

169 Main Street  
Private Bag 53  
Umzimkhulu  
3297



Email: [info@umzimkhulum.gov.za](mailto:info@umzimkhulum.gov.za)  
Tel: (039) 259 5000/5300  
Fax: (039) 259 0427

## BUDGET & TREASURY DEPARTMENT

PROVINCE OF KWAZULU-NATAL  
KZN 435

Date issued 20/09/2022  
KZN435/22/23/012/INFR

### INVITATION TO TENDER UMZIMKHULU LOCAL MUNICIPALITY

uMzimkhulu Municipality hereby invites reputable and experienced Service providers to respond on the projects below:

TENDER NAME	TENDER NUMBER	BRIEFING DATE
CIVIL CONSULTANT FOR REHABILITATION AND CLOSURE OF MANKOFU DISPOSAL SITE	ULM-INFR027/23	29/09/2022 @ 10h:00 am

Tender documents will be available on the municipal website ([www.umzimkhulum.gov.za](http://www.umzimkhulum.gov.za)) and will also be available from the cashier at **169 Main Street, uMzimkhulu, 3297** upon the **non-refundable payment of R300 per document or a bank guaranteed cheque made out to uMzimkhulu Municipality** during working hours between **09:30am** and **16:00pm** from the **23<sup>rd</sup> of September 2022**; **cut-off time for buying documents is the 29<sup>th</sup> of September 2022, 15 minutes before the briefing time.**

Compulsory briefing meeting is scheduled to take place at **uMzimkhulu Municipality Makhosini Building, 247 Mzimkhulu Mlonyana Street, uMzimkhulu 3297.**

**Invalid or non-submission of the following documents will render the Tenderer disqualified, BBBEE points will not be allocated if the Certificate is not submitted.**

- Registered on Central Suppliers Database (CSD) attach proof of Registration.
- Valid BBBEE certificate with SANAS logo and verified by agencies accredited by SANAS / Commissioned SWORN Affidavit
- MBD 4, 8 & 9 -
- Municipal rates and services certificate / statement / billing for the directors, owners, shareholders of the company to confirm that Municipal rates are not in arrears for more than 90 days or.
- Attach valid lease agreement if the company is leasing the office space.
- Attach a valid lease agreement if the director is leasing accommodation.

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- Attach affidavit if the account is under your parents, siblings, grandparents, and you are not paying any Municipal rates.  
Copy of a marriage certificate if Municipal account in under your spouse.
- Certificate of Authority” to sign all documents in connection with this Tender and any contract or agreement which may arise therefrom, duly signed and dated, shall be provided by the Board of Directors of the firm and shall be attached and must be on a Company letter head. (Example is provided in the Tender document)

**80/20 Preference Point System will be used on the following project and uMzimkhulu Local Municipal SCM policy.**

### Second Phase

#### Criteria for Functionality

Evaluation minimum threshold is 60 points / 60%)

Criteria	Basis for points allocation	Maximum Points	Verification method
<b>Relevant Experience:</b>  The bidder must have successfully completed at least 5 projects of CIDB grade 4 or above Civil engineering related projects carried out within the past 10 financial years between 1 July 2012 to date	5 or more Projects : 20 points  3-4 Projects : 10 points	20 Points	Appointment letter and traceable reference letter for each project.

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Criteria	Basis for points allocation	Maximum Points	Verification method
<p><b>Expertise:</b></p> <p><b>Project manager</b> The site specific project Manager shall have atleast B-tech/ BSC/ in Civil Engineering and years relevant experience</p> <p><b>Environmental specialist</b> B-tech/ BSC/ in Environmental Management / Science and years relevant experience.</p>	<p>Qualification plus 10 or more years' experience: 20 points</p> <p>Qualification plus 5 -9 years of experience : 10 points</p> <p>Qualification plus 10 or more years' experience: 20 points</p> <p>Qualification plus 5 -9 years of experience : 10 points</p>	40 Points	<p><b><u>Verification Method</u></b></p> <p>Detailed CV with Certified copies of Qualification certificates, certified within 3 months back from tender closing date.</p>

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Criteria	Basis for points allocation	Maximum Points	Verification method
<b>Accreditation certificate/letter</b>	<p><b>Engineering consultant</b> At least one director of the company must be registered as a professional engineer with the Engineering council of South Africa: 10 points</p> <p><b>Environmental specialist</b> The environmental specialist must be registered with EAPSA/SACNASP: 10 points</p>	20 points	Attach proof of registration
<p><b>Methodology</b></p> <p>The consulting engineering firm must demonstrate that he/she understands the scope of the project and tasks required to effect the project successfully in all 6 phases of the project life cycle.</p>	<p>Clear methodology covering fully covering all 6 aspects of the project life cycle: 20 points</p> <p>Partially touched in all 6 aspects of the project life cycle but provided limited information: 10 points</p>	20 Points	<p><b><u>Verification Method</u></b></p> <p>Written methodology</p>

**The points associated with the comprehensive proposal will be awarded as reflected in the above table.**

**NB: It is compulsory for a bidder to score not less than 50% per segment in the above table. Even if the bidder has scored the 60 % of threshold but scores less than 50% on one or more of the segments above the bidder will be non- responsive**

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**On Accreditation segment the bidder must score 100%**

**90 days Price Validity**

### Contact Details

**All other enquiries shall be directed to:**

**Attention** : Mrs. N. Mzozo  
**Telephone** : (039) 259 5063  
**Fax No** : (039) 259 0427  
**Email Address** : [mzozon@umzimkhulum.gov.za](mailto:mzozon@umzimkhulum.gov.za)

**SCM Compliance enquiries shall be directed to:**

**Attention** : Miss O. Basi  
**Telephone** : (039) 259 5034  
**Fax No.** : (039) 259 0427  
**Email Address** : [basio@umzimkhulum.gov.za](mailto:basio@umzimkhulum.gov.za)

### Closing date

Tender documents in a sealed envelope clearly indicating the **Tender number and Tender Name**, must be deposited in the Tender box of uMzimkhulu Local Municipality, located at 169 Main Street, uMzimkhulu, 3297 reception area, not later than **12h:00, 14<sup>th</sup> of October 2022**. Telegraphic, telex, telephone, electronic, facsimile and late tenders will not be accepted.

Tenders may only be submitted along with the tender documentation provided by the municipality.

**The uMzimkhulu Municipality Council does not bind itself to accept the lowest bidder. uMzimkhulu Municipality Supply Chain Management policy will apply.**

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**K. V. NYAMELA**  
**ACTING MUNICIPAL MANAGER**