

TENDER NO. 231Q/2024/25



CITY OF CAPE TOWN
ISIXEKO SASEKAPA
STAD KAAPSTAD

SCM – 663

Approved by Branch Manager: 15/07/2024

Version: 6.3

Page 1 of 251

FRAMEWORK CONTRACT DOCUMENT (WINNER-TAKES-ALL TYPE)

FOR THE

TERM TENDER FOR ELECTRICAL REPAIRS, MAINTENANCE AND INSTALLATIONS AT VARIOUS MUNICIPAL BUILDINGS WITHIN THE CITY OF CAPE TOWN

Framework Contract Period: 36 months from Commencement Date

Works Projects:

Works Project above R0 up to R500 000: 1EB or higher

Works Project above R500 001 up to R1 000 000: 2EB or higher

Works Project above R1 000 001 up to R3 000 000: 3EB or higher

Works Project above R3 000 001 up to R6 000 000: 4EB or higher

THE TENDER

NOTE:

- The Form of Offer and Acceptance (C1.1) is on **page 62** of this document
- Table 1: Tender Preference Claim Form is on **page 60** of this document

ISSUED BY:	COMPILED BY:	For official use.
DIRECTOR: FACILITIES MANAGEMENT DIRECTORATE: CORPORATE SERVICES CITY OF CAPE TOWN Tower Block, Civic Centre 12 Hertzog Boulevard CAPE TOWN 8001	CORPORATE SERVICES FM MAINTENANCE AND CONTRACTS Tower Block, Civic Centre 12 Hertzog Boulevard CAPE TOWN 8001	TENDER SERIAL No.:
		SIGNATURES OF CITY OFFICIALS AT TENDER OPENING
		1.
		2.
		3.

NAME OF TENDERING ENTITY	
EMAIL ADDRESS OF TENDERING ENTITY	
FAX NUMBER OF TENDERING ENTITY	
NATURE OF TENDER OFFER (please indicate below)	
Main Offer (see clause C.2.12)	
Alternative Offer (see clause C.2.12)	

CITY OF CAPE TOWN

DIRECTORATE: CORPORATE SERVICES

CONTRACT NO. 231Q/2024/25

TERM TENDER FOR ELECTRICAL REPAIRS, MAINTENANCE AND INSTALLATIONS AT VARIOUS MUNICIPAL BUILDINGS WITHIN THE CITY OF CAPETOWN

General Tender Information

TENDER ADVERTISED : 4 April 2025

CIDB CONTRACTOR GRADING
DESIGNATION:

Works Project above R0 up to R500 000: 1EB or higher

Works Project above R500 001 up to R1 000 000: 2EB or higher

Works Project above R1 000 001 up to R3 000 000: 3EB or higher

Works Project above R3 000 001 up to R6 000 000: 4EB or higher

SITE VISIT/CLARIFICATION MEETING : 10h00 on 22 April 2025

(Not compulsory, but strongly recommended)

VENUE FOR SITE VISIT/CLARIFICATION
MEETING

: Via MS Teams
Kindly contact SCM.Tenders5@capetown.gov.za or FM.Contracts@capetown.gov.za prior to the site visit/clarification meeting date above for details or follow the link provided below to the join the meeting.

https://teams.microsoft.com/join/19%3ameeting_ZGRjOWFhMDctNDk0My00MTM4LWE5ZjgtM2ViZGZjZjE4MjVm%40thread.v2/0?context=%7b%22Tid%22%3a%22ff731495-b3c8-44b3-93f8-6fca8fc5a699%22%2c%22Oid%22%3a%22d541ad47-f834-4712-bd40-d56dc1173aff%22%7d

CLOSING DATE : 12 May 2025

CLOSING TIME : 10h00

TENDER BOX & ADDRESS : **Tender Box 239** at the **Tender & Quotation Box Office**, 2nd Floor (Concourse Level), Civic Centre, 12 Hertzog Boulevard, Cape Town.

The Tender Document (which includes the Form of Offer and Acceptance) completed in all respects, plus any additional supporting documentation required, must be submitted in a sealed envelope with the name and address of the tenderer, the tender No. and title, the tender box No. and the closing date indicated on the envelope. The sealed envelope must be inserted

into the appropriate official tender box before closing time.

If the tender offer is too large to fit into the abovementioned box or the box is full, please enquire at the public counter (Tender Distribution Office) for alternative instructions. The onus remains with the tenderer to ensure that the tender is placed in either the original box or as alternatively instructed.

TENDERERS MUST NOTE THAT WHEREVER THIS DOCUMENT REFERS TO ANY PARTICULAR TRADE MARK, NAME, PATENT, DESIGN, TYPE, SPECIFIC ORIGIN OR PRODUCER, SUCH REFERENCE SHALL BE DEEMED TO BE ACCOMPANIED BY THE WORDS 'OR EQUIVALENT'

CITY OF CAPE TOWN

DIRECTORATE: CORPORATE SERVICES

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TERM TENDER FOR ELECTRICAL REPAIRS, MAINTENANCE AND INSTALLATIONS AT VARIOUS MUNICIPAL BUILDINGS WITHIN THE CITY OF CAPETOWN

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Part T1: Tendering procedures

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CITY OF CAPE TOWN

DIRECTORATE: CORPORATE SERVICES

CONTRACT NO. 231Q/2024/25

TERM TENDER FOR ELECTRICAL REPAIRS, MAINTENANCE AND INSTALLATIONS AT VARIOUS MUNICIPAL BUILDINGS WITHIN THE CITY OF CAPE TOWN

T1.1 Tender Notice and Invitation to Tender

The CITY OF CAPE TOWN, DIRECTORATE: CORPORATE SERVICES invites tenders for Tender No. **231Q/2024/25: TERM TENDER FOR ELECTRICAL REPAIRS, MAINTENANCE AND INSTALLATIONS AT VARIOUS MUNICIPAL BUILDINGS WITHIN THE CITY OF CAPE TOWN**

Tenderers must be registered on Supplier Databases as described in the tender conditions.

Tenderers who are not registered on these Databases are not precluded from submitting tenders, but must however be registered upon being requested to do so in writing and within the period contained in such a request.

Tenderers must have a CIDB contractor grading designation of:

Works Project above R0 up to R500 000: 1EB or higher

Works Project above R500 001 up to R1 000 000: 2EB or higher

Works Project above R1 000 001 up to R3 000 000: 3EB or higher

Works Project above R3 000 001 up to R6 000 000: 4EB or higher

Preferences are offered to tenderers who tender in accordance with the Preferential Procurement Regulations and the City of Cape Town's Supply Chain Management Policy (SCM Policy). Furthermore, in terms of these Regulations and the SCM Policy, tenderers are required to meet the HDI and/or RDP specific goals

The physical address for collection of tender documents is:

Tender Distribution Office, 2nd Floor (Concourse Level), Civic Centre, 12 Hertzog Boulevard, Cape Town.

Documents may be collected during working hours between 08:30 – 15:00 from **4 April 2025**.

A non-refundable tender fee of R300.00 payable by cash or Electronic Funds Transfer (EFT) in favour of the City of Cape Town, is required on collection of the tender documents.

The Employer's Information Officer who is responsible for overseeing questions in relation to data protection may be contacted at via email Popia@capetown.gov.za. Additional contact details are provided in clause C.1.6.5.6 of the Tender Data.

Queries relating to any issues in these documents may be addressed to SCM.Tenders5@capetown.gov.za and FM.Contracts@capetown.gov.za

A **non-compulsory** but strongly recommended site visit/clarification meeting with representatives of the Employer will take place via a Skype Session, which will be scheduled by the Project Manager. Kindly contact SCM.Tenders5@capetown.gov.za and FM.Contracts@capetown.gov.za prior to site visit/clarification meeting date on the **22nd April 2025 starting at 10:00** or follow the link provided below to the join the meeting.
https://teams.microsoft.com/join/19%3ameeting_ZGRjOWFhMDctNDk0My00MTM4LWE5ZjgtM2ViZGZiZjE4MjVm%40thread.v2/0?context=%7b%22Id%22%3a%22ff731495-b3c8-44b3-93f8-6fca8fc5a699%22%2c%22Oid%22%3a%22d541ad47-f834-4712-bd40-d56dc1173aff%22%7d

MS Teams

The closing time for receipt of tenders is **10:00 on 12 May 2025**.

Telegraphic, telephonic, telex, facsimile, e-mail and late tenders will not be accepted.