

Detailed evaluation criteria – lift maintenance

	Factor	Weight	Sub-factor	Score	Weight x Score
					Company 1
	Mandatory requirement: * Certificate from Department of Labour (DoL) as Lift Service Provider * Certificate from Department of Labour (DoL) as an inspection authority in terms of the Lift, Escalator and Passenger Conveyor regulation 9(2) under the OSHAct, Act 85 of 1993 (inhouse or outsourced)	Yes / No	If No: company automatically fails		
1	Qualifications, skills and experience of key personnel: * Lift mechanic supervisor (Registered with ECSA as lift inspector, Trade certificate as a qualified lift mechanic, Supervisor Certificate, Grade 12 / N3) – proof of employment as Lift Inspector with company (inhouse or outsourced) * Lift mechanic (Trade certificate as a qualified lift mechanic, Grade 12 / N3)	35%	2	1,0	
			1	0,50	
			0	0	
2	Company suitability to provide the works: * CIDB rating * Method statement clearly indicating how the work will be done. * Resource plan	25%	3	1,0	
			2	0,50	
			1	0,25	
			0	0	
3	Company references for the works: *Traceable references for same / similar works (lift maintenance)	20%	5 references	1,0	
			3 – 4 references	0,75	
			1 - 2 references	0,50	
			0	0	
4	Company experience to provide the works: *Number of months for same / similar works (lift maintenance)	20%	Above 24 months	1,0	
			13 – 24 months	0,50	
			1 – 12 months	0,25	
			0	0	
	TOTAL	100%			

Threshold

The threshold on the technical evaluation criteria is 80%. Suppliers / Service providers would be deemed unacceptable if they score less than the threshold score and will thus not be evaluated further.

Technical evaluation done by: _____ (Name of end-user)

Signature: _____ Date: _____

Approved By: _____ (Name of line manager)

Signature: _____ Date: _____