

Technical Evaluation Criteria - For the Provision of Integrated Management Systems Certification Audits for Transnet National Port Authority (TNPA)

No.	Evaluation Criteria	Description/Required Information	Type of proof to be Submitted	Scoring Guideline	Scores	Weight
1.	Company Track Record – Reference Letters	<p>The bidder must demonstrate a strong track record of client satisfaction by submitting a minimum of three (3) client reference letters indicating client's satisfaction on ISO 22301,50001, 55001,20000-1 and 31000 Standard/s (Management Systems) certification services rendered in the past six (6) years (Measured from date of advertisement of this bid).</p> <p>Reference letters must meet the below criteria:</p> <ul style="list-style-type: none"> Reference letters must not be older than (6) six years. Reference letters must be on client's company letterhead. Client (I.e., Company name) and client key contact person must be specified on the letter along with key contact person contact details (email address and contact number). Indication of satisfactory services rendered. Must be signed and dated by referee/key contact person. 	<p>Minimum of three (3) reference letters on client company letterhead indicating client's satisfaction on ISO Standard/s (Management Systems) certification services rendered in the past six (6) years (Measured from date of advertisement of this bid Reference letters must meet the below criteria:</p> <ul style="list-style-type: none"> Reference letters must not be older than six years. Reference letters must be on client's company letterhead. Client (I.e., company name) and client key contact person must be specified on the letter along with key contact person contact details (email address and contact number). Indication of satisfactory services rendered. Must be signed and dated by referee/key contact person. 	Four (4) or more reference letters complying with all 5 requirements (set criteria).	3	15
				Three (3) reference letters complying with all 5 requirements (set criteria).	2	
				One (1) – two (2) reference letters complying with minimum of 4 requirements (set criteria).	1	
				No reference letters provided, or reference letters provided comply with minimum of 3 requirements (set criteria).	0	

No.	Evaluation Criteria	Description/Required Information	Type of proof to be Submitted	Scoring Guideline	Scores	Weight
2.	Company Experience	<p>The bidder must provide a list of ISO I22301,50001, 55001,20000-1 and 31000 Standard/s (Management Systems) Standard/s (Management Systems) certification services rendered to corporate clients. The list must indicate:</p> <ul style="list-style-type: none"> Company/Client Name Contact number Brief description of services rendered Duration (Start and End Date) 	Technical Questionnaire	Evidence of 5 and above ISO Standard/s (Management Systems) certification services rendered submitted.	3	10
				Evidence of 3-4 ISO Standard/s (Management Systems) certification services rendered submitted.	2	
				Evidence of 1-2 ISO Standard/s (Management Systems) certification services rendered submitted.	1	
				No document submitted /irrelevant ISO Standard/s (Management Systems) certification services rendered.	0	
3.	Years of Experience and Qualification for a Certified and Accredited Auditor on ISO 55001 (Asset Management System).	<p>Certified and Accredited Auditor on ISO 55001 (Asset Management System).</p> <ul style="list-style-type: none"> Professional to provide a CV with three contactable references. CV's must indicate years of work experience in ISO Standard/s certification audits. ISO 55001 training and accreditation certificates. 		Certified and Accredited Auditor on ISO 55001 with 5 Years' experience or more in ISO certification – with references	3	15
				Certified and Accredited Auditor on ISO 55001 with 4 Years of experience in ISO certification – with references.	2	
				Certified and Accredited Auditor on ISO 55001 with 2-3 Years of experience in ISO certification – with references.	1	

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				Certified and Accredited Auditor on ISO 55001 with < 1 Year of experience in ISO certification – with references/ No documents provided/irrelevant documents provided	0	

4.	Years of Experience and Qualification for a Certified and Accredited Auditor on ISO 50001 (Energy Management System).	Certified and Accredited Auditor on ISO 50001 (Energy Management System).	<ul style="list-style-type: none"> Professional to provide a CV with three contactable references. CV's must indicate years of work experience in ISO Standard/s certification audits. ISO 50001 training and accreditation certificates. 	Certified and Accredited Auditor on ISO 50001 with 5 Years' experience or more in ISO certification – with references	3	15
				Certified and Accredited Auditor on ISO 50001 with 4 Years of experience in ISO certification – with references.	2	
				Certified and Accredited Auditor on ISO 50001 with 2-3 Years of experience in ISO certification – with references.	1	
				Certified and Accredited Auditor on ISO 50001 with < 1 Year of experience in ISO certification – with references/ No documents provided/irrelevant documents provided	0	
5.	Years of Experience and Qualification for a Certified and Accredited Auditor on ISO 31000 (Risk Management System).	Certified and Accredited Auditor on ISO 31000 (Risk Management System).	<ul style="list-style-type: none"> Professional to provide a CV with three contactable references. CV's must indicate years of work experience in ISO Standard/s certification audits. ISO 31000 training and accreditation certificates. 	Certified and Accredited Auditor on ISO 31000 with 5 Years' experience or more in ISO certification – with references.	3	15
				Certified and Accredited Auditor on ISO 31000 with 4 Years of experience in ISO certification – with references.	2	
				Certified and Accredited Auditor on ISO 31000 with 2-3 Years of experience in ISO certification – with references.	1	

				Certified and Accredited Auditor on ISO 31000 with < 1 Year of experience in ISO certification – with references/ No documents provided/irrelevant documents provided	0	
6.	Years of Experience and Qualification for a Certified and Accredited Auditor on ISO 20000-1 (Information Technology - Service Management System).	Certified and Accredited Auditor on ISO 20000-1 (Information Technology - Service Management System).	<ul style="list-style-type: none"> Professional to provide a CV with three contactable references. CV's must indicate years of work experience in ISO Standard/s certification audits. ISO 20000-1 training and accreditation certificates. 	Certified and Accredited Auditor on ISO 20000-1 with 5 Years' experience or more in ISO certification – with references	3	15
				Certified and Accredited Auditor on ISO 20000-1 with 4 Years of experience in ISO certification – with references.	2	
				Certified and Accredited Auditor on ISO 20000-1 with 2-3 Years of experience in ISO certification – with references.	1	
				Certified and Accredited Auditor on ISO 20000-1 with < 1 Year of experience in ISO certification – with references/ No documents provided/irrelevant documents provided	0	

7.	Years of Experience and Qualification for a Certified and Accredited Auditor on ISO 22301(Business Continuity Management System).	Certified and Accredited Auditor on ISO 22301 (Business Continuity Management System).	<ul style="list-style-type: none">Professional to provide a CV with three contactable references. CV's must indicate years of work experience in ISO Standard/s certification audits.ISO 22301 training and accreditation certificates.	Certified and Accredited Auditor on ISO 22301 with 5 Years’ experience or more in ISO certification – with references	3	15
				Certified and Accredited Auditor on ISO 22301 with 4 Years of experience in ISO certification – with references.	2	
				Certified and Accredited Auditor on ISO 22301 with 2-3 Years of experience in ISO certification – with references.	1	
				Certified and Accredited Auditor on ISO 22301 with < 1 Year of experience in ISO certification – with references/ No documents provided/irrelevant documents provided	0	
		Total Weighting Score				100
		Minimum Threshold				66.67

PREPARED BY:

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Date: 12 OCTOBER 2022

Signature:

