

TENDER NO. 320Q/2021/22



CITY OF CAPE TOWN
ISIXEKO SASEKAPA
STAD KAAPSTAD

CM – 518
amended

Approved by Branch Manager: 03/04/2020

Version: 5

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FRAMEWORK CONTRACT DOCUMENT (WINNER-TAKES-ALL TYPE)

FOR THE

**TERM TENDER FOR DESIGN, CIVIL AND BUILDING WORKS,
MANUFACTURE, SUPPLY, DELIVERY TO SITE, OFF-LOADING,
INSTALLATION AND MAINTENANCE OF 11 AND 33 KV NEUTRAL
EARTHING RESISTORS AND NEUTRAL EARTHING COMPENSATOR
RESISTOR TRANSFORMERS**

Framework Contract Period: 36 Months from Commencement Date

Works Projects: Above R1 up to R4 000 000

VOLUME 1: TENDERING PROCEDURES

NOTE:

- The Form of Offer and Acceptance (C1.1) is on **page 36** of this document
- Table 1: Preference Schedule (B-BBEE contribution) is on **page 102** of this document

ISSUED BY:	COMPILED BY:	FOR OFFICIAL USE.
DIRECTOR: ELECTRICITY GENERATION & DISTRIBUTION Bloemhof Electricity Head Office Bloemhof Complex Bloemhof Road, BELLVILLE 7530	MANAGER : ENGINEERING Bloemhof Electricity Head Office Bloemhof Complex Bloemhof Road, BELLVILLE 7530	Tender Serial No.:
		Signatures of City Officials at Tender Opening
		1.
		2.
		3.

March 2022

NAME OF TENDERING ENTITY	
EMAIL ADDRESS OF TENDERING ENTITY	
FAX NUMBER OF TENDERING ENTITY	
NATURE OF TENDER OFFER (please indicate below)	
Main Offer (see clause C.2.12)	
Alternative Offer (see clause C.2.12)	
NAME OF TENDERING ENTITY	

CITY OF CAPE TOWN

ELECTRICITY GENERATION AND DISTRIBUTION

CONTRACT NO. 320Q/2021/22

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General Tender Information

TENDER ADVERTISED	:	6 May 2022
CIDB CONTRACTOR GRADING DESIGNATION	:	4EP or higher
CLARIFICATION MEETING	:	11h00 on 13 May 2022 (Not compulsory but strongly recommended)
VENUE FOR SITE VISIT/CLARIFICATION MEETING	:	Skype Meeting Join Skype Meeting Trouble Joining? Try Skype Web App Join by phone +27214447999 (Civic) English (United States) +27214003499 (Civic) English (United States) Find a local number Conference ID: 6542616 https://meet.capetown.gov.za/johanette.vandermerwe/JNH8G4JQ
CLOSING DATE	:	7 June 2022
CLOSING TIME	:	10h00
CLOSING VENUE	:	Tender Box 117 at the Tender & Quotation Box Office , 2 nd Floor (Concourse Level), Civic Centre, 12 Hertzog Boulevard, Cape Town.
TENDER BOX	:	<p>The Tender Document (which includes the Form of Offer and Acceptance) completed in all respects, plus any additional supporting documentation required, must be submitted in a sealed envelope with the name and address of the tenderer, the tender No. and title, the tender box No. and the closing date indicated on the envelope. The sealed envelope must be inserted into the appropriate official tender box before closing time.</p> <p>If the tender offer is too large to fit into the abovementioned box or the box is full, please enquire at the public counter (Tender Distribution Office) for alternative instructions. The onus remains with the tenderer to ensure that the tender is placed in either the original box or as alternatively instructed.</p>

TENDERERS MUST NOTE THAT WHEREVER THIS DOCUMENT REFERS TO ANY PARTICULAR TRADE MARK, NAME, PATENT, DESIGN, TYPE, SPECIFIC ORIGIN OR PRODUCER, SUCH REFERENCE SHALL BE DEEMED TO BE ACCOMPANIED BY THE WORDS 'OR EQUIVALENT' WHERE A BRAND NAME IS SPECIFIED, IT MUST BE READ AS "OR EQUIVALENT" TO ALLOW FOR COMPETITIVE BIDS. IF AN EQUIVALENT PRODUCT IS OFFERED, IT MUST MEET THE STANDARDS AS SPECIFIED IN THIS DOCUMENT.

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T1.1 Tender Notice and Invitation to Tender

The **CITY OF CAPE TOWN**, Electricity Generation and Distribution, invites tenders for Tender No. **320Q/2021/22: TERM TENDER FOR DESIGN, CIVIL AND BUILDING WORKS, MANUFACTURE, SUPPLY, DELIVERY TO SITE, OFF-LOADING, INSTALLATION AND MAINTENANCE OF 11 AND 33 KV NEUTRAL EARTHING RESISTORS AND NEUTRAL EARTHING COMPENSATOR RESISTOR TRANSFORMERS**.

Tenderers must be registered on Supplier Databases as described in the tender conditions.

Tenderers who are not registered on these Databases are not precluded from submitting tenders, but must however be registered upon being requested to do so in writing and within the period contained in such a request.

Tenderers must have a CIDB contractor grading designation of 4EP or higher.

Preferences are offered to tenderers who tender in accordance with the Preferential Procurement Regulations, 2017.

The physical address for collection of tender documents is:

Tender Distribution Office, 2nd Floor (Concourse Level), Civic Centre, 12 Hertzog Boulevard, Cape Town.

Documents may be collected during working hours between 08:30 – 15:00 from 6 May 2022.

A non-refundable fee of R300 is required on collection of the tender document by cash, debit/credit card or EFT.

Queries relating to any issues in these documents may be addressed to Mrs Johanette van der Merwe, Tel No. 021 444 8382, e-mail johanette.vandermerwe@capetown.gov.za.

A non-compulsory but strongly recommended clarification meeting with representatives of the Employer will be held on **13 May 2022 at 11h00** by way of a Skype Meeting.

The closing time for receipt of tenders is 10:00 on 7 June 2022.

Telegraphic, telephonic, telex, facsimile, e-mail and late tenders will not be accepted.

Tenders may only be submitted on the tender documentation that has been issued. Printed Schedules of Rates, in the same format (that is, layout, scheduled items, units and quantities, if applicable) as those issued electronically by the Employer upon request, may be submitted as stated in the Tender Data.

Requirements for sealing, addressing, delivery, opening and assessment of tenders are stated in the Tender Data.

The Employer's Information Officer who is responsible for overseeing questions in relation to data protection may be contacted at Popia@capetown.gov.za.

By submitting a tender to the City of Cape Town, (and by concluding any ensuing related agreement with the City of Cape Town, if applicable), the Tenderer thereby acknowledges and unconditionally agrees:

- 1.1. that the tenderer has been informed of the purpose of the collection and processing of its personal information as defined in the Protection of Personal Information Act of 2013 ("**POPIA**"), which, for the avoidance of doubt is for, and in relation to, the tender process and the negotiation, conclusion, performance and enforcement of the ensuing agreement, if applicable, as well as for the City of Cape Town's reporting purposes;
- 1.2 to the collection and processing of the tenderer's personal information by the City of Cape Town and agrees to make available to the City of Cape Town, all information reasonably required by the City of Cape Town for the above purposes;

- 1.3 that the personal information the City of Cape Town collects from the tenderer or about the tenderer may be further processed for other activities and/or purposes which are lawful, reasonable, relevant and not excessive in relation to the purposes set out above, for which it was originally collected;
- 1.4 that, the tenderer indemnifies the City of Cape Town and its officials, employees, and directors and undertakes to keep the City of Cape Town and its officials, employees, and directors indemnified in respect of any claim, loss, demands, liability, costs and expenses of whatsoever nature which may be made against the City of Cape Town (including the costs incurred in defending or contesting any such claim) in relation to the tenderer or the tenderer's employees', representatives' and/or sub-contractors' non-compliance with POPIA and/or the City of Cape Town's failure to obtain the tenderer's consent or to notify the tenderer of the reason for the processing of the tenderer's personal information;
- 1.5 to the disclosure of the tenderer's personal information by the City of Cape Town to any third party, where the City of Cape Town has a legal or contractual obligation to disclose such personal information to the third party (or a legitimate interest exists therein);
- 1.6 that, under POPIA, the tenderer may request to access, confirm, request the correction, destruction, or deletion of, or request a description of, personal information held by the City of Cape Town in relation to you, subject to applicable law; and
- 1.7 that under POPIA, subject to applicable law, the tenderer also has the right to be notified of a personal information breach and the right to object to, or restrict, the City of Cape Town's processing of its personal information.