIAL INSTRUCTIONS:

- **STANDARD: VIP**
- **CUTLERY: SILVER STANDARD:** PER PERSON: 2 KNIVES, 1 FORK, DESSERT SPOON AND DESSERT FORK
- **GLASSES:** VIP QUALITY GLASSES
- **CROCKERY:** PLATES AND DESSERT BOWLS: VIP STANDARD
- **NB:** PLEASE PROVIDE PLACECARDS ON BUFFET TABLES INDICATING THE DIFFERENT FOOD CHOICES / NAPKINS /WET WIPES. HOT WHITE MINI TOWELS FOR THE MAIN TABLE TO WIPE OFF THEIR HANDS BEFORE CONSUMING FOOD
- **100 X HALAAL FROM A HALAAL CERTIFIED CATERER (MENU LIKE BELOWE)**
- **100 X VEGETARIAN: REPLACE MEAT WITH VEGETARIAN OPTIONS.**

MENU

STARTER:

- MEALIE BREAD (ISINKWA SOMBILA),
- IMIFINO (SPINACH/MIFINO YEZINTANGA) ALL TWO

CHOICES TO BE TOSSED IN OIL AND SALT ADDED
(NOT CREAMED AT ALL)

- AMADUMBE / BHATATA

MAIN COURSE:

- VEGETABLE LASAGNE
- SAVOURY RICE
- GRILLED LINE FISH
- MUTTON CURRY
- CHICKEN CURRY
- PHUTHU/SAMP
- ZULU BOILED CHICKEN
- INHLOKO
- POTATO SALAD
- MEDITERRANEAN GRILLED VEGETABLES
- BEETROOT SALAD
- GREEK SALAD

DESSERT:

- FRESH FRUIT SALAD
- ICE CREAM
- CUSTARD
- MALVA PUDDING

• **BEVERAGES:**

- 2x JUGS OF WATER PER TABLE WITH ICE AND SLICES OF LEMON
- COLD PRESSED GREEN / BEETROOT / VEGETABLE JUICES SERVED IN GLASS DECANTERS / BEVERAGE DISPENSERS
- 100% FRUIT JUICE CANS
- FIZZY DRINKS CANS

Lunch for OFFICIALS, MEDIA, AMABUTHO AND SAPS (Pre-Packed Lunch)

1000 ppl

- Rice
- Beef curry
- Coleslaw
- 1x snack peanuts
- 1x100% fruit juice and 1 x mineral water

Food Packs Public (Morning)

- Sandwich
- Fruit
- Juice

1000 ppl

Food Packs Public (Lunch)

2 x pieces of chicken
2 x rolls
1 x fruit
1 x bottled water
1 x can juice / soft drink

1000 ppl

REFRESHMENTS SPECIFICATION – ASSORTED COLD DRINKS / JUICE

A variety of 330ml cans of:

- 500 ml still bottled water

<ul style="list-style-type: none"> • liquifruit e.g. breakfast punch, cranberry juice, • Soft drinks e.g. coke, diet coke, fanta grape, red grapefruit, white appletizer, stoney gingerbeer, lipton iced tea - (peach), dry lemon etc. 			
Bottled Water	6000		
SCOA Item: Contrctrs : Security Services			
Safety Marshalls	20		
SCOA Item: Contrctrs : Audio-Visual Serv			
SCOA Item: CNS : BUS &ADV SER:TRNSLAT & TRANSCRIPT			
Sign Language Interpreter	2		
SCOA Item: Artists & Performers			
Artists			
CONS SUPP: GIFTS AND AWARDS			
Branded (KZN Coat of Arms) Gift Carrier Bags (for calendars and diaries)	2000		
Black Golf Umbrellas 137-172 cm for high coverage (in case of inclement weather, the umbrellas will remain as the property of the Office of the Premier)	100		
Handheld Waving Flag to be held by schoolchildren (45cmx30cm) (100% polyester material, plastic sticks with a rounded safe top, single layer with double sided-visibility)	100		
Total:			
SCOA Item: Transport for Public Events			
SOPA (Routes attached in annexure)	70 Taxis		
Total:			
DELIVERY COST			
TOTAL BEFORE TAX			
VAT			
TOTAL QUOTATION PRICE			