

Annexure A

SCOPE OF WORK

APPOINTMENT OF THE SERVICE PROVIDER FOR PROVISION OF SEPTIC TANKS CLEARING SERVICES TO THE SANPC REFINERY FOR A PERIOD OF 36 MONTHS (3 YEARS)

The scope of works includes pump, removal and safe disposal of sewage at the SANPC Refinery for a period of 36 months.

ITEM	DESCRIPTION	Estimated Number of Collections Per Month
1.	Pump, removal and safe disposal of sewage (First Year)	50 truckloads per month
2	Pump, removal and safe disposal of sewage (Second Year)	60 truckloads per month
3	Pump, removal and safe disposal of sewage (Third Year)	70 truckloads per month
Total number of Estimated Collections		

1. DELIVERABLE

The deliverables include the following:

- Pump, removal and safe disposal of sewage from the SANPC Refinery septic tanks drains.
- Submission of certification/receipt for safe disposal.

2. SERVICE POINT DELIVERY

SANPC Refinery
1 Prospecton Road
Prospecton
Durban

3. CONTRACT TERM

The contract will be effective over a period of thirty six (36) months.

4. SPECIAL REQUIREMENTS

4.1 MONTHLY SERVICES

ITEM	DESCRIPTION	Estimated Number of Collections Per Month
1.	Pump, removal and safe disposal of sewage (first Year)	50 truckloads per month
2	Pump, removal and safe disposal of sewage (Second Year)	60 truckloads per month
3	Pump, removal and safe disposal of sewage (Third Year)	70 truckloads per month

Annexure B

EVALUATION CRITERIA

MANDATORY REQUIREMENTS

At this phase service providers must submit the required supporting documents to substantiate compliance to the requirements below. It must be noted that if the service provider does not meet any of the requirements, the service provider will be disqualified and not be evaluated further

No.	Description of the Mandatory requirements	Comply	Not Comply
1.1	COIDA Certification The service provider must submit a Letter of Good Standing with the Compensation for Occupational Injuries and Diseases (Act. No 130 of 1993 and Act. No 61 of 1997) (COIDA). Submit a valid copy		
1.2	Permission to transport hazardous goods/waste Certificate of Registration authorizing the transportation of hazardous goods/ waste issued by the Department of Forestry, Fisheries and the Environment: ➤ Copy of a waste transportation & disposal certificate. Submit valid copies		
1.3	Municipal Permit Scheduled Trade Permit (STP) issued by the eThekweni Metro required by legislation to comply with the municipal by-laws ➤ Copy of a Scheduled Trade Permit (STP) Submit valid copies		
1.4	Fleet Ownership/ Rental A valid copy of a minimum 10'000L honey sucker truck vehicle registration documents on the company name / signed rental agreement with valid vehicle registration documents in renter's name		

	Submit a valid copy		
1.5	Driver's certification The Service Provider must provide driver with a valid Code 10 licence or higher code. Submit copy of valid Driving licence.		

2 Technical Evaluation Criteria

Bidders will be evaluated according to the below technical evaluation criteria. Minimum Technical Threshold is 70%. It must be noted that if the Bidder does not meet the 70% minimum threshold, the bidder will be disqualified and not be evaluated further.

Technical Information		Scoring	Proof of documents	Weighting Percentage
COMPANY EXPERIENCE The company must have delivered/rendered septic tank clearing services to other companies. Bidder to provide positive reference letters not older than ten (10) years as proof of previous projects implemented. Reference letters must have the following; (a). Client's letterhead, (b). Date When work was Executed, (c). Description of services rendered, (d). Signed by the client, (e). Client Name & contact details.			Reference Letters	40
5	Reference letters or more	5		
4	Reference letters	4		
3	Reference letters	3		
2	Reference letters	2		
1	Reference letters	1		
0	Reference letters	0		

Technical Information	Scoring	Proof of documents	Weighting Percentage
Driver's Experience The Service Provider must have a driver with at least (05) years' experience in transporting liquid waste.		CV of the proposed Truckdriver	30
5 years or more driving experience	5		
4 years driving experience	4		
3 years driving experience	3		
2 years driving experience	2		
Less than 2 years driving experience	0		
Technical Information	Scoring	Proof of documents	Weighting Percentage
OHS FILE			
Occupational Health & Safety Plan (OHS Plan) Bidders must submit Occupational Health & Safety Plan aligned to the Scope of work highlighting but not limited to the following elements: • Contractor's OHS policy • OHS compliance for employees • OHS Incident / Accident management Plan (including reporting, recording and investigation of incidents and accidents) • Baseline Risk Assessment • Personal Protective Equipment (PPE). • Emergency preparedness and response.		OHS PLAN	30
OHS plan addresses 5 listed points	5		
OHS plan addresses 4 listed points	4		
OHS plan addresses 3 listed points	3		
OHS plan addresses 2 listed points	2		
OHS plan addresses 1 listed points	1		
No OHS plan submitted	0		



Pricing Schedule

ITEM	DESCRIPTION	ESTIMATED QUANTITIES - Loads Per Month	UNIT COST (VAT EXCL.)	TOTAL QUANTITY COST / PRICE PER MONTH	NUMBER OF MONTHS PER YEAR	PRICE YEAR 1	PRICE YEAR 2	PRICE YEAR 3
1	Pump, Transport and Dispose - Year 1	50	R	R	12	R		
2	Pump, Transport and Dispose - Year 2	60	R	R	12	R		
3	Pump, Transport and Dispose - Year 3	70	R	R	12	R		
Total Excl VAT						R	R	R
VAT @15%						R	R	R
GRAND TOTAL COST FOR THE PROVISION OF SEPTIC TANK SERVICES FOR 3 YEARS (VAT INCL)								

ITEM	ITEM DESCRIPTION	PRICE YEAR 1	PRICE YEAR 2	PRICE YEAR 3
1	PROVISION OF SEPTIC TANK SERVICES FOR 36 MONTHS	R	R	R
TOTAL OFFER PRICE - VAT INCLUSIVE		R		