

T2.2-02: Evaluation Schedule: Required Personnel, Experience, and Qualifications (25) Points

The experience and qualification of the key personnel who will be responsible for operating the mobile cranes and rigging operations in relation to the Scope of Work.

NB: Each individual crane must come with its own individual qualified driver.

1. General experience (total duration of work activity). The experience must be set out in the C.V, stipulating/stating the name of the project, key responsibilities, commencement and end date.
2. The education, training and skills in which are pertinent to the scope of work. Proof of education and training (certification) must be attached to the C.V.

NB: The Qualifications/Certificate for all key personnel to be deployed must be certified to confirm the authenticity of the documents.

3. The minimum number of personnel to be deployed per Site

No.	Key Persons	Name and Surname	CV and qualifications/Certificates attached (Yes/No)
1	Supervisor (Qualified Rigger)		
2	Semi-Skilled rigger		
3	3X Crane Driver for each site (35-ton mobile crane)	i) ii) iii)	
4	3X Crane Driver for each site (80-ton mobile crane)	i) ii) iii)	



5	Crane Driver for 180-ton mobile crane		
6	Crane Driver for 220-ton mobile crane		

3.1. Experience and Qualification Requirements for Resources

a) Supervisor (Qualified Rigger)

- Minimum years practicing as a rigger: Seven (7)- years of rigging experience
- Minimum qualifications: Trade test for Rigging

b) Semi-Skilled rigger

- Minimum years in the rigging field: one (1) year of basic rigging experience

c) Crane Driver

- The contractor needs to ensure that all crane drivers are certified according to SAQA Qual ID 242982 or equivalent.
- Minimum of three years of crane driving experience.

NB: The Qualifications/Certificate for all key personnel to be deployed must be certified by Commissioner of Oaths to confirm the authenticity of the documents. All Qualifications/certificates must valid for a period of six (06) months from closing date of the RFP.



4. SCORING GUIDELINE OF KEY RESOURCES

The scoring of the **Required Personnel and Experience (25)** will be as follows:

SUPERVISOR, SEMI-SKILLED RIGGER AND ASSISTANT CRANE DRIVER = (7) POINTS

	Supervisor (Qualified Rigger)	Semi-Skilled rigger
	4	3
Score 0	No submission/Irrelevant/insufficient information provided.	No submission/Irrelevant/ insufficient information provided
Score 20	CV and Qualification/ valid Certification confirming Trade tested rigger with less than (<)5 years of rigging experience.	CV confirming less than (<) 6 months basic rigging experience
Score 40	CV and qualifications/ valid Certification confirming a trade-tested rigger with a minimum of 5 years and less than 7 years of rigging experience.	CV confirming basic rigging experience of greater or equals to 6 months and less than 1 year of experience.
Score 60	CV and Qualification/ valid Certification confirming Trade tested rigger with a minimum of 7 years and less than 9 years of rigging experience	CV confirming greater or equals to 1 year and less than 2 years of basic rigging experience
Score 80	CV and Qualification/ valid Certification confirming Trade tested rigger with a minimum of 9 years and less than 13 years of rigging experience.	CV confirming greater or equals to 2 years and less than 3 years of basic rigging experience
Score 100	CV and Qualification/ valid Certification confirming Trade tested rigger with 13+ years of rigging experience.	CV confirming greater or equals to 3 years of basic rigging experience



CRANE DRIVERS = 18 POINTS

	3X Crane Driver 35-ton mobile crane for 3 sites	3X Crane Driver 80-ton mobile crane for 3 sites	1X Crane Driver 180-ton, mobile crane	1X Crane Driver 220-ton mobile crane
Scoring points for resources	6	6	3	3
Score 0	No submission, and/ OR Insufficient information provided			
Score 20	Three (3) CVs confirming Less than (<) 2 years of crane driving experience + Valid crane driving certificate.	Three (3) CVs confirming Less than (<) 2 years of crane driving experience + Valid crane driving certificate.	CV confirming Less than (<) 2 years of crane driving experience + Valid crane driving certificate.	CV confirming Less than 2 (<) years of crane driving experience + Valid crane driving certificate.
Score 40	Three (3) CVs confirming greater or equals to 2 years and less than 3 years of crane driving experience + Valid crane driving certificate.	Three (3) CVs confirming greater than or equals to 2 years and less 3 years of crane driving experience + Valid crane driving certificate.	CV confirming greater than or equals 2 years and less than 3 years of crane driving experience + Valid crane driving certificate.	CV confirming greater or equals to 2 and less than 3 years of crane driving experience + Valid crane driving certificate.



	3X Crane Driver 35-ton mobile crane for 3 sites	3X Crane Driver 80-ton mobile crane for 3 sites	1X Crane Driver 180-ton , mobile crane	1X Crane Driver 220-ton mobile crane
Score 60	Three (3) CVs confirming greater or equals to 3 years and less than 4 years of crane driving experience + Valid crane driving certificate	Three (3) CVs confirming greater than or equals to 3 years and less than 4 years of crane driving experience + Valid crane driving certificate	CV confirming greater than or equals to 3 years and less than 4 years of crane driving experience + Valid crane driving certificate	CV confirming greater than or equals to 3 years and less than 4 years of crane driving experience + Valid crane driving certificate
Score 80	Three (3) CVs confirming greater than or equals to 4 years and less than 5 years of crane driving experience + Valid crane driving certificate	Three (3) CVs confirming greater than or equals to 4 years and less than 5 years of crane driving experience + Valid crane driving certificate	CV confirming greater than or equals to 4 years of experience and less than 5 years of crane driving experience + Valid crane driving certificate	TWO CV confirming greater than or equals to 4 years and less than 5 years of crane driving experience + Valid crane driving certificate
Score 100	Three (3) CVs confirming greater than or equals to 5 years of crane driving experience + Valid	Three (3) CVs confirming greater than or equals to 5 years of crane driving experience + Valid crane driving certificate	CV confirming greater than or equals to 5 years of crane driving experience + Valid crane driving certificate	CV confirming greater than or equals to 5 years of crane driving experience + Valid crane driving certificate



Transnet National Ports Authority

Tender Number: TNPA/2025/10/0005/109241/RFP

Description of the works: Provision of Mobile Crane hire service for Transnet National Ports Authority in Ship repair at the Port of Cape Town on an "as and when" required basis for a period of three (3) years.

	3X Crane Driver 35-ton mobile crane for 3 sites	3X Crane Driver 80-ton mobile crane for 3 sites	1X Crane Driver 180-ton, mobile crane	1X Crane Driver 220-ton mobile crane
	crane driving certificate			

T2.2-03: Evaluation Schedule: Previous Experience (31 Points)**Note to tenderers:**

1. The bidders must submit a minimum of **four (4)** signed and dated reference letters/ completion certificates/letters of recommendation on the company letterhead/ company stamp.
2. **The signed and dated reference letters/ completion certificates/Letter of recommendation of previous company experience must demonstrate the following:**
 - a) company letterhead/ company stamp, b) Project description confirming- Supply of mobile Cranes, c). contract duration, d) Status of the project, e) client details, and contact details.
3. The signed and dated reference letters/ completion certificates/Letter of recommendation from Agencies implementing projects on behalf of their clients /Joint ventures (JV) must be clearly stipulated.

NB: Failure to submit signed and dated reference letters/ completion certificates/Letters of recommendation confirming all five (5) listed elements under point no. 2. As well as the table below, will render the letters incomplete, and a score of zero (0) will be allocated.

The table is for bidders to list **their project experience, NOT a replacement** of the signed and dated reference letters/ completion certificates/Letters of recommendation.

	<u>company letterhead/ company stamp.</u>	Project description confirming- Supply/provision of mobile Cranes	Contract Duration	Status of Project	Client Name & Contact Details
1					
2					
3					
4					
5					
6					



Points (31)	The Tenderer demonstrates company experience in the Supply of Mobile cranes
Score 0	No submission, OR Irrelevant, OR Insufficient Information provided to determine the score
Score 20	The tenderer submitted two (02) signed and dated reference letters/completion certificates/Letters of recommendation confirming two (2) projects relating to the scope of works.
Score 40	The tenderer submitted three (03) signed and dated reference letters/completion certificates/Letters of recommendation confirming three (3) projects relating to the scope of works.
Score 60	The tenderer submitted four (04) signed and dated reference letters/completion certificates/Letters of recommendation confirming four (4) projects relating to the scope of works.
Score 80	The tenderer submitted five (05) signed and dated reference letters/completion certificates/Letters of recommendation confirming five(5) projects relating to the scope of works.
Score 100	The tenderer submitted six (06) signed and dated reference letters/completion certificates/Letters of recommendation confirming six (6) projects relating to the scope of works.

T2.2-04: Evaluation Schedule: Proximity of Location (30 Points)

Submission of the following as a minimum with your tender:

1. A Municipal rates and taxes letter not older than six (06) months confirming the location of cranes and workshop proximity to the Harbour to respond to call-outs.

OR

2. A signed lease agreement by the bidder and lessor indicating the approximate location of the equipment (cranes) and workshop

OR

3. A notice of intent must be signed by both the bidder and the lessor. This notice will be given 30 days after the award to materialize.

NB: The address/site provided will be verified during the evaluation. In the event that the address/site has changed, the onus will be on the bidder to notify TNPA with an equivalent proximity address.

The scoring of the proximity of the location will be as follows:

Score 0	No submission of the required information, or/irrelevant/ insufficient information provided.
Score 20	Proof of proximity provided confirming the location of cranes and workshop proximity is more than 125 KM radius. A Municipal rates and taxes letter /A signed lease agreement by the bidder and lessor indicating the approximate location of the equipment (cranes) and workshop/ A notice of intent must be signed by both the bidder and the lessor
Score 40	Proof of proximity has been provided, confirming that the location of the cranes and workshop falls within a radius greater than 75 km but less than or equal to 125 km from the TNPA Port of Cape Town. A Municipal rates and taxes letter /A signed lease agreement by the bidder and lessor indicating the approximate location of the equipment (cranes) and



	workshop/ A notice of intent must be signed by both the bidder and the lessor
Score 60	Proof of proximity has been provided confirming that the location of the cranes and workshop falls within a radius greater than 50 km but less than or equal to 75 km from the TNPA Port of Cape Town/ A Municipal rates and taxes letter/ A signed lease agreement by the bidder and lessor indicating the approximate location of the equipment (cranes) and workshop/ A notice of intent must be signed by both the bidder and the lessor
Score 80	Proof of proximity must be provided to confirm that the location of the cranes and workshop falls within a radius greater than 25 km but less than or equal to 50 km from the TNPA Port of Cape Town/ A Municipal rates and taxes letter / A signed lease agreement by the bidder and lessor indicating the approximate location of the equipment (cranes) and workshop/ A notice of intent must be signed by both the bidder and the lessor
Score 100	Proof of proximity has been provided, confirming that the location of the cranes and workshop falls within a radius of 25 km or less from the TNPA Port of Cape Town/ A Municipal rates and taxes letter A signed lease agreement by the bidder and lessor indicating the approximate location of the equipment (cranes) and workshop/ A notice of intent must be signed by both the bidder and the lessor.

T2.2-05: Evaluation Schedule: Health and Safety Requirements (14 Points).

Submit the following documents as a minimum with your tender:

- 1. Signed Health and Safety Plan as per the scope of work in line with TNPA Health & Safety Specification, and the tenderer must include a minimum of six (6) to seven (7) requirements: (4 points)**
 1. Project Scope
 2. Policy
 3. Hazard Identification and Risk Assessment
 4. Legal & Other requirements
 5. Accountabilities and Responsibilities
 6. Competence, training, and awareness
 7. Occupational Health and Hygiene
 8. Rigging Activities
 9. Incident Reporting and Investigation
 10. Audits and Inspections
- 2. Overview of the tenderer's Risk Assessment methodology, submission of risk assessments indicating major activities of the works, how the risks will be addressed and mitigated; and must be in line with the Scope of Work (SoW) (5 points)**
 1. Site Establishment.
 2. Heavy Works.
 3. Working near or over water.
 4. Pre-operation inspections (structural damage, wire rope wear, proper functioning hydraulic systems).
 5. Operational activities (**manual handling**)
- 3. Signed organogram with mandatory legal appointees' roles and responsibilities below are the key legal appointees with supporting Qualifications/certification as per legal requirements. (3 points)**
 1. Sec. 16(2) Delegated Authority (Ass. CEO/Managing Director/Director)
 2. Safety Officer, SHE certificate/ Diploma/Degree in SHE Management etc
 3. Risk Assessor, CR9.1 Competent certificate for Risk assessor.
 4. First Aiders, Competent certificate for First Aider
 5. Construction Vehicle and Mobile Plant Operator, Competent certificate for Operator.
- 4. Safety, Health & Environmental Policy signed and dated by the Chief Executive Officer/ Managing Director/Director. List the five elements. (2 points)**
 1. Commitment to Safety, prevention of pollution,
 2. Continual improvement,
 3. Compliance with legal requirements, appropriate to the nature of the contractor's activities,
 4. Hold management accountable for the development of the safety systems
 5. Include objectives and targets.



The scoring of the Tenderer's Health and Safety requirements will be as follows:

Points (14)	Signed Health and Safety Plan (4 points)	Risk Assessment (5 points)	Signed Organogram, Key personnel and Qualifications/Certifications (3 points)	Signed and dated Health and Safety Policy (2 points)
CRITERIA	Signed Health and Safety Plan as per the scope of work in line with TNPA H&S specification. 1. Project Scope 2. Policy 3. HIRA 4. Legal & Other requirements 5. Accountabilities and Responsibilities 6. Competence, training, and awareness 7. Occupational Health and Hygiene 8. Working @ Heights 9. Incident Reporting and Investigation 10. Audits and Inspections	Overview of the tenderer's Risk Assessment methodology, submission of risk assessments indicating major activities of the works (1. Site establishment, 2. Working at heights and Cranes, 3. Working near or over water, 4. Pre-operation inspections and 5. Operational activities) how the risks will be addressed and mitigated; and must be in line with the Scope of Work (SoW).	Signed Organogram with mandatory Legal Appointees' Roles & Responsibilities below are the key legal appointees supporting Qualifications/certification as per legal requirements. 1. Sec. 16(2) Delegated Authority (Ass. CEO Managing Director/Director) 2. Safety Officer 3. Risk Assessor 4. First Aiders 5. Construction Vehicle and Mobile Plant Operator	Signed and dated Health and Safety Policy: 1) Commitment to Safety, Pollution Prevention 2) Continual Improvement 3) Compliance with Legal requirements 4) Holding management accountable for the development of safety systems 5) Included objectives and targets.



Score 0	No submission, tenderer's Health and safety (H& S) Plan not signed, and /OR inadequate requirements (Less than 3 provided).	No submission OR Inadequate submission covering: Overview of the tenderer's Risk Assessment methodology, submission of risk assessments indicating major activities of the works (1. Site establishment, 2. Working at heights and Cranes, 3. Working near or over water, 4. Pre-operation inspections and 5. Operational activities), how the risks will be addressed and mitigated; and must be in line with the Scope of Work (SoW).	No Submission or Inadequate information	No Submission, or Safety, Health and Environmental Policy not signed and/ OR dated
Score 20	Generic Health and Safety Plan that is aligned to the scope of work correlates to TNPA H&S specification or H&S Plan including any three (3) H&S Plan requirements.	Risk assessment methodology is provided with the risk assessment, covering any one (1) major activity provided in task-based risk assessment and are aligned to the project.	Organogram identifying key personnel reflected, with any of one (1) signed mandatory appointments with supporting certification as per legal requirements.	Safety, Health & Environmental Policy not signed and/or dated including any one (1) of the key elements covered.



Score 40	Signed Health and Safety Plan as per scope of work in line with TNPA H&S specification covering between four (4) to five (5) H&S Plan requirements.	Risk assessment methodology is provided with the risk assessment, any of 2 major activities are provided in a task-based risk assessment and are aligned to the project.	Organogram identifying key personnel reflected, with any of the two (2) signed mandatory appointments with supporting certification as per legal requirements.	Safety, Health & Environmental Policy signed and dated including any two (2) key elements covered.
Score 60	Signed Health and Safety Plan as per scope of work in line with TNPA H&S specification covering between six (6) to seven (7) H&S Plan requirements.	Risk assessment methodology is provided with the risk assessment, covering 3 major activities (of which number (5) - Operational activities must be one of the three major activities) , are provided in the task-based risk assessment and are aligned to the project.	Organogram with key personnel reflected, with any of the three (3) signed mandatory legal appointments with supporting certification as per legal requirements.	Safety, Health & Environmental Policy signed and dated including any three (3) key elements covered.
Score 80	Signed Health and Safety Plan as per the scope of work in line with TNPA H&S specification, covering between eight (8) to nine (9) H&S Plan requirements.	Risk assessment methodology is provided with the risk assessment, covering 4 major activities (of which number (5) - Operational activities must be one of the four major activities) , are	Organogram with the majority of key personnel identified and reflected, with any of the four (4) signed mandatory legal appointments with supporting certification as per legal requirements.	Safety, Health & Environmental Policy signed and dated including any four (4) key elements covered.



		provided in the task-based risk assessment and are aligned to the project.		
Score 100	Signed Health and Safety Plan as per the scope of work in line with TNPA H&S specification, covering all ten (10) H&S Plan requirements.	Risk assessment methodology is provided with the risk assessment, covering all 5 major activities provided in the task-based risk assessment, and is aligned to the project.	Organogram with all five (5) key personnel identified and reflected, signed mandatory legal appointments with maximum supporting certification as per legal requirements.	Safety, Health & Environmental Policy signed and dated, including all five (5) key elements covered.