

## BIDDER'S DECLARATION OF INTEREST

### **In re: RFQ 23/24/55/HEADSETS/AVW**

1. Any legal person or persons having a kinship with persons employed by the South African Post Office may make an offer or offers in terms of this invitation to bid. In view of the possible allegations of favouritism, should the resulting bid, or part thereof, be awarded to persons connected with or related to a South African Post Office employee, it is required that the bidder or his/her authorized representative declare his/her position in relation to the evaluation/adjudication authority declaring his/her interest where –
  - the legal person on whose behalf the bidding document is signed, has a relationship with persons/a person who are/is involved in the evaluation/adjudication of the bid (s), or where it is known that such a relationship exists between the person or persons for or on whose behalf the declarant acts and persons who are involved with the evaluation and or adjudication of the bid.
2. In order to give effect to the above, the following questionnaire must be completed and submitted with the bid:

Question	Answer Yes / No	If yes, state particulars
2.1 Are you or any person connected with the bidder, employed by the South African Post Office?		
2.2 Do you or any person connected with the bidder, have any relationship (family, friend, other) with a person employed by the South African Post Office and who may be involved with the evaluation and or adjudication of this bid?		
2.3 Are you or any person connected with the bidder, aware of any relationship (family, friend, other)		

---

### **DECLARATION OF INTEREST AGREEMENT**

---

### **RFQ 23/24/55/HEADSETS/AVW**

with a person employed by the South African Post Office and who may be involved with the evaluation and or adjudication of this bid?		
2.4 Were you or any person in your company involved or assisted SAPO employees in the development and/or drafting of the specification for this bid		
<b>2.5 Shareholders of the Company</b>		
Name	Identity Number (ID)	Company Name
<b>2.6 Directors</b>		
Name	Identity Number (ID)	Company Name
<b>2.7 Trustees</b>		
Name	Identity Number (ID)	Company Name

**2.8 Employee of SAPO: If the employee of SAPO is a Shareholder / Director / Trustee it must be declared as follows:**

Name	Identity Number (ID)	Persal Number / Employee Number

3. Non disclosure shall constitute a serious offence and shall entitle the South African Post Office to take the necessary legal action, which may include applying for an interdict and/or claiming for damages, to enforce this Agreement.
4. The Bidder acknowledges that the stipulations of this Agreement is fair and that all costs incurred by the South African Post Office to enforce this contract or to curb any breach or to claim damages resulting from a breach by the Bidder shall be payable by the Bidder should he be proven guilty.

**DECLARATION**

I, the undersigned (Full Name) \_\_\_\_\_

Certify that the information furnished in paragraph 2.1 to 2.8 above is correct.

I accept that, in addition to cancellation of a contract, action may be taken against me should this declaration prove to be false.

**SIGNATURE** : .....

**NAME OF DELEGATED SIGNATORY:** .....  
**(PRINT)** in his capacity of

**DESIGNATION OF SIGNATORY** : .....  
**(PRINT)** who warrants his authority to sign on behalf of the bidding company

**DATE** : .....