



REQUEST FOR QUOTATION

PROCUREMENT OF CONTRACTOR - ALTERATIONS TO GARDENER'S STORE AND COMPOUND KIOSK

Bid No: **IDT-DEDECT / 08**

Description: **PROCUREMENT OF CONTRACTOR - ALTERATIONS TO GARDENER'S STORE AND COMPOUND KIOSK**

BIDDER COMPANY NAME:

CSD NO: MAAA

TEL:

FAX:

EMAIL ADDRESS:

QUOTATION AMOUNT INCLUDING VAT: R.....

Quotation Issue Date	15 February 2022
Closing Date and Time	24 February 2022 at 12h00
Compulsory Briefing Session	18 February 2022 at 12h00
Briefing meeting details: FAILURE TO ATTEND THE SITE BRIEFING MEETING WILL RESULT IN AUTOMATIC DISQUALIFICATION)	The bidders will meet the at Taung Skull Heritage Site Main Gate. The GPS coordinates are 27°37'24.65"S and 24°38'03.60"E. The project is situated at Norlim, North West. The site can be accessed from the R372 leading West from Taung prior to turning south towards Norlim.
Address for submission of RFQ responses into the Tender Box	Quotations should be hand delivered to: North West Regional Office 4059 Joules Street Industrial Site Mahikeng 2735

	Submitted in a Marked Tender Box (Reception) before closing date and time Or Couriered and Submitted in the Tender Box before closing date and time. ONLY HARD COPY DOCUMENTS WILL BE ACCEPTED IN A SEALED ENVELOPE PROPERLY MARKED WITH THE QUOTATION NUMBER
Enquiries and Submission to:	Name: NW Tenders email: NWTenders@idt.org.za NB: No query shall be allowed 24 hours prior to the closing date and time of this Request for quotation.
Evaluation Criteria	(a) The 80/20 Evaluation System will be used for procuring items with values of R30 000 and above but not exceeding R50 000 000 inclusive of Vat (PPPFA and IDT SCM Policy) Price; and (b) B-BBEE Status Level of Contribution. Certified copy of a B-BBEE certificate issued by a SANAS accredited agency or a sworn affidavit in the prescribed format by the National Treasury for EMEs and QSEs or B-BBEE certificate issued by the Companies and Intellectual Property Commission will be accepted. Service Providers that fail to submit BEEE credentials shall NOT be allocated preference points in line with the PPPF-Act regulations of 2017. (c) Bidders bidding as Joint Ventures are required to submit an original consolidated B-BBEE certificate from a SANAS accredited verification agency in order to qualify for points for the B-BBEE status level as one entity.
Compulsory Returnable	1. Proof of Active CIDB registration - Grade 2GB or higher 2. Company Registration Documents (CIPC) 3. Proof of Central Supplier Database (CSD) registration – CSD Number 4. Valid COIDA or Letter good standing with the Department of Labour 5. Duly completed and signed SBD 1 Invitation to bid 6. Duly completed and signed SBD 4 Declaration of Interest 7. Duly completed and signed SBD 6.1 PPPFA regulations claim form 8. Duly completed and signed SBD 6.2 Declaration Certificate for Local Production and Content for Designated Sectors form with Annexure C 9. Duly completed and signed SBD 8 Declaration of Bidder's past supplier chain management practice

	10. Duly completed and signed SBD 9 Certificate of independent Bid determination 11. Attendance to the compulsory briefing meeting 12. Joint Venture Agreement signed by all parties (where JV is in use) and submit copies of company documentation for each party.
Other documents required before award	1. Tax Compliance Letter with a unique pin
Pricing	• Price must include 15% VAT (if you are VAT registered) • Only VAT Registered Vendors may charge VAT • All cost related to the service required must be included • Quotation must be valid for at 60 days



TERMS OF REFERENCE

1. PURPOSE

The Purpose of the RFQ is to appoint a contractor to repair and alter the gardener's store and compound kiosk at the Taung Skull Heritage Site.

2. BACKGROUND

The Independent Development Trust is a Schedule 2 Public Entity governed by applicable legislative frameworks and a Deed of Trust. The organization is accountable to Parliament through the Minister of Public Works who is the Executive Authority.

3. SCOPE OF WORK

The appointed service provider is required to do alterations as specified in the Bill of Quantities.

- 3.1 Cleaning of existing structure
- 3.2 Reinforced concrete to floor
- 3.3 Installation of new door and window frames
- 3.4 Repair of existing roof
- 3.5 Installation of ceiling
- 3.6 Painting of exiting walls and new ceiling
- 3.7 Electrical installation

4. TERMS AND CONDITIONS

- Quotations must be hand delivered on or before the quotation closing date and closing time as shown above. No late quotations will be considered.
- Any amendments to the rates offered or description given must be signed by the person who signed the quotation.
- Only authorized representatives of the supplier may duly sign quotations. The IDT will not accept liability for quotations not duly signed.
- The IDT reserves the right to award the quotations in a whole or in part or not to award at all.



- Upon appointment the IDT and the service provider will sign a contract agreement within 14 days after the award is issued.

5. PRICING

- a) The IDT undertakes to pay an original and valid tax invoices in full within thirty (30) days from date of invoice;
- b) All supporting documents for services rendered should be submitted together with the tax invoices by the first (25th) of every month;
- c) All tax invoices must include the IDT Vat number
- d) Valid tax invoices for all services rendered are to be submitted to the IDT Mafikeng Office
- e) Payment will be made on a re-measurable basis. Any work requested to be done and not included in the bill of quantities according to the contractor must be agreed upon in writing before work commences.
- f) Tenderers are to tender based on the schedule included in this RFQ.
- g) A site meeting will be held on a two-weekly basis. At least one of the contractor's directors or owners are required to attend these meetings with sufficient information to take decisions as requested during these meetings. The cost to attend the meetings will be deemed to be included in the tendered amount.
- h) All invoices are to be signed by a principal of the service provider, the engineer and submitted in original format, failing which the accounts will be returned. Copies, facsimiles, electronic and other versions of invoices will not be considered for payments.
- i) Invoices shall be drafted based on the same layout as included in this RFQ's bill of quantities.
- j) Payment to the service provider will be made electronically according to the banking details furnished by the service provider. Any change in such banking details must be communicated to the IDT project manager timeously. Invoices, correct in all respects, will be deemed submitted when received by the Employer and settled when electronically processed by the Employer. The employer reserves the right to dispute the whole account, any item or part of an item at any time and all the concerns raised by the employer should be addressed by the service provider before any payment can be made by the employer.
- k) The cost of completing the work as per the bill of quantities and drawings will be deemed to be included in the tendered price.



- l) The cost of OHS obligations required by the Department of Labour shall be deemed to be included in the price. It is expected by the Employer that the contractor will submit a Notification of Construction Work to the local Department of Labour. All costs thereof will be included in the price submitted.
- m) Set Off: the employer reserves the right to set off any amount payable to the service provider, any sum which is owing by the service provider to the employer in respect of this or any other IDT projects
- n) The tenderer's price will be deemed to be fixed for the duration of the construction period.

Price Schedule (attached spreadsheet) below is to be populated by the Service Provider for evaluation purposes.



BILL OF QUANTITIES

SECTION 1: P&Gs

PAYMENT REFERS TO	ITEM NO	DESCRIPTION	UNIT	QUAN-TITY	RATE	AMOUNT
SANS 1200 A		<u>PRELIMINARY & GENERAL:</u>				
PSA 8.3		Scheduled fixed-charge and value-related items:				
PSA 8.3.1.1	1.1	Fixed preliminary and general charges	Sum	1		
PSA 8.3.1.2	1.2	Value related preliminary and general charges	Sum	1		
8.3.2		Establishment of facilities on the Site:				
PSA 8.3.2.2		Facilities for Contractor				
	1.3	Offices and storage sheds, workshops and laboratories; living accommodation, ablution and latrine facilities; tools and equipment; water supplies, electric power and communications, dealing with water and access	Sum	1		
PSA 8.3.5	1.4	Setting out of the Works	Sum	1		
8.3.4	1.5	Removal of Site establishment	Sum	1		
PSA 8.4		Scheduled time-related items:				
PSA 8.4.1	1.6	Time-related preliminary and general charges	Sum	1		
PSA 8.4.2		Operation and maintenance of facilities on Site, for duration of construction, except where otherwise stated:				
PSA 8.4.2.2		<u>Facilities for Contractor</u>				
	1.7	Offices and storage sheds, workshops and laboratories; living accommodation, ablution and latrine facilities; tools and equipment; water supplies, electric power and communications, dealing with water and access	Sum	1		
8.4.3	1.8	Supervision for duration of construction	Sum	1		
8.4.4	1.9	Company and Head Office overhead costs for the duration of the Contract	Sum	1		
8.4.5	1.10	Other time-related obligations	Sum	1		
PSA 8.4.6	1.11	Security of Contractor's plant and personnel	Sum	1		
SECTION 1	Carried forward					

SECTION 1

PAYMENT REFERS TO	ITEM NO	DESCRIPTION	UNIT	QUAN- TITY	RATE	AMOUNT
		Brought forward				
PSA 8.10		Compliance with OHS Act and regulations: (To include all costs associated with the current OHS Act)				
PSA 8.10.1	1.12	General safety obligations	Sum	1		
PSA 8.10.2	1.13	Risk assessment	Sum	1		
PSA 8.10.3	1.14	Health and safety plan	Sum	1		
PSA 8.10.4	1.15	Construction safety officer and other appointments	Sum	1		
PSA 8.10.5	1.16	Training	Sum	1		
PSA 8.10.6	1.17	Medical assessment of employees	Sum	1		
PSA 8.10.7	1.18	Provision of personal protection equipment	Sum	1		
PSA 8.10.8	1.19	Transportation of employees on site	Sum	1		
TOTAL SECTION 1: PRELIMINARY AND GENERAL CARRIED TO SUMMARY						

ITEM NO	PAYMENT REFERS TO	DESCRIPTION	UNIT	QUAN-TITY	RATE	AMOUNT
2.1		<u>EARTHWORKS (PROVISIONAL)</u> <u>EXCAVATION, FILLING, ETC</u> <u>Excavation in earth not exceeding 2m deep</u>				
2.1.1		Trenches	m ³	2		
2.1.2		Concrete apron excavation	m ³	16		
		<u>Extra over all excavations for carting away</u>				
2.1.3		Surplus material from excavations and/or stock piles on site/ to a dumping site 20km away from site	m ³	16		
		<u>Earth filling obtained from the excavations and/or prescribed stock piles on site compacted to 95% Mod AASHTO density</u>				
2.1.4		Soil material compacted to 95% of modified AASHTO density (Two 150mm layers)	m ³	16		
		<u>SOIL POISONING</u> <u>Soil insecticide</u>				
2.1.5		Under floors etc including forming and poisoning shallow furrows against foundation walls etc, filling in furrows and ramming	m ²	54		
2.2		<u>CONCRETE, FORMWORK AND REINFORCEMENT</u> <u>25MPa/19mm concrete</u>				
2.2.1		Strip footings	m ³	1		
2.2.2		Slabs	m ³	5		
2.2.3		Making and testing 150 x 150 x 150mm	No	6		
2.2.4		10mm Diameter bars	t	0.11		
2.2.5		12mm Diameter bars	t	0.17		
2.2.6		Mesh ref 617	m ²	54		
2.3		<u>MASONRY</u>				
2.3.1		One brick wall	m ²	1		
TOTAL CARRIED FORWARD						

ITEM NO	PAYMENT REFERS TO	DESCRIPTION	UNIT	QUAN-TITY	RATE	AMOUNT
TOTAL BROUGHT FORWARD						
2.3.2		<u>Old World Concrete window sill Type 6, size 340 x 85 x 1100mm long bed, bedded and jointed in Class II mortar and pointed on all exposed surfaces</u>	No.	1		
2.4		<u>CARPENTRY AND JOINERY</u>				
		<u>SA Pine wrought softwood</u>				
2.4.1		Hipped roof truss construction for gardner's store, build into walls complete including purlins, etc	No.	1		
2.4.2		Due pitched roof truss construction for kiost, 9 trusses that are 1775mm high and 5120mm wide overall build into walls complete including purlins, etc	No.	1		
		<u>DOORS ETC</u>				
2.4.3		40mm thick 4 Panel "Oregon Pine" entrance door, overall size 813 x 2032mm high. Sand down timber surface to a fine smooth surface and apply quality timber sealant prior to installation, all in accordance with manufacturer's recommendations.	No.	3		
		<u>DOOR FRAMES</u>				
2.4.4		Purpose made "Oregon Pine" door frame with 105 x 50mm moulded and rebated frame sections, overall size 889 x 2090mm high to suit 813 x 2032mm high single door.	No.	3		
		<u>WINDOW FRAMES</u>				
2.4.5		Ambassador Doors and Windows Oregon Pine Vertical sliding sash, vertical bar window frame of size 1030mm x 1860mm. Window frame to be screwed and plugged into masonry wall.	No.	1		
2.5		<u>CEILINGS, PARTITIONS AND ACCESS FLOORING</u>				
		<u>Aerolite insulation</u>				
2.5.1		135mm Non cobustible class 1 fire rating insulation closely fitted and laid on top of brandering between roof timbers, etc.	m ²	44		
TOTAL CARRIED FORWARD						

ITEM NO	PAYMENT REFERS TO	DESCRIPTION	UNIT	QUAN-TITY	RATE	AMOUNT
TOTAL BROUGHT FORWARD						
2.5.2		<u>6mm "Everite Nutec" fibre-cement boards with 12 x 40mm Oregon pine cover strips over joints</u> Ceilings including 38 x 50mm sawn softwood bandering at 600mm centres		44		
2.5.3		Extra over ceiling for 635 x 635mm trap door of white epoxy costed aluminium T-profile framing with one 580 x 580mm white epoxy costed steel top hinged pan and fitted flush in opening		1		
2.5.4		<u>Oregon pine cornices</u>				
2.5.4		Profiled cornices		38		
2.6		<u>IRONMONGERY</u> <u>Photo luminescent fire signage in SABS 1186 certified ABS plastic and with natural anodised aluminium frame drilled, plugged and screwed with non-corrosive screws to walls as per fire signage schedule drawing</u>				
2.6.1		No 01 - "EXIT" signage 300 x 150mm	No.	2		
2.6.2		No 06 - "FIRE EXTINGUISHER" signage 300 x 150mm	No.	2		
2.6.3		<u>RACKS AND SHELVES</u> Light duty racking units with solid wood horizontal slats, able to hold maximum load of 275 kg, as manufactured and installed by Econorack racking and shelving manufactures South Africa	No.	17		
2.6.4		<u>FIXED LOUVRE</u> Safintra 600 x 935 x 110mm deep ZINCALUME® rectangular metal louvre unit, fixed in accordance with the	No.	2		
TOTAL CARRIED FORWARD						

ITEM NO	PAYMENT REFERS TO	DESCRIPTION	UNIT	QUAN-TITY	RATE	AMOUNT
TOTAL BROUGHT FORWARD						
2.6.5		<u>DOOR HANDLES</u> Van Acht Brass BHV31 handle on backplate lever handle (Code: BHV31)	No.	3		
2.6.6		<u>LOCKS</u> ASSA ABLOY 4 lever upright lock (Code: 2261-76PL) with Brass forend	No.	3		
2.6.7		<u>HINGES</u> UNION two ball bearing butt hinge (Code: 8352-100SB). Brass finish	No.	6		
2.7		<u>METALWORK</u>				
2.7.1		<u>AWNING</u> Purpose made awning with corrugated Zink-Alum awning as per detail	No.	3		
2.7.2		<u>STEEL HANDRAILS, BALUSTRADES, ETC</u> Steel balustrade 1000mm high consisting of 12mm diameter round bar balusters at 100mm centres with 30mm solid ball cap and 20mm square collar	m	3		
2.7.3		<u>ROOF SHEETING</u> Global Roofing Solutions 0.80mm thick 762mm cover Corrugated profile Z275 spelter ISQ550 ZINK-ALUM steel roof sheeting	m ²	34		
TOTAL CARRIED FORWARD						

ITEM NO	PAYMENT REFERS TO	DESCRIPTION	UNIT	QUAN-TITY	RATE	AMOUNT
TOTAL BROUGHT FORWARD						
2.8		<u>PLASTERING</u>				
		<u>SCREEDS</u>				
		<u>Screeds steel floated on concrete</u>				
2.8.1		25mm Thick on floors	m ²	44		
		<u>INTERNAL PLASTER</u>				
2.8.1		10mm thick plaster smooth off with steel float	m ²	61		
2.8.2		One coat of bagwash (Cement1: Sand5)	m ²	61		
2.9		<u>PAINTWORK</u>				
		<u>PREPARATORY WORK TO EXISTING WORK</u>				
		<u>Previously painted plastered surfaces</u>				
		Surfaces shall be thoroughly washed down and allowed to dry completely before any paint is applied. Blistered or peeling paint shall be completely removed and cracks shall be opened, filled with a suitable filler and finished smooth				
		<u>Prepare and paint one coat primer and 2 coats super pva. Paint colour to be specified by architect</u>				
2.9.1		On internal walls	m ²	124		
2.9.2		On external walls	m ²	124		
		<u>ON PLASTER BOARD</u>				
		<u>Prepare and paint one coat primer and 2 coats super pva. Paint colour to be specified by architect</u>				
2.9.3		On ceilings and cornices	m ²	44		
TOTAL CARRIED FORWARD						

ITEM NO	PAYMENT REFERS TO	DESCRIPTION	UNIT	QUAN-TITY	RATE	AMOUNT
TOTAL BROUGHT FORWARD						
2.10		<u>ELECTRICAL INSTALLATION</u>				
2.10.1		Provide the Provisional Sum for the electrical supply and installation	Psum	1		
2.10.2		Allow for profit	%	5		
2.10.3		Allow for attendance on electrical installations	%	5		
TOTAL CARRIED TO SUMMARY						

SUMMARY OF BILL OF QUANTITIES

SECTION 1	:	PRELIMINARIES AND GENERAL	R
SECTION 2	:	PROPOSED ALTERATIONS TO GARDNER'S STORE AND KIOSK	R

SUBTOTAL SCHEDULE/BILL OF QUANTITIES CARRIED FORWARD	R
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CALCULATION OF TENDER SUM

TOTAL OF SCHEDULE/BILL OF QUANTITIES (BROUGHT FORWARD)	R
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CONTINGENCIES

The Sum provided here is under the sole control of the Engineer and may be deducted in whole or in part add 10%	R
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SUBTOTAL	R
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VALUE-ADDED TAX (VAT)

The tenderer shall add 15% of the subtotal for value-added tax	R
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TOTAL TENDER SUM OF TENDER	R
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The Award of this RFQ may be subjected to price negotiation with the preferred supplier /service provider

I / We, the undersigned, hereby agree to provide all services at the price quoted and under the Terms and Conditions of Quotation shown in this Invitation Document.

Name:

Authorized Signature:

Date:

COMPANY STAMP

6. CONTRACT DATA

The Service Provider is advised to read the CIDB Standard Conditions of Tender as contained in Annex F of the CIDB Standard for Uniformity in Construction Procurement. (See www.cidb.org.za) in order to understand the implications of this Data which is required to be completed.

Each item of data given below is cross-referenced to the clause in the Conditions of Contract to which it mainly applies.

This services contract is based upon the JBCC Small and Simple Works Contract: Edition 1.0 May 2020.

The Contract Data shall have precedence in the interpretation of any ambiguity or Inconsistency between it and the CIDB Standard Conditions of Tender.

Clause number	AMENDMENTS
F.1.1	The employer is the Independent Development Trust on behalf of the Department: Economic Development, Environment, Conservation and Tourism, North West Province
F.1.4	The employer's agent is: ENDECON UBUNTU (Pty) LTD Mr. W. Burger Unit D, Building 3 235 Beyers Naude' Drive Rustenburg, 0299 Tel: (014) 592 9542 E- mail: rustenburg@endecon.co.za
F.2.1	Eligibility
F.2.1.1	Only those bidders who satisfy the following eligibility criteria are eligible to submit tenders:
F.2.1.1.1	CIDB Grading In order to be considered for an appointment in terms of this bid, the bidder must be registered with the CIDB, in a contractor grading designation in accordance with the sum tendered for a Grade 2GB class of construction work. Joint ventures are eligible and preferred with particular reference to local participation and as such submit tenders provided that: every member of the joint venture is registered with the CIDB;

Clause number	AMENDMENTS
	2. the lead partner has a contractor grading designation in the Grade 2GB or above class of construction work; and 3. the combined contractor grading designation calculated in accordance with the Construction Industry Development Regulations is equal to 2GB contractor grading designation determined in accordance with the sum tendered for a (GB) General Building class of construction work
F.2.7	Clarification Meeting A compulsory clarification meeting with representatives of the Employer will take place on the 18 February 2022 at 12h00. The briefing meeting will take place at the Taung Skull Heritage Site Main Gate. GPS coordinates are 27°37'24.65"S and 24°38'03.60"E. Bidders shall sign the attendance register in the name of the bidding entity. Addenda if any will be issued to bidders appearing on the attendance register. Note: Bidders are advised to allow enough travelling time to the briefing meeting.
F.2.8	Seek clarification Bidders can request clarification of the bid documents, if necessary, by notifying the employer at least 2 (two) working days before the closing time and date stated in F.2.15.
F.2.11	Alterations to documents Do not make any alterations or additions to the quotation documents, except to comply with instructions issued by the employer, or necessary to correct errors made by the bidder. All signatories to the bid offer shall initial all such alterations. Erasures and the use of masking fluid are prohibited.
F.2.13.7	The employer's details and address for delivery of tender offers and identification details that are to be shown on each tender offer package are: Employer's address: North West Regional Office 4059 Joules Street Industrial Site Mahikeng 2735
F.2.15 F.2.15.1	Closing Time The closing time for submission of offers is by no later than 24 February 2022 at 12h00. Location of tender box: North West Regional Office 4059 Joules Street Industrial Site Mahikeng 2735 Telephonic, telegraphic, telex, facsimile or e-mailed tender offers will not be accepted.
F.2.16 F.2.16.1	Validity The bidder is required to hold the offer valid for a period of 60 calendar days (from the bid closing date)

Clause number	AMENDMENTS																														
F.2.19	Inspections, Tests and Analysis Access shall be provided for inspections, tests and analysis as may be required by the employer.																														
F.3.1	Evaluation of Offers The procedure for the evaluation of a responsive offer will be in terms of the Preferential Procurement Regulations 2017 on an 80/20 or 90/10 preference point system.																														
F.3.11.8	Scoring Preference Score the preference claimed of the remaining responsive bid offers in terms of Regulation 5(2) and 6(2) of the Preferential Procurement Regulations, in accordance with the table below: <table><tr><th>B-BBEE Status Level of Contribution</th><th>Number of points (90/10 system)</th><th>Number of points (80/20 system)</th></tr><tr><td>1</td><td>10</td><td>20</td></tr><tr><td>2</td><td>9</td><td>18</td></tr><tr><td>3</td><td>7</td><td>14</td></tr><tr><td>4</td><td>6</td><td>12</td></tr><tr><td>5</td><td>4</td><td>8</td></tr><tr><td>6</td><td>3</td><td>6</td></tr><tr><td>7</td><td>2</td><td>4</td></tr><tr><td>8</td><td>1</td><td>2</td></tr><tr><td>Non-compliant contributor</td><td>0</td><td>0</td></tr></table>	B-BBEE Status Level of Contribution	Number of points (90/10 system)	Number of points (80/20 system)	1	10	20	2	9	18	3	7	14	4	6	12	5	4	8	6	3	6	7	2	4	8	1	2	Non-compliant contributor	0	0
B-BBEE Status Level of Contribution	Number of points (90/10 system)	Number of points (80/20 system)																													
1	10	20																													
2	9	18																													
3	7	14																													
4	6	12																													
5	4	8																													
6	3	6																													
7	2	4																													
8	1	2																													
Non-compliant contributor	0	0																													
F.3.13	Acceptance of Bid Offers																														
F.3.13.1	Bid offers will only be accepted if: a) the bidder has submitted an original valid Tax Clearance Certificate issued by the South African Revenue Services; b) the bidder is registered with the Construction Industry Development Board in an appropriate contractor grading designation; c) the bidder or any of its directors is not listed on the Register of Tender Defaulters in terms of the Prevention and Combating of Corrupt Activities Act of 2004 as a person prohibited from doing business with the public sector; d) the bidder has not: i) abused the Employer's Supply Chain Management System; or ii) failed to perform on any previous contract and has been given a written notice to this effect; e) the bidder has completed the Declaration of Interest and there are no conflicts of interest which may impact on the bidder's ability to perform the contract in the best interests of the employer or potentially compromise the bid process and persons in the employ of the state are not permitted to submit tenders; f) if there are no conflicts of interest which may impact on the bidder's ability to perform the contract in the best interests of the employer or potentially compromise the bid process																														

	g) the bidder has submitted the CIPRO documentation and certified copies of ID's for all directors; h) the bidder completed, signed and witnessed form of offer; i) the bidder is in good standing with Compensation for Occupational Injuries and Disease Act (COIDA); j) the bidder has submitted a fully priced Bill of Quantities; k) The bidder attended a compulsory briefing session and completed attendance register or certificate of attendance is signed by the representative of the Employer. l) The bidder is required to submit with his bid a Certificate of Contractor Registration issued by the Construction Industry Development Board and proof of Registration on the Central Supplier Database (CSD) with a Compliant Tax Status; copy of the tax clearance with Tax Compliance Pin issued by the South African Revenue Services. m) The bidder and all its directors are South African Citizens (For National Key Point Projects).
F.3.14	Notice to Unsuccessful Bidders Should bidders not hear from the IDT within ninety (90) calendar days of closure, they should consider their submission unsuccessful. Award will be posted on e-tender and CIDB website within 21 days of award. No written notification directed to each bidder will be issued by the Employer to unsuccessful bidders.
F.2.8	Seek clarification Request clarification of the bid documents, if necessary, by notifying the employer at least two (2) working days before the closing time and date stated in the bid data
F.3.18	Provide Copies of the Contract The number of paper copies of the signed contract to be provided by the employer is one.
	The additional conditions of bid are: 1 The employer is not obliged to accept the lowest or any bid. 2 Work shall be completed within <u>2 months</u> from date of appointment. (60 calendar days) 3 Penalties shall be applied after the 2 months at a rate of R 3 700.00 per calendar day.

7. SBD COMPULSORY DOCUMENTS:

SBD 1 PART A INVITATION TO BID

YOU ARE HEREBY INVITED TO BID FOR REQUIREMENTS OF THE (NAME OF DEPARTMENT/ PUBLIC ENTITY)					
BID NUMBER:	IDT-DEDECT / 08	CLOSING DATE:	24 February 2022	CLOSING TIME:	12h00
DESCRIPTION	PROCUREMENT OF CONTRACTOR - ALTERATIONS TO GARDENER'S STORE AND COMPOUND KIOSK				
BID RESPONSE DOCUMENTS MAY BE DEPOSITED IN THE BID BOX SITUATED AT (STREET ADDRESS)					
NORTH WEST REGIONAL OFFICE					
4059 JOULES STREET					
INDUSTRIAL SITE					
MAHIKENG					
2735					
BIDDING PROCEDURE ENQUIRIES MAY BE DIRECTED TO			TECHNICAL ENQUIRIES MAY BE DIRECTED TO:		
CONTACT PERSON	NW Tenders		CONTACT PERSON	NW Tenders	
TELEPHONE NUMBER	n/a		TELEPHONE NUMBER	n/a	
FACSIMILE NUMBER	n/a		FACSIMILE NUMBER	n/a	
E-MAIL ADDRESS	NWTenders@idt.org.za		E-MAIL ADDRESS	NWTenders@idt.org.za	
SUPPLIER INFORMATION					
NAME OF BIDDER					
POSTAL ADDRESS					
STREET ADDRESS					
TELEPHONE NUMBER	CODE		NUMBER		
CELLPHONE NUMBER					
FACSIMILE NUMBER	CODE		NUMBER		
E-MAIL ADDRESS					
VAT REGISTRATION NUMBER					
SUPPLIER COMPLIANCE STATUS	TAX COMPLIANCE SYSTEM PIN:		OR	CENTRAL SUPPLIER DATABASE No:	MAAA

B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE	TICK APPLICABLE BOX] ☐ Yes ☐ No	B-BBEE STATUS LEVEL SWORN AFFIDAVIT	[TICK APPLICABLE BOX] ☐ Yes ☐ No
[A B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE/ SWORN AFFIDAVIT (FOR EMES & QSEs) MUST BE SUBMITTED IN ORDER TO QUALIFY FOR PREFERENCE POINTS FOR B-BBEE]			
ARE YOU THE ACCREDITED REPRESENTATIVE IN SOUTH AFRICA FOR THE GOODS /SERVICES /WORKS OFFERED?	☐ Yes ☐ No [IF YES ENCLOSE PROOF]	ARE YOU A FOREIGN BASED SUPPLIER FOR THE GOODS /SERVICES /WORKS OFFERED?	☐ Yes ☐ No [IF YES, ANSWER THE QUESTIONNAIRE BELOW]
QUESTIONNAIRE TO BIDDING FOREIGN SUPPLIERS			
IS THE ENTITY A RESIDENT OF THE REPUBLIC OF SOUTH AFRICA (RSA)? ☐ YES ☐ NO DOES THE ENTITY HAVE A BRANCH IN THE RSA? ☐ YES ☐ NO DOES THE ENTITY HAVE A PERMANENT ESTABLISHMENT IN THE RSA? ☐ YES ☐ NO DOES THE ENTITY HAVE ANY SOURCE OF INCOME IN THE RSA? ☐ YES ☐ NO IS THE ENTITY LIABLE IN THE RSA FOR ANY FORM OF TAXATION? ☐ YES ☐ NO IF THE ANSWER IS “NO” TO ALL OF THE ABOVE, THEN IT IS NOT A REQUIREMENT TO REGISTER FOR A TAX COMPLIANCE STATUS SYSTEM PIN CODE FROM THE SOUTH AFRICAN REVENUE SERVICE (SARS) AND IF NOT REGISTER AS PER 2.3 BELOW.			

PART B

TERMS AND CONDITIONS FOR BIDDING

1. BID SUBMISSION: 1.1. BIDS MUST BE DELIVERED BY THE STIPULATED TIME TO THE CORRECT ADDRESS. LATE BIDS WILL NOT BE ACCEPTED FOR CONSIDERATION. 1.2. ALL BIDS MUST BE SUBMITTED ON THE OFFICIAL FORMS PROVIDED–(NOT TO BE RE-TYPED) OR IN THE MANNER PRESCRIBED IN THE BID DOCUMENT. 1.3. THIS BID IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT, 2000 AND THE PREFERENTIAL PROCUREMENT REGULATIONS, 2017, THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER SPECIAL CONDITIONS OF CONTRACT. 1.4. THE SUCCESSFUL BIDDER WILL BE REQUIRED TO FILL IN AND SIGN A WRITTEN CONTRACT FORM (SBD7).

2. TAX COMPLIANCE REQUIREMENTS

- 2.1 BIDDERS MUST ENSURE COMPLIANCE WITH THEIR TAX OBLIGATIONS.
- 2.2 BIDDERS ARE REQUIRED TO SUBMIT THEIR UNIQUE PERSONAL IDENTIFICATION NUMBER (PIN) ISSUED BY SARS TO ENABLE THE ORGAN OF STATE TO VERIFY THE TAXPAYER'S PROFILE AND TAX STATUS.
- 2.3 APPLICATION FOR TAX COMPLIANCE STATUS (TCS) PIN MAY BE MADE VIA E-FILING THROUGH THE SARS WEBSITE WWW.SARS.GOV.ZA.
- 2.4 BIDDERS MAY ALSO SUBMIT A PRINTED TCS CERTIFICATE TOGETHER WITH THE BID.
- 2.5 IN BIDS WHERE CONSORTIA / JOINT VENTURES / SUB-CONTRACTORS ARE INVOLVED, EACH PARTY MUST SUBMIT A SEPARATE TCS CERTIFICATE / PIN / CSD NUMBER.
- 2.6 WHERE NO TCS PIN IS AVAILABLE BUT THE BIDDER IS REGISTERED ON THE CENTRAL SUPPLIER DATABASE (CSD), A CSD NUMBER MUST BE PROVIDED.
- 2.7 NO BIDS WILL BE CONSIDERED FROM PERSONS IN THE SERVICE OF THE STATE, COMPANIES WITH DIRECTORS WHO ARE PERSONS IN THE SERVICE OF THE STATE, OR CLOSE CORPORATIONS WITH MEMBERS PERSONS IN THE SERVICE OF THE STATE."

NB: FAILURE TO PROVIDE / OR COMPLY WITH ANY OF THE ABOVE PARTICULARS MAY RENDER THE BID INVALID.

SIGNATURE OF BIDDER:

CAPACITY UNDER WHICH THIS BID IS SIGNED:
(Proof of authority must be submitted e.g. company resolution)

DATE:

SBD 4

DECLARATION OF INTEREST

1. Any legal person, including persons employed by the state¹, or persons having a kinship with persons employed by the state, including a blood relationship, may make an offer or offers in terms of this invitation to bid (includes a price quotation, advertised competitive bid, limited bid or proposal). In view of possible allegations of favouritism, should the resulting bid, or part thereof, be awarded to persons employed by the state, or to persons connected with or related to them, it is required that the bidder or his/her authorised representative declare his/her position in relation to the evaluating/adjudicating authority where-
 - the bidder is employed by the state; and/or
 - the legal person on whose behalf the bidding document is signed, has a relationship with persons/a person who are/is involved in the evaluation and or adjudication of the bid(s), or where it is known that such a relationship exists between the person or persons for or on whose behalf the declarant acts and persons who are involved with the evaluation and or adjudication of the bid.
2. **In order to give effect to the above, the following questionnaire must be completed and submitted with the bid.**
 - 2.1 Full Name of bidder or his or her representative:.....
 - 2.2 Identity Number:
 - 2.3 Position occupied in the Company (director, trustee, shareholder²):
.....
 - 2.4 Company Registration Number:
.....
 - 2.5 Tax Reference Number:
.....
 - 2.6 VAT Registration Number:
.....
 - 2.6.1 The names of all directors / trustees / shareholders / members, their individual identity numbers, tax reference numbers and, if applicable, employee / persal numbers must be indicated in paragraph 3 below.
¹"State" means –
 - (a) any national or provincial department, national or provincial public entity or constitutional institution within the meaning of the Public Finance Management Act, 1999 (Act No. 1 of 1999);
 - (b) any municipality or municipal entity;
 - (c) provincial legislature;
 - (d) national Assembly or the national Council of provinces; or
 - (e) Parliament.

² "Shareholder" means a person who owns shares in the company and is actively involved in the management of the enterprise or business and exercises control over the enterprise.

2.7 Are you or any person connected with the bidder presently employed by the state? **YES / NO**

2.7.1 If so, furnish the following particulars:

Name of person / director / trustee / shareholder/ member:

.....

Name of state institution at which you or the person connected to the bidder is employed :

Position occupied in the state institution:

.....

Any other particulars:

.....

.....

.....

2.7.2 If you are presently employed by the state, did you obtain the appropriate authority to undertake remunerative work outside employment in the public sector? **YES / NO**

2.7.2.1 If yes, did you attached proof of such authority to the bid document? **YES / NO**

(Note: Failure to submit proof of such authority, where applicable, may result in the disqualification of the bid.

2.7.2.2 If no, furnish reasons for non-submission of such proof:

.....

.....

.....

2.8 Did you or your spouse, or any of the company's directors / trustees / shareholders / members or their spouses conduct business with the state in the previous twelve months? **YES / NO**

2.8.1 If so, furnish particulars:

.....

.....

.....

2.9 Do you, or any person connected with the bidder, have any relationship (family, friend, other) with a person employed by the state and who may be involved with the evaluation and or adjudication of this bid? **YES / NO**



2.9.1 If so, furnish particulars.

.....

2.10 Are you, or any person connected with the bidder, aware of any relationship (family, friend, other) between any other bidder and any person employed by the state who may be involved with the evaluation and or adjudication of this bid?

YES/NO

2.10.1 If so, furnish particulars.

.....

2.11 Do you or any of the directors / trustees / shareholders / members of the company have any interest in any other related companies whether or not they are bidding for this contract?

YES/NO

2.11.1 If so, furnish particulars:

.....

3 Full details of directors / trustees / members / shareholders.

Full Name	Identity Number	Personal Reference Number	Tax Number	State Number	Employee / Persal



4 DECLARATION

I, THE UNDERSIGNED

(NAME).....CERTIFY THAT THE
INFORMATION FURNISHED IN PARAGRAPHS 2 and 3 ABOVE IS CORRECT.

I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN TERMS OF
PARAGRAPH 23 OF THE GENERAL CONDITIONS OF CONTRACT SHOULD THIS DECLARATION
PROVE TO BE FALSE.

.....
Signature

.....
Date

.....
Position

.....
Name of bidder

SBD 6.1

PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2017

This preference form must form part of all bids invited. It contains general information and serves as a claim form for preference points for Broad-Based Black Economic Empowerment (B-BBEE) Status Level of Contribution

NB: BEFORE COMPLETING THIS FORM, BIDDERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF B-BBEE, AS PRESCRIBED IN THE PREFERENTIAL PROCUREMENT REGULATIONS, 2011.

1. GENERAL CONDITIONS

- 1.1 The following preference point systems are applicable to all bids:
- the 80/20 system for requirements with a Rand value of between R30 000 up to R50 000 000 (all applicable taxes included); and
- 1.2 The value of this bid is estimated to not exceed R50 000 000 (all applicable taxes included) and therefore the 80/20 system shall be applicable.
- 1.3 Preference points for this bid shall be awarded for:
- (d) Price; and
 - (e) B-BBEE Status Level of Contribution.
- 1.3.1 The maximum points for this bid are allocated as follows:

POINTS

1.3.1.1 PRICE	80
1.3.1.2 B-BBEE STATUS LEVEL OF CONTRIBUTION	20
Total points for Price and B-BBEE must not exceed	100

- 1.4 Failure on the part of a bidder to fill in and/or to sign this form and submit a B-BBEE Verification Certificate from a Verification Agency accredited by the South African Accreditation System (SANAS) or a Registered Auditor approved by the Independent Regulatory Board of Auditors (IRBA) or an Accounting Officer as contemplated in the Close Corporation Act (CCA) together with the bid, will be interpreted to mean that preference points for B-BBEE status level of contribution are not claimed.

- 1.5. The purchaser reserves the right to require of a bidder, either before a bid is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the purchaser.

2. DEFINITIONS

- 2.1. **“all applicable taxes”** includes value-added tax, pay as you earn, income tax, unemployment insurance fund contributions and skills development levies;
- 2.2. **“B-BBEE”** means broad-based black economic empowerment as defined in section 1 of the Broad-Based Black Economic Empowerment Act;
- 2.3. **“B-BBEE status level of contributor”** means the B-BBEE status received by a measured entity based on its overall performance using the relevant scorecard contained in the Codes of Good Practice on Black Economic Empowerment, issued in terms of section 9(1) of the Broad-Based Black Economic Empowerment Act;
- 2.4. **“bid”** means a written offer in a prescribed or stipulated form in response to an invitation by an organ of state for the provision of services, works or goods, through price quotations, advertised competitive bidding processes or proposals;
- 2.5. **“Broad-Based Black Economic Empowerment Act”** means the Broad-Based Black Economic Empowerment Act, 2003 (Act No. 53 of 2003);
- 2.6. **“comparative price”** means the price after the factors of a non-firm price and all unconditional discounts that can be utilized have been taken into consideration;
- 2.7. **“consortium or joint venture”** means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract;
- 2.8. **“contract”** means the agreement that results from the acceptance of a bid by an organ of state;
- 2.9. **“EME”** means any enterprise with an annual total revenue of R5 million or less .
- 2.10. **“Firm price”** means the price that is only subject to adjustments in accordance with the actual increase or decrease resulting from the change, imposition, or abolition of customs or excise duty and any other duty, levy, or tax, which, in terms of the law or regulation, is binding on the contractor and demonstrably has an influence on the price of any supplies, or the rendering costs of any service, for the execution of the contract;

- 2.11 **“functionality”** means the measurement according to predetermined norms, as set out in the bid documents, of a service or commodity that is designed to be practical and useful, working or operating, taking into account, among other factors, the quality, reliability, viability and durability of a service and the technical capacity and ability of a bidder;
- 2.12 **“non-firm prices”** means all prices other than “firm” prices;
- 2.13 **“person”** includes a juristic person;
- 2.14 **“rand value”** means the total estimated value of a contract in South African currency, calculated at the time of bid invitations, and includes all applicable taxes and excise duties;
- 2.15 **“sub-contract”** means the primary contractor’s assigning, leasing, making out work to, or employing, another person to support such primary contractor in the execution of part of a project in terms of the contract;

2. POINTS AWARDED FOR PRICE

3.1 THE 80/20 OR 90/10 PREFERENCE POINT SYSTEMS

A maximum of 80 or 90 points is allocated for price on the following basis:

80/20	or	90/10
$P_s = 80 \left(1 - \frac{P_t - P_{\min}}{P_{\min}} \right)$	or	$P_s = 90 \left(1 - \frac{P_t - P_{\min}}{P_{\min}} \right)$

Where

- P_s = Points scored for price of bid under consideration
 P_t = Price of bid under consideration
 $P_{\min}$ = Price of lowest acceptable bid

4. Points awarded for B-BBEE Status Level of Contribution

- 2.1 4.1 In terms of Regulation 6 (2) and 7 (2) of the Preferential Procurement Regulations, preference points must be awarded to a bidder for attaining the B-BBEE status level of contribution in accordance with the table below:

B-BBEE Status Level of Contributor	Number of points (90/10 system)	Number of points (80/20 system)
1	10	20
2	9	18
3	6	14
4	5	12
5	4	8
6	3	6
7	2	4
8	1	2
Non-compliant contributor	0	0

DECLARATION OF INTEREST

1. Any legal person, including persons employed by the state*, or persons having a kinship with persons employed by the state, including a blood relationship, may make an offer or offers in terms of this invitation to bid (includes a price quotation, advertised competitive bid, limited bid or proposal). In view of possible allegations of favouritism, should the resulting bid, or part thereof, be awarded to persons employed by the state, or to persons connected with or related to them, it is required that the bidder or his/her authorised representative declare his/her position in relation to the evaluating/adjudicating authority and/or take an oath declaring his/her interest, where-
 - the bidder is employed by the state; and/or
 - the legal person on whose behalf the bidding document is signed, has a relationship with persons/a person who are/is involved in the evaluation and or adjudication of the bid(s), or where it is known that such a relationship exists between the person or persons for or on whose behalf the declarant acts and persons who are involved with the evaluation and or adjudication of the bid.
2. **In order to give effect to the above, the following questionnaire must be completed and submitted with the bid.**
 - 2.1 Full Name of bidder or his or her representative:.....
 - 2.7 Identity Number:.....
 - 2.8 Position occupied in the Company (director, shareholder etc.):.....
 - 2.9 Company Registration Number:.....



2.10 Tax Reference Number:.....

2.11 VAT Registration Number:.....

* "State" means –

- (a) any national or provincial department, national or provincial public entity or constitutional institution within the meaning of the Public Finance Management Act, 1999 (Act No. 1 of 1999);
- (b) any municipality or municipal entity;
- (c) provincial legislature;
- (d) national Assembly or the national Council of provinces; or
- (e) Parliament.

2.7 Are you or any person connected with the bidder presently employed by the state? **YES / NO**

3.7.1 If so, furnish the following particulars:

Name of person / director / shareholder/ member:

Name of state institution to which the person is connected:

Position occupied in the state institution:

Any other particulars:

.....

.....

.....

3.8 Did you or your spouse, or any of the company's directors / shareholders / members or their spouses conduct business with the state in the previous twelve months? **YES / NO**

3.8.1 If so, furnish particulars:

.....

.....

.....

2.9 Do you, or any person connected with the bidder, have any relationship (family, friend, other) with a person employed by the state and who may be involved with the evaluation and or adjudication of this bid?

2.9.1 If so, furnish particulars.

.....

.....

2.10 Are you, or any person connected with the bidder, aware of any relationship (family, friend, other) between the bidder and any person



employed by the state who may be involved with the evaluation and or adjudication of this bid?

2.10.1 If so, furnish particulars.

.....
.....

YES / NO

2.11 Do you or any of the directors /shareholders/ members of the company have any interest in any other related companies whether or not they are bidding for this contract?

2.11.1 If so, furnish particulars:

.....
.....
.....

YES / NO

DECLARATION

I, THE UNDERSIGNED (NAME).....

CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 2.1 TO 2.11.1 ABOVE IS CORRECT.

I ACCEPT THAT THE STATE MAY ACT AGAINST ME IN TERMS OF PARAGRAPH 23 OF THE GENERAL CONDITIONS OF CONTRACT SHOULD THIS DECLARATION PROVE TO BE FALSE.

.....
Signature Date

.....
Position Name of bidder

Js914w 2

SBD 6.2

DECLARATION CERTIFICATE FOR LOCAL PRODUCTION AND CONTENT FOR DESIGNATED SECTORS

This Standard Bidding Document (SBD) must form part of all bids invited. It contains general information and serves as a declaration form for local content (local production and local content are used interchangeably).

Before completing this declaration, bidders must study the General Conditions, Definitions, Directives applicable in respect of Local Content as prescribed in the Preferential Procurement Regulations, 2011, the South African Bureau of Standards (SABS) approved technical specification number SATS 1286:2011 (Edition 1) and the Guidance on the Calculation of Local Content together with the Local Content Declaration Templates [Annex C (Local Content Declaration: Summary Schedule), D (Imported Content Declaration: Supporting Schedule to Annex C) and E (Local Content Declaration: Supporting Schedule to Annex C)].

1. General Conditions

- 1.1. Preferential Procurement Regulations, 2011 (Regulation 9) makes provision for the promotion of local production and content.
- 1.2. Regulation 9.(1) prescribes that in the case of designated sectors, where in the award of bids local production and content is of critical importance, such bids must be advertised with the specific bidding condition that only locally produced goods, services or works or locally manufactured goods, with a stipulated minimum threshold for local production and content will be considered.
- 1.3. Where necessary, for bids referred to in paragraph 1.2 above, a two stage bidding process may be followed, where the first stage involves a minimum threshold for local production and content and the second stage price and B-BBEE.
- 1.4. A person awarded a contract in relation to a designated sector, may not sub-contract in such a manner that the local production and content of the overall value of the contract is reduced to below the stipulated minimum threshold.
- 1.5. The local content (LC) expressed as a percentage of the bid price must be calculated in accordance with the SABS approved technical specification number SATS 1286: 2011 as follows:

$$LC = [1 - x / y] * 100$$

Where

x is the imported content in Rand

y is the bid price in Rand excluding value added tax (VAT)

Prices referred to in the determination of x must be converted to Rand (ZAR) by using the exchange rate published by South African Reserve Bank (SARB) at 12:00 on the date of advertisement of the bid as indicated in paragraph 4.1 below.

The SABS approved technical specification number SATS 1286:2011 is accessible on [http://www.thedti.gov.za/industrial development/ip.jsp](http://www.thedti.gov.za/industrial%20development/ip.jsp) at no cost.

- 1.6 A bid may be disqualified if –

- (a) this Declaration Certificate and the Annex C (Local Content Declaration: Summary Schedule) are not submitted as part of the bid documentation; and

- (b) the bidder fails to declare that the Local Content Declaration Templates (Annex C, D and E) have been audited and certified as correct.

2. Definitions

- 2.1. **“bid”** includes written price quotations, advertised competitive bids or proposals;
- 2.2. **“bid price”** price offered by the bidder, excluding value added tax (VAT);
- 2.3. **“contract”** means the agreement that results from the acceptance of a bid by an organ of state;
- 2.4. **“designated sector”** means a sector, sub-sector or industry that has been designated by the Department of Trade and Industry in line with national development and industrial policies for local production, where only locally produced services, works or goods or locally manufactured goods meet the stipulated minimum threshold for local production and content;
- 2.5. **“duly sign”** means a Declaration Certificate for Local Content that has been signed by the Chief Financial Officer or other legally responsible person nominated in writing by the Chief Executive, or senior member / person with management responsibility(close corporation, partnership or individual).
- 2.6. **“imported content”** means that portion of the bid price represented by the cost of components, parts or materials which have been or are still to be imported (whether by the supplier or its subcontractors) and which costs are inclusive of the costs abroad (this includes labour or intellectual property costs), plus freight and other direct importation costs, such as landing costs, dock duties, import duty, sales duty or other similar tax or duty at the South African port of entry;
- 2.7. **“local content”** means that portion of the bid price which is not included in the imported content, provided that local manufacture does take place;
- 2.8. **“stipulated minimum threshold”** means that portion of local production and content as determined by the Department of Trade and Industry; and
- 2.9. **“sub-contract”** means the primary contractor’s assigning, leasing, making out work to, or employing another person to support such primary contractor in the execution of part of a project in terms of the contract.

3. The stipulated minimum threshold(s) for local production and content (refer to Annex A of SATS 1286:2011) for this bid is/are as follows:

<u>Description of services, works or goods</u>	<u>Stipulated minimum threshold</u>
1. Mild Steel Reinforcement (BOQ Page 1 Item 2.2.4)	100%
2. High Tensile Reinforcement (BOQ Page 1 Item 2.2.5)	100%
3. High Tensile Welded Mesh Ref 617 (BOQ Page 1 Item 2.2.6)	100%
4. Clearvue or similar Handrails (BOQ Page 4 Item 2.7.2)	100%
5. Electrical Installation (BOQ Page 6 Item 2.10)	

4. Does any portion of the services, works or goods offered have any imported content?
(Tick applicable box)

YES		NO	
-----	--	----	--

- 4.1 If yes, the rate(s) of exchange to be used in this bid to calculate the local content as prescribed in paragraph 1.5 of the general conditions must be the rate(s) published by SARB for the specific currency at 12:00 on the date of advertisement of the bid.

The relevant rates of exchange information is accessible on www.reservebank.co.za.

Indicate the rate(s) of exchange against the appropriate currency in the table below (refer to Annex A of SATS 1286:2011):

Currency	Rates of exchange
US Dollar	
Pound Sterling	
Euro	
Yen	
Other	

NB: Bidders must submit proof of the SARB rate (s) of exchange used.

5. Were the Local Content Declaration Templates (Annex C, D and E) audited and certified as correct?
(Tick applicable box)

YES		NO	
-----	--	----	--

5.1. If yes, provide the following particulars:

- (a) Full name of auditor:
- (b) Practice number:
- (c) Telephone and cell number:
- (d) Email address:

(Documentary proof regarding the declaration will, when required, be submitted to the satisfaction of the Accounting Officer / Accounting Authority)

6. Where, after the award of a bid, challenges are experienced in meeting the stipulated minimum threshold for local content the dti must be informed accordingly in order for the dti to verify and in consultation with the AO/AA provide directives in this regard.

LOCAL CONTENT DECLARATION
(REFER TO ANNEX B OF SATS 1286:2011)

LOCAL CONTENT DECLARATION BY CHIEF FINANCIAL OFFICER OR OTHER LEGALLY RESPONSIBLE PERSON NOMINATED IN WRITING BY THE CHIEF EXECUTIVE OR SENIOR MEMBER/PERSON WITH MANAGEMENT RESPONSIBILITY (CLOSE CORPORATION, PARTNERSHIP OR INDIVIDUAL)

IN RESPECT OF BID NO.

ISSUED BY: (Procurement Authority / Name of Institution):

NB

1 The obligation to complete, duly sign and submit this declaration cannot be transferred to an external authorized representative, auditor or any other third party acting on behalf of the bidder.

2 Guidance on the Calculation of Local Content together with Local Content Declaration Templates (Annex C, D and E) is accessible on http://www.thdti.gov.za/industrial_development/ip.jsp. Bidders should first complete Declaration D. After completing Declaration D, bidders should complete Declaration E and then consolidate the information on Declaration C. **Declaration C should be submitted with the bid documentation at the closing date and time of the bid in order to substantiate the declaration made in paragraph (c) below.** Declarations D and E should be kept by the bidders for verification purposes for a period of at least 5 years. The successful bidder is required to continuously update Declarations C, D and E with the actual values for the duration of the contract.

I, the undersigned, (full names),
 do hereby declare, in my capacity as
 of(name of bidder entity), the
 following:

(a) The facts contained herein are within my own personal knowledge.

(b) I have satisfied myself that:

- (i) the goods/services/works to be delivered in terms of the above-specified bid comply with the minimum local content requirements as specified in the bid, and as measured in terms of SATS 1286:2011; and
- (ii) the declaration templates have been audited and certified to be correct.

(c) The local content percentage (%) indicated below has been calculated using the formula given in clause 3 of SATS 1286:2011, the rates of exchange indicated in paragraph 4.1 above and the information contained in Declaration D and E which has been consolidated in Declaration C:

Bid price, excluding VAT (y)	R
Imported content (x), as calculated in terms of SATS 1286:2011	R
Stipulated minimum threshold for local content (paragraph 3 above)	
Local content %, as calculated in terms of SATS 1286:2011	

If the bid is for more than one product, the local content percentages for each product contained in Declaration C shall be used instead of the table above.

The local content percentages for each product has been calculated using the formula given in clause 3 of SATS 1286:2011, the rates of exchange indicated in paragraph 4.1 above and the information contained in Declaration D and E.



(d) I accept that the Procurement Authority / Institution has the right to request that the local content be verified in terms of the requirements of SATS 1286:2011.

(e) I understand that the awarding of the bid is dependent on the accuracy of the information furnished in this application. I also understand that the submission of incorrect data, or data that are not verifiable as described in SATS 1286:2011, may result in the Procurement Authority / Institution imposing any or all of the remedies as provided for in Regulation 13 of the Preferential Procurement Regulations, 2011 promulgated under the Preferential Policy Framework Act (PPPFA), 2000 (Act No. 5 of 2000).

SIGNATURE: _____

DATE: _____

WITNESS No. 1 _____

DATE: _____

WITNESS No. 2 _____

DATE: _____

Annex C

Local Content Declaration - Summary Schedule

(C1) Tender No.
(C2) Tender description:
(C3) Designated product(s)
(C4) Tender Authority:
(C5) Tendering Entity name:
(C6) Tender Exchange Rate:
(C7) Specified local content %

Note: VAT to be excluded from all calculations

Pula EU GBP

		Calculation of local content					
Tender item no's	List of items	Tender price - each (excl VAT)	Exempted imported value	Tender value net of exempted imported content	Imported value	Local value	Local content % (per item)
(C8)	(C9)	(C10)	(C11)	(C12)	(C13)	(C14)	(C15)
Page 7 Item 2.2.4	Mild Steel Reinforcement					R 0.00	100%
Page 7 Item 2.2.5	High Tensile Reinforcement					R 0.00	100%
Page 7 Item 2.2.6	High Tensile Welded Mesh Ref 617					R 0.00	100%
Page 7 Item 2.7.2	Handrails					R 0.00	100%
Page 7 Item 2.10	Electrical Installation					R 0.00	90%

Signature of tenderer from Annex B

Date: _____

Tender summary			
Tender Qty	Total tender value	Total exempted imported content	Total Imported content
(C16)	(C17)	(C18)	(C19)
	R 0	R 0	R 0
	R 0	R 0	R 0
	R 0	R 0	R 0
	R 0	R 0	R 0
	R 0	R 0	R 0
(C20) Total tender value	R 0		
(C21) Total Exempt imported content		R 0	
(C22) Total Tender value net of exempt imported content		R 0	
(C23) Total Imported content			R 0
(C24) Total local content			R 0
(C25) Average local content % of tender			

Annex D

Imported Content Declaration - Supporting Schedule to Annex C

(D1) Tender No.

(D2) Tender description:

(D3) Designated Products:

(D4) Tender Authority:

(D5) Tendering Entity name:

(D6) Tender Exchange Rate:

Pula R 1.50

EU R 13.46

GBP R 18.65

Note: VAT to be excluded from all calculations

A. Exempted imported content										Summary	
Calculation of imported content										Tender Qty	Exempted imported value
Tender item no's	Description of imported content	Local supplier	Overseas Supplier	Foreign currency value as per Commercial Invoice	Tender Exchange Rate	Local value of imports	Freight costs to port of entry	All locally incurred landing costs & duties	Total landed cost excl VAT		
(D7)	(D8)	(D9)	(D10)	(D11)	(D12)	(D13)	(D14)	(D15)	(D16)	(D17)	(D18)
						R 0			R 0	100	R 0
						R 0			R 0	250	R 0
						R 0			R 0	36	R 0
(D19) Total exempt imported value											R 0
This total must correspond with Annex C - C 21											

B. Imported directly by the Tenderer										Summary	
Calculation of imported content										Tender Qty	Total imported value
Tender item no's	Description of imported content	Unit of measure	Overseas Supplier	Foreign currency value as per Commercial Invoice	Tender Rate of Exchange	Local value of imports	Freight costs to port of entry	All locally incurred landing costs & duties	Total landed cost excl VAT		
(D20)	(D21)	(D22)	(D23)	(D24)	(D25)	(D26)	(D27)	(D28)	(D29)	(D30)	(D31)
						R 0			R 0		R 0
						R 0			R 0		R 0
						R 0			R 0		R 0
						R 0			R 0		R 0
						R 0			R 0		R 0
						R 0			R 0		R 0
						R 0			R 0		R 0
						R 0			R 0		R 0
(D32) Total imported value by tenderer											R 0

C. Imported by a 3rd party and supplied to the Tenderer										Summary	
Calculation of imported content										Quantity imported	Total imported value
Description of imported content	Unit of measure	Local supplier	Overseas Supplier	Foreign currency value as per Commercial Invoice	Tender Rate of Exchange	Local value of imports	Freight costs to port of entry	All locally incurred landing costs & duties	Total landed cost excl VAT		
(D33)	(D34)	(D35)	(D36)	(D37)	(D38)	(D39)	(D40)	(D41)	(D42)	(D43)	(D44)
						R 0			R 0		R 0
						R 0			R 0		R 0
						R 0			R 0		R 0
						R 0			R 0		R 0
						R 0			R 0		R 0
						R 0			R 0		R 0
(D45) Total imported value by 3rd party											R 0

D. Other foreign currency payments

Calculation of foreign currency payments

Type of payment	Local supplier making the payment	Overseas beneficiary	Foreign currency value paid	Tender Rate of Exchange
(D46)	(D47)	(D48)	(D49)	(D50)

(D52) Total of foreign currency payments declared by tenderer and/or 3rd party

(D53) Total of imported content & foreign currency payments - (D32), (D45) & (D52) above

Signature of tenderer from Annex B

Date:

Summary of payments

Local value of payments

(D51)

R 0

R 0

R 0

R 0

R 0

This total must correspond with Annex C - C 23

Annex E

Local Content Declaration - Supporting Schedule to Annex C

(E1)	Tender No.	
(E2)	Tender description:	
(E3)	Designated products:	
(E4)	Tender Authority:	
(E5)	Tendering Entity name:	

Note: VAT to be excluded from all calculations

Local Products (Goods, Services and Works)	Description of items purchased	Local suppliers	Value
	(E6)	(E7)	(E8)
(E9) Total local products (Goods, Services and Works)			R 0

(E10) **Manpower costs** (Tenderer's manpower cost) R 0

(E11) **Factory overheads** (Rental, depreciation & amortisation, utility costs, consumables etc.) R 0

(E12) **Administration overheads and mark-up** (Marketing, insurance, financing, interest etc.) R 0

(E13) Total local content R 0

This total must correspond with Annex C - C24

Signature of tenderer from Annex B

Date: _____

DECLARATION OF BIDDER'S PAST SUPPLY CHAIN MANAGEMENT PRACTICES

- 1 This Standard Bidding Document must form part of all bids invited.
- 2 It serves as a declaration to be used by institutions in ensuring that when goods and services are being procured, all reasonable steps are taken to combat the abuse of the supply chain management system.
- 3 The bid of any bidder may be disregarded if that bidder, or any of its directors have-
 - a. abused the institution's supply chain management system;
 - b. committed fraud or any other improper conduct in relation to such system; or
 - c. failed to perform on any previous contract.
- 4 **In order to give effect to the above, the following questionnaire must be completed and submitted with the bid.**

Item	Question	Yes	No
4.1	Is the bidder or any of its directors listed on the National Treasury's Database of Restricted Suppliers as companies or persons prohibited from doing business with the public sector? (Companies or persons who are listed on this Database were informed in writing of this restriction by the Accounting Officer/Authority of the institution that imposed the restriction after the <i>audi alteram partem</i> rule was applied). The Database of Restricted Suppliers now resides on the National Treasury's website(www.treasury.gov.za) and can be accessed by clicking on its link at the bottom of the home page.	Yes ☐	No ☐
4.1.1	If so, furnish particulars:		

4.2	Is the bidder or any of its directors listed on the Register for Tender Defaulters in terms of section 29 of the Prevention and Combating of Corrupt Activities Act (No 12 of 2004)? The Register for Tender Defaulters can be accessed on the National Treasury's website (www.treasury.gov.za) by clicking on its link at the bottom of the home page.	Yes ☐	No ☐
4.2.1	If so, furnish particulars:		
4.3	Was the bidder or any of its directors convicted by a court of law (including a court outside of the Republic of South Africa) for fraud or corruption during the past five years?	Yes ☐	No ☐
4.3.1	If so, furnish particulars:		
4.4	Was any contract between the bidder and any organ of state terminated during the past five years on account of failure to perform on or comply with the contract?	Yes ☐	No ☐
4.4.1	If so, furnish particulars:		

CERTIFICATION

I, THE UNDERSIGNED (FULL NAME).....

CERTIFY THAT THE INFORMATION FURNISHED ON THIS DECLARATION FORM IS TRUE AND CORRECT.

I ACCEPT THAT, IN ADDITION TO CANCELLATION OF A CONTRACT, ACTION MAY BE TAKEN AGAINST ME SHOULD THIS DECLARATION PROVE TO BE FALSE.

.....
Signature

.....
Date

.....
Position

.....
Name of Bidder



SBD 9

CERTIFICATE OF INDEPENDENT BID DETERMINATION

I, the undersigned, in submitting the accompanying bid:

Number and Description)

(Bid

in response to the invitation for the bid made by:

(Name of Institution)

do hereby make the following statements that I certify to be true and complete in every respect:

I certify, on behalf

of: _____ that:

(Name of Bidder)

1. I have read and I understand the contents of this Certificate;
2. I understand that the accompanying bid will be disqualified if this Certificate is found not to be true and complete in every respect;
3. I am authorized by the bidder to sign this Certificate, and to submit the accompanying bid, on behalf of the bidder;
4. Each person whose signature appears on the accompanying bid has been authorized by the bidder to determine the terms of, and to sign the bid, on behalf of the bidder;
5. For the purposes of this Certificate and the accompanying bid, I understand that the word "competitor" shall include any individual or organization, other than the bidder, whether or not affiliated with the bidder, who:
 - (a) has been requested to submit a bid in response to this bid invitation;
 - (b) could potentially submit a bid in response to this bid invitation, based on their qualifications, abilities or experience; and
 - (c) provides the same goods and services as the bidder and/or is in the same line of business as the bidder
6. The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However communication between partners in a joint venture or consortium will not
no consultation, communication, agreement or arrangement with any competitor ³ be construed as collusive bidding.
7. In particular, without limiting the generality of paragraphs 6 above, there has been regarding:

- (a) prices;
 - (b) geographical area where product or service will be rendered (market allocation)
 - (c) methods, factors or formulas used to calculate prices;
 - (d) the intention or decision to submit or not to submit, a bid;
 - (e) the submission of a bid which does not meet the specifications and conditions of the bid; or
 - (f) bidding with the intention not to win the bid.
 - (g)
8. In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications
9. and conditions or delivery particulars of the products or services to which this bid invitation relates.
10. The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.
11. I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

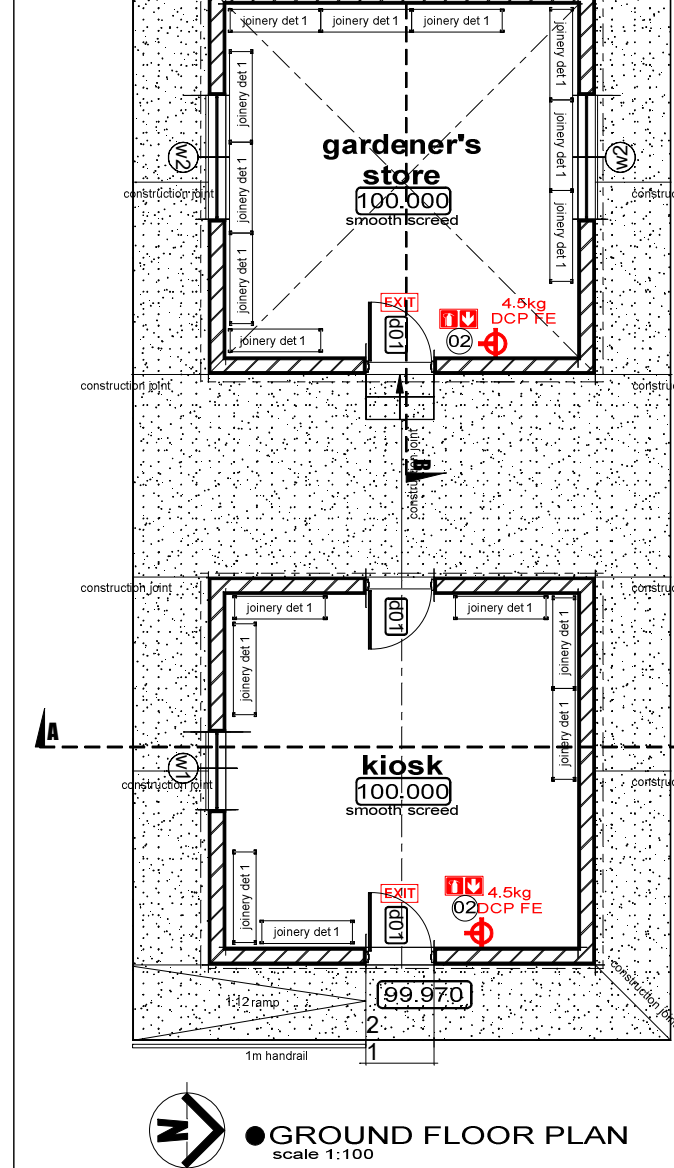
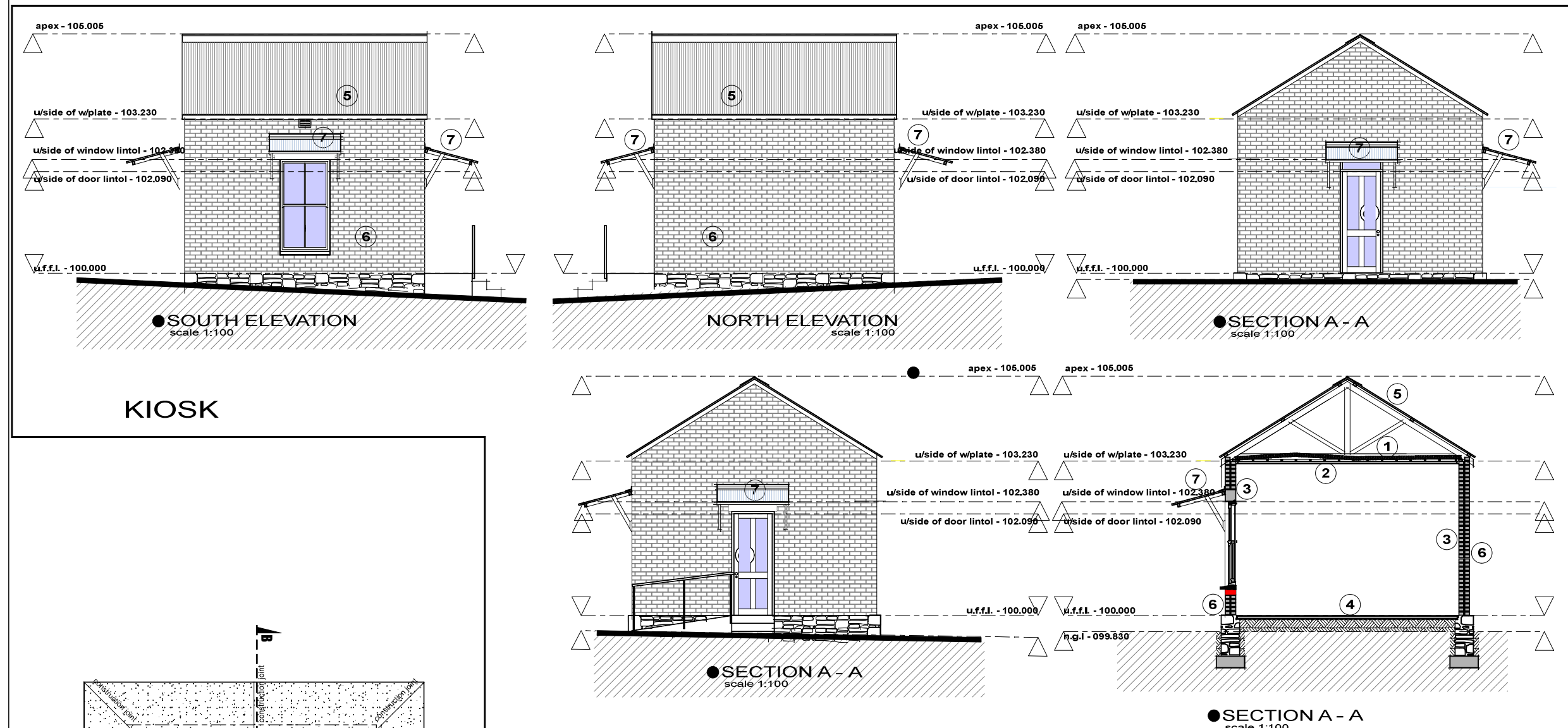
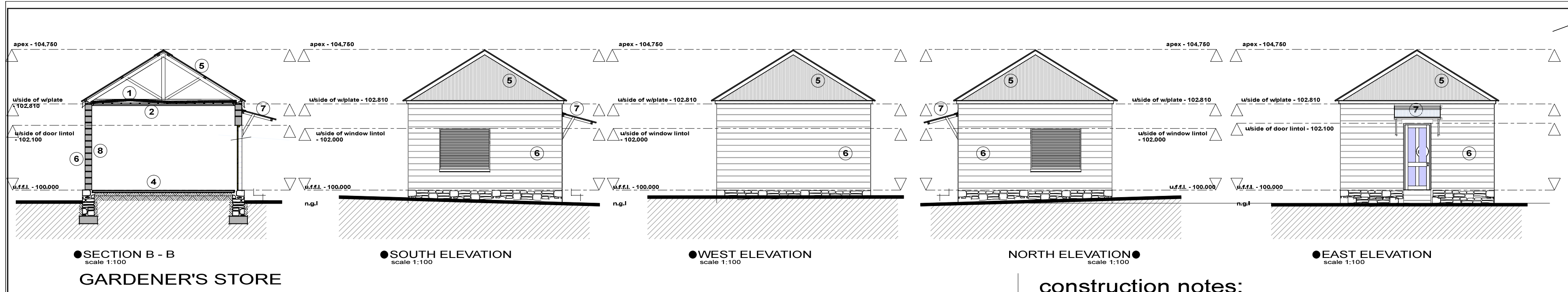
Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

Signature: Date:

Position:

Name of Bidder:

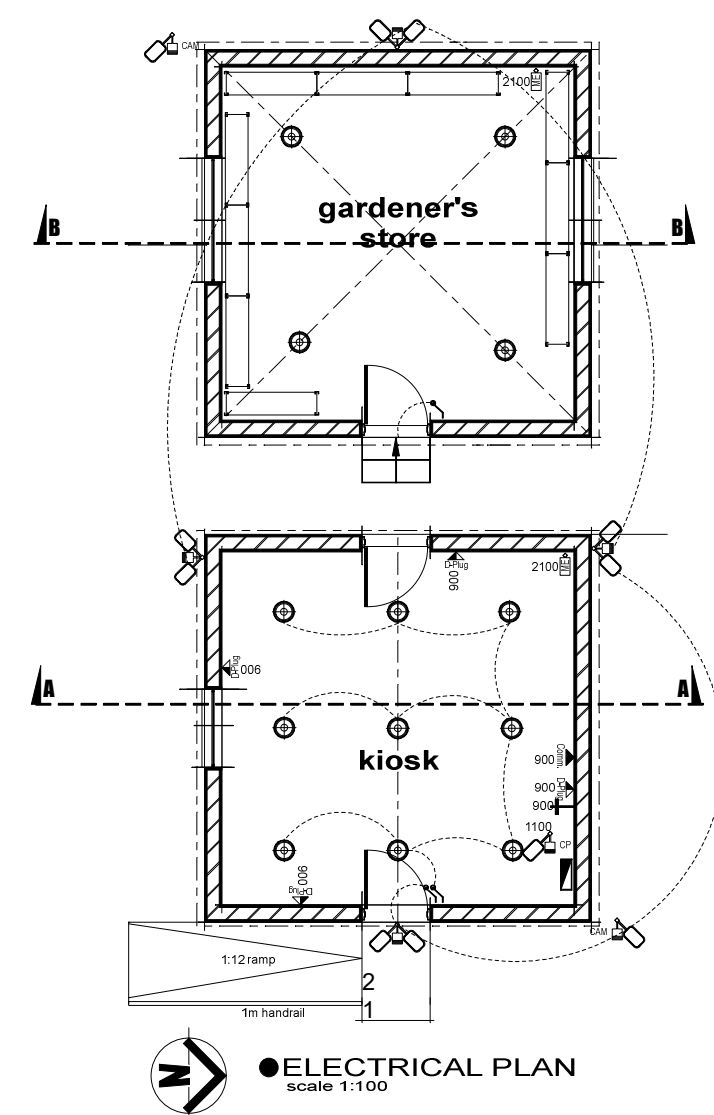
Terms of Reference for the appointment of a service provider to render:



FIRE SIGNAGE SCHEDULE	
1	Photoluminescent "EXIT" sign, size 300x150mm in SANS 1180 certified ABS plastic, with natural anodized aluminum frame, drilled, plugged and fixed with non-corrosive screws against wall surface above equipment program as per SANS.
2	Photoluminescent "FIRE EXTINGUISHER" sign, size 300x150mm in SANS 1180 certified ABS plastic, with natural anodized aluminum frame, drilled, plugged and fixed with non-corrosive screws against wall surface above equipment program as per SANS.

CEILING ACCESS PANEL	
td	White epoxy coated aluminum T-profile with 400 x 500mm white epoxy coated steel top hinged pan as per supplier, fitted flush to timber braced ceiling, screw fixed through slats of T-profile frame into prepared ceiling structure material, all in accordance with the manufacturer's recommendations.

CEILING PLAN
scale 1:100

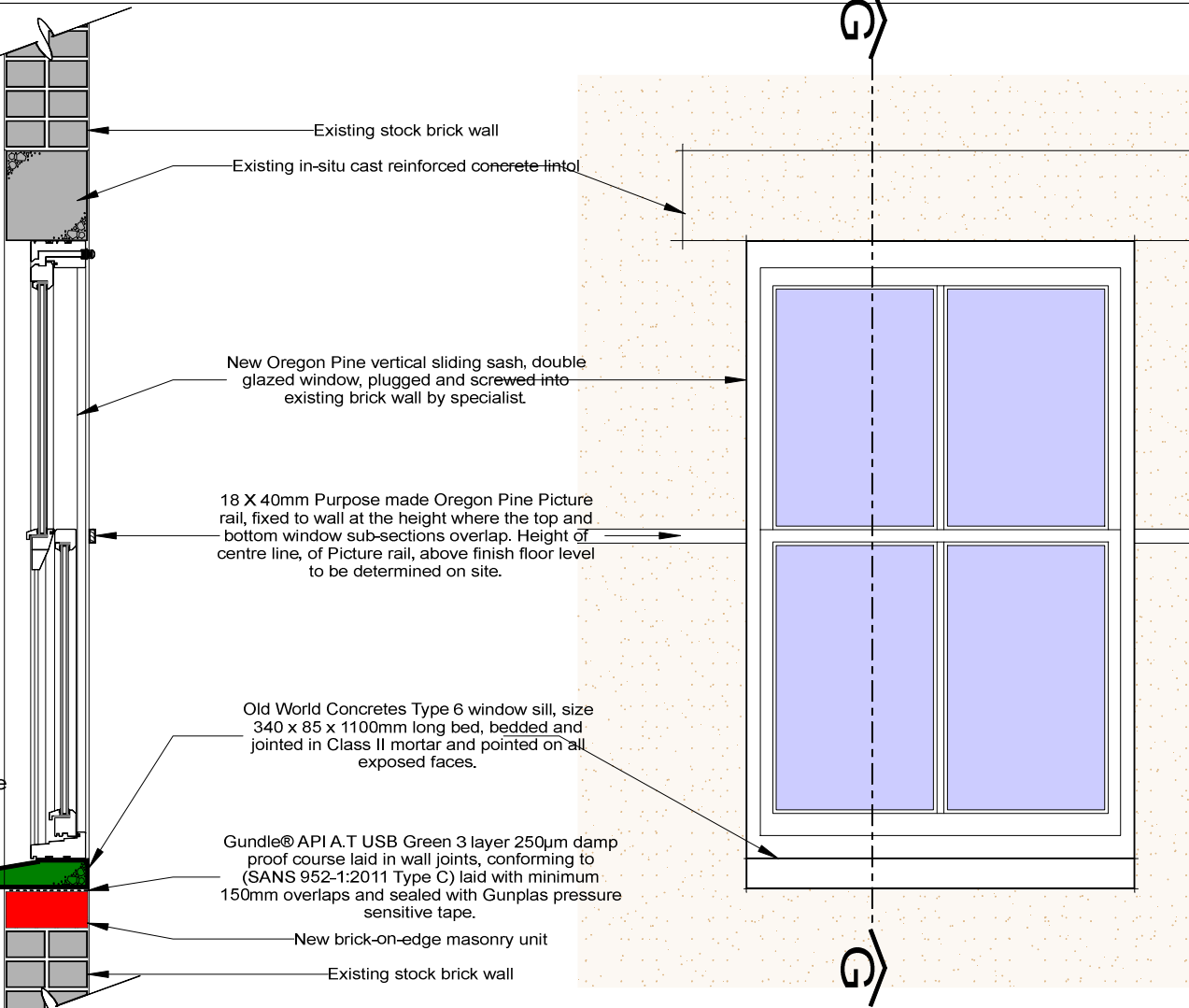


BURGLAR PROOFING SCHEDULE

WINDOW TYPE:	
DESCRIPTION:	Purpose made 50mm x 5mm x 1.96kg/m flat bar frame of size 1030 x 1860mm high with 12mm dia round bar vertical sections at min. 136mm centre-to-centre distances, 40mm x 10mm x 3.14kg/m flat bar horizontal rails at center-to-center distances as shown above.
FINISH:	Powder coated by manufacturer (color to be confirmed)
WINDOW SILLS:	
INTERIOR SILL:	N/A
EXTERIOR SILL:	Old World Concretes Type 6 window sill, size 340 x 85 x 1035mm long bed, bedded and jointed in Class II mortar and pointed on all exposed faces.
LINTEL:	Existing
IRONMONGARY:	None
OTHER NOTES:	None
AMOUNT:	10

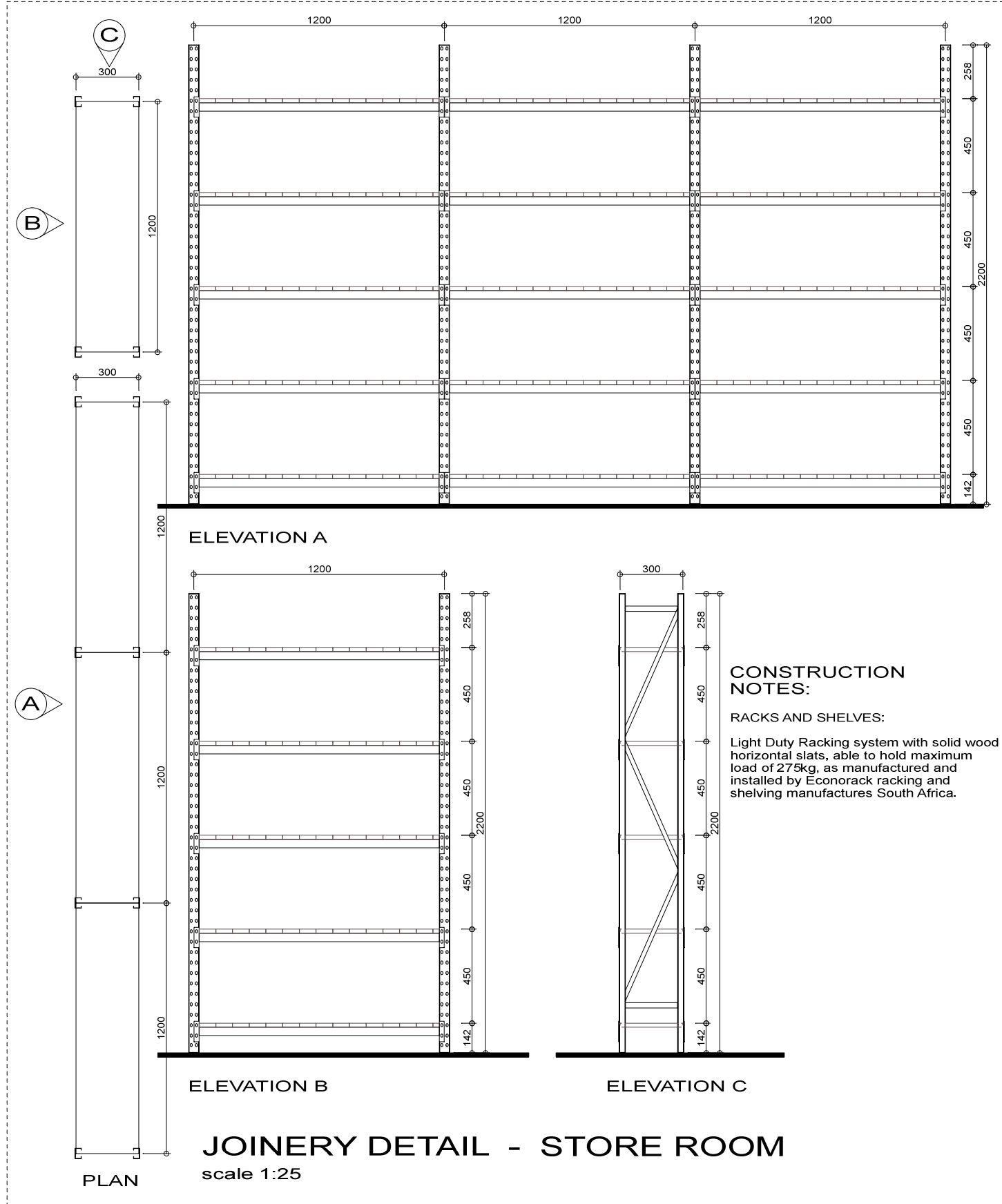
construction notes:

- ROOF INSULATION**
Lay 135mm Aerolite insulation (Non-combustible and Class 1 fire index rating) on the ceiling ensuring that it fits tightly between the tie beams. Aerolite should be cut 50mm more than distance between the tie beams. Cut Aerolite out around trap doors. Fix the cut section to the back of the trap door using a good quality contact adhesive. Wrap Aerolite around cold and hot water pipes ensuring that there is 10mm overlap. Secure the Aerolite using a cable tie at 300mm centres.
K-value: 0.040 W/mK (ASTM C518)
- CEILING**
Everite Mutec 6mm thick plain ceiling boards, manufactured in accordance with SANS 9001:2000 carrying SANS 803:2005 mark, fixed smooth face down, to 38mm x 50mm hardwood battens at 600mm centres using 32 x 2.5mm serrated ceiling nails at 150mm centres, minimum of 12mm from edge of boards. All joints to be concealed with 12mm x 40mm Oregon pine ceiling strip to form 1200mm square matrix as per ceiling plan. Apply one coat universal primer to all exposed nail heads before applying two coats final paint color to ceiling boards. Color as per architect. Finish off with profiled Oregon pine cornice all round, where ceiling meets wall surfaces.
- INTERNAL WALL FINISH**
Apply one coat plaster (cement 1 : sand 5) of maximum 10mm thickness. Smooth off with steel float. Apply one coat universal undercoat and two coats final paint coat. Paint color to be specified by architect.
- INTERIOR FLOOR FINISH**
New 25mm Screed of 30MPa strength, on existing concrete slab. Screed mixed at 4:1:1 ratio crusher sand: plaster sand: cement and finished smooth with a steel trowel. All concrete work to be inspected and approved by engineers.
- ROOF ASSEMBLY**
Global Roofing Solutions 0.80mm thick 762mm cover Corrugated profile Z275 spelter ISO550 ZINK-ALUME steel roof sheeting, fixed to timber existing purlins using Hex Flange Head + EPDM Seal self drilling No. 3 drill point, No. 12-14 x 53mm long fasteners. Purlin fixed to first, fourth and eighth crest of each sheet and at all crests at sheet ends, all in accordance with the manufacturer's specifications.
All existing timber truss & purlin sections to be repaired and replaced as needed, existing wood trusses to be carbolinued as per specification list.
- EXTERNAL WALL FINISH**
Apply one coat universal undercoat and two coats wall & all paint coat. Paint color to be specified by architect.
- PURPOSE MADE AWNING**
Corrugated Zink-Alum awning as per detail
- INTERNAL WALL FINISH 2**
Apply one coat bagwash (cement 1 : sand 5). Apply one coat universal undercoat and two coats final paint coat. Paint color to be specified by architect.



WINDOW DETAIL
scale 1:20

WINDOW DETAIL - INTERIOR ELEVATION
scale 1:20



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No:	Date:	Notes:	Drawn:
Rev 00	16/01/19	working drawing started	CUU
Rev 01	31/01/22	security checkpoint included on set	RL

ELECTRICAL KEY:	
	200W LED FLOOD LIGHT IN BLACK OR SIMILAR SANS-10400
	DISTRIBUTION BOARD
	15A SINGLE SWITCHED SOCKET OUTLET
	15A DOUBLE SWITCHED SOCKET OUTLET
	15A DOUBLE SWITCHED SOCKET OUTLET (FLOOR MOUNTED)
	LIGHT SWITCH
	LED DOWNLIGHTER
	TELEVISION POINT
	CAT 5 DATA POINT
	CAMERA POINT
	ALARM MOVEMENT EYE
	ALARM MOVEMENT BEAM
	ALARM CONTROL PANEL
	AIR CONDITIONING ISOLATOR

- GENERAL NOTES:
- Check all measurements, levels and details on site before commencement of work.
 - Refer any discrepancies to architect
 - All work to be done in accordance with SANS-10400
 - Nothing to be scaled from drawing: request measurement from architect
 - Architect's & engineer's drawings to be read together
 - Drawing to be used for intention as mentioned in Drawing description.



CLIENTS SIGNATURE:



PRINCIPAL AGENT SIGNATURE:

LAD Architects
Proffice Building,
23 Corridor Crescent,
Route N4 Business Park,
Ben Fleur Ext 11
P.O.Box 543, Emalaheni, 1035
Tel: 013-653 6321 / 653 6305,
Fax: 013- 653 6322/ 0866 024 012
e-mail: hannes@lad-arch.com /
admin@lad-arch.com

ARCHITECTS SIGNATURE:

PROPOSED ALTERATIONS & ADDITIONS TO TAUNG SKULL HERITAGE SITE FOR NORTH-WEST RURAL, ENVIRONMENTAL & AGRICULTURE DEPARTMENT PROVINCE OF NORTH-WEST

DRAWING DESCRIPTION:		ORIGINAL	A1
GARDENER'S STORE & COMPOUND KIOSK		DRG. SIZE	SCALE: 1/100
		REV.	1

DRG No.: LAD - 1712 - RES - 0012