



KWAZULU-NATAL PROVINCE

SOCIAL DEVELOPMENT
REPUBLIC OF SOUTH AFRICA

DIRECTORATE:

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SUPPLY CHAIN MANAGEMENT

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REF NUMBER	:	ER10645

TO : ALL SERVICE PROVIDERS

QUOTATION REFERENCE NO: ER10645

REQUEST FOR APPOINTMENT OF E WASTE ACCREDITED SERVICE PROVIDER FOR DISPOSAL OF INVENTORY AND CONSUMABLE EQUIPMENT FOR PMB, DURBAN, LOWER MFOLOZI AND MIDLANDS / LADYSMITH CLUSTER AS PER ATTACHED TERMS OF REFERENCE – DIRECTORATE – SUPPLY CHAIN MANAGEMENT - CONTACT PERSON - MR F.E MAGAIA 067 428 9729.

Please quote on the following as per specification.

ATTACHED THE FOLLOWING REQUIRED DOCUMENTATION

1. Price requirement schedule
2. Bidder Disclosure: SBD 4, SBD 6.1
3. Valid copy of Compliance Status Pin issued by SARS.

RETURNABLE SUPPORTING DOCUMENTATION

1. Valid copy of Compliance Status Pin issued by SARS.
2. Supporting documents as stipulated in Departmental Specific Goals
3. Valid BBBEE Certificate

Closing Date: 25/11/2024

Closing Time: 11:00am

Please note that this quotation will be evaluated in terms of 80/20 Preferential Procurement Policy Framework Regulations 2022. Failure to comply will lead to disqualification.

Claim for Specific Goals for 20 points allocation

- (a) If the bidder is a black company with a minimum of 100% black equity ownership, 10 points must be allocated. (If black equity ownership is less than 100%, no points may be allocated.)
- (b) If HDP women equity ownership is 51% or more, 6 points may be allocated. (If women equity ownership is less than 51%, no points may be allocated.)
- (c) If an entity has a disabled person (HDP) 4 points may be allocated. (If there is no disabled persons (HDP), no points may be allocated.)
- (d) Points may be allocated cumulatively in respect of the above three groups under the relevant circumstances, as set out above.

PLEASE NOTE THAT QUOTATIONS MAY BE EMAILED TO BOTH zinhle.khumalo@kzndsd.gov.za and ntandoyenkosi.zondi@kzndsd.gov.za

QUOTATIONS MAY BE DEPOSITED IN THE QUOTATION BOX SITUATED AT 208 HOOSEN HAFEEJEE STREET, GROUND FLOOR, RECEPTION AREA.

NB. Late quotations will not be accepted.

We are looking forward to receiving your quotations.

Yours Faithfully
Roxanne Qwabe

SIGNATURE: 
Supply Chain Management
033 264 5465

1. ITEM REQUIRED:

QUOTATION ENQUIRY NO: DSD

Supply and Delivery of	QUANTITY	UNIT PRICE	TOTAL PRICE
REQUEST FOR APPOINTMENT OF E WASTE ACCREDITED SERVICE PROVIDER FOR DISPOSAL OF INVENTORY AND CONSUMABLE EQUIPMENT FOR PMB, DURBAN, LOWER MFOLOZI AND MIDLANDS / LADYSMITH CLUSTER AS PER ATTACHED TERMS OF REFERENCE – DIRECTORATE – SUPPLY CHAIN MANAGEMENT - CONTACT PERSON - MR F.E MAGAIA 067 428 9729.			
DISPOSING OF ENVIRONMENTAL E-WASTE IN DIFFERENT DISTRICTS			
PIETERMARITZBURG:			
PICK UP LOCATION: 174 MAYORS WALK PIETERMARITZBURG	10		
ULUNDI:			
PICK UP LOCATION: LOWER MFOLOZI SERVICE OFFICE (NGWELEZANE)	12		
MIDLANDS CLUSTER:			
PICK UP LOCATION: PETERS EZAKHENI (UTHUKELA DISTRICT - LADYSMITH)	01		
DURBAN CLUSTER:			
PICK UP LOCATION: VALLEY VIEW PLACE OF SAFETY (DURBAN)	58		
NB: PLEASE REFER TO THE TERMS OF REFERENCE DOCUMENT FOR FURTHER DETAILS AND CLARITY REGARDING THIS DISPOSAL AND WHAT IS REQUIRED.			
NB: A TAX CLEARANCE COMPLIANCE STATUS PIN NUMBER NEEDS TO BE ATTACHED TO YOUR QUOTATION			
TOTAL			

NB: PLEASE INDICATE THE VALIDITY PERIOD FOR YOUR QUOTATION PRICE:

Table, Full details of directors / trustees / members / shareholders

Full Name	Identity Number	Personal Tax Reference Number	State Employee Number / Persal Number

1. The bidder must be registered with National Central Supplier Database Treasury Supplier Database (CSD).
2. The bidder must provide the copy of a Valid Tax Clearance Certificate or Pin Compliance status from SARS unless the Department is in possession of a valid one.
- 3.1 Bidders / service providers are required to submit together with their bids / quotations, an original and valid B-BBEE Status Level Verification Certificates / valid certified copy of Sworn Affidavit or certified copies thereof to substantiate their B-BBEE rating claims.
B-BBEE Verification certificates are valid only if issued by a verification agency accredited by either SANNAS and / or Registered auditors approved by IRBA
- 3.2 In terms of the Generic Code of Good Practice, an enterprise with annual total revenue of R5 million or less qualifies as an Emerging Micro Enterprise. EMEs are deemed to have a B-BBEE status of "level four (4) contributor". Evidence of such qualification must be a certificate issued by a **registered Auditor, Accounting Officer as defined in Section 60(4) of the Close Corporation Act No 69 of 1984** or an accredited verification agency.
- 3.3 A verification certificate is only valid for 12 months.
4. The bidder quotation should clearly indicate the validity period of quotation.
5. Quotations must be fully completed in all respect and it is strictly essential.
6. Please confirm that your banking details are still the same. If these have changed, please submit a new application form with a bank stamp.
7. **Any alteration made by bidder must be initialed.**
8. **Use of correcting fluid is prohibited.**

SUB TOTAL:.....

VAT:.....

TOTAL:.....

Name of Company.....

**Authorized
Signature**.....

Name of Representative.....

Designation.....

Date.....

CSD NO......

COMPANY STAMP

KZN DSD CLEANING MATERIAL/DETERGENTS AND TOILETRIES DUE FOR DISPOSAL				
NO.	ITEM DESCRIPTION	QUANTITY	ITEM CONDITION	DISTRICT NAME
1	Sta-soft 20 Litres	12	Expired	ETHEKWINI NORTH
2	Paint PVC 5 Litres	24	Expired	ETHEKWINI NORTH
3	Black dip 5L	4	Expired	ETHEKWINI NORTH
4	Wash n Wax 5L	9	Expired	ETHEKWINI NORTH
5	Auto Shampoo 5L	3	Expired	ETHEKWINI NORTH
6	Carpet Cleaner 5L	9	Expired	ETHEKWINI NORTH
7	Toilet Bowl Cleaner 5L	3	Expired	ETHEKWINI NORTH
8	Acid Toilet Bowl Cleaner 5L	6	Expired	ETHEKWINI NORTH
9	Floor Polish 5L	6	Expired	ETHEKWINI NORTH
10	Pine disinfectant 5L	25	Expired	ETHEKWINI NORTH
11	Floor Stripper 5L	2	Expired	ETHEKWINI NORTH
12	Bleach 5L	1	Expired	ETHEKWINI NORTH
13	Ammonia Household Cleaner 5L	1	Expired	ETHEKWINI NORTH
14	Motorcycle oil 500ML	10	Expired	ETHEKWINI NORTH
15	Raid Multi Insect killer 300ML	12	Expired	ETHEKWINI NORTH
16	Windolene 750ML	6	Expired	ETHEKWINI NORTH
17	Chemwash (Vacu clean) 5L	6	Expired	ETHEKWINI NORTH
18	Handibrite 5L	23	Expired	ETHEKWINI NORTH
19	Columbus Cleaning Solutions (25 L)	1	Expired	UMKHANYAKUDE
20	Pink Soap (25L)	1	Expired	UMKHANYAKUDE
21	Multipurpose Cleaner	1	Expired	UMKHANYAKUDE
22	Carpet shampoo 25lt	6	Expired	ZULULAND
23	Top-Up dispenser soap 5lt	5	Expired	ZULULAND
24	Hand handy 25 lt	9	Expired	UTHUKELA
25	Hands cleaner Grit 5l	12	Expired	ETHEKWINI SOUTH
26	Hi light floor polish 5l	15	Expired	ETHEKWINI SOUTH
27	Hand cleaner 5l	1	Expired	ETHEKWINI SOUTH
28	Bleach 5l	4	Expired	ETHEKWINI SOUTH
29	Type silicone polish 5l	7	Expired	ETHEKWINI SOUTH
30	Domestores 5l	7	Expired	ETHEKWINI SOUTH
31	Hand wash liquid soap 5l colombus	1	Expired	ETHEKWINI SOUTH
32	Radical columbus 5l	3	Expired	ETHEKWINI SOUTH
33	Windowlene 5l	12	Expired	ETHEKWINI SOUTH
34	Floor stripper 5l	10	Expired	ETHEKWINI SOUTH
35	Eezi clenn tile cleaner the tile cleaner	12	Expired	ETHEKWINI SOUTH
36	Jik 5 L	6	Expired	ETHEKWINI SOUTH
37	TBC 5L	5	Expired	ETHEKWINI SOUTH
38	High gloss floor polish 5L	17	Expired	ETHEKWINI SOUTH
39	Pine fresh disinfectant 5L	4	Expired	ETHEKWINI SOUTH
40	Mop n shine 5L	1	Expired	ETHEKWINI SOUTH
41	Wash wax 5L	5	Expired	ETHEKWINI SOUTH
42	Chem wash top strip 5L	5	Expired	ETHEKWINI SOUTH
43	Car wash shampoo 5L	6	Expired	ETHEKWINI SOUTH
44	Toilet bowl cleaner blue 5L	15	Expired	ETHEKWINI SOUTH
45	Tile cleaner 5L	7	Expired	ETHEKWINI SOUTH
46	House keeping handy clean Amonia	1	Expired	ETHEKWINI SOUTH
47	Polish furnature	2	Expired	ETHEKWINI SOUTH
48	Drain block 1L	9	Expired	ETHEKWINI SOUTH
49	Liquid hand soap 25 L	3	Expired	ETHEKWINI SOUTH
50	General purpose cleaner 25 L	4	Expired	ETHEKWINI SOUTH
51	Handy andy 25 L	6	Expired	ETHEKWINI SOUTH
52	Fairy bleach 25 L	2	Expired	ETHEKWINI SOUTH
53	Bleach 25 L	6	Expired	ETHEKWINI SOUTH
54	Floor Machine pads	6	Not in use	ETHEKWINI SOUTH
55	Windolene	4	Expired	ETHEKWINI SOUTH
56	All purpose cleaner 10L	1	Expired	ETHEKWINI SOUTH
57	Floor Stripper 5L	6	Expired	ETHEKWINI SOUTH
58	Hard brooms	3	Expired	ETHEKWINI SOUTH
59	Germ-buster (antibacterial 5LT)	1	Expired	ILEMBE
60	Sanitizer 5lt	4	Obsolete	ILEMBE
62	Floor Stripper	4	Obsolete	ILEMBE
63	Office Paste	8	Obsolete	ILEMBE
64	Metal Glow	21	Obsolete	ILEMBE
65	Windolene	20	Obsolete	ILEMBE
66	Camphor cream	64	Expired	King Cetshwayo
67	Antiseptic Liquid	64	Expired	King Cetshwayo
68	Baby Powder	124	Expired	King Cetshwayo

69	Roll ons	1	Expired	Ngwelezane CYCC	King Cetshwayo
70	Milton	88	Expired	Ngwelezane CYCC	King Cetshwayo
71	Ear buds	119	Expired	Ngwelezane CYCC	King Cetshwayo
72	Baby Burn Cream	6	Expired	Ngwelezane CYCC	King Cetshwayo
73	Floor Stripper 5L	9	Expired	Ixopo	Harry Gwala
74	Floor Stripper 750ml	6	Expired	Ixopo	Harry Gwala
75	All purpose cleaner 5L	22	Expired	Ixopo	Harry Gwala
76	Toilet bowl cleaner 750ML	36	Expired	Ixopo	Harry Gwala
77	Econo Kleen Household 750ML	33	Expired	Ixopo	Harry Gwala
78	Bleach 750ML	35	Expired	Ixopo	Harry Gwala
79	Tyre Shine 500ML	38	Expired	Ixopo	Harry Gwala
80	Dash Shine 500ML	14	Expired	Ixopo	Harry Gwala
81	Multikleen decreaser 750ML	16	Expired	Ixopo	Harry Gwala
82	Floor Polish 5L	24	Expired	Ixopo	Harry Gwala

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EVALUATION GRID DISPOSAL OF INVENTORY AND CONSUMABLES EQUIPMENT

(To be completed for each Tender by each valuator) (Departmental use only)

Requirements	Weight Factor	Score	Points Breakdown
E-Waste Accreditation	25		* Valid copy accreditation certificates with recognised recycling organisation.
Proof of locality	10		Proof of locality based within KZN: Copy of utility bill or proof of residential address i.e (letter from local councillor)
Properly drafted Execution/ Project Plan	10 10 10		* To indicate environmental aspects: (a) disposal process (b) dumping of e-waste, (c) destruction of inventories and consumables equipment.
Proof of previous experience on disposal of ICT Equipment).	25		*2 Reference letters based on similar disposal process conducted Letter must indicate the services were carried out, workmanship, signed, dated, and to be within three months prior to the closing date (eaSch letter will be allocated 12.5 points)
Produce valid certificate of destruction for disposal.	10		* To provide previous issued copy of destruction certificate and confirm compliance with all relevant regulations and legislation pertaining to disposal of inventories and consumables equipment related equipment.
Total score	100		
Minimum functionality score to qualify for further evaluation	60%		

NOTE: ALL DOCUMENTS ARE TO BE SUBMITTED IN BOOKLET FORM WITH SUB DIVISIONS BETWEEN DELIVERABLES.

The functionality criteria will be used as an elimination process and a bidder that scores less than **60** points out of **100** in respect of functionality will be regarded as having submitted a non-responsive proposal and will be disqualified. It should; however, be noted that this score will not be carried forward to form part of the final scoring process when preference points and price is calculated.

NAME AND SURNAME	
STRENGTHS	

WEAKNESS

TERMS OF REFERENCE – DISPOSAL OF INVENTORY AND CONSUMABLES EQUIPEMENT

ACRONYMS/ABBREVIATIONS

DSD	KWAZULU-NATAL DEPARTMENT OF SOCIAL DEVELOPMENT
E-waste	ELECTRONIC WASTE
KZN	KwaZulu-Natal

1. INTRODUCTION AND BACKGROUND

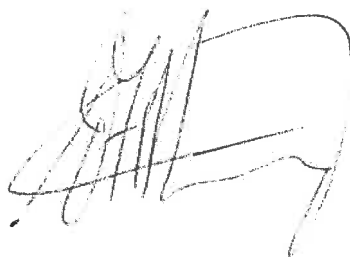
The KwaZulu-Natal Department of Social Development seeks to appoint an E-waste accredited service provider/bidder to dispose redundant and obsolete inventories and consumables equipment by means of scrapping/ destruction.

2. SCOPE OF WORK

- 2.1 Bidders/ service providers are required to be E-waste accredited;
- 2.2 Bidders must issue a certificate of destruction for E-waste to certify that all defective inventories and consumables equipment has been dismantled, decommissioned and disposed of in a secure, cost effective and in an environmentally friendly manner;
- 2.3 Bidders must be able to collect the inventories and consumables equipment from the following various departmental sites:
 - a) Pietermaritzburg,
 - b) Durban
 - c) Lower Mfolozi; and
 - d) Midlands/ Ladysmith

3. SPECIAL REQUIREMENTS/ OBJECTIVES OF THE PROJECT

- 3.1 The bidder must provide a project plan stating how the scrapping of inventories and consumables equipment will be executed for DSD;
- 3.2 The bidder must ensure safe collection of inventories and consumables equipment from all sites



- 3.3 The bidder must provide a reference letter to substantiate former dealings in respect of disposal of inventories and consumables equipment within the KZN province;
- 3.4 The bidder must attach proof that the company is E-waste accredited within the proximity of the KZN province;
- 3.5 The bidder must demonstrate how the departmental inventories and consumables will be secured and destroyed; and
- 3.6 The bidder/ service provider shall be solely responsible for destruction of inventories and consumables equipment is appropriately destroyed.

4. NORMAS AND STANDARDS

- 4.1 Bidders/ service providers must conform to all local and international legislation as enforced by recognized authorities (e.g. ISO 1401 standards and ISO 18001) in the destruction of E-waste;
- 4.2 Bidders/ service providers are required to conform to the KZN municipal dumping procedures in respect of E-waste i.e. the scrapping and dumping process of E-waste should consider hazardous aspects of the environment.
- 4.3 Secure inventories and consumables destruction including Certificate of destruction. I.e. Bidders are required to ensure that data cleansing/ wiping is irretrievable.

5. CONTRACT PERIOD

- 5.1 The term of the contract will be a once off appointment as per disposal list attached hereto as "Annexure A".

5.2 DOCUMENTATION

- 5.3 DSD reserves the right to request references pertaining to scrap operations involved in the scrapping of the inventories and consumables.

6. COST IMPLICATIONS

- 6.1 The bidder/ service provider will take full responsibility for the transportation of equipment from various sites mentioned above.