

| Occupational Health and Safety Baseline risk assessment template | | | | | | | | | | | |
|---|--|--|------------------|--|---|-------------|---------------------------|----------------------|-----------------------------------|--|--|
| Business/Operating unit: | Occupational Hygiene Services | | | | | | | | Next Review Date (every 2 years): | April 2023 | |
| Date: | 30/10/2021 | | Authorised by: | [Signature] | | | Name: | Alison Singh | Template Identifier: | 240-7004402 | |
| | | | Authorised by: | [Signature] | | | Designation: | Contract Manager | Document Identifier: | 240-16429099 | |
| | | | Signed: | [Signature] | | | Date: | September 2021 | Template Revision number: | 1 | |
| | | | | | | | Date: | September 2021 | Document Revision number: | 1 | |
| | | | | | | | Template Revision date: | 31-May-24 | Document Revision date: | 31-Oct-23 | |
| | | | | | | | Document Revision number: | 31-Oct-23 | | | |
| Refer to Occupational Health and Safety Risk assessment procedure 32-520 | | | | | | | | | | | |
| List activity | Hazard Identification | Associated risk | Risk type | What are the possible consequences? | Existing Controls | Consequence | Likelihood | Risk Priority Rating | RCE Risk Control Effectiveness | Control Owner | Legal and Other Requirements |
| <p>List specific activities to be performed taking into consideration the equipment to be used, the personnel involved in the task.</p> | Anything with potential to cause harm. New hazard can pose more than one risk. | A chance that injury, ill health or damage could occur as a result of uncontrolled hazard. | Safety or health | Consider the worse case scenario without controls? | <p>Include:</p> <ul style="list-style-type: none"> Preventive Controls (controls implemented to eliminate hazards or reduce the likelihood of the risk occurring), and Residual Controls (controls implemented to reduce the immediate impact of the risk occurring) <p>Elimination Substitution Engineering controls Administrative controls Personal protective equipment (PPE)</p> | | | | | Person allocated the responsibility for implementing the agreed controls | Where relevant, list the relevant legislative and/or Eason requirements that prescribe the control. |
| Travelling By Road | Fatigue | Falling asleep while driving. | Safety | MVA which may lead to injury or fatality | Issuing of Specification , Evaluation of Tender, HRA | 3 | B | III | P | Contractors / Telecoms | Driver Fatigue management, ETB 1517, Safe Travelling Procedure 240-6294396; Risk Assessment Procedure 32-520; Task Specific Risk Assessment (ETPM289)(ETPM1239) OHSAS 18001(4.3.1.4.5.3) |
| | Mechanical failures | Defective Vehicle | Safety | MVA which may lead to injury or fatality | Issuing of Specification , Evaluation of Tender, HRA | 2 | A | IV | P | Contractors / Telecoms | Safe travelling procedure 240-6294396; Risk Assessment Procedure 32-520; Task Specific Risk Assessment (ETPM289)(ETPM1239) OHSAS 18001(4.3.1.4.5.3) |
| | Wild/stray animals | Hitting a straying animal | Safety | MVA which may lead to injury or fatality | Issuing of Specification , Evaluation of Tender, HRA | 2 | A | IV | P | Contractors / Telecoms | OHS Act; Risk Assessment procedure 32-520; OHSAS 18001(4.3.1.4.5.3) |
| | Over speeding | Collision, losing control of the vehicle, unable to stop in time | Safety | MVA which may lead to injury or fatality | Issuing of Specification , Evaluation of Tender, HRA | 4 | B | III | P | Contractors / Telecoms | Travelling Procedure 240-6294396; Risk Assessment procedure 32-520; ETPM1038; Task Specific Risk Assessment (ETPM289), OHSAS 18001(4.3.1.4.5.3) |
| | Exposure to Hacking/ robbery at site | Possible assault, rape, stress, trauma, being shot | Safety | Vehicle being taken, Possible injury or fatality | Issuing of Specification , Evaluation of Tender, HRA | 3 | B | III | P | Contractors / Telecoms | OHS ACT, Risk Assessment Procedure 32-520; OHSAS 18001(4.3.1.4.5.3) |
| | Poor Road conditions | Possible puncture or damage to the vehicle tyre | Safety | MVA which may lead to injury or fatality | Issuing of Specification , Evaluation of Tender, HRA | 3 | B | III | P | Contractors / Telecoms | OHS ACT, Safe travelling procedure 240-6294396; OHSAS 18001(4.3.1.4.5.3) |
| | Driving in a 4X4 Terrain without appropriate competence | The vehicle may capsize and roll | Safety | MVA which may lead to injury or fatality | Issuing of Specification , Evaluation of Tender, HRA | 2 | B | IV | P | Contractors / Telecoms | OHS ACT, ETPM064 and Safe travelling procedure 240-6294396; OHSAS 18001(4.3.1.4.5.3) |
| | Adverse weather conditions (heavy rain, hail storm, heavy winds, snow) | Hitting vehicle in front or side, Adverse road conditions, hypothermia, | Safety & Health | MVA which may lead to injury or fatality | Issuing of Specification , Evaluation of Tender, HRA | 3 | B | III | P | Contractors / Telecoms | OHS ACT Safe travelling procedure 240-6294396, ET Communication; OHSAS 18001(4.3.1.4.5.3) |
| | Poorly Maintained Gravel Road | Vehicle slipping and capsizing | Safety | MVA which may lead to injury or fatality | Issuing of Specification , Evaluation of Tender, HRA | 3 | B | III | P | Contractors / Telecoms | OHS ACT, Safe travelling procedure 240-6294396; ET Fleet Policy, Off-road practice note (ETPM248; ETPM1250); OHSAS 18001(4.3.1.4.5.3) |
| | Pedestrians crossing the road | Hitting a straying animal | Safety | MVA which may lead to injury or fatality including Public | Issuing of Specification , Evaluation of Tender, HRA | 2 | B | IV | P | Contractors / Telecoms | OHS ACT, Safe travelling procedure 240-6294396, ET Fleet Policy, OHSAS 18001(4.3.1.4.5.3) |
| | Other negligent road users | Colliding with other vehicles | Safety | possible motor vehicle pile-up (MVA) which may lead to injury or fatality including Public | Issuing of Specification , Evaluation of Tender, HRA | 3 | B | III | P | Contractors / Telecoms | Safe travelling procedure 240-6294396, ET Fleet Policy, OHSAS 18001(4.3.1.4.5.3) |
| | Unsafe driving | causing an accident (Collision, losing control of vehicle) | Safety | possible motor vehicle pile-up (MVA) which may lead to injury or fatality including Public | Issuing of Specification , Evaluation of Tender, HRA | 3 | B | III | P | Contractors / Telecoms | Safe travelling procedure 240-6294396, ET Fleet Policy, OHSAS 18001(4.3.1.4.5.3) |
| | Night driving | Being involved in an accident (Collision, hitting pedestrians, hitting straying animals etc) | Safety | MVA which may lead to injury or fatality including Public | Issuing of Specification , Evaluation of Tender, HRA | 3 | B | III | P | Contractors / Telecoms | Safe travelling procedure 240-6294396; OHSAS 18001(4.3.1.4.5.3) |
| | Unroadworthy vehicle | Vehicle Breakdown or parts failure | Safety | MVA which may lead to injury or fatality including Public | Issuing of Specification , Evaluation of Tender, HRA | 3 | B | III | P | Contractors / Telecoms | Procedure 32-52; OHSAS 18001(4.3.1.4.5.3) |
| | Road Works | Vehicle Collision | Safety | MVA which may lead to injury or fatality including Public | Issuing of Specification , Evaluation of Tender, HRA | 2 | B | IV | P | Contractors / Telecoms | Safe travelling procedure 240-6294396; OHSAS 18001(4.3.1.4.5.3) |
| Site access and security | Driving through a herd of cattle | Damage to vehicle | Safety | Possible damage to vehicle or injury | Issuing of Specification , Evaluation of Tender, HRA | 2 | A | IV | F | Contractors / Telecoms | Procedure 32-520; OHSAS 18001(4.3.1.4.5.3) |
| | Travelling in areas where there are protests | Loss of control of the vehicle | Safety | Possible damage to vehicle and/or injury/fatality | Issuing of Specification , Evaluation of Tender, HRA | 3 | B | III | P | Contractors / Telecoms | procedure32-520; OHSAS 18001(4.3.1.4.5.3) |
| | Driving below the bridges during flash floods | Loss of control of the vehicle | Safety | Possible damage to vehicle and/or injury/fatality | Issuing of Specification , Evaluation of Tender, HRA | 4 | B | III | P | Contractors / Telecoms | procedure32-520; OHSAS 18001(4.3.1.4.5.3) |
| around the office Envir | Active and Conditions leading to Hacking, kidnaping, robbery, assault, rape | Possible assault, rape, stress, trauma, being shot | Safety | Possible injury or fatality | Issuing of Specification , Evaluation of Tender, HRA | 4 | B | III | P | Contractors / Telecoms | Site access procedure (ETPM 057); Incident Management Procedure (32-520) OHSAS 18001(4.3.1.4.5.3) |
| | Poor Road Conditions | Vehicle losing control | Safety | Possible MVA which may lead to injury or fatality | Issuing of Specification , Evaluation of Tender, HRA | 3 | B | III | P | Contractors / Telecoms | Procedure 32-520, Safe travelling procedure 240-6294396; OHSAS 18001(4.3.1.4.5.3) |
| Office Environment | Traffic in the complex | Possible Collision | Safety | Possible Injury | Issuing of Specification , Evaluation of Tender, HRA | 2 | B | IV | F | Contractors / Telecoms | 32-59 Incident Management Procedure; OHSAS 18001(4.3.1.4.5.3) |
| Office Environment | Incorrect use of Staircases | Slip trips and falls | Safety | Possible injury (Twisted ankle, broken limbs and other injuries) IT | Issuing of Specification , Evaluation of Tender, HRA | 4 | B | III | F | Contractors / Telecoms | Risk assessment Procedure 32-520; OHS ACT 190 4501(4.3.1.4.5.3) |
| Working in close proximity to co-workers who may have infectious diseases | Exposure to Hazardous Biological Agents | Possibility of contracting communicable disease such as Tuberculosis (TB) | Health | Occupational illness | Issuing of Specification , Evaluation of Tender, HRA | 2 | A | IV | F | Contractors / Telecoms | OHSAS 18001(4.3.1.4.4) |
| Working in close proximity to co-workers who may have communicable infections | Exposure to communicable diseases | Possibility of contracting diseases through contact, such as cholera, Hepatitis A, COVID19 | Health | Occupational illness | Issuing of Specification , Evaluation of Tender, HRA | 2 | B | IV | F | Contractors / Telecoms | OHSAS 18001(4.3.1.4.4) |

Compiled By : Health and Safety
Mikateko Chauke

Signature: [Signature]