

	GOVERNMENT PROPERTY DATABASE CONTRACT	NTCSA
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NTCSA/Grid Planning and Development/ Land & Rights

PROJECT MANAGEMENT SCOPE OF WORK FOR GOVERNMENT PROPERTY DATABASE

Status : New Scope of Work Document

Signatures for approved documents are kept on the Eskom Document Control System

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A. Abstract

The document defines the Scope of *work* required from the *Consultant* to perform a variety of services for the use of Government property database.

1 EXECUTIVE OVERVIEW

1.1 INTRODUCTION

This document outlines the Scope of work required from the *Consultant* for the provision of access to Government Property Information System to the *Client*, Eskom Transmission Division.

The *Client* has a need to increase its capacity to develop projects to execution readiness. This will be achieved by the deployment of strategies including but not limited to the *Consultant* approach. The *Consultant* scope is defined herein.

The Scope of Work document is necessary to stipulate the variety of services required from the appointed *Consultant*.

This addendum to the Scope of Services document is necessary to stipulate the variety of services required from the appointed *Consultant*.

1.2 CLIENT'S OBJECTIVE

The *Client's* objective is to appoint a *Consultant* that shall benefit the *Client* by Providing Access to the Government Property Information System for a period of 5 years.

Access to the government property database will enable relevant Eskom Transmission employees access to government property information for projects without physical visits to each government deeds offices

1.3 BACKGROUND

Transmission Land and Rights requires the Provision of Access to the Government Property Information System and this service is required within the Transmission business on a daily basis for various property transactions such as finding property information, ownership information on property, requesting e-copies of Deeds Office documents, receiving automated valuations on property, information on individuals, companies and directors details and linked Credit Bureau documentation etc. to name a few.

The current 2 years contract with Lexis Nexis Pty Ltd t/a WinDeed is expiring on the 17th August 2023, the contract is providing a fast, reliable access and an accurate reporting service on South Africa's major property and related information databases. Without access to this property database Eskom end users will not have access to this critical information required to execute projects.

2 SUMMARY OF SERVICES

Transmission Land & Rights requires the service provider for the Provision of Access to the Government Property Information System for a period of five years, access to this electronic system is required within Eskom on a daily basis for various property transactions such as finding property information, ownership information on property, requesting e-copies of Deeds Office documents, receiving automated valuations on property, information on individuals, companies and directors details and linked Credit Bureau documentation etc The suite of services includes but not limited to the following for the overall project:

2.1 SCOPE OF WORK

- Provision of Access to the Government Property Information System for a period of five years.
- Access to electronic system is required on a daily basis for various property transactions such as finding property information, ownership information on property, requesting e-copies of Deeds Office documents, receiving automated valuations on property, information on individuals, companies and directors' details and linked Credit Bureau documentation etc

3 OCCUPATIONAL SAFETY, HEALTH,QUALITY REQUIREMENTS

3.1.1.1 OCCUPATIONAL SAFETY AND HEALTH REQUIREMENTS

The *Consultant* shall provide objective evidence of documented but not limited to:

- Valid certification of an OH&S system by an ISO Accredited Body or a draft/example of an OHS systems that is not certified but complies with ISO 45001:2018.
- Valid Letter of Good Standing (COIDA or equivalent).
- The OHS Policy must adhere to Section 7 of the OHS Act, 85 of 1993 and signed by the CEO.

3.1.1.2 QUALITY MANAGEMENT REQUIREMENTS

The *Consultant* shall provide documented objective evidence not limited to:

- Valid certification of a QMS by an ISO Accredited Body or a draft/example of a QMS that is not certified but complies with ISO 9001:2015.

4 CONTRACTING AND PROCUREMENT STRATEGY AND PLAN

The Contracting and Procurement strategy outlines the way the project will plan and manage its contracts and any required procurement. The Procurement Management Plan details the procurement schedule, who is responsible and where the procured resources are to be delivered.

5 EXPECTED TIMELINES

The Provision of Access to the Government Property Information System for a period of five years.

Authorising Authority

Name : _____

Date: _____

Signature