

Bid no: RT284-2027**PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2022**

This preference form must form part of all bids invited. It contains general information and serves as a claim form for preference points for Specific Goal(s).

NB: BEFORE COMPLETING THIS FORM, BIDDERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF SPECIFIC GOALS, AS PRESCRIBED IN THE PREFERENTIAL PROCUREMENT REGULATIONS, 2022.

1. GENERAL CONDITIONS

1.1 The following preference point systems are applicable to all bids:

- the 80/20 system for requirements with a Rand value equal to or below R50 million (all applicable taxes included); and
- the 90/10 system for requirements with a Rand value above R50 million (all applicable taxes included).

1.2 The value of this bid is estimated to exceed R50 million (all applicable taxes included); and therefore the 90/10 system shall be applicable.

1.3 Preference points for this bid shall be awarded for:

- a) Price; and
- b) Specific goal(s).

1.3.1 The maximum points for this bid are allocated as follows:

	POINTS
1.3.1.1 PRICE	90
1.3.1.2 SPECIFIC GOAL(S)	10
a) Historically Disadvantaged Individuals:	
i) who had no franchise in national elections before the 1983 and 1993 Constitutions	10

Total points for Price and Specific goal(s) must not exceed 100

1.4 Failure on the part of a bidder to fill in and/or to sign this form and submit proof of claim for specific goals together with the bid, will be interpreted to mean that preference points for specific goal(s) are not claimed.

1.5 The purchaser reserves the right to require of a bidder, either before a bid is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner



required by the purchaser.

2. DEFINITIONS

- 2.1 **“all applicable taxes”** includes value-added tax, pay as you earn, income tax, unemployment insurance fund contributions and skills development levies;
- 2.2 **“bid”** means a written offer in a prescribed or stipulated form in response to an invitation by an organ of state for the provision of services, works or goods, through price quotations, advertised competitive bidding processes or proposals;
- 2.3 **“comparative price”** means the price after the factors of a non-firm price and all unconditional discounts that can be utilized have been taken into consideration;
- 2.4 **“Consortium or joint venture”** means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract;
- 2.5 **“contract”** means the agreement that results from the acceptance of a bid by an organ of state;
- 2.6 **“disability”** means, in respect of a person, a permanent impairment of a physical, intellectual, or sensory function, which results in restricted, or lack of, ability to perform an activity in the manner, or within the range, considered normal for a human being.
- 2.7 **“EME”** means any enterprise with an annual total revenue of R5 million or less.
- 2.8 **“Firm price”** means the price that is only subject to adjustments in accordance with the actual increase or decrease resulting from the change, imposition, or abolition of customs or excise duty and any other duty, levy, or tax, which, in terms of the law or regulation, is binding on the contractor and demonstrably has an influence on the price of any supplies, or the rendering costs of any service, for the execution of the contract;
- 2.9 **“functionality”** means the measurement according to predetermined norms, as set out in the bid documents, of a service or commodity that is designed to be practical and useful, working or operating, taking into account, among other factors, the quality, reliability, viability and durability of a service and the technical capacity and ability of a bidder;
- 2.10 **“non-firm prices”** means all prices other than “firm” prices;
- 2.11 **“person”** includes a juristic person;
- 2.12 **“rand value”** has the same meaning as contemplated in the Preferential Procurement



Regulations, 2022;

- 2.13 **“sub-contract”** means the primary contractor’s assigning, leasing, making out work to, or employing, another person to support such primary contractor in the execution of part of a project in terms of the contract;
- 2.14 **“total revenue”** bears the same meaning assigned to this expression in the Codes of Good Practice on Black Economic Empowerment, issued in terms of section 9(1) of the Broad-Based Black Economic Empowerment Act and promulgated in the Government Gazette on 9 February 2007;
- 2.15 **“trust”** means the arrangement through which the property of one person is made over or bequeathed to a trustee to administer such property for the benefit of another person; and
- 2.16 **“trustee”** means any person, including the founder of a trust, to whom property is bequeathed in order for such property to be administered for the benefit of another person.
- 2.17 **“Youth”** means persons between the ages of 14 and 35 in terms of the National Youth Development Agency Act, 2008. For the purpose of this bid the date to be used for determination of age will be the closing date of the bid and in a case where the closing date of a bid has been extended, the original (first) closing date shall be used for the purpose of determining age.

3. ADJUDICATION USING A POINT SYSTEM

- 3.1 The bidder obtaining the highest number of points will be awarded the contract.
- 3.2 Preference points shall be calculated after prices have been brought to a comparative basis taking into account all factors of non-firm prices and all unconditional discounts;
- 3.3 Points scored must be rounded off to 2 decimal places.
- 3.4 In the event that two or more bids have scored equal total points, the successful bid will be determined in terms of regulation 8 of the Preferential Procurement Regulations, 2022.

4. POINTS AWARDED FOR PRICE

- 4.1 THE 90/10 PREFERENCE POINT SYSTEMS



- 4.1.1 A maximum of 90 points is allocated for price on the following basis:

$$P_s = 90 \left(1 - \frac{P_t - P_{\min}}{P_{\min}} \right)$$

Where

P_s = Points scored for price of tender under consideration

P_t = Price of tender under consideration; and

$P_{\min}$ = Price of lowest acceptable tender.

5. POINTS AWARDED FOR SPECIFIC GOAL(S)

- 5.1 In terms of Regulation 4 (2) and 5 (2) of the Preferential Procurement Regulations, 2022 preference points must be awarded to a bidder for meeting the criteria for specific goal(s).
- 5.2 A trust, consortium, or joint venture will qualify for points for specific goal(s) based on the percentage of the contract value managed or executed by individuals who are actively involved in the management or exercise control of the respective parties of the trust, consortium or Joint Venture.
- 5.3 Tertiary institutions and public companies may not be awarded points for preference.
- 5.4 Preference points for Specific goal(s) are calculated on their percentage shareholding in a business, provided that they are actively involved in and exercise control over the enterprise. The following formula must be used:

$$PSSG = MPA \times \frac{PEO}{100}$$

Where:

$PSSG$ = Points scored for specific goal

MPA = Maximum points allocated for a specific goal

PEO = Percentage of equity ownership by an HDI or percentage prescribed for a specific goal

6. BID DECLARATION

- 6.1 Bidders who claim points in respect of Specific goal(s) must complete the following:
- 6.1.1 Specific goal(s) claimed in terms of paragraph 1.3.1.2 and 5.1.
- 6.1.1.1 Equity ownership claimed in terms of paragraph 1.3.1.2 and 5.1 and calculated in terms of



formular in paragraph 5.4 above:

Equity Ownership	Percentage owned ¹
Equity ownership by persons who had no franchise in the national elections	

6.1.1.2 Details of equity ownership as per paragraph 6.1.1.1 above.

Equity Ownership	Name of persons	Type of actively involved in or type of control over enterprise / company
Equity ownership by persons who had no franchise in the national elections		

7. SUB-CONTRACTING

7.1 Will any portion of the contract be sub-contracted? *Please circle the appropriate answer* **Yes / No**

8.1.1 If yes, indicate:

7.1.1.1 What percentage of the contract will be sub-contracted? _____%

7.1.1.2 What is the name of the sub-contractor? _____

8. DECLARATION WITH REGARD TO COMPANY /FIRM

8.1 Name of company/firm _____

8.2 VAT Registration number _____

8.3 Company Registration number _____

8.4 Type of Company / Firm

Type	Please tick applicable type
Partnership / Joint Venture / Consortium	
One person business / sole propriety	
Close Corporation	
Private Company	
Public Company	

¹ This percentage owned refers to percentage of ownership by persons who are actively involved in and exercise control over the enterprise / company (the bidder)





8.8.4 If the declaration for claiming points on specific goals has been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the purchaser may, in addition to any other remedy it may have –

8.8.4.1 disqualify the person from the bidding process.

8.8.4.2 recover costs, losses or damages it has incurred or suffered as a result of that person's conduct.

8.8.4.3 cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation.

8.8.4.4 restrict the bidder or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, from obtaining business from any organ of state for a period not exceeding 10 years, after the audi alteram partem (hear the other side) rule has been applied; and

8.8.4.5 forward the matter for criminal prosecution.

NAME OF BIDDER'S REPRESENTATIVE

SIGNATURE(S) OF BIDDER'S REPRESENTATIVE

DATE

ADDRESS:.....

.....
.....
.....