

TENDER ADVERT FOR BID: RFP 01/2023FY/JPC (JPC MBD 2)

CITY OF JOBURG PROPERTY COMPANY (SOC) LTD (REG. NO 2000/017147/07) (“JPC”), HEREBY INVITES INTERESTED PARTIES TO SUBMIT PROPOSALS IN FOR THE APPOINTMENT OF A SERVICE PROVIDER FOR A PERIOD OF 1 YEAR FOR PROVISION OF RECRUITMENT AND SELECTION SERVICES FOR EXECUTIVES AND SENIOR MANAGERS

Bid Number	RFP 01/2023FY/JPC
Bid Description	<i>THE APPOINTMENT OF A SERVICE PROVIDER FOR A PERIOD OF 1 YEAR FOR PROVISION OF RECRUITMENT AND SELECTION SERVICES FOR EXECUTIVES AND SENIOR MANAGERS</i>
Document Availability Date	26 August 2022
Document Cost	Tender document can be downloaded from JPC website and E-tenders website at no cost, via www.jhbproperty.co.za or www.etenders.gov.za
Closing Date	9 September 2022
Disqualification criteria	Valid Certificate of Affiliation with the Association of Personnel Service Organizations (APSO) or Valid Certificate of Affiliation with the SA Board of People Practices (SABPP).
Compliance Requirements before an award is made to the successful Bidder	<ul style="list-style-type: none"> • Valid Tax Compliant Verification PIN number issued by SARS. • Proof of registration of the Bidder as follows: <ul style="list-style-type: none"> ○ Natural persons- certified copy of ID document/ passport ○ Partnership- copy of Partnership Agreement plus IDs of all partners ○ Company- current CM29 or COR20.1 ○ Close Corporation- current copy of CK1 and/or CK2C or COR 20.1 ○ Trust- letter of appointment from the Master of the High Court of SA and deed of trust ○ JV/Consortium- JV/Consortium Agreement plus CIPC and/or ID documents of all JV/Consortium partners • Entity BBEE Certificate or JV/Consortium Consolidated BBEE Certificate • Up to date Municipal Account not older than three (3) months and not over three (3) months in arrears for the individual / Proof that acknowledgements or arrangements have been made to settle arrears / Affidavit stating why an up to date municipal account cannot be submitted. • Up to date Municipal Account not older than three (3) months and not over three (3) months in arrears for the Entity / Proof that acknowledgements or arrangements have been made to settle arrears / Affidavit stating why an up to date municipal account cannot be submitted • Up to date Municipal Account not older than three (3) months and not over three (3) months in arrears for the Director (s) or Member (s) / Proof that acknowledgements or arrangements have been made to settle arrears / Affidavit stating why an up to date municipal account cannot be submitted • If the director does not own any property at least lease agreement or certified affidavit need to be provided

	<ul style="list-style-type: none"> • In the event the bidder is tendering as a Joint Venture/Consortium, all members of the JV/Consortium must submit all required documentation and a JV / Consortium agreement • If the bidder is required by law to prepare annual financial statements for auditing, and the value of the bids exceeds R 10 million (including VAT), Copies of the audited annual financial statements for the past 3(three) years or since establishment, if the bidder was established in the past 3(three) years must be submitted as per Regulation 21 Municipal Supply Chain Management Regulations, 2005 or letter from the Auditor or Accountant has to be submitted • Central Supplier Data Base registration (CSD) • Signature of the following documents. <ul style="list-style-type: none"> ○ Declaration of interest in MBD 4 ○ Declaration of the Bidder's Past Supply Chain Practices in MBD 8, ○ Certificate of Independent Bid Determination in MBD 9, and ○ Bidders Information in JPC MBD 7.1 <p>If the entity or any of its Directors are listed on the National Treasury register of defaulters, the bid will be rejected.</p>
Evaluation Criteria	Functionality, Price and BBEE
Address	City of Joburg Property Company SOC Ltd, Forum I, 33 Hoofd Street, Braam Park, Office Park, Braamfontein
Enquiries	tenders@jhbproperty.co.za