

Tender Questions and Answers

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To whom it may concern	Date	29 June 2026
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Dear Sir/Madam

Request for Enquiry Number	E3029NTCSASG
Description / Project Title	SUPPLY AND DELIVERY OF STATIONERY ON AN "AS AND WHEN" REQUIRED BASIS AT SIMMERPAN AND APOLLO & CENTRALISED SERVICES FOR A PERIOD OF 60 MONTHS
Tender questions and response	29 June 2026

Item	Questions	Responses
1.	With quantities, for example, reams of paper, NTCSA looking for 250. Is it 250 as and when needed? Or is it 250 for the full five years? Or is it 250 here and then?	It would be 250 for the five years, not as and when required. In terms of the availability, you can then break it up for the five years.
2.	Desktop Evaluation Criteria No 3 – the criteria require minimum of 50 stock of each to be kept at all times – kindly clarify what sort of returnable you require us to attach	The suppliers can provide us with their current stock list quantities
3.	Desktop Evaluation Criteria No 5 – Supplier to have supplied stationery to 5 different companies – will I score 0% if I submit 5 purchase orders for stationery supplied to one company (Eskom)?	Supplier must have supplied stationery to 5 different companies
4.	With regards to the turnaround time, can one submit the reference letter, which states the turnaround time instead of signed delivery note, will it be considered?	The first point of measure is to use the purchase orders, purchase orders that align to previous invoices and deliveries that you have made in the past. But if you don't have that, then you can submit what you may deem as your delivery time. However, then you would just be subjected not to a full point (25%)
5.	The BOQ and NEC list are not the same. Please see number 68 on the BOQ which is missing on the NEC.	Amended BOQ has been uploaded

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