



NKANGALA DISTRICT MUNICIPALITY



PROJECT NO: 34377

APPOINTMENT OF A CONSULTANT TO IMPLEMENT AN ACCREDITED SAFETY AND SECURITY SETA (SASSETA) LEARNERSHIP PROGRAMME WITHIN NKANGALA DISTRICT MUNICIPALITY FOR 150 LEARNERS FOR A PERIOD OF THREE FINANCIAL YEARS (2026/2027, 2027/2028 AND 2028/2029).

SCOPE OF WORK

3.1.1 DESCRIPTIONS OF WORKS

The duties to be performed by the Consultant is to implement an accredited Safety and Security SETA (SASSETA) Learnership Programme within Nkangala District Municipality for 150 Learners for a period of three Financial Years (2026/2027, 2027/2028 And 2028/2029). The learners shall be recruited from the six local municipalities that fall within Nkangala District Municipality namely, Dr. JS Moroka Local Municipality, Thembisile Hani Local Municipality, Victor Khanye Local Municipality, Emalahleni Local Municipality, Steve Tshwete Local Municipality and Emakhazeni Local Municipality. The advertisement for recruitment of learners shall be done through local newspapers and using available social media platforms such as WhatsApp, Facebook, Instagram, Tweeter etc. and in collaboration and consultation with Nkangala District Municipality: The 150 learners shall be appointed from six local municipalities based on unemployment rate and demographics as per table below for a period of three financial years, with 50 learners in each financial year:

Local Municipality	Proposed number of learners
Dr JS Moroka	12X 3 Financial Year=36
Thembisile Hani	12X 3 Financial Year=36
Victor Khanye	5 X 3 Financial Year=15
Emalahleni	8X 3 Financial Year=24
Steve Tshwete	8X 3 Financial Year=24
Emakhazeni	5 X 3 Financial Year=15
Total	150

Tenderer

Witness 1

Witness 2

Employer

Witness 1

Witness 2



Project scope:

- Implement an accredited SASSETA Learnership Programme NQF Level 3 which will include the unit standards as prescribed by the Safety and Security Seta for 150 learners (Occupational Certificate Security Officer)
- There will be recruitment of 50 learners in each financial year to reach a total of 150
- The service provider shall recruit learners from the six local municipalities
- Implement the accredited training programme and related supports
- Placement of learners to different security posts for practical training
- Support to learners with all logistics relating to the learnership as well as ensuring that learners graduate from the programme and are given necessary skills to enter security industry either as employees and/or entrepreneurs
- The SASSETA Learnership Programme will run for twelve (12) months and is categorised into four months Theory Training and eight months Practical Training for three financial years (2026/27, 2027/28 and 2028/29).

Initial Deliverables:

- Project implementation plan
- Budget implementation plan
- Monitoring, evaluation and reporting plan
- Close-out report

Roles and responsibilities of the Consultant:

- Recruitment of learners
- Induction of learners
- Signing of learnership contracts with SASSETA
- Classroom (Theory Training) and work placement administration (Practical Training)
- Catering of 50 learners during theory (Standard Breakfast, Lunch and Supper)
- Transportation of 50 learners to Training venue for 04 months during Theory
- Accommodation of 50 learners at central venue for 04 months during Theory
- Assessing learner performance
- Workplace site visits
- Conflict resolution
- Quarterly progress reports to SASSETA and Nkangala District Municipality
- Mentoring and coaching of learners
- Administration of attendance registers and payments of monthly stipends
- POE development and evidence collection
- Organising graduation ceremony at Nkangala District Municipality (Acquire gowns, photography, music and catering for around 180 people)
- Securing of Security Posts for placement of learners (Practical Training)
- Project exit and closure

Tenderer

Witness 1

Witness 2

Employer

Witness 1

Witness 2