



state security

State Security Agency
REPUBLIC OF SOUTH AFRICA

SBD 1

PART A
INVITATION TO BID

YOU ARE HEREBY INVITED TO BID FOR REQUIREMENTS OF THE (NAME OF DEPARTMENT/ PUBLIC ENTITY)					
BID NUMBER:	SSA/32/2022-23	CLOSING DATE:	09 December 2022	CLOSING TIME:	11:00
DESCRIPTION	SUPPLY AND DELIVER TOOLS, TESTING EQUIPMENT AND OPTIC FIBRE				
BID RESPONSE DOCUMENTS MAY BE DEPOSITED IN THE BID BOX SITUATED AT (STREET ADDRESS)					
SSA Headquarters Reception					
Musanda Complex					
R50 Delmas Road					
Rietvlei, PRETORIA					
Joe Nhlanhla Street 377-JR, Rietvlei, Pretoria					
BIDDING PROCEDURE ENQUIRIES MAY BE DIRECTED TO:					
CONTACT PERSON	Ms. Nandi Sibande				
TELEPHONE NUMBER	+27 (12) 426 2548				
E-MAIL ADDRESS	nandis@ssa.gov.za				
THERE WILL BE NO COMPULSORY BRIEFING SESSION FOR THIS TENDER					
SUPPLIER INFORMATION					
NAME OF BIDDER					
POSTAL ADDRESS					
STREET ADDRESS					
TELEPHONE NUMBER	CODE		NUMBER		
CELLPHONE NUMBER					
CONTACT PERSON					
E-MAIL ADDRESS					
VAT REGISTRATION NUMBER					
TOTAL BID PRICE Inc. VAT					
SUPPLIER COMPLIANCE STATUS	TAX COMPLIANCE SYSTEM PIN:		OR	CENTRAL SUPPLIER DATABASE No:	MAAA
B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE	TICK APPLICABLE BOX] <input type="checkbox"/> Yes <input type="checkbox"/> No		B-BBEE STATUS LEVEL SWORN AFFIDAVIT		[TICK APPLICABLE BOX] <input type="checkbox"/> Yes <input type="checkbox"/> No

[A B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE/ SWORN AFFIDAVIT (FOR EMES & QSEs) MUST BE SUBMITTED IN ORDER TO QUALIFY FOR PREFERENCE POINTS FOR B-BBEE]

ARE YOU THE ACCREDITED REPRESENTATIVE IN SOUTH AFRICA FOR THE GOODS /SERVICES /WORKS OFFERED?	<input type="checkbox"/> Yes <input type="checkbox"/> No [IF YES ENCLOSE PROOF]	ARE YOU A FOREIGN BASED SUPPLIER FOR THE GOODS /SERVICES /WORKS OFFERED?	<input type="checkbox"/> Yes <input type="checkbox"/> No [IF YES, ANSWER THE QUESTIONNAIRE BELOW]
---	--	--	---

QUESTIONNAIRE TO BIDDING FOREIGN SUPPLIERS

IS THE ENTITY A RESIDENT OF THE REPUBLIC OF SOUTH AFRICA (RSA)? ☐ YES ☐ NO
 DOES THE ENTITY HAVE A BRANCH IN THE RSA? ☐ YES ☐ NO
 DOES THE ENTITY HAVE A PERMANENT ESTABLISHMENT IN THE RSA? ☐ YES ☐ NO
 DOES THE ENTITY HAVE ANY SOURCE OF INCOME IN THE RSA? ☐ YES ☐ NO
 IS THE ENTITY LIABLE IN THE RSA FOR ANY FORM OF TAXATION? ☐ YES ☐ NO
IF THE ANSWER IS “NO” TO ALL OF THE ABOVE, THEN IT IS NOT A REQUIREMENT TO REGISTER FOR A TAX COMPLIANCE STATUS SYSTEM PIN CODE FROM THE SOUTH AFRICAN REVENUE SERVICE (SARS) AND IF NOT REGISTER AS PER 2.3 BELOW.

PART B

TERMS AND CONDITIONS FOR BIDDING

1. BID SUBMISSION:
1.1. BIDS MUST BE DELIVERED BY THE STIPULATED TIME TO THE CORRECT ADDRESS. LATE BIDS WILL NOT BE ACCEPTED FOR CONSIDERATION.
1.2. ALL BIDS MUST BE SUBMITTED ON THE OFFICIAL FORMS PROVIDED–(NOT TO BE RE-TYPED) OR IN THE MANNER PRESCRIBED IN THE BID DOCUMENT.
1.3. THIS BID IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT, 2000 AND THE PREFERENTIAL PROCUREMENT REGULATIONS, 2017, THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER SPECIAL CONDITIONS OF CONTRACT.
1.4. THE SUCCESSFUL BIDDER WILL BE REQUIRED TO FILL IN AND SIGN A WRITTEN CONTRACT FORM (SBD7).
2. TAX COMPLIANCE REQUIREMENTS
2.1 BIDDERS MUST ENSURE COMPLIANCE WITH THEIR TAX OBLIGATIONS.
2.2 BIDDERS ARE REQUIRED TO SUBMIT THEIR UNIQUE PERSONAL IDENTIFICATION NUMBER (PIN) ISSUED BY SARS TO ENABLE THE ORGAN OF STATE TO VERIFY THE TAXPAYER'S PROFILE AND TAX STATUS.
2.3 APPLICATION FOR TAX COMPLIANCE STATUS (TCS) PIN MAY BE MADE VIA E-FILING THROUGH THE SARS WEBSITE WWW.SARS.GOV.ZA .
2.4 BIDDERS MAY ALSO SUBMIT A PRINTED TCS CERTIFICATE TOGETHER WITH THE BID.
2.5 IN BIDS WHERE CONSORTIA / JOINT VENTURES / SUB-CONTRACTORS ARE INVOLVED, EACH PARTY MUST SUBMIT A SEPARATE TCS CERTIFICATE / PIN / CSD NUMBER.
2.6 WHERE NO TCS PIN IS AVAILABLE BUT THE BIDDER IS REGISTERED ON THE CENTRAL SUPPLIER DATABASE (CSD), A CSD NUMBER MUST BE PROVIDED.
2.7 NO BIDS WILL BE CONSIDERED FROM PERSONS IN THE SERVICE OF THE STATE, COMPANIES WITH DIRECTORS WHO ARE PERSONS IN THE SERVICE OF THE STATE, OR CLOSE CORPORATIONS WITH MEMBERS PERSONS IN THE SERVICE OF THE STATE."

NB: FAILURE TO PROVIDE / OR COMPLY WITH ANY OF THE ABOVE PARTICULARS MAY RENDER THE BID INVALID.

SIGNATURE OF BIDDER:

NAME AND SURNAME OF THE BIDDER:

CAPACITY UNDER WHICH THIS BID IS SIGNED:
(Proof of authority must be submitted e.g. company resolution)

DATE:

TABLE OF CONTENTS

Invitation to Bid (SBD 1)

<u>Part 1</u>	-	Conditions of Bid
<u>Part 2</u>	-	Specifications
<u>Part 3</u>	-	Bid Forms and related documentation

Schedule A	-	Government Procurement: General Conditions of Contract
Schedule B	-	Application for Tax Clearance Certificate (SBD 2)
Schedule C	-	Pricing Schedule (SBD 3.1, SBD 3.2, SBD 3.3)
Schedule D	-	Bidder's Declaration (SBD 4)
Schedule E	-	Preference Points Claim Forms (SBD 6.1)
Schedule F	-	Qualifications and Experience
Schedule G	-	Organizational Type
Schedule H	-	Organizational Structure
Schedule I	-	Details of Bidder's nearest office
Schedule J	-	Financial Particulars
Schedule K	-	Security Clearance Requirements

DEFINITIONS

The rules of interpretation and defined terms contained in the General Conditions of Contract (GCC) shall apply to this invitation to bid unless the context requires otherwise.

In addition the following terms used in this invitation to bid shall, unless indicated otherwise, have the meanings assigned to such terms in the table below.

SSA	State Security Agency.
Invitation to bid	Invitation to bid comprising <ul style="list-style-type: none">○ The cover page and the table of content and definitions○ Part 1 which details the Conditions of Bid○ Part 2 which details the Terms of Reference/Specifications relating to the service○ Part 3 which contains all the requisite bid forms and certificates; as read with GCC – General Conditions of Contract
Services	Defined services on the cover page of this invitation to bid and described in detail in the Terms of Reference/Specifications
Specifications /Terms of Reference	Specifications or terms contained in Part 2 of this invitation to bid;

Part 1

Conditions of Bid

1. BACKGROUND AND INTRODUCTORY PROVISIONS

Refer to Part 2 of this invitation to bid for background and introductory information relating to the Services and this invitation to bid.

2. OFFER AND SPECIAL CONDITIONS

2.1 Without detracting from the generality of clause below, bidders must submit a completed and signed and requisite bid forms attached as Part 3 with its bid. Bidders must take careful note of the conditions of award.

2.2 **All bids submitted in reply to this invitation to bid should incorporate all the forms, parts, certificates and other documentation forming part of this invitation to bid, duly completed where required.**

2.3 **It is a requirement that Tax matters of a service provider must be complaint with SARS when submitting, during and at the award of this tender.**

2.4 In the event that any form or certificate provided in Part 3 of this invitation to bid does not have adequate space for the bidder to provide the requested details, the bidder should attach an annexure to such form or certificate on which the requested details should be provided and the bidder should refer to such annexure in the form or certificate provided.

3. CLOSING TIME OF BIDS AND PROVISIONS RELATING TO SUBMISSION OF BIDS

3.1 The closing date and time for the receipt of bids in response to this invitation to bid is detailed on the cover page of this invitation to bid.

3.2 All bids must be submitted in a sealed envelope bearing the bid number, bid description and closing date.

3.3 All bids must be deposited before the closing time and date stipulated above in the bid box at the address detailed on the cover page of this invitation to bid.

4. ENQUIRIES

Should any bidder have any enquiries relating to this invitation to bid, such enquiries may only be addressed to the person/s detailed on the cover page to this invitation to bid at the number/s stipulated. Bidders are given until two (2) days before the closing date to forward enquiries regarding the tender.

5. COMPULSORY BID BRIEFING/SESSION

5.1 A compulsory briefing meeting will be stipulated in the cover page of the Invitation to bid. All details such as venue, date and time of the briefing meeting will be provided in the cover page of this bid. If a bidder misses out on a compulsory briefing meeting, it is regrettable that the bid

will not be considered.

- 5.2 There will be no compulsory briefing session for this tender.

6. TAX CLEARANCE

The bidder should have complaint tax matters with SARS when submitting bid documentation. A pro forma application for Tax Clearance Certificate (SBD 2) is attached as Part 3 – Schedule B. Bidder must take specific note of the conditions stipulated in SBD 2. Tax clearance certificate and B-BBEE certificate must be renewed every 12 months and must be submitted to Supply Chain Management.

7. PRICING

- 7.1 The bidder(s) must submit details regarding the bid price for the Services on the Pricing Schedule form/s attached as Part 3 – Schedule C which completed form/s must be submitted together with the bid documents.
- 7.2 Pricing stipulated must be **INCLUSIVE OF VALUE ADDED TAX**.
- 7.3 It is an express requirement of this invitation to bid that the bidders provide some transparency in respect to their pricing approach. In this regard, bidders must indicate the basis on which they have calculated their pricing by completing all aspects of the Pricing Schedule form Part 3 – Schedule C.
- 7.4 The total price including VAT should be transferred to **SBD1**.
- 7.5 Other than the pricing schedule attached in this bid, the bidder is required to provide a detailed price quotation in its company letterhead.

8. DECLARATION OF INTEREST

The bidder should submit a duly signed declaration of interest (SBD 4) together with the bid. The declaration of interest is attached as Part 3 – Schedule D.

9. DECLARATION OF BIDDER'S PAST SUPPLY CHAIN MANAGEMENT PRACTICES

The bidder must complete the declaration and sign accordingly to submit with the bid. The declaration of bidder's past supply chain management practices is attached as Part 3 – Schedule E.

10. QUALIFICATIONS OF BIDDERS

Bidders must submit detailed information together with their bid and disclose the experience in the relevant trade together with present contracts. These details should be submitted together with the bid on the form attached as Part 3 – Schedule G.

11. PARTNERSHIPS AND LEGAL ENTITIES

In the case of the bidder being a partnership, close corporation or a company all certificates reflecting the names, identity numbers and address of the partners, members or directors (as the case may be) must be submitted with the bid. These details should be submitted on

the form attached as Part 3 – Schedule H.

12. CONSORTIUM / JOINT VENTURE

12.1 It is recognized that bidders may wish to form consortia to provide the Services.

12.2 A bid in response to this invitation to bid by a consortium shall comply with the following requirements:-

- a. It shall be signed so as to be legally binding on all consortium members;
- b. One of the members shall be nominated by the others as authorized to be the lead member and this authorization shall be included in the agreement entered into between the consortium members;
- c. The lead member shall be the only authorized party to make legal statements, communicate with the SSA and receive instructions for and on behalf of any and all the members of the consortium;
- d. A copy of the agreement entered into by the consortium members shall be submitted with the bid.
- e. Each party to the Consortium must submit a BBBEE Status Level Verification certificate.
- f. Each party to the Consortium must be tax compliant with SARS.
- g. Preference points will only be awarded when a consolidated BBBEE Certificate is submitted.
- h. Parties should be registered on the Central Supplier Database or be willing to register on such a database.

13. ORGANISATIONAL PRINCIPLES

The bidder should submit a clear indication of the envisaged authorized organisational principles, procedures and functions for an effective delivery of the required Service. These details should be submitted on the form attached as Part 3 – Schedule I.

14. DETAILS OF THE PROSPECTIVE BIDDERS NEAREST OFFICE TO THE LOCATION OF THE CONTRACT

The bidder should provide full details regarding the bidders nearest office base in the province (see Part 3 of this invitation to bid). These details should be provided on the form attached as Part 3 – Schedule J which completed form must be submitted together with the bid.

15. FINANCIAL PARTICULARS

Bidder must provide full details regarding its financial particulars and standing, which particulars should be submitted together with the bid on the form attached as Part 3- Schedule K.

16. PREFERENCE POINTS CLAIM FORMS

Part 3 – Schedule L contains the Preference Points Claim Forms in terms of Preferential Procurement Regulations, 2017 to be completed and signed by the bidder to the extent applicable and returned with this bid.

17. VALIDITY

Bid documentation submitted by the bidder will be valid and open for acceptance for a period of **(150) one hundred and fifty** calendar days from the closing date and time stipulated on the front cover of this invitation to bid.

18. ACCEPTANCE OF BIDS

18.1 The SSA does not bind itself to accept either the lowest or any other bid and reserves the right to accept the bid which it deems to be in the best interest of the Department.

18.2 The SSA reserves the right to award the bid in whole or in part thereof.

18.3 The SSA may as and when required amend the quantities of the requirement during the running period of the bid when the need arises.

19. NO RIGHTS OR CLAIMS

19.1 Receipt of the invitation to bid does not confer any right on any party in respect of the Services or in respect of or against the SSA. The SSA reserves the right, in its sole discretion, to withdraw by notice to bidders any Services or combination of Services from the bid process, to terminate any party's participation in the bid process or to accept or reject any response to this invitation to bid on notice to the bidders without liability to any party. Accordingly, parties have no rights, expressed or implied, with respect to any of the Services as a result of their participation in the bid process.

19.2 The SSA, nor any of their respective directors, officers, employees, agents, representatives or advisors will assume any obligations for any costs or expenses incurred by any party in or associated with any appraisal and/or investigation relating to this invitation to bid or the subsequent submission of a bid in response to this invitation to bid in respect of the Services or any other costs, expenses or liabilities of whatsoever nature and howsoever incurred by bidders in connection with or arising out of the bid process.

20. NON DISCLOSURE, CONFIDENTIALITY AND SECURITY

20.1 The invitation to bid and its contents are made available on condition that they are used in connection with the bid process set out in the invitation to bid and for no other purpose. All information pertaining to this invitation to bid and its contents shall be regarded as restricted and divulged on a "need to know" basis with the approval of the SSA.

20.2 In the event that the bidder is appointed pursuant to this invitation to bid such bidder may be subject to security clearance prior to commencement of the Services.

21. ACCURACY OF INFORMATION

- 21.1 The information contained in the invitation to bid has been prepared in good faith. The SSA nor any of their respective directors, advisors, officers, employees, agents, representatives make any representation or warranty or give any undertaking express or implied, or accept any responsibility or liability whatsoever, as to the contents, accuracy or completeness of the information contained in the invitation to bid, or any other written or oral information made available in connection with the bid and nothing contained herein is, or shall be relied upon as a promise or representation, whether as to the past or the future.
- 21.2 This invitation to bid may not contain all the information that may be required to evaluate a possible submission of a response to this invitation to bid. The bidder should conduct its own independent analysis of the operations to the extent required to enable it to respond to this bid.

22. COMPETITION

- 22.1 Bidders and their respective officers, employees and agents are prohibited from engaging in any collusive action with respect to the bidding process, which serves to limit competition amongst bidders.
- 22.2 In general, the attention of bidders is drawn to Section 4(1)(iii) of the Competition Act 1998 (Act No. 89 of 1998) (the Competition Act) that prohibits collusive bidding.
- 22.3 If bidders have reason to believe that competition issues may arise from any submission of a response to this bid invitation they are encouraged to discuss their position with the competition authorities before submitting response.
- 22.4 Any correspondence or process of any kind between bidders and the competition authorities must be documented in the responses to this invitation to bid.
- 22.5 Part 4 (Schedule F) should be completed and duly signed.

23. RESERVATION OF RIGHTS

- 23.1 Without limitation to any other rights of the SSA (whether otherwise reserved in this invitation to bid or under law), the SSA expressly reserves the right to:-
- 23.2 Request clarification on any aspect of a response to this invitation to bid received from the bidder, such requests and the responses to be in writing;
- 23.3 To invite bidders for presentations of their bids for evaluation purposes.
- 23.4 As part of due diligence, SSA may conduct a site visit to confirm availability and authenticity of the proposed project.
- 23.5 Amend the bidding process, including the timetables, closing date and any other date at its sole discretion.
- 23.6 Reject all responses submitted by bidders and to embark on a new bid process.

24. SECURITY REQUIREMENTS

- 24.1 **Security clearances:** The bidder's (principal or joint venture contractor) employees and sub Bidders **are** required at all times during the contract period to be in possession of valid security clearances to the level determined by SSA commensurate with the nature of the project activities they are involved in. The cost of obtaining suitable clearances is for the account of the bidders.
- 24.2 The vendors shall supply and maintain a list of personnel involved on the account indicating their clearance status. Negative or failure of security clearance or vetting by the bidder, bidder's employees or partners at any stage during the contracting or contract period and lack of or inability to obtain acceptable replacements by the contractor may lead to the cancellation of the contract.

25. PERIOD FOR THIS PROJECT

- 25.1 The project is a once off procurement of goods.

26. PRICE NEGOTIATION

- 26.1 The award of the tender may be subjected to price negotiation with the preferred service provider/s.

PART 2

SPECIFICATIONS

TENDER DESCRIPTION: SUPPLY AND DELIVER TOOLS, TESTING EQUIPMENT AND OPTIC FIBRE

1. INTRODUCTION

- 1.1 The SSA requires a wide variety of tools, equipment and testers.

2. SCOPE AND DELIVERABLES

- 2.1 Service providers are invited to bid for the requirements as stipulated in the attached Annexure A, B and C
- 2.2 SSA reserves the right to inspect the quality of the goods to be supplied.
- 2.3 Bidders are required to bid on all the requirements as per the attached list in Annexure A, and/or in Annexure B, and/or Annexure C. Failure to bid on all items per Annexure will disqualify the bid.

PART 2

ANNEXURE A – TOOLS SPECIFICATIONS

The equipment and/ or tools suited to this purpose are to be the same, similar, equivalent performance or better than the (minimal / minimum) specifications / features / capacities as listed.

ITEM	EQUIPMENT DESCRIPTION	Quantity										
1.	<p>Ratchet Screwdriver Bit and Socket Set Hi-torque ratchet mechanism for durability. Left & right hand rotation plus lock action for convenience. Magnetic shaft for secure bit retention. Cushion grip handle with convenient internal bits storage compartment</p> <p>Package includes:</p> <ul style="list-style-type: none">• Ratchet driver. ¼" square drive adapter. Screwdriver bits: 1 x slotted, sizes: 3.0, 4.0, 4.5, 5.0, 6.0, 7.0, 8.0 & 9.0mm. 1 x Phillips, sizes: 0, 1, 2 & 3. 1 x Pozidriv, sizes: 0, 1, 2 & 3• 1 x hexagon, sizes: 1.5, 2.0, 2.5, 3.0, 4.0, 5.0, 5.5 & 6.0mm. 1 x TX tamperproof, sizes: 8, 10, 15, 20, 25, 27, 30 & 40. Sockets: 1 x metric, sizes: 6, 7, 8, 10, 11 & 13mm. 1 x imperial, sizes: 3/16, ¼, 5/16, 11/32, 3/8 & 7/16".	50										
2.	<p>Kit insulated screwdrivers</p> <p>Dextro 7 Piece VDE Approved Fully Insulated Soft Grip Electricians Screwdriver Set 1000V</p>	50										
3.	<p>VDE Precision Slotted Screwdriver Set 7 Piece</p> <table><tr><td>Attribute</td><td>Value</td></tr><tr><td>Screwdriver Type</td><td>VDE Precision</td></tr><tr><td>Number of Pieces</td><td>7</td></tr><tr><td>Tip Type</td><td>Slotted</td></tr><tr><td>Tip Size</td><td>1.5/1.8 /2.0/2.5 /3.0 mm (Slotted), PH00 / 0</td></tr></table>	Attribute	Value	Screwdriver Type	VDE Precision	Number of Pieces	7	Tip Type	Slotted	Tip Size	1.5/1.8 /2.0/2.5 /3.0 mm (Slotted), PH00 / 0	50
Attribute	Value											
Screwdriver Type	VDE Precision											
Number of Pieces	7											
Tip Type	Slotted											
Tip Size	1.5/1.8 /2.0/2.5 /3.0 mm (Slotted), PH00 / 0											
4.	<p>Precision Screwdrivers</p> <ul style="list-style-type: none">• Ergonomically designed handle with hollow rotating cap for ease of use & precise control• Premium quality chrome vanadium steel blade for exceptional strength & durability• Precision machined tip for an exact screw fit & damage free screwdriver• Black anti-peel tips eliminate the risk of damage from flaking chrome• Tip type colour coding for easy identification	50										

ITEM	EQUIPMENT DESCRIPTION	Quantity
	Package includes: 1 x slotted, sizes: 2.5 x 75, 3 x 100, 3 x 150, 4 x 100 & 4 x 150mm. 1 x Phillips, sizes: 0 x 60 & 1 x 80mm.	
5.	33pcs Security Tamper Proof Bit Torx Hex Star Spanner Tri Wing Spanner Screwdriver Magnetic Bit Holder Screw Driver Bit <ul style="list-style-type: none"> • Applicable for installing in electric screwdriver, hand screwdriver, electric drill and other tools • High biting level reduces damage to the screw head, the head of screwdriver is magnetic • Adopts the CR-V manufacturing skill and overall high-frequency quenching, super hardness, high torque, long lifetime • Stored in upper and lower plastic case, provides different models to choose, easy to use and carry <p>Specification: Toolkit socket set</p> <p>Material: Chrome vanadium alloy steel Case Color: Blue Bits Color: Silver Shank diameter: 1/4 inch Case Size: 68x46x28mm Quantity: 1 Set (33Pcs)</p> Package includes: 9 x Tamperproof Torx: T8 / T10 / T15 / T20 / T25 / T27 / T30 / T35 / T40 4 x Spanner Sizes: 4mm / 6mm / 8mm / 10mm 3 x Torx Bits: 6mm / 8mm / 10mm 4 x Tri Wing Bits: 1mm / 2mm / 3mm / 4mm 6 x Imperial Tamperproof Hex Bits: 5/64" / 3/32" / 7/64" / 1/8" / 9/64" / 5/32" 6 x Metric Tamperproof Hex Bits: 2mm / 2.5mm / 3mm / 4mm / 5mm / 6mm 1 x 2-1/2" Magnetic Bit Holder 1 x Storage Case	50
6.	Stripping Plier, VDE, 160MM <ul style="list-style-type: none"> • a brass adjusting screw with a locking nut enables cutters repeatable fitting to the diameter of stripped wire • aesthetic, non-peeling, matt chrome coating is an effective corrosion protection • conform to VDE 0682-201, EN 60900 and ASTM-F 1505-94 • each model is tested under 10000V AC voltage • handles insulation enables to work under voltage up to 1000V AC or 1500V DC • precision cutting blades are individually inductively hardened 	50

ITEM	EQUIPMENT DESCRIPTION	Quantity
	<ul style="list-style-type: none"> • return spring • Gross weight: 188.2 g • Manufacturer part number: 431012 	
7.	<p>200mm VDE Snipe Nose Pliers</p> <p>Two component, ergonomic design, with anti-slip horns for increased comfort, control & safety Induction hardened jaws for outstanding long term performance Cutting jaws with C.K optimised geometry for unsurpassed cutting performance Special alloy steel, drop forged, hardened & tempered for exceptional strength & durability VDE approved - individually tested to 10,000V for safe live working up to 1,000V Conforms to IEC 60900:2004 , VDE0682 201 , ISO 5745 Cutting capacities: Hard: 1,6 mm Medium hard: 2,0 mm Soft: 4,0 mm Total length: 200 mm Package includes:1 x Snipe Nose Plier</p>	50
8.	<p>1D120 ESD Flat Nose Plier with Serrated Jaw</p> <ul style="list-style-type: none"> • Features the C.K SensoPlus ESD SAFE dual compound handle • Box-Style joint with double-leaf springs for optimum accuracy • Mirror-Polish finish to avoid corrosion and flaking • Jaws made from high-alloy chrome vanadium steel • Guaranteed against manufacturer defects & Compliant with ESD Safe international standards IEC 61340-5-1 	50
9.	<p>SensoPlus ESD Side Cutter Extra Full Flush Cut 115mm</p> <p>Hot drop forged high alloy steel for maximum strength. Precision box joint construction for smooth and accurate action and a long adjustment free life. Induction hardened blades for extended cutting life. Mirror polished surface removes the risk of damage from flaking chrome. Spot welded double leaf springs remove the need for adjustment or replacement. Ergonomically designed dual component handles - fully ESD compliant</p>	50
10.	<p>Hexagon key clip set - 10 Piece ball end – Metric</p> <p>Chrome vanadium steel, hardened & tempered for strength & durability. Ball ended for use at an angle of up to 25° where access is restricted. Supplied in a storage holder for convenience.</p>	50

ITEM	EQUIPMENT DESCRIPTION	Quantity
11.	Allen key set Pin-wrench set with six-round safety screws, long version, 9-piece <ul style="list-style-type: none"> • Key in professional quality made of hardened chromium-vanadium steel • Keys are supplied in a practical clip holder • This text is machine translated. 	50
12.	9pce Ball End Hexagon Allen Key Set Imperial Manufactured from chrome vanadium steel. Hardened and tempered for strength and durability. Ball ended for use at an angle of up to 25o where access is restricted. Set is supplied in a Clip holder for convenient storage and contains sizes 5/64, 3/32, 1/8, 5/32, 3/16, 7/32, 1/4, 5/16 & 3/8".	50
13.	RedLine Side Cutter, Wire Stripper, 160mm, Tools <ul style="list-style-type: none"> • Two component, ergonomic design, with anti-slip horns for increased comfort, control & safety • Induction hardened jaws for outstanding long term performance • Special alloy steel, drop forged, hardened & tempered for exceptional strength & durability • Cut Type Wire Stripper • Soft Wire Diameter 4 mm • Overall Length 160 mm • Weight 182 g • Hard Wire Diameter 1.6 mm • Medium / Hard Wire Diameter 2.5 mm 	50
14.	Ratcheting Hand Crimping Tool for Modular Plug <ul style="list-style-type: none"> • A highly durable hand tool designed for professional use • Frame and jaws made from hardened steel for improved durability and long life operation • A lifetime of up to 30000 cycles • Factory set crimp pressures guarantee an optimum connection safety • Built-in wire stripper/cutter mechanism • Especially designed Deadlock system increases safety and delivers precise crimping • Features Quick release lever for ease of use • For use with 4P2C, 4P4C, 6P4C (RJ11), 6P6C (RJ12), 8P8C (RJ45) and 6P6C/ Offset (Dec) modular plugs 	50

ITEM	EQUIPMENT DESCRIPTION	Quantity
15.	<p>Workshop Screwdriver set 6-piece Slot, Phillips, Star T4797ESD</p> <ul style="list-style-type: none"> Ergonomic tri-lobe handle design for comfort & effective delivery of torque Fully ESD compliant for safe use on sensitive electronic components Toughened alloy steel blade for exceptional strength & durability Black anti-peel finish eliminates the risk of damage from flaking chrome Handle injection molded directly to blade giving the ultimate bond for increased reliability & durability Precision machined tip for an exact screw fit & damage free screw driving. Long reach screwdrivers. With extra-long blade Impact resistant and electrically conductive handle <p>Package includes:</p> <ul style="list-style-type: none"> 1 x slotted, size: 5 x 250mm. 1 x Phillips, sizes: 1 x 300 & 2 x 300mm. 1 x TX, sizes: 8 x 200, 10 x 300 & 15 x 300mm 	50
16.	<p>Punch Down Tool</p> <p>C.K Punch Down Tool for the fast and secure seating of data wires into terminals - automatically seats and trims excess wires during punch down action. It is suitable for a wide range of terminal blocks, including KRONE and similar. The handle includes wire extractor hook and spudger.</p>	50
17.	<p>Impact TL-PT1016-K punch down tool</p> <p>The TL-PT1016-K punch down tool with a single 110/66 for punching down 110/66 style blocks.</p>	50
18.	<p>Punch Down Tool with 66 and 110 Blades Multifunction</p> <ul style="list-style-type: none"> INTERCHANGABLE BLADES - Blades are Interchangeable and Reversible Between 110 and Krone Standards PREMIUM QUALITY - This Punch Down Tool has a Sturdy Design and is Made of High Quality, Durable Materials that will last a lifetime. Professional, Installer Grade 110/66 Impact Punch Down Tool. PRACTICAL, DURABLE and CONVENIENT - Ergonomic Design for Fast and Low Effort for various cable termination applications. Compact Design with Easy Grip Handle. All Steel Construction for Durability. 	50

ITEM	EQUIPMENT DESCRIPTION	Quantity
	<ul style="list-style-type: none"> UNIVERSAL DESIGN - Both blades (110 & 66) have cutting and non-cutting sides. Handle compartment for storing blade not in use. Adjustable impact preference, Twist and Lock Style Blades 	
19.	<p>Precision Bent Snipe Nose Pliers, 5-3/4"</p> <p>These high-quality pliers designed for precision electronic work, have a mirror-polished head and feature a precision box-joint for consistent and accurate alignment of tips and cutting edges. Double-leaf compression springs and firm-grip static-dissipative handles provide ESD protection and excellent control for fine work. Model 3769 has serrated jaws, vinyl grip and the nose is bent 45°.</p>	50
20.	<p>Stripping tool</p> <p>Used for wire stripping</p> <ul style="list-style-type: none"> copper wire cutting gripping and forming copper wires insulation stripping <p>Stripping tool features</p> <ul style="list-style-type: none"> block fitted with demountable return spring Handles are fitted with two-component plastic sleeves with ergonomic shapes and different properties marked with symbols defining the function of each die and jaw <p>Additional information</p> <ul style="list-style-type: none"> Gross weight: 132.8 g Manufacturer part number: T3895 	50
21.	<p>Go Kit (GEN2)</p> <p>A simple tool with a push or press button to begin, with a mechanical clutch that has 5 torque settings and maximum performance mode.</p> <p>It is easy to control and stops immediately after deactivation when pressing the electronic brake.</p> <p>Package includes:</p> <ul style="list-style-type: none"> 1 x Carry Case 1 x Go tool 1 x Micro USB cable 2 x Screwdriver bits 	50
22.	<p>Cordless SDS Rotary Drill</p> <p>3- mode rotary hammer (3 operation modes: Hammering, hammering with rotation, rotation)</p> <p>One touch sliding chuck with Anti-slip rubberized side grip. Variable speed, Electric Brake, SDS plus</p>	5

ITEM	EQUIPMENT DESCRIPTION	Quantity
23.	<p>14 Piece ESD Precision Screwdriver and Plier Tool Kit</p> <p>Set of SensoPlus ESD pliers, Tweezers and Xonic ESD screwdrivers in a tough plastic storage case.</p> <p>Package includes: T3772D 120mm Snipe nose pliers, T3773D 115mm Side cutters, T2334 Positioning tweezer, T2343 Precision tweezer, T4880XESD Slotted screwdriver 1.5x60, 1.8x60, 2.5x60, 2.5x75, 3.0x100, 4.0x100. T4882XESD Philips screwdrivers PH000x60, PH00x60, PH0x60 & PH1x80</p>	50
24.	<p>Flexible Shaft 1/4Dr Screwdriver</p> <p>Strong yet flexible shaft for access to screws and fixings in awkward places. Soft grip tri-lobe handle for exceptional comfort and control. Magnetic bit holder for positive bit retention; For use with 6mm - 1/4" hex bits</p>	50
25.	<p>Enclosure key</p> <ul style="list-style-type: none"> • Traditional cross key design offering 8 different key types • Heavy duty cast alloy construction for strength • Includes 6 mm bit driver adapter and double ended screwdriver bit 	50
26.	<p>Pry Bar</p> <p>The PRY BAR is a 380mm pry bar. It is made from forged spring steel, meaning it has superior strength and durability.</p> <ul style="list-style-type: none"> • Sharp angle ground ends • Made of forged spring steel • Specially contoured and notched for efficient nail pulling and prying • Ground ends are designed to offer very effective chiseling or scraping edges • 15-inch Puller length 	50
27.	<p>Leatherman SURGE®</p> <p>This heavy-duty workhorse has extra-large scissors, full-size knife blades, replaceable wire cutters and more.</p> <p>SPECS CLOSED LENGTH: 4.5 in 11.5 cm PRIMARY BLADE LENGTH: 3.1 in 7.87 cm WEIGHT: 12.5 oz 335 g MATERIALS: 420HC Stainless Steel, Black Oxide INCLUDED BITS:</p>	50

ITEM	EQUIPMENT DESCRIPTION	Quantity
	Phillips #1-2 & 3/16" Screwdriver Must include a case	
28.	<p>Volt alert</p> <p>Specifications</p> <p>Operating Principles: Senses the steady state electrostatic field produced by AC voltage through insulation without requiring contact to the bare conductor. A red glow at the tip indicates the presence of voltage.</p> <p>Safety Compliance Meets IEC 61010-1:2001, UL 61010-1 (2nd ed.), CAN/CSA-C22.2 No. 61010-1-04, and ISA-82.02.01 Pollution Degree 2</p> <p>EMC Compliance Meets IEC 61326-1:2006</p> <p>Operating 90 V AC to 1000 V AC, CAT IV 1000 V rated</p> <p>Temperature (Operating and Storage) -10°C to 50°C (-14°F to 122°F)</p> <p>Operating Humidity Ranges 0% to 95% (0°C to 30°C) 0% to 75% (30°C to 40°C) 0% to 45% (40°C to 55°C)</p> <p>Altitude 2000 m (CAT IV 1000 V)</p> <p>Cleaning Clean with damp cloth</p> <p>Battery Life Typical battery life of greater than one year</p>	50
29.	<p>Safety goggles</p> <p>Safety goggles used to protect the eye against particles, chemicals, water, glare and from things striking the eye</p>	50
30.	<p>Insulating gloves</p> <p>Exclusively for electrical purposes voltage up to 1kV R-acid resistance, oil resistance, ozone-resistance C-resistance to extremely low temperatures High flexibility preventing hand fatigue</p>	50

ITEM	EQUIPMENT DESCRIPTION	Quantity
31.	LED Flashlight <ul style="list-style-type: none"> LED flashlight using 3 Watt LED bulb with PC and TPE body, net weight 96 gram Size: L 165 mm * Dia. 42 mm Uses 4 x AA dry batteries 	50
32.	UV Flashlight 21 LED Type: Black Light Flashlights / Torch Light Color: UV (Blacklight) Power Supply: AAA Battery Features: Waterproof, Durable, Anti-skidding Emitter: LED Total Emitters: 51 Bulb Type: LED Switch Mode: 1 (ON / OFF) Body Color: Black Body Material: Aluminum Alloy Tips: Batteries not included Product Dimensions (cm): 0.000*0.000*0.000 Net Weight (kg): 0.21	50
33.	Coast Headlamp Rechargeable Dual 700I Light Output 700 lumens (high), 90 lumens (low). Beam Distance: 200 meters (high), 70 meters (low). Runtime: 1.75 hours (high), 8.5 hours (low). Tested and rated to ANSI/FL1 standards	50
34.	CCTV Camera Tester for IP Cameras 4.3-inch Capacitive touch screen. Built-in Wi-Fi, Wireless network camera test, Video screen snapshot, Video recording	5

ITEM	EQUIPMENT DESCRIPTION	Quantity
35.	<p>Handheld Wi-Fi Test Equipment for 2.4Ghz Wi-Fi, 2G, 3G, 4G, GSM Networks</p> <p>Measures and displays all available GSM and GPRS network information. Finds all the operators names throughout the world. Detects jamming when it occurs. Battery operation for up to 8hours – switches off automatically after preset time</p>	5

ANNEXURE B – OPTIC FIBRE SPECIFICATIONS

The equipment and/ or tools suited to this purpose are to be the same, similar, equivalent performance or better than the (minimal / minimum) specifications / features / capacities as listed.

Item	Description	Quantity
1.	<ul style="list-style-type: none"> • VFL (Visual Fault Locator) <ul style="list-style-type: none"> - Locate sharp bends and breaks on the fibre cable - identify connectors in the patch cable - Operates from 5 – 50 km - Output power of 50mW - Pen shaped VLF - Continuous light output for steady fault detection - flashing mode for easy fault identification - Weight 0.124kg - FC,ST and SC connectors 	16
2.	<ul style="list-style-type: none"> • OTDR (Optical Time-Domain Reflectometer) <ul style="list-style-type: none"> • Measuring length, loss and connection quality. • Used in line maintenance and testing, emergency repair. • Used in the development and production of optical fibres and cables. • 45 dB dynamic range can penetrate optical splitters. • PON network testing. - 5.8 inch color TFTLCD display with touch and key dual operation - Weighs 2.83 kg - OTDR wavelength testing 850 / 1300 / 1310 / 1550 nm - Tests Single Mode – 9/125 um / Multimode – 50/125 & 62.5/125 - Tests FC/SC/ST - Reflection accuracy 3db - Memory capacity to store 2000 tests - External port : Mini USB, USB, 10M/100M Ethernet 	6
3.	<ul style="list-style-type: none"> • MINI OTDR (Mini Optical Time-Domain Reflectometer) <ul style="list-style-type: none"> • Has OLS (Optical Light Source) • Visual Fault Locator & Ethernet Tester (RJ45) - Optical Power Meter -50dBm to +26dBm • Smart mini OTDR (Mini Optical Time-Domain Reflectometer) - Test on Single and Multi-mode cables - Test mode OTDR 1310/1550nm ,24/22db (5m – 60km) - Works as Optical power meter (OPM (Optical Power Meter)), - Visual fault locator (greater than 10mW) - <u>Event map</u> 	12
4.	<ul style="list-style-type: none"> • Splicer <ul style="list-style-type: none"> • Ceyear core 6481A Fusion Splicer • Low splicing loss • Machine using 6 motor alignment system • external data ports USB and SD 	2

	<ul style="list-style-type: none"> • Heating time 18s with splicing time of 7seconds • 4.3 inch LCD touch screen • Conduct multi-mode and single mode testing 	
5.	<ul style="list-style-type: none"> • Optics Toolkit <ul style="list-style-type: none"> - weighs 3kg - allows for easy repairs. - Provides for easy tests and installations of fiber, when on the job. - 1 x Lockable Hard shell Case - 1 x VFL (Visual Fault Locator) (10mW) - 1 x Optical Power Meter (Inc. SC/UPC & FC/UPC adapter) - 1 x Fiber Cleaver - 1 x CFS-3 Fiber Stripper - 1 x Fiber Jacket Stripper - 1 x Needle Nose Pliers - 1 x Pliers - 1 x Snips - 1 x Kevlar Cutting Scissors - 1 x Alcohol Dispensing Bottle 	16
6.	<p>Fibre Cables and Adapters</p> <ul style="list-style-type: none"> - Fibre patch Cables Single Mode (Simplex and Duplex) - Fibre Patch Cables Multimode (Simplex and Duplex) - Multimode patch cables – OM2 and OM4 - FTTH Long patch Cables - Fibre Adapters <p>Single Mode Patch Cables Patch Cable – FC to LC UPC Single Mode Duplex Patch Cable – FC to LC UPC Single Mode Simplex Patch Cable – FC to SC UPC Single Mode Duplex Patch Cable - LC APC to FC UPC Single Mode Simplex Patch Cable - LC to SC UPC Single Mode Duplex</p> <p>MultiMode OM2 Patch Cables Fibre Patch Cable LC to SC Multi mode Fibre Patch Cable LC to LC Multi mode Fibre Patch Cable SC to SC Multi mode Fibre Patch Cable LC to ST Multi mode Fibre Patch Cable SC to ST Multi mode Fibre Patch Cable ST to ST Multi mode</p> <p>OM4 Patch Cables Fibre Patch Cable LC to LC Multi mode Fibre Patch Cable LC to SC Multi mode Fibre Patch Cable SC to SC Multi mode</p> <p>Cables (LONG) FTTH Patch Cable – LC APC to LC UPC Single Mode Simplex (90meters) FTTH Patch Cable – LC to LC APC Single Mode Simplex (90meters) FTTH Patch Cable - LC APC to LC UPC single Mode Duplex (90 Meters)</p>	<p>60 units of each cable</p> <p>60 units of each cable</p> <p>60 units of each cable</p> <p>15 units of each long cable</p> <p>15 units of each long cable</p>

	Adapters Fiber Midcoupler adapter - LC to LC APC Duplex Fiber Midcoupler Adapter – LC to LC APC Simplex Fiber Midcoupler Adapter – LC to LC UPC Single Mode Duplex Fiber Midcoupler Adapter – LC to LC UPC Single Mode Simplex Fiber Midcoupler Adapter – SC to SC APC Duplex Fiber Midcoupler Adapter – SC to SC APC Single Mode Simplex Fiber Midcoupler Adapter – SC to SC UPC Single Mode Duplex Fiber Midcoupler Adapter – SC to SC UPC Single Mode Simplex Fiber Midcoupler Adapter – ST to ST UPC Simplex Fiber Midcoupler Adapter – ST to ST UPC Duplex Fiber Midcoupler Adapter – ST to ST UPC Duplex LC UPC Bare Fiber Adapter LC UPC Female to FC UPC Male Fiber Adapter Fast Fiber Connector – LC / APC Fast Fiber Connector – LC / UPC Fast Fiber Connector – SC / APC Fast Fiber Connector – SC / UPC	170 units of each adapter
--	---	--

ANNEXURE C – COPPER TESTERS SPECIFICATIONS

The equipment and/ or tools suited to this purpose are to be the same, similar, equivalent performance or better than the (minimal / minimum) specifications / features / capacities as listed.

ITEM	EQUIPMENT DESCRIPTION	Quantity
1.	<p>Handheld Thermal Imager</p> <ul style="list-style-type: none"> • Identify energized and faulty equipment • Simplify data and thermal imaging collection • Able to save data and thermal images with on-board data storage - Handheld Thermal Imaging Multimeter - IR Resolution of 160x120 (19.200 pixels) - Thermal imaging detector – FLIR Lepton microbolometer - Bluetooth connectivity - Data logging storage - True RMS - AC/DC measurement up to 1000V - Low impedance up to 1000V - Weighs 537g - Warranty – 10 years on product and detector 	40
2.	<p>Digital Multi Meter</p> <ul style="list-style-type: none"> • DMM Features • Specifications for Multimeter • DC testing: up to 1000V with basic accuracy of 0.025% • AC testing: up to 1000V with basic accuracy of 0.4% (True-RMS) • DC current 10.000 A basic accuracy 0.05% • AC current Range / resolution 500.00 µA, 5000.0 µA, 50.000 mA, 400.00 • Connectivity Optional infrared connector via Fluke ir3000 FC • Trend Capture graphically displays logged data session to quickly determine whether anomalies may have occurred. • Low Pass filter for accurate voltage and frequency measurements at the same time on adjustable speed motor drives and other electrically noisy equipment. <p>i400 AC Current Clamp Features</p> <ul style="list-style-type: none"> • Nominal current range 400 A • Continuous current range 1 A - 400 A • Maximum non-destructive current 1000 A • Lowest measurable current 1 A • Basic accuracy 2% • Useable frequency 5 Hz - 20 kHz • Output level(s) 1 mA/A • Provides accurate current measurements up to 400 A ac without breaking electric circuits. • Flexible, heat resistant test leads and alligator clips complete 	16

	<ul style="list-style-type: none"> this high-performance kit. Soft non-slippery over mold handle prevents from accidental touching live wiring Max. conductor Ø 32 mm 1000V voltage detection range for wide range of applications use Measures up to 1000 V AC/DC voltage Measures up to 10 A AC/DC current Measure resistance up to 500 MΩ Measure frequency up to 1000 kHz max 		
3.	Digital Multimeter Tester Measures Voltage, AMPS, Resistance, Continuity, Frequency and Capacitance. Provides Min/Max/Average to record signal fluctuations	5	
4.	Proving Unit (PRV240) <ul style="list-style-type: none"> Prevent exposure to shock and arc flash. Used on both ac and dc steady-state voltage Supplies 240V ac or dc Single LED indicating functionality Compatible with most multimeters and testers Output voltage 240 V ac rms or dc $\pm 10\% \geq 1\text{ M}\Omega$ LED power indicator Turns on when output voltage is present Battery: 4 x AA Alkaline batteries NEDA 15 A IEC LR6 Battery life: 1100 (10-second duration) test cycles with $>1\text{ M}\Omega$ load Dimensions 11.7 cm x 7.4 cm x 4.5 cm (4.6 in x 2.9 in x 1.75 in) Weight 0.32 kg (12 oz) includes batteries Safety IEC61010-1, IEC61010-2-030 Electromagnetic Compatibility (EMC) IEC 61326-1: Controlled Electromagnetic Environment	16	
5.	Tone and Probe <ul style="list-style-type: none"> Has a smart tone detection Detects analog and digital signals Has an encoded digital signal Has an analog smarttone signal: 500hz – 1200hz with 4 songs Has Mod8 port for tone generation on all 4 pairs of UTP/STP cabling. F connector for coaxial cabling banana jack plugs – 2 conductor wiring Thumbwheel operation It has Microprocessor controlled audio files Analog: detected toner signal 8 LED display with sync LED indicator Has a cable mapping function when analysing shielded twisted Pairs 	16	
6.	Test Lead Set <ul style="list-style-type: none"> The test kit provides various test leads required for testing. It has a thermocouple probe. Included are the alligator clips for dependable. TP175 TwistGuard™ Test Probes AC285 SureGrip™ Alligator Clips AC220 SureGrip™ Alligator Clips AC280 SureGrip™ Hook Clips 80BK-A Integrated DMM Temperature Probe TPAK ToolPak Magnetic Hanger C116 Soft Carrying Case Kit 	16	

3. EVALUATION CRITERIA

3.1 All bids will be evaluated in terms of compliance and preference point system which comprises of the following:

3.1.1 Phase 1: Administrative Compliance (Bid documents as per the table below).

	Bid Documents (All pages must be completed, initialed and signed by Bidder)
1.	Invitation to bid (SBD 1)
2.	Schedule A – General Conditions of Contract
3.	Schedule B - Tax Clearance Certificate (SBD 2)
4.	Schedule C - Pricing Schedules (SBD3.1)
5.	Schedule D – Bidder's Declaration (SBD 4)
6.	Schedule E - Preferential Claim form (SBD 6.1)
7.	Schedule F - Qualifications and Experience
8.	Schedule G - Organisational Type
9.	Schedule H - Organisational Structure
10.	Schedule I – Details of Bidder's nearest office
11.	Schedule J - Financial Particulars latest audited financial statements
12.	Schedule K – Security Clearance Requirements
13.	Valid BBEE Certificate or certified Sworn Affidavit
14.	CSD Registration
15.	Joint Venture or Consortium Agreement where applicable
16.	Proof of VAT Registration (For International Companies)

3.1.2 Phase 2: Evaluation of Mandatory Requirements

- Standard factory warranty should be applicable on supplied items.
- All the tools need to be well insulated to minimize risk of electrocution.
- The supplier should be an approved (authorised by the manufacturer) RSA supplier / distributor for the stated equipment.

3.1.3 Phase 3: Price and B-BBEE evaluation in terms of the 80/20 or preference point systems prescribed in the Preferential Procurement Regulations 6 and 7.

3.1.4 Bidders who do not comply with the mandatory requirements, specifications or terms of reference of the bid will be disqualified.

4. PRICE AND B-BBEE EVALUATION IN TERMS OF THE 80/20 REFERENCE POINT SYSTEMS

The bid will be evaluated in terms of the 80/20 preference point systems as stipulated in the Preferential Procurement Regulations, 2017. A maximum of 80 points is allocated for price and 20 points for attaining the B-BBEE status level of contributor.

The following formulae will be used in calculating points scored for price.

80/20

or

90/10

$$P_s = 80 \left(1 - \frac{P_t - P_{\min}}{P_{\min}} \right) \quad \text{or} \quad P_s = 90 \left(1 - \frac{P_t - P_{\min}}{P_{\min}} \right)$$

Where

Ps = Points scored for comparative price of bid under consideration
Pt = Comparative price of bid under consideration
Pmin = Comparative price of lowest acceptable bid

- Points scored must be rounded off to the nearest 2 decimal places.

4.1 Points awarded for B-BBEE Status Level of Contribution

4.1.1 In terms of Regulation 5 (2) and 6 (2) of the Preferential Procurement Regulations, preference points must be awarded to a bidder for attaining the B-BBEE status level of contribution in accordance with the table below:

4.1.2 Bidders are required to, together with their bids submit valid B-BBEE status level verification certificates or certified copies to substantiate their B-BBEE rating claims. A bid will not be disqualified from the bidding process if the bidder does not submit a certificate substantiating the B-BBEE status level of contribution nor is a non-compliant contributor. **Such a bidder will score 0 out of maximum of 20 points for B-BBEE.**

B-BBEE Status Level of Contributor	Number of points (90/10 system)	Number of points (80/20 system)
1	10	20
2	9	18
3	6	14
4	5	12
5	4	8
6	3	6
7	2	4
8	1	2
Non-compliant contributor	0	0

Part 3- Schedule A

General Conditions of Contract and Special Conditions of Contracts

NOTES

The purpose of this document is to:

- (i) Draw special attention to certain general conditions applicable to government bids, contracts and orders; and
- (ii) To ensure that clients be familiar with regard to the rights and obligations of all parties involved in doing business with government.

In this document words in the singular also mean in the plural and vice versa and words in the masculine also mean in the feminine and neuter.

- The General Conditions of Contract will form part of all bid documents and may not be amended.
- Special Conditions of Contract (SCC) relevant to a specific bid, should be compiled separately for every bid (if applicable) and will supplement the General Conditions of Contract. Whenever there is a conflict, the provisions in the SCC shall prevail.

SEE ATTACHED GCC

Part 3 – Schedule B

Application for Tax Clearance Certificate

TAX CLEARANCE REQUIREMENTS IT IS A CONDITION OF BIDDING:-

1. It is an absolute requirement that the taxes of the successful bidder **must** be in order or that satisfactory arrangements have been made with the Receiver of Revenue to meet his / her obligations.
2. The attached form, Application for Tax Clearance Certificate (in respect of bids), must be completed by the bidder in all respects and submitted to the Receiver of Revenue where the bidder is registered for tax purposes. That Receiver of Revenue will then furnish the bidder with a Tax Clearance Certificate that will be valid for 6 months from date of issue. This Tax Clearance Certificate must be submitted in the original together with the bid. Failure to submit an **original** and valid Tax Clearance Certificate at the time of submission of the bid **shall** invalidate the bid.
3. In bids where Consortia/ Joint Ventures /Sub-Contractors are involved each party must submit a separate Tax Clearance Certificate. Copies of the Application for Tax Clearance Certificate are available at any Receiver's Office.

APPLICATION FOR TAX CLEARANCE CERTIFICATE (IN RESPECT OF OFFERORS)

1. Name of taxpayer / bidder: _____

2. Trade name: _____

3. Identification number:

--	--	--	--	--	--	--	--	--	--	--	--	--	--

1. Company / Close Corporation registration number:

--	--	--	--	--	--	--	--	--	--	--	--

2. Income tax reference number:

--	--	--	--	--	--	--	--	--	--	--	--

3. VAT registration number (if applicable):

--	--	--	--	--	--	--	--	--	--	--	--

4. PAYE Employer's registration number

--	--	--	--	--	--	--	--	--	--	--	--

(If applicable)

Signature of contact person requiring Tax Clearance Certificate:

Name: _____

Telephone Number: Code: _____ Number: _____

Address: _____

DATE: / /

PLEASE NOTE THAT THE COMMISSIONER OF THE SOUTH AFRICAN REVENUE SERVICE (SARS) WILL NOT EXERCISE HIS DISCRETIONARY POWERS IN FAVOUR OF ANY PERSON WITH REGARD TO ANY INTEREST, PENALTIES AND/OR ADDITIONAL TAX LEVIABLE DUE TO THE LATE OR UNDER PAYMENT OF TAXES, DUTIES OR LEVIES OR THE RENDITION OF RETURNS BY ANY PERSON AS A RESULT OF ANY SYSTEM NOT BEING YEAR 2000 COMPLIANT.

Part 3- Schedule C

SBD 3.1

PRICING SCHEDULE – FIRM PRICES

(PURCHASES)

NOTE: ONLY FIRM PRICES WILL BE ACCEPTED. NON-FIRM PRICES (INCLUDING PRICES SUBJECT TO RATES OF EXCHANGE VARIATIONS) WILL NOT BE CONSIDERED

IN CASES WHERE DIFFERENT DELIVERY POINTS INFLUENCE THE PRICING, A SEPARATE PRICING SCHEDULE MUST BE SUBMITTED FOR EACH DELIVERY POINT

Name of bidder:	Bid number: SSA
Closing Time 11:00	Closing date:

OFFER TO BE VALID FOR **150** DAYS FROM THE CLOSING DATE OF BID.

ITEM CURRENCY NO.	QUANTITY	DESCRIPTION	BID PRICE IN RSA (All applicable taxes included)
-------------------------	----------	-------------	---

For the price offer for the services and the solution proposed, bidders provide a detailed quotation or price proposal in your company letterhead.

- Required by:

- At:

- Brand and model

- Country of origin

- Does the offer comply with the specification(s)? *YES/NO

- If not to specification, indicate deviation(s)

- Period required for delivery
*Delivery: Firm/not firm

- Delivery basis

Note: All delivery costs must be included in the bid price, for delivery at the prescribed destination.

** "all applicable taxes" includes value- added tax, pay as you earn, income tax, unemployment insurance fund contributions and skills development levies.

**BIDDERS PROVIDE PRICE PROPOSAL IN YOUR DETAILED PROPOSAL OR QUOTATION.
FAILURE TO PROVIDE A DETAILED PRICING PROPOSAL WILL DISQUALIFY YOUR BID.**

BIDDER'S DISCLOSURE

SBD4

1. PURPOSE OF THE FORM

Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa and further expressed in various pieces of legislation, it is required for the bidder to make this declaration in respect of the details required hereunder.

Where a person/s are listed in the Register for Tender Defaulters and / or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.

2. Bidder's declaration

- 2.1 Is the bidder, or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest¹ in the enterprise, employed by the state? **YES/NO**

- 2.1.1 If so, furnish particulars of the names, individual identity numbers, and, if applicable, state employee numbers of sole proprietor/ directors / trustees / shareholders / members/ partners or any person having a controlling interest in the enterprise, in table below.

Full Name	Identity Number	Name of State institution

- 2.2 Do you, or any person connected with the bidder, have a relationship with any person who is employed by the procuring institution? **YES/NO**

- 2.2.1 If so, furnish particulars:

.....

- 2.3 Does the bidder or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise whether or not they are bidding for this contract? **YES/NO**

- 2.3.1 If so, furnish particulars:

.....

¹ the power, by one person or a group of persons holding the majority of the equity of an enterprise, alternatively, the person/s having the deciding vote or power to influence or to direct the course and decisions of the enterprise.

3 DECLARATION

I, the undersigned, (name)..... in submitting the accompanying bid, do hereby make the following statements that I certify to be true and complete in every respect:

- a. I have read and I understand the contents of this disclosure;
 - b. I understand that the accompanying bid will be disqualified if this disclosure is found not to be true and complete in every respect;
 - c. The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium will not be construed as collusive bidding.
 - d. In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not to submit the bid, bidding with the intention not to win the bid and conditions or delivery particulars of the products or services to which this bid invitation relates.
- 3.5 The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.
- 3.6 There have been no consultations, communications, agreements or arrangements made by the bidder with any official of the procuring institution in relation to this procurement process prior to and during the bidding process except to provide clarification on the bid submitted where so required by the institution; and the bidder was not involved in the drafting of the specifications or terms of reference for this bid.
- 3.7 I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

2 Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

I CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 1, 2 and 3 ABOVE IS CORRECT.

I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN TERMS OF PARAGRAPH 6 OF PFMA SCM INSTRUCTION 03 OF 2021/22 ON PREVENTING AND COMBATING ABUSE IN THE SUPPLY CHAIN MANAGEMENT SYSTEM SHOULD THIS DECLARATION PROVE TO BE FALSE.

.....
Signature

.....
Date

.....
Position

.....
Name of bidder

**PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT
REGULATIONS 2011**

This preference form must form part of all bids invited. It contains general information and serves as a claim form for preference points for Broad-Based Black Economic Empowerment (B-BBEE) Status Level of Contribution

NB: BEFORE COMPLETING THIS FORM, BIDDERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF B-BBEE, AS PRESCRIBED IN THE PREFERENTIAL PROCUREMENT REGULATIONS, 2011.

1. GENERAL CONDITIONS

1.1 The following preference point systems are applicable to all bids:

- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
- the 90/10 system for requirements with a Rand value above R50 000 000 (all applicable taxes included).

1.2

- a) The value of this bid is estimated not to exceed **R50 000 000** (all applicable taxes included) and therefore the **80/20** preference point system shall be applicable; or
- b) The 80/20 preference point system will be applicable to this tender.

1.3 Preference points for this bid shall be awarded for:

- (a) Price; and
- (b) B-BBEE Status Level of Contribution.

1.3.1 The maximum points for this bid are allocated as follows:

POINTS

1.4 Points for this bid shall be awarded for:

- (a) Price; and
- (b) B-BBEE Status Level of Contributor.

1.5 The maximum points for this bid are allocated as follows:

	POINTS
PRICE	80
B-BBEE STATUS LEVEL OF CONTRIBUTOR	20
Total points for Price and B-BBEE must not exceed	100

1.6 Failure on the part of a bidder to submit proof of B-BBEE Status level of contributor together with the bid, will be interpreted to mean that preference points for B-BBEE status level of contribution

are not claimed.

- 1.7 The purchaser reserves the right to require of a bidder, either before a bid is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the purchaser.
- 1.8 The purchaser reserves the right to require of a bidder, either before a bid is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the purchaser.

2. DEFINITIONS

- 2.1 **“all applicable taxes”** includes value-added tax, pay as you earn, income tax, unemployment insurance fund contributions and skills development levies;
- 2.2 **“B-BBEE”** means broad-based black economic empowerment as defined in section 1 of the Broad-Based Black Economic Empowerment Act;
- 2.3 **“B-BBEE status level of contributor”** means the B-BBEE status received by a measured entity based on its overall performance using the relevant scorecard contained in the Codes of Good Practice on Black Economic Empowerment, issued in terms of section 9(1) of the Broad-Based Black Economic Empowerment Act;
- 2.4 **“bid”** means a written offer in a prescribed or stipulated form in response to an invitation by an organ of state for the provision of services, works or goods, through price quotations, advertised competitive bidding processes or proposals;
- 2.5 **“Broad-Based Black Economic Empowerment Act”** means the Broad-Based Black Economic Empowerment Act, 2003 (Act No. 53 of 2003);
- 2.6 **“comparative price”** means the price after the factors of a non-firm price and all unconditional discounts that can be utilized have been taken into consideration;
- 2.7 **“consortium or joint venture”** means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract;
- 2.8 **“contract”** means the agreement that results from the acceptance of a bid by an organ of state;
- 2.9 **“EME”** means any enterprise with an annual total revenue of R5 million or less.
- 2.10 **“Firm price”** means the price that is only subject to adjustments in accordance with the actual increase or decrease resulting from the change, imposition, or abolition of customs or excise duty and any other duty, levy, or tax, which, in terms of the law or regulation, is binding on the contractor and demonstrably has an influence on the price of any supplies, or the rendering costs of any service, for the execution of the contract;
- 2.11 **“functionality”** means the measurement according to predetermined norms, as set out in the bid documents, of a service or commodity that is designed to be practical and useful, working or operating, taking into account, among other factors, the quality, reliability, viability and durability of a service and the technical capacity and ability of a bidder;
- 2.12 **“non-firm prices”** means all prices other than “firm” prices;
- 2.13 **“person”** includes a juristic person;

- 2.14 **“rand value”** means the total estimated value of a contract in South African currency, calculated at the time of bid invitations, and includes all applicable taxes and excise duties;
- 2.15 **“sub-contract”** means the primary contractor's assigning, leasing, making out work to, or employing, another person to support such primary contractor in the execution of part of a project in terms of the contract;
- 2.16 **“total revenue”** bears the same meaning assigned to this expression in the Codes of Good Practice on Black Economic Empowerment, issued in terms of section 9(1) of the Broad-Based Black Economic Empowerment Act and promulgated in the *Government Gazette* on 9 February 2007;
- 2.17 **“trust”** means the arrangement through which the property of one person is made over or bequeathed to a trustee to administer such property for the benefit of another person; and
- 2.18 **“trustee”** means any person, including the founder of a trust, to whom property is bequeathed in order for such property to be administered for the benefit of another person.

3. ADJUDICATION USING A POINT SYSTEM

- 3.1 The bidder obtaining the highest number of total points will be awarded the contract.
- 3.2 Preference points shall be calculated after prices have been brought to a comparative basis taking into account all factors of non-firm prices and all unconditional discounts.
- 3.3 Points scored must be rounded off to the nearest 2 decimal places.
- 3.4 In the event that two or more bids have scored equal total points, the successful bid must be the one scoring the highest number of preference points for B-BBEE.
- 3.5 However, when functionality is part of the evaluation process and two or more bids have scored equal points including equal preference points for B-BBEE, the successful bid must be the one scoring the highest score for functionality.
- 3.6 Should two or more bids be equal in all respects, the award shall be decided by the drawing of lots.

4. POINTS AWARDED FOR PRICE

4.1 THE 80/20 OR 90/10 PREFERENCE POINT SYSTEMS

A maximum of 80 or 90 points is allocated for price on the following basis:

80/20	or	90/10
$P_s = 80 \left(1 - \frac{P_t - P_{\min}}{P_{\min}} \right) \quad \text{or} \quad P_s = 90 \left(1 - \frac{P_t - P_{\min}}{P_{\min}} \right)$		

Where

- Ps = Points scored for comparative price of bid under consideration
- Pt = Comparative price of bid under consideration
- Pmin = Comparative price of lowest acceptable bid

5. Points awarded for B-BBEE Status Level of Contribution

- 5.1 In terms of Regulation 5 (2) and 6 (2) of the Preferential Procurement Regulations, preference points must be awarded to a bidder for attaining the B-BBEE status level of contribution in accordance with the table below:

B-BBEE Status Level of Contributor	Number of points (90/10 system)	Number of points (80/20 system)
1	10	20
2	9	18
3	8	16
4	5	12
5	4	8
6	3	6
7	2	4
8	1	2
Non-compliant contributor	0	0

- 5.2 Bidders who qualify as EMEs in terms of the B-BBEE Act must submit a certificate issued by an Accounting Officer as contemplated in the CCA or a Verification Agency accredited by SANAS or a Registered Auditor. Registered auditors do not need to meet the prerequisite for IRBA's approval for the purpose of conducting verification and issuing EMEs with B-BBEE Status Level Certificates.
- 5.3 Bidders other than EMEs must submit their original and valid B-BBEE status level verification certificate or a certified copy thereof, substantiating their B-BBEE rating issued by a Registered Auditor approved by IRBA or a Verification Agency accredited by SANAS.
- 5.4 A trust, consortium or joint venture, will qualify for points for their B-BBEE status level as a legal entity, provided that the entity submits their B-BBEE status level certificate.
- 5.5 A trust, consortium or joint venture will qualify for points for their B-BBEE status level as an unincorporated entity, provided that the entity submits their consolidated B-BBEE scorecard as if they were a group structure and that such a consolidated B-BBEE scorecard is prepared for every separate bid.

- 5.6 Tertiary institutions and public entities will be required to submit their B-BBEE status level certificates in terms of the specialized scorecard contained in the B-BBEE Codes of Good Practice.
- 5.7 A person will not be awarded points for B-BBEE status level if it is indicated in the bid documents that such a bidder intends sub-contracting more than 25% of the value of the contract to any other enterprise that does not qualify for at least the points that such a bidder qualifies for, unless the intended sub- contractor is an EME that has the capability and ability to execute the sub-contract.
- 5.8 A person awarded a contract may not sub-contract more than 25% of the value of the contract to any other enterprise that does not have an equal or higher B-BBEE status level than the person concerned, unless the contract is sub-contracted to an EME that has the capability and ability to execute the subcontract.

6. BID DECLARATION

- 6.1 Bidders who claim points in respect of B-BBEE Status Level of Contribution must complete the following:

7. B-BBEE STATUS LEVEL OF CONTRIBUTION CLAIMED IN TERMS OF PARAGRAPHS 1.3.1.2 AND 5.1

- 7.1 B-BBEE Status Level of Contribution: =(maximum of 10 or 20 points)

(Points claimed in respect of paragraph 7.1 must be in accordance with the table reflected in paragraph 5.1 and must be substantiated by means of a B-BBEE certificate issued by a Verification Agency accredited by SANAS or a Registered Auditor approved by IRBA or an Accounting Officer as contemplated in the CCA).

8. SUB-CONTRACTING

- 8.1 Will any portion of the contract be sub-contracted? YES / NO (delete which is not applicable)

- 8.1.1 If yes, indicate:

(i) what percentage of the contract will be subcontracted?

.....%

(ii) the name of the sub-contractor?

(iii) the B-BBEE status level of the sub-contractor?

.....

(iv) whether the sub-contractor is an EME? YES / NO (delete which is not applicable)

9. DECLARATION WITH REGARD TO COMPANY/FIRM

9.1 Name of company/firm :

9.2 VAT registration number :

9.3 Company registration number

9.4 TYPE OF COMPANY/ FIRM

- ☐ Partnership/Joint Venture / Consortium
- ☐ One person business/sole propriety
- ☐ Close corporation
- ☐ Company

☐ (Pty) Limited
[TICK APPLICABLE BOX]

9.5 DESCRIBE PRINCIPAL BUSINESS ACTIVITIES

.....

.....

.....

9.6 COMPANY CLASSIFICATION

- ☐ Manufacturer
- ☐ Supplier
- ☐ Professional service provider
- ☐ Other service providers, e.g. transporter, etc.
[TICK APPLICABLE BOX]

9.7 Total number of years the company/firm has been in business?

9.8 I/we, the undersigned, who is / are duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the B-BBE status level of contribution indicated in paragraph 7 of the foregoing certificate, qualifies the company/ firm for the preference(s) shown and I / we acknowledge that:

- (i) The information furnished is true and correct;
- (ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form.
- (iii) In the event of a contract being awarded as a result of points claimed as shown in paragraph 7, the contractor may be required to furnish documentary proof to the satisfaction of the purchaser that the claims are correct;
- (iv) If the B-BBEE status level of contribution has been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the purchaser may, in addition to any other remedy it may have –
 - (a) disqualify the person from the bidding process;
 - (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
 - (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
 - (d) restrict the bidder or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, from obtaining business from any organ of state for a period not exceeding 10 years, after the audi alteram partem (hear the other side) rule has been applied; and
 - (e) forward the matter for criminal prosecution

WITNESSES:

1.

2.

.....
SIGNATURE(S) OF BIDDER(S)

DATE:.....

ADDRESS:.....

.....

.....

Part 3- Schedule F

Qualification and Experience

1. Details of the extent of the company activities and business, e.g. branches etc:

2. A list of existing and/or previous contracts relating to similar services:

Description of work and value	Period		Organization	Contact Person	Contact No
	Start date	End date			

3. Details of Qualifications of the Project Manager and the Key Personnel:

Name	Designation	Qualifications

.....

SIGNATURE OF (ON BEHALF OF) COMPANY

Part 3- Schedule G

Organization Type

PARTNERSHIP/CLOSED CORPORATION/COMPANY
(Delete which is not applicable)

The bidder comprises of the following partners/members/directors:

1. NAME _____
ADDRESS : _____
ID NUMBER: _____
2. NAME : _____
ADDRESS : _____
ID NUMBER: _____
3. NAME : _____
ADDRESS : _____
ID NUMBER: _____
4. NAME : _____
ADDRESS : _____
ID NUMBER: _____
5. NAME : _____
ADDRESS : _____
ID NUMBER: _____

.....

SIGNATURE OF (ON BEHALF OF) BIDDER

Organisational Structure

-
- This image shows a single sheet of white paper with horizontal ruling lines. The lines are evenly spaced and extend across the width of the page. There are no margins, text, or other markings on the paper.

2. _____



state security

State Security Agency
REPUBLIC OF SOUTH AFRICA

Part 3- Schedule I

SECURITY CLEARANCE REQUIREMENTS

DECLARATIONS

A. Does the business meet the government's Black Economic Empowerment requirements as per the relevant industry charter?

Yes: No:

If YES Explain:

.....
.....
.....
.....
.....
.....

B. Do you declare that the business is NOT a BEE front company?

Yes: No:

If NO Explain:

.....
.....
.....
.....
.....
.....

C. Does the business have any associated family? Friends or business associates in the employ of the Ministry of Intelligence?

Yes: No:

If YES Explain:

.....
.....
.....
.....
.....
.....

CONFIDENTIAL

D. Do any of the above mentioned in Declaration C have any financial interest in the business?

Yes: No:

If YES Explain:

.....
.....
.....
.....
.....

E. Do you declare that the company is currently in a stable and sustainable financial position?

Yes: No:

If YES Explain:

.....
.....
.....
.....
.....

F. Has the business done any work for a foreign government institution intelligence agency?

Yes: No:

If YES Explain:

.....
.....
.....
.....
.....

G. Has the business or any of its principals/ employees obtained a security clearance from any foreign or local governmental institution?

Yes: No:

If YES Explain:

.....
.....
.....
.....
.....

CONFIDENTIAL

THE CONTENTS OF THIS DECLARATION FORM MUST BE CERTIFIED AS CORRECT

Hereby the undersigned certifies that:

1. Note is taken that the completed declaration is for official use only and will be treated as strictly **CONFIDENTIAL**.
2. The information stated in this declaration is accurate and true and note is taken that false information will have a negative effect on the security clearance of the company and its principals.
3. The signatory will be held immediately responsible for any fraudulent or incorrect information provided.

Company:

Respondents name:

I.D. number:

Position:

Date:

Signature:

SECURITY CLEARANCE REQUIREMENTS

It is a condition of bid that the successful bidder obtains a positive security clearance by undergoing and co-operating with the vetting officers who will conduct a vetting process on both the company and the individuals who will be involved in the project.

1. In order to meet these requirement bidders are required to complete in full the attached forms:
 - a. Declarations
 - b. Security Questionnaire for Security Clearance Purposes
2. The bidder must supply all documents as outlined in "Company document requirements" with the proposal on or before the closing date or when called upon to do so within a specified period determined by the State Security Agency (SSA).
3. The level of security clearances will be determined by SSA commensurate based on the nature of the project activities the employee will be involved in.
4. The cost of obtaining suitable clearances is for the account of the vendors.
5. The vendors shall supply and maintain a list of personnel involved on the project indicating their clearance status.
6. The default requirement on security clearance is "confidential". Any other environment specified will have a "secret" security clearance requirement.
7. Non-cooperation with the vetting officers may result in a Vendor being disqualified from the bidding and/or appointment process.
8. I/We agree that any action arising from this contract may in all respects be instituted against me/us and I/we hereby undertake to satisfy fully any sentence or judgement which may be pronounced against me/us as a result of such action.

I, THE UNDERSIGNED (NAME).....

CERTIFY THAT THE INFORMATION FURNISHED ABOVE IS CORRECT. I ACCEPT THAT THE PRINCIPAL MAY ACT AGAINST ME IN TERMS OF PARAGRAPH 7 ABOVE SHOULD THIS DECLARATION PROVE TO BE FALSE OR FAIL TO COOPERATE DURING THE VETTING PROCESS.

.....
Signature

.....
Date

.....
Position

.....
Name of bidder



state security

State Security Agency
REPUBLIC OF SOUTH AFRICA

Security Clearance: Documentation Requirement for Companies

1. In terms of The National Strategic Intelligence Act 39 of 1994 as amended by the National Strategic Intelligence Act 67 of 2002 section 2A, members of the SSA may, in a prescribed manner, gather information relating to criminal records, financial records, personal information or any other information which is relevant to determine your security competence.
2. Please submit certified copies of the following documentation:
 - **Audited Financial Statements (To include Income Statement ,Balance Sheet, & Cash Flow Statements for a period of two years)**
 - **Bank statements of all accounts held, covering the last six (6) months.**
 - **Company Registration Certificate**
 - **Name Change Certificate / Amended Founding Statement (If Applicable)**
 - **List of Employees /Contractors who require access to the premises AND Identity Documents**
 - **Name & Contact details of Auditing / Accounting Firm**
 - **List of 5 major creditors and contact details**
 - **Letters declaring Members or director's involvement in associated businesses (Names and registration numbers of all companies associated with the Members / Directors)**
 - **Three (3) Letters of Recommendation**

SUBMIT IN A SEPARATE ENVELOPE MARKED "SECURITY REQUIREMENTS"