



The State's preferred and trusted
anti-corruption, forensic investigation,
and litigation agency.

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SIU Hotline: 0800 037 774
Email: info@siu.org.za
www.siu.org.za



REQUEST FOR QUOTATION (RFQ)

RFQ NUMBER	RFQ 198 2023/24 - DISPOSAL OF ASSETS NELSPRUIT OFFICE	
ISSUE DATE	1 November 2023	
PROJECT NAME/ DESCRIPTION OF GOODS, WORK OR SERVICES	ASSET DISPOSAL – AUCTIONING OF OBSOLETE ASSETS (FURNITURE)	
CLOSING DATE	6 November 2023	12:00
RFQ VALIDITY PERIOD	To be completed by the Bidder	
	90 Days (commencing from the official RFQ closing date)	
NAME OF A BIDDER/TENDERER		
TELEPHONE NUMBER		
FACSIMILE NUMBER		
EMAIL ADDRESS		
POSTAL ADDRESS		
SARS PIN		
PHYSICAL/STREET ADDRESS		
B-BBEE STATUS LEVEL OF CONTRIBUTION	LEVEL:	

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POSITION OCCUPIED IN THE COMPANY (DIRECTOR, TRUSTEE, SHAREHOLDER)	
COMPANY REGISTRATION NUMBER	
VAT REGISTRATION NUMBER <i>(If applicable)</i>	
QUOTE PRICE (INCL VAT)	R.....
SIGNATURE <i>(of the bidder)</i>	

1. APPOINTMENT OF ASSET DISPOSAL – AUCTIONING OF OBSOLETE ASSETS (FURNITURE)

2. INTRODUCTION TO THE SIU

The SIU is an independent statutory body established by proclamation R.118 of 31 July 2001, issued in terms of the Special Investigating Units and Special Tribunals Act No. 74 of 1996 as amended (*"the SIU Act"*). The purpose of the SIU is to investigate serious malpractices, maladministration and corruption in connection with the administration of State Institutions, state assets and public money as well as any conduct, which may seriously harm the interest of the public. Furthermore, the purpose of the SIU is to institute and conduct civil proceedings in any court of law or a Special Tribunal in its own name or on behalf of State Institutions.

3. PROJECT BACKGROUND

The objective and purpose of this RFQ is to appoint a suitably Disposal company to dispose of retired and redundant furniture assets of which are listed as Annexure A. The SIU wishes to comply with all related standards, legislation, regulations and best practices for disposing furniture assets.

Offer submissions must be made for **Annexure A**

NB: Failure to submit/or reflect the above eligibility requirements and conformance to the scope of work will result in non-compliance and will lead to the bid being disqualified.

4. SCOPE OF WORK (TERMS OF REFERENCE)

- The bidders are required to make an offer to the SIU of all the assets that require price quotations disposals (furniture), refer to attached Annexure A. Please note that the bidder makes a bid for all assets available for disposal, not individual items.
- The bidder who proposed a highest bid than all other bidders will be awarded the project, (This is a once off project)
- The successful bidder will pay the SIU, the agreed amount before collecting the assets from SIU's premises.

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- d) The successful bidder will be required to collect all assets (without choosing on or before **10 November 2023**)

Collect of assets (furniture) from SIU's Mpumalanga office (The SIU office is situated 25 Samora Macheal Drive , Mbombela Centre 4th Floor..)

5. EXPECTED DELIVERABLES

- It is expected that the disposal must be executed by no later than **10 November 2023**;
- Provide collection and transportation services of the assets; and
- Provide full reporting and certificates of the disposed assets and related data for audit and treasury compliance.

6. BID CONDITIONS

COLLECTION AND LEAD TIME

6.1. The successful bidder(s) will be responsible for collection and transportation of the goods.

Is this accepted? (Indicate "Yes" or "No")

6.2. The successful bidder(s) will be responsible to collection and remove all goods from the site as per the relevant annexure.

Is this accepted? (Indicate "Yes" or "No")

6.3. The bidder would need to indicate the lead time for collection of the goods from date of award:
(Indicate lead time in working days)

DISPOSAL OF GOODS

6.4. The successful bidder may not dispose the goods or part thereof in an unethical, illegal or in an environmental unfriendly manner.

6.5. Is this accepted? (Indicate "Yes" or "No")

7. CONTRACT PERIOD

This is a once off project (should be completed on or before 10 November 2023)

8. PRICE SCHEDULE

10.1 Bidders must not submit an offer for individual items. Bidders are required to provide an offer for the entire bundle of items as indicated in **Annexure A**;

10.2. If a price quotation does not indicate the VAT, SIU will deem the quote to be inclusive of VAT if the bidder is VAT registered.

10.3. SIU reserves the right to negotiate the rates with the recommended bidder.

PAYMENT

10.4. The successful bidder(s) would be invoiced within 7 business days from award, subsequently the successful bidder(s) would need to pay the full amount within 7 business days from date of the tax invoice.

The successful bidder(s) would need to pay for the goods in full before collection.

Is this accepted? (Indicate "Yes" or "No")

NB: FAILURE TO PROVIDE / OR COMPLY WITH ANY OF THE ABOVE PARTICULARS MAY RENDER THE BID INVALID.

SIGNATURE OF BIDDER: _____

CAPACITY UNDER WHICH THIS BID IS SIGNED: _____

(Proof of authority must be submitted e.g., company resolution)

DATE: _____



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ASSET #	Description	FA Class Code	Search Description	Acquisition Date	Disposal Date
FF06020	Desk +2 Drawes Pedestal fitted	FURNFIT	DESK +2 DRAWES PEDESTAL FITTED	11/18/2009	3/1/2014
FF01228	Conference Table	FURNFIT	BACHUS ROUND CONF TABLE (2)	3/31/2006	3/31/2015
FF 02172	Desk / Cluster	FURNFIT	FREEDOM DESK WITH LINKS (6)	3/31/2006	3/31/2015
FF 01604	Desk / Cluster	FURNFIT	3 DRAWER DESK (OAK) (6)	3/31/2006	3/31/2019
FF 02060	Desk / Cluster	FURNFIT	FREEDOM CNR LINK (2)	3/31/2006	3/31/2015
FF06083	Business Class High back chair	FURNFIT	BUSINESS CLASS HIGH BACK CHAIR	5/11/2010	3/31/2015
FF 05512	Desk / Cluster	FURNFIT	CONCO 4 DRAWER DESK +LINKS (6)	5/16/2008	3/31/2015
FF 01604	Desk / Cluster	FURNFIT	3 DRAWER DESK (OAK) (6)	3/31/2006	3/31/2019
FF 02060	Desk / Cluster	FURNFIT	FREEDOM CNR LINK (2)	3/31/2006	3/31/2015
FF 05512	Desk / Cluster	FURNFIT	CONCO 4 DRAWER DESK +LINKS (6)	5/16/2008	3/31/2015
FF01205	Shelve	FURNFIT	STEEL SHELVING (2)	3/31/2006	3/31/2014
FF01206	Shelve	FURNFIT	STEEL SHELVING (2)	3/31/2014	3/31/2014
LHI00235	NEW SEMI SOLID DOOR	LHOLDIMP	NEW SEMI SOLID DOOR	11/25/2013	3/31/2014
FF 05757	Screen - Desk	FURNFIT	MERIDIAN DESK SCREENS (6)	9/10/2008	3/31/2014
FF 02172	Desk / Cluster	FURNFIT	FREEDOM DESK WITH LINKS (6)	3/31/2006	3/31/2015
FF01606	Desk / Cluster	FURNFIT	3 DRAWER DESK (OAK) (6)	3/31/2006	3/31/2015
FF01607	Desk / Cluster	FURNFIT	3 DRAWER DESK (OAK) (6)	3/31/2006	3/31/2015
FF 05410	Chair - Operators	FURNFIT	VIBE OPERATORS CHAIR (6)	2/1/2008	3/31/2015
FF 02292	Chair - Operators	FURNFIT	VIBE OPERATORS ARM CHAIR (6)	3/31/2006	11/1/2014
FF 02294	Chair - Operators	FURNFIT	VIBE OPERATORS ARM CHAIR (6)	3/31/2006	11/1/2014
FF 01599	Chair - Operators	FURNFIT	ECON H/B S/T ARM CHAIR (6)	3/31/2006	3/31/2014
FF 04276	Chair - Operators	FURNFIT	JAZZ OPERATORS CHAIR (6)	7/4/2006	3/31/2014
FF 05411	Chair - Operators	FURNFIT	VIBE OPERATORS CHAIR (6)	2/1/2008	11/1/2014
FF 04164	Chair - Operators	FURNFIT	TREND H/B CHAIR (6)	6/26/2006	11/1/2014
FF 06084	Business Class High back chair	FURNFIT	BUSINESS CLASS HIGH BACK CHAIR	5/11/2010	11/1/2014
FF 03086	Chair - Visitors	FURNFIT	TREND VIS ARM CHAIR (6)	3/31/2006	3/31/2014

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FF 05902	Screen - Desk	FURNFIT	MERIDIAN DESK SCREEN (6)	9/10/2008	3/31/2014
FF 05892	Screen - Desk	FURNFIT	MERIDIAN DESK SCREEN (6)	9/10/2008	3/31/2014
FF 04274	Chair - Operators	FURNFIT	JAZZ OPERATORS CHAIR (6)	7/4/2006	3/31/2014
FF 05904	Screen - Desk	FURNFIT	MERIDIAN DESK SCREEN (6)	9/10/2008	3/31/2014
FF 03086	Chair - Visitors	FURNFIT	TREND VIS ARM CHAIR (6)	3/31/2006	3/31/2014
FF 05507	Desk / Cluster	FURNFIT	CONCO 4 DRAWER DESK +LINKS (6)	5/16/2008	3/31/2015



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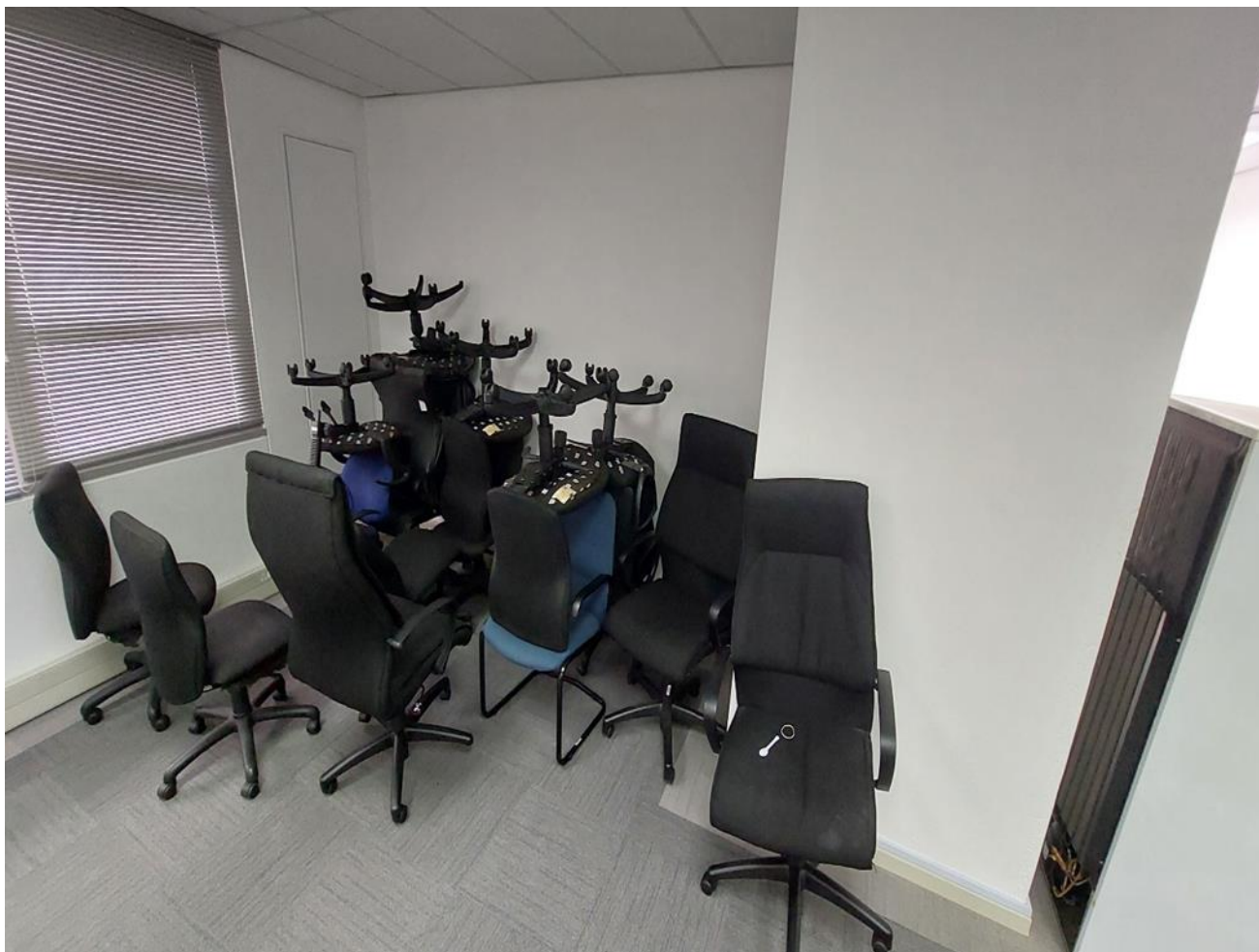


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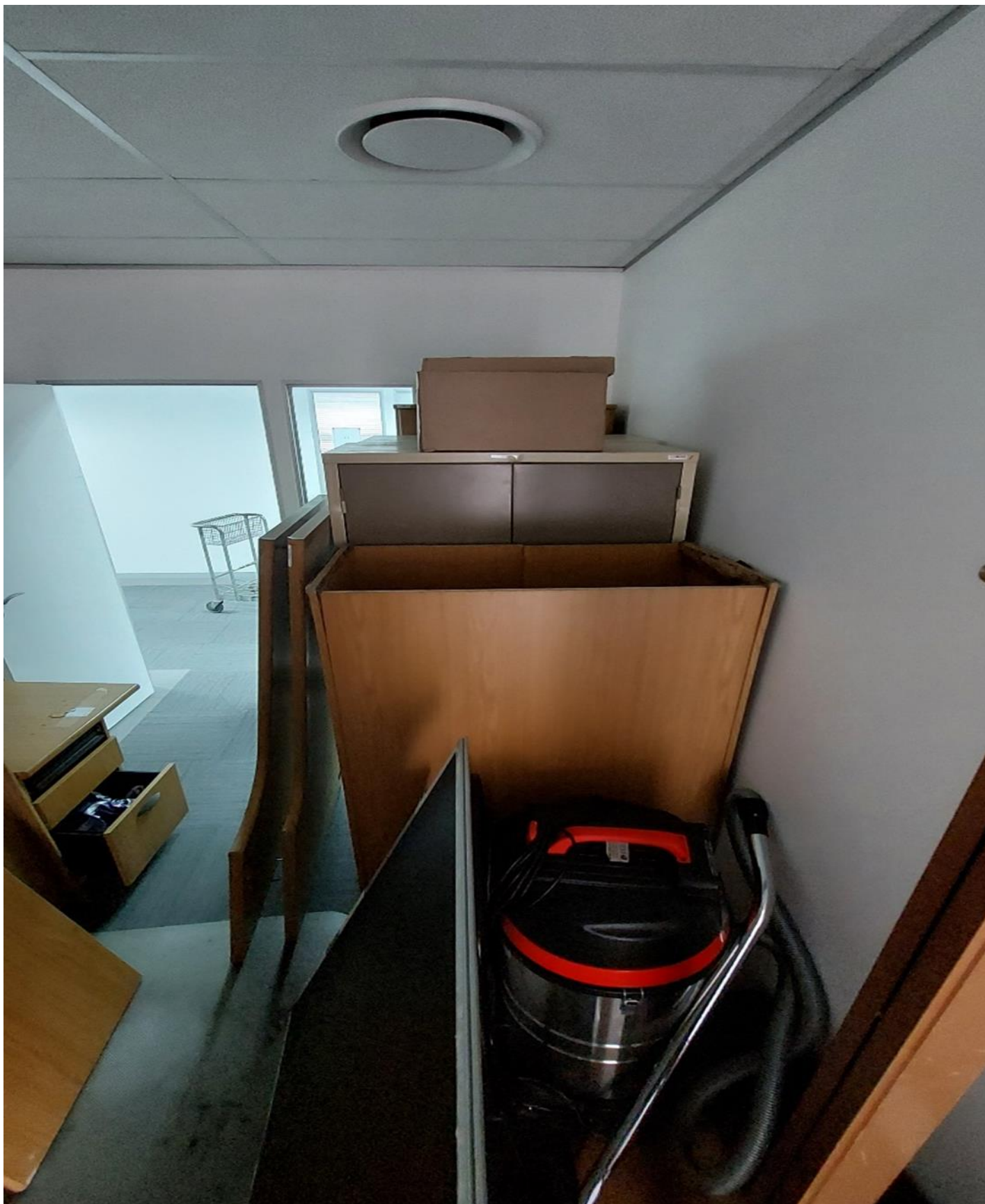
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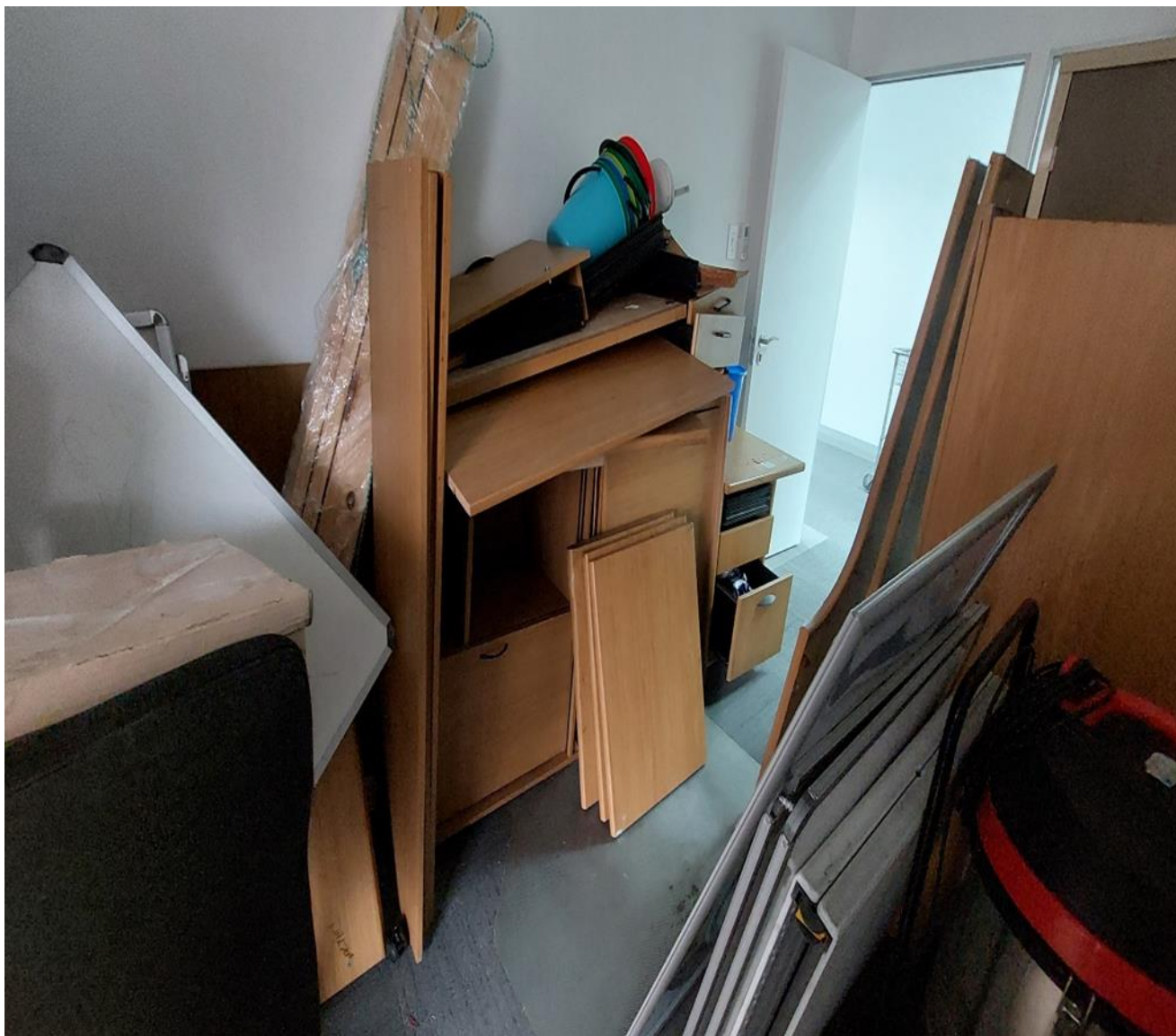
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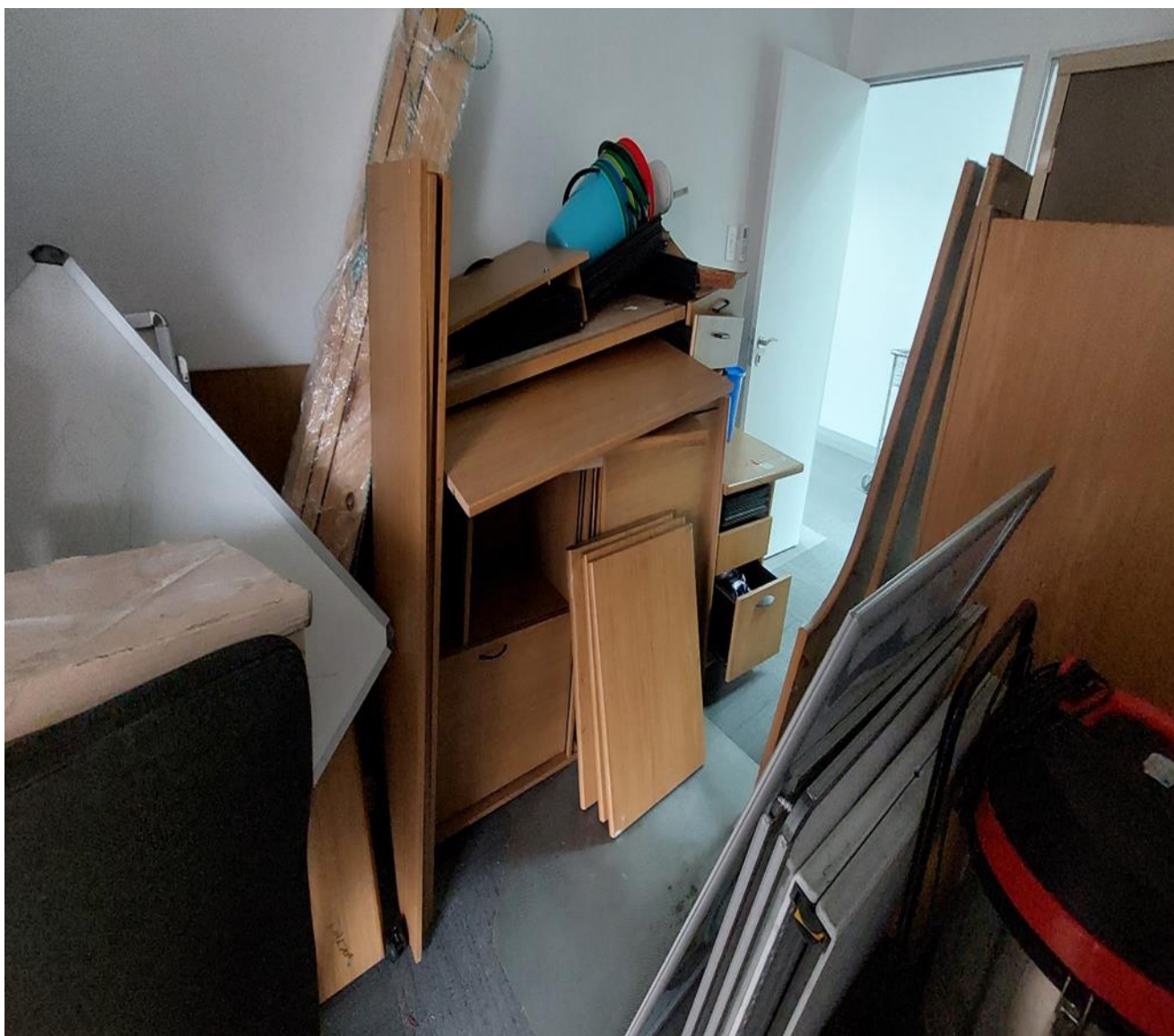


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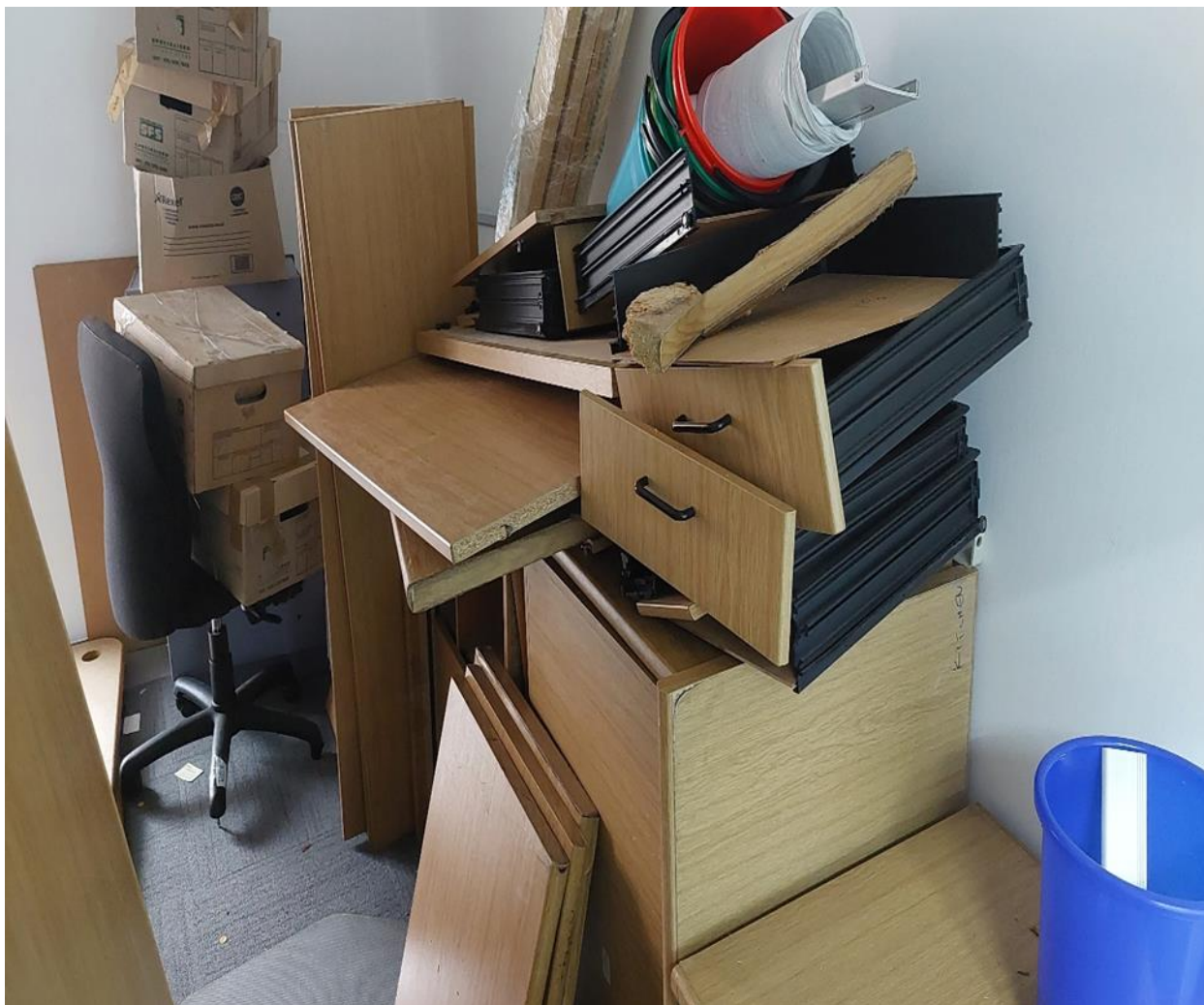


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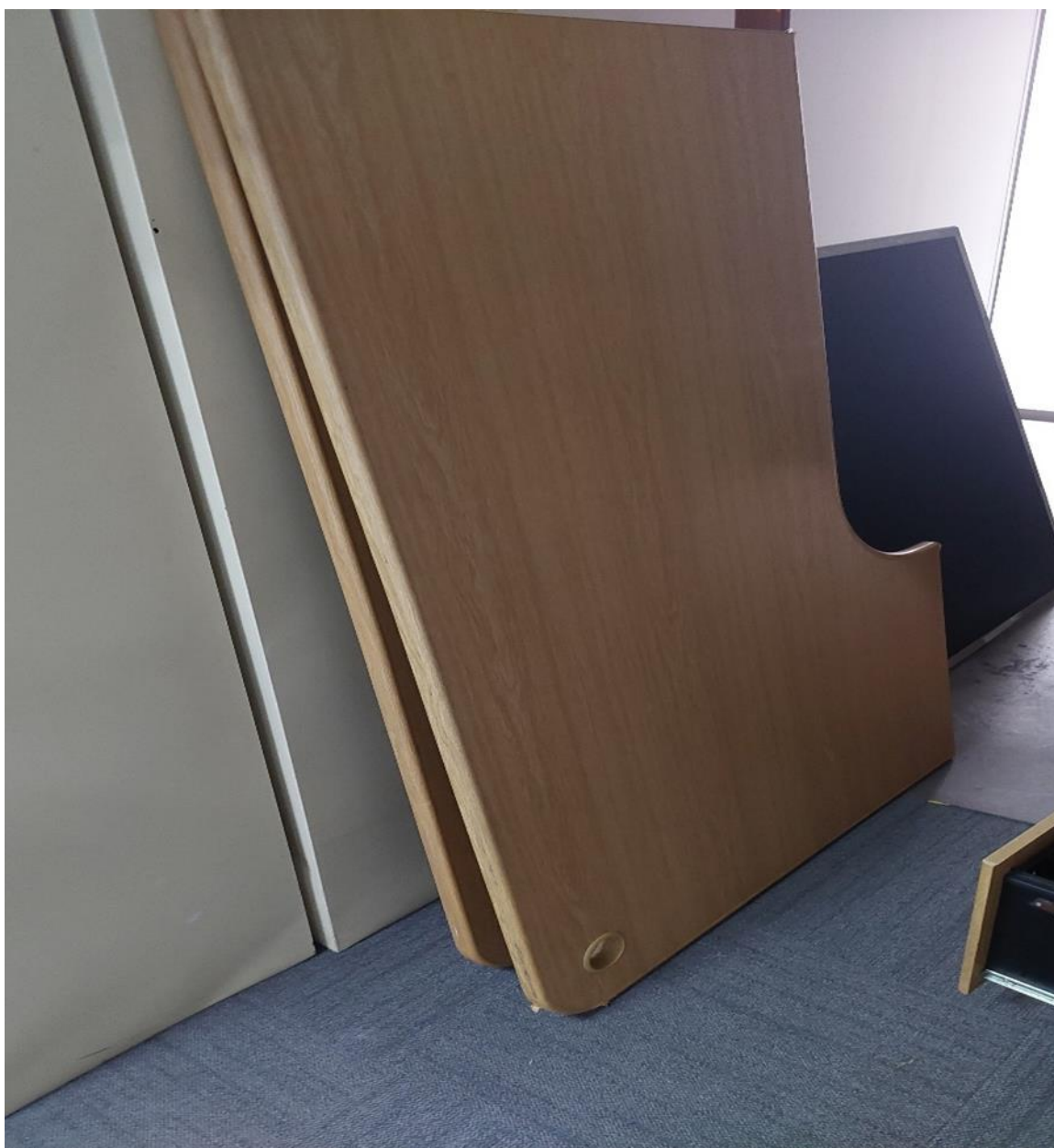


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