



NALA LOCAL MUNICIPALITY

APPOINTMENT OF A SERVICE PROVIDER TO IMPLEMENT ENERGY EFFICIENCY AND DEMAND SIDE MANAGEMENT (EEDSM) WITHIN NALA LOCAL MUNICIPALITY FOR A PERIOD OF 3 YEARS SUBJECT TO AVAILABILITY OF FUNDS FROM NATIONAL TREASURY

TENDER NO. NLM/TS/001/2025-26

NALA LOCAL MUNICIPALITY	NALA LOCAL MUNICIPALITY
08 Preller Street Bothaville 9660 Contact for SCM: Name: Mr Marumo Malete Telephone: 056 515 3922 Email: mmalete@nala.org.za	08 Preller Street Bothaville 9660 Contact for Technical: Name: Mr IJ Mokotedi Telephone: 056 515 3922 Email: imokotedi@nala.org.za
Tenderer	
Address:	
Total of the prices inclusive of Value Added Tax: R	
Amount in Words	

CLOSING DATE & TIME: 20 OCTOBER 2025 AT 12H00

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NALA LOCAL MUNICIPALITY

DIRECTORATE: TECHNICAL SERVICES

TENDER NO: NLM/TS/001/2025-26

APPOINTMENT OF A SERVICE PROVIDER TO IMPLEMENT ENERGY EFFICIENCY AND DEMAND SIDE MANAGEMENT (EEDSM) WITHIN NALA LOCAL MUNICIPALITY FOR A PERIOD OF 3 YEARS SUBJECT TO AVAILABILITY OF FUNDS FROM NATIONAL TREASURY

NALA LOCAL MUNICIPALITY is inviting bidders to submit their bids for the APPOINTMENT OF A SERVICE PROVIDER TO IMPLEMENT ENERGY EFFICIENCY AND DEMAND SIDE MANAGEMENT (EEDSM) WITHIN NALA LOCAL MUNICIPALITY FOR A PERIOD OF 3 YEARS SUBJECT TO AVAILABILITY OF FUNDS FROM NATIONAL TREASURY

There will be compulsory briefing Session on 03 October 2025, 10h00, at Nala Local Municipality, 8 Preller Street, Bothaville, 9660.

Bid documents are only downloadable from E-Tender Portal from 19 September 2025

Bids must be sealed, clearly marked/written "TENDER NO: NLM/TS/001/2025-26 - APPOINTMENT OF A SERVICE PROVIDER TO IMPLEMENT ENERGY EFFICIENCY AND DEMAND SIDE MANAGEMENT (EEDSM) WITHIN NALA LOCAL MUNICIPALITY FOR A PERIOD OF 3 YEARS SUBJECT TO AVAILABILITY OF FUNDS FROM NATIONAL TREASURY"

Bids must be deposited in the **TENDER BOX** located at Nala Local Municipality Office at 08 Preller Street, Bothaville, 9660, not later than 20 October 2025, 12h00 where-after they will be opened in public. Please note that Faxed or E-mailed bids will not be accepted.

Bids will be evaluated on functionality, according to the Preferential Procurement Policy Framework Act, 2000 (Act 5 of 2000) and NALA LOCAL MUNICIPALITY supply chain management policy, 80/20 preference points will be applied to this tender.

NALA LOCAL MUNICIPALITY does not bind itself to accept the lowest or any bid, or to disclose any reasons for their decision. The municipality further reserves the right to accept the whole or share the bid should it deem fit.

Bidders that are not satisfied with the bidding process or issues relating to them, must submit complains within 14 days after the closing date of this bid.

All Procurement enquiries related to this bid must be directed to Mr Marumo Maletle at 056 514 9200.

**Mr SJ LEHLOENYA
MUNICIPAL MANAGER
NALA LOCAL MUNICIPALITY
08 Preller Street, Bothaville, 9660**

1. INVITATION TO BID**APPOINTMENT OF A SERVICE PROVIDER TO IMPLEMENT ENERGY EFFICIENCY AND DEMAND SIDE MANAGEMENT (EEDSM) WITHIN NALA LOCAL MUNICIPALITY FOR A PERIOD OF 3 YEARS SUBJECT TO AVAILABILITY OF FUNDS FROM NATIONAL TREASURY**

You are hereby invited to submit proposals for the APPOINTMENT OF A SERVICE PROVIDER TO IMPLEMENT ENERGY EFFICIENCY AND DEMAND SIDE MANAGEMENT (EEDSM) WITHIN NALA LOCAL MUNICIPALITY FOR A PERIOD OF 3 YEARS SUBJECT TO AVAILABILITY OF FUNDS FROM NATIONAL TREASURY

BID NUMBER: NLM/TS/001/2025-26 **CLOSING DATE:** 20 OCTOBER 2025 **CLOSING TIME:** 12h00

DESCRIPTION: Appointment of Service Provider to implement energy efficiency and demand side management with Nala Local Municipality for a period of 3 years.

The successful bidder will be required to fill in and sign a written Contract Form (MBD 7).

BID DOCUMENTS MAY BE

DEPOSITED IN THE BID BOX SITUATED AT:

- Nala Local Municipality, 08 Preller Street, Bothaville, 9660

Bidders should ensure that bids are delivered timeously to the correct address. If the bid is late, it will not be accepted for consideration.

- The bid box is generally open during normal office hours from **08h00 to 16h00**.

ALL BIDS MUST BE SUBMITTED ON THE OFFICIAL FORMS – (NOT TO BE RE-TYPED)

The following conditions will apply:

- Bids must only be submitted on the original bid document provided by the NALA LOCAL MUNICIPALITY ; the receipt must be attached to the document.
- Late, unsigned, or incomplete bids will not be accepted.
- Tax pin from SARS must be provided (Municipality will verify tax status)
- An up to date utilities account/statement must be submitted. If any municipal rates and taxes or municipal service charges owed by the bidder or any of its directors/members to the municipality or municipal entity, or to any other municipality or municipal entity, are in arrears for more than three months, the bid will be disqualified.
- Bidders must ensure that the company status is “In business” with the Company and Intellectual Property Commission (CIPC), the CK must therefore be submitted.
- Bidders must attach their Central Supplier Database (CSD) registration report/ supplier number.
- The use of correction fluid (i.e. tippex) or any erasable ink, e.g. pencil is prohibited
- The Bid must be properly signed by a person authorised to do so (a signed letter of authority on company letterhead must be submitted)
- Copy of Workmen’s Compensation Registration Certificate (or proof of payment of contributions in terms of the Compensation for Occupational Injuries and Diseases Act No. 130 of 1993) – a Letter of Good standing certificate
- Proof of registration with the Department of Labour (DoL) as an Electrical Contractor
- Proof of Registration with SANEDI (South African National Energy Development Institute) as an Energy Services Company (ESCO)
- B-BBEE Status level certificate issued by an authorized body or A sworn affidavit as prescribed by the B-BBEE Codes of Good Practice
- Certified ID copies of all Directors or Members of the bidding entity
- Engineer’s Government Certificate of Competency (GCC) Certificate in terms of General Machinery Regulation 2 (GMR)
- Proof of Energy Efficient Technology suppliers accredited and listed by the Department of Minerals Resources and Energy (DMRE)

Failure to comply with these conditions will invalidate your offer.

NB: No bids will be considered from persons in the service of the state¹

LIST OF COMPULSORY RETURNABLES DOCUMENTS

NO	DOCUMENT NAME	INCLUDED IN THE PUBLISHED BID DOCUMENT	RETURNABLE
1.	Have you submitted an original certified Tax Clearance Certificate/ SARS Pin?	No	Yes
2.	Have you submitted CSD Registration Report?	No	Yes
3.	Have you submitted copy of Company Registration	No	Yes
4.	Have you submitted the Business/ Company Profile	No	Yes
5.	Have you submitted the certified Copy of B-BBEE Certificate (SANAS accredited) or sworn affidavit	No	Yes
6.	Have you submitted recent copies of Municipal Accounts or Lease Agreement/ Tribal Authority confirmation letter for both the Company and the Director(s)	No	Yes
7.	Have you submitted original certified ID copy(ies) of	No	Yes

	owner(s)/ Director(s)		
8.	Have you submitted the certified copy of the Letter of Good Standing (Compensation for Occupational Injuries and Diseases Act 130 Of 1993) COIDA issued by the Dept of Labour	No	Yes
9.	Have you submitted the certified copy of the Engineer's Government Certificate of Competency (GCC) Certificate in terms of General Machinery Regulation 2 (GMR); Appointment of Competent Person(s) for Plant and Machinery; Section 43 of The Occupational Health And Safety Amendment Act issued by The Chief Inspector from The Department of Labour as a Certificated Electrical Engineer	No	Yes
10.	Have you submitted the certified copy of Proof of Registration as an Energy Services Company (ESCO) with South African National Energy Development institute (SANEDI)	No	Yes
11.	Have you submitted the certified copy of the Electrical Contractor Registration Certificate for the company registered with Dept. of Labour in terms of Regulation 6(4) of The Occupational Health and Safety Amendment Act	No	Yes
12.	Have you submitted the copy of Proof of energy efficient technology suppliers accredited and listed by the Department of Minerals Resources and Energy (DMRE)	No	Yes

* MSCM Regulations: "in the service of the state" means to be –

(a) a member of –

- (i) any municipal council;
- (ii) any provincial legislature; or
- (iii) the national Assembly or the national Council of provinces;

(b) a member of the board of directors of any municipal entity;

(c) an official of any municipality or municipal entity;

(d) an employee of any national or provincial department, national or provincial public entity or constitutional institution within the meaning of the Public Finance Management Act, 1999 (Act No.1 of 1999);

(e) a member of the accounting authority of any national or provincial public entity; or

(f) an employee of Parliament or a provincial legislature.

**THE FOLLOWING PARTICULARS MUST BE FURNISHED
(FAILURE TO DO SO WILL RESULT IN YOUR BID BEING DISQUALIFIED)**

NAME OF BIDDER

POSTAL ADDRESS.....

STREET ADDRESS

TELEPHONE NUMBER (CODE) NUMBER

CELLPHONE NUMBER.....

FACSIMILE NUMBER CODE NUMBER.....

VAT REGISTRATION NUMBER

HAS AN ORIGINAL TAX CLEARANCE CERTIFICATE BEEN ATTACHED (MBD 2)? YES/NO

ARE YOU THE ACCREDITED REPRESENTATIVE IN SOUTH AFRICA FOR THE GOODS/SERVICES
OFFERED BY YOU? YES/NO

(IF YES ENCLOSE PROOF)

SIGNATURE OF BIDDER

DATE.....

CAPACITY UNDER WHICH THIS BID IS SIGNED

TOTAL BID PRICE.....

TOTAL NUMBER OF ITEMS OFFERED.....

ANY ENQUIRIES REGARDING THE BIDDING PROCEDURE MAY BE DIRECTED TO:

Municipality / Municipal Entity: NALA LOCAL MUNICIPALITY

Department: Supply Chain Management Unit

Contact Person: Marumo Malete

Tel: 056 514 9200

Fax: 056 515 3922

ANY EQUIRIES REGARDING TECHNICAL INFORMATION MAY BE DIRECTED TO:

Contact Person: Phillip Modisadife

Tel: 056 514 9200

Fax: 056 515 3922

2. TERMS OF REFERENCE (TOR)

APPOINTMENT OF A SERVICE PROVIDER TO IMPLEMENT ENERGY EFFICIENCY AND DEMAND SIDE MANAGEMENT (EEDSM) WITHIN NALA LOCAL MUNICIPALITY FOR A PERIOD OF 3 YEARS SUBJECT TO AVAILABILITY OF FUNDS FROM NATIONAL TREASURY

• GENERAL INFORMATION:

Purpose

The Municipality is soliciting proposals from service providers (Consultants/Contractors)

Submission of proposals

A Single Envelope System will be used. Bidders must submit technical and financial proposals in one envelope marked clearly **MUNICIPAL MANAGER, NALA LOCAL MUNICIPALITY , TENDER NO. NLM/TS/001/2025-26 “APPOINTMENT OF A SERVICE PROVIDER TO IMPLEMENT ENERGY EFFICIENCY AND DEMAND SIDE MANAGEMENT (EEDSM) WITHIN NALA LOCAL MUNICIPALITY FOR A PERIOD OF 3 YEARS SUBJECT TO AVAILABILITY OF FUNDS FROM NATIONAL TREASURY”**.

The sealed tenders must be deposited in the Tender Box of the Municipality on or before the closing date of 20 October 2025 at 12h00 where after they will be opened in public. Late proposals will not be accepted\considered as well as those submitted via facsimile or email.

Tender Document must be accompanied by:

- completed tender documents
- proof of registration with central supplier database
- technical proposal
- a company profiles,
- curriculum vitae of proposed members of the team,
- proof of registration with relevant authorities, and
- a valid tax clearance certificate.
- Municipal Rates or Lease Agreement
- B-BBEE status level Verification Certificates

Proposals must be signed by an authorized agent to bind the service provider to its provisions.

Type of contract

The contract will be a multiyear project for a maximum of 36 months subject to availability of funds from the Department of Minerals Resources and Energy (DMRE).

• PROJECT BACKGROUND:

The overall objective of the proposed project is to track and monitor progress against the national target for energy in the public sector through the implementation of energy saving interventions and the establishment of a comprehensive monitoring system.

Energy efficiency is widely recognized as the most fundamental short-run imperative for rapid, ambitious and cost-effective, least-polluting and readily available energy source. More than half of the electricity-sector related carbon emissions reduction target and the coming twenty year could be achieved through energy efficiency.

Efficiency can enhance the competitiveness of economies while helping to alleviate energy poverty as energy becomes more available. Energy productivity gains will lower the cost for the economy as a whole, enhance the supply security and reduces the need to develop new sources of energy supply to serve those without access to modern energy services for health and education enhancement. Accelerated energy efficiency can also

create attractive green jobs and businesses.

As a commitment to this process, government published in 2005 the National Energy Efficiency Strategy that set a target of 12% Energy Demand Reduction to be achieved by 2015. In addition, the Department of Energy's approved 2012 Plan for the next three years, which requires national energy savings from implemented Energy Efficiency and Demand Side Management (EEDSM) measures across all sector including the public sector. The Municipal Energy Efficiency Project, making part of the EEDSM program, is to assist the Department of Energy in implementing energy efficiency projects in municipalities that will contribute towards the achievement of these targets, and also to provide an energy efficiency base line for the next financial year.

In the light of the above, the South African Government through the Department of Energy has embarked on a process of developing and implementing the National energy efficiency strategy, Energy Efficiency Tax Incentive Scheme, Energy Management Systems and Standards, and Energy Efficiency Monitoring System. This overall target is based on sectorial targets from the residential section (10%), industrial and mining sector (15%), commercial and public buildings (15%), power generation (15%), and transport (9%). Although a variety of energy efficiency measures have been introduced since 2005, monitoring and quantification of energy savings has been a challenge.

In addition, various sector energy efficiency improvement programs have been implemented, namely the Municipal Energy Efficiency Program, the Public Building Energy Efficiency Program, Industrial Energy Efficiency Program, and the other initiatives led by the private sector.

- **DESCRIPTION OF SCOPE OF WORKS**

Proposals for the provision of Energy Management services are requested for planning, preliminary design, detailed design, drafting installation specification, installation, monitoring, reporting, supervision, monitoring and successful completion of the Energy Efficiency and Demand Side Management project. Proposals are requested for the appointment of the rendering of full professional services for the electricity department within the boundaries of NALA LOCAL MUNICIPALITY .

The bidder shall serve as the Service Provider as well as an occupational health and safety officer for the project.

- **OBJECTIVE**

The purpose of this document is to invite tenders from suitably qualified and experienced Energy Management Companies to provide turn-key solution for the design and implementation of Energy Efficiency Demand Side Management (EEDSM) program on behalf of the municipality.

- **LOCATION OF WORKS**

The project is located in and around the jurisdiction of NALA LOCAL MUNICIPALITY for the following municipal infrastructure:

- ☐ Street Lighting and High Mast Public lighting
- ☐ Municipal buildings/facilities
- ☐ Municipal water and waste water treatment plants

The exact location of the project and selected infrastructure will be specified subject to discussion between the municipality and the successful bidder upon appointment.

- **LEVEL OF SERVICES**

The duties to be performed by the Service Provider are to do planning, investigate, design & assessment, provide normal service and/or additional services necessary for the execution and implementation of the EEDSM project. This project also includes liaison with relevant council officials and other stakeholders.

The services will be as defined in the Engineering Council of South Africa (ECSA), Guideline Scope of Services and Tariff of Fees for Persons Registered in terms of the Engineering Profession Act, 2000, (Act No. 46 of 2000).

The engineering service are described in the afore-mentioned guideline document, comprises mainly of the

following stages:

Stage 1 – Inception which includes:

- o Establishing the project requirements, preferences and options.
- o Preparing project brief, including project objectives, priorities & constraints integrating assumptions and outlining strategies.

Stage 2 – Concept and viability which includes:

- o Establishing the project brief in line with the municipality/DoE requirements, objectives and priorities.
- o Preparing preliminary design to outline the project scope, scale and function in accordance with the project brief

Stage 3 – Design development which includes:

- o Incorporate the municipality/DMRE's requirements into the finalized design, outline design specifications, cost plan, financial viability and program for the project
- o Submit all documentations for approval.

Stage 4 – Documentation and procurement which includes:

- o Prepare procurement and construction documentation including working drawings where necessary.
- o Administration of procurement procedure for effective and timeous procurement of goods/materials and services

Stage 5 – Contract administration and inspection which includes:

- o Manage, administer and monitor the construction contract and processes that includes acting as OHS agent for the municipality
- o Coordination of procedure and documentation to facilitate practical completion of the works

Stage 6 – Project Closure which includes:

- o Completing all project closure processes including preparation of all necessary documentation to facilitate effective completion, hand-over and operation of the project

In addition to the above bullet points, the appointed Service Provider will be responsible for the selection and implementation of the energy efficiency technologies.

- **Minimum Requirements**

Bidders must supply NALA LOCAL MUNICIPALITY with the below-mentioned minimum requirements; failing to provide these requirements shall constitute automatic disqualification.

- A comprehensive technical proposal (Project implementation plan with clear activities, milestones, timelines, deliverables, detailed description of the services, technologies and systems being offered including installation guarantees, warranties, efficiency of the technologies, detailed project costs).
- A certification of company registration (CK Registration form);
- A valid and verifiable SARS Tax Clearance Certificate and Tax Pin;
- Declaration Forms (MBD 4, MBD 8 & MBD 9)
- Certified ID copies of all Directors or Members of the bidding entity
- An original BBBEE Rating Certificate or certified copy;
- Curriculum Vitae of the lead employee(s);
- Workman's Compensation Registration Certificate/Letter of Good standing;
- Proof of registration with the Department of Labour (DoL) as an Electrical Contractor
- Proof of Registration with SANEDI (South African National Energy Development Institute) as an Energy Services Company (ESCO)
- Recent copy of municipal rates and taxes for **both** company and director(s) or lease agreement in case of rentals
- Proof of registration with the Central Supplier Database (CSD); and

- Engineer's Government Certificate of Competency (GCC) Certificate in terms of General Machinery Regulation 2 (GMR)
- Proof of energy efficient technology suppliers accredited and listed by the Department of Minerals Resources and Energy (DMRE)

- **Conditions for Evaluation of Bid Proposals**

NALA LOCAL MUNICIPALITY shall evaluate submitted proposals based on the strength of the service provider's technical abilities and the responsiveness of the proposals to assist the municipality in successfully implementing Energy Efficiency Demand Side Management within NALA LOCAL MUNICIPALITY .

Overall Quality of proposal: proposals must meet the scope and needs of the municipality and be presented clearly

Previous Experience: Bidders will be evaluated on examples of the work previously done through appointment letters, completion certificates or reference letters

Technical expertise: Bidders must provide the expertise and experience of staff to be assigned to the project

Value and cost: Bidders will be evaluated on the cost structure of their solutions based on the work to be performed in accordance with the scope of this project.

The proposals shall be taken through the preliminary evaluation process to determine their responsiveness and whether they are accepted or disqualified. NALA LOCAL MUNICIPALITY shall disqualify proposals that does not meet the minimum requirements set and will not be evaluated for technicality and for further purposes.

Total score = 100 points. Any proposal that scores less than 70 points shall be disqualified and shall not be evaluated further.

An 80/20 preference points scoring system shall apply.

- **Evaluation criteria**

All proposals/ bids that will qualify (accepted) during the preliminary evaluation stage shall be evaluated for functionality. The functionality evaluation criterion shall be as follows:

- Functionality (**Total points 100**)
- **Experience of Key Staff on similar works. Attach CVs (Maximum = 15 points)**
 - **ECSA Registered Engineer** (5 points)
 - Minimum Qualifications: Bsc/Btech Electrical/Mechanical Engineering
 - Professional registration: ECSA registration as Professional Engineer
 - Minimum Experience in similar work: 3 years
 - **Registered Electrician** (5 points)
 - Minimum Qualifications: Electrical Trade Test plus Three Phase Wiremans License
 - Minimum Experience in similar work: 3 years
 - **Certified Energy Manager (CEM)** (5 points)
 - Certificate of competency qualifications accredited with Association of Energy Engineers (AEE) as a Certified Energy Manager (CEM)
 - Minimum Experience in similar work: 3 years

- **Tenderer's experience on number of completed on Energy Efficiency Demand Side Management (EEDSM) works. (Maximum = 40 points)**

Attach: Appointment Letters with Completion Certificate/Reference Letters

- 8 or more EEDSM projects=40 points
- 6 to 7 EEDSM projects=30 points
- 4 to 5 EEDSM projects=20 points
- 2 to 3 EEDSM projects =10 points
- 1 EEDSM project =5 points
- 0 similar projects=0 points

- **Overall Quality of the Technical Proposal (Maximum = 35 points)**

- Very good=35
- Good= 25
- Average =15
- Fair=10
- Poor=5
- Did not Submit=0

- **Monitoring and Maintenance Plan = (Maximum = 10 points)**

Provide a clear detailed 3-year maintenance plan for all the proposed Energy Efficiency Demand Side Management measures

N.B: Bidders must score at least minimum of 70 points on functionality or 70% in order to be evaluated further.

FUNCTIONALITY	DESCRIPTION	POINTS
1. Overall Quality of the Technical proposal	<p>Clear presentation of the proposals that meet the scope and needs of the municipality</p> <p>- Project methodology and implementation plan with clear activities, milestones, timelines, deliverables, detailed description of the services, technologies and systems being offered including installation guarantees, efficiency of the technologies, detailed project costs, etc....</p> <ul style="list-style-type: none"> - Very good=35 - Good= 25 - Average =15 - Fair=10 - Poor=5 - Did not Submit=0 	35
2. Company Experience	<p>Portfolio of evidence supporting previous involvement in providing EEDSM services. (Attach Appointment Letters AND Completion Certificates/Reference Letters as proof of experience on EEDSM projects)</p> <ul style="list-style-type: none"> - 8 or more EEDSM projects =40 points - 6 to 7 EEDSM projects =30 points - 4 to 5 EEDSM projects =20 points - 2 to 3 EEDSM projects =10 points - 1 EEDSM project =5 points - 0 EEDSM projects =0 points 	40
3. Personnel Experience	<p>Attach CV's, Certified copies of Qualifications and ID Copies of key personnel to be involved in the project.</p> <ul style="list-style-type: none"> • ECSA Registered Engineer (5 points) 	15

	<p>Minimum Qualifications: Bsc/Btech Electrical/Mechanical Engineering Professional registration: ECSA registration as Professional Engineer Minimum Experience in similar work: 3 years</p> <ul style="list-style-type: none"> Registered Electrician (5 points) <p>Minimum Qualifications: Electrical Trade Test plus Three Phase Wiremans License Minimum Experience in similar work: 3 years</p> <ul style="list-style-type: none"> Certified Energy Manager (CEM) (5 points) <p>Certificate of competency qualifications accredited with Association of Energy Engineers (AEE) as a Certified Energy Manager (CEM)</p>	
4. Monitoring and Maintenance Plan	Provide a clear detailed 3-year maintenance plan for all the proposed Energy Efficiency Demand Side Management measures	10
Total Points		100
Minimum Threshold		70

3. SPECIAL CONDITIONS OF CONTRACT

1. Tenders are hereby invited to submit proposals for professional and constructions services providers to assist the municipality.
2. Price(s) of the bid, which must be firm and VAT inclusive, must be valid for at least ninety (90) days from date of your offer.
3. The successful service provider, who must be registered as a service provider with the applicable professional body, will be the one scoring the highest points.
4. The successful service providers must provide clearance from the where municipality they are based indicating that they are not in arrears with regard to their respective municipal services accounts.
5. Bidders must initial all the pages of the Bid document and sign the Bidder particulars page in full.
6. Bidders must complete the original Bid document in black ink, and notice must be taken that tip-ex may not be used in the document.
7. The original Bid document must be submitted together with the Technical Proposal.
8. The transaction shall be subject to any stipulations in any Act, Ordinance or By-law pertaining thereto.
9. No proposals by any person that is not competent to enter into an agreement will be considered and if it is established that it is the case, the contract agreement in this regard will be considered null and void by Council.

Disputes must be settled by means of mutual consultation, mediation (with or without legal representation) or when unsuccessful, in a South African court of law on an attorney and client scale.

Should any legal action be deemed necessary to determine any aspect arising out of these conditions or to enforce any rights in terms of these conditions, then and in that event the parties hereto agree categorically to the jurisdiction of the Magistrate's Court to hear such action and to pass judgment notwithstanding the fact that the cause of action is beyond the jurisdiction of the Court: Provided always that Council shall have the right in its sole discretion to take action in any competent higher court in any matter exceeding the ordinary jurisdiction of the Magistrate's Court.

Council reserves the right to accept any cost proposal in a tender submitted or part thereof and will not be obliged to accept the lowest tender price submitted in a tender OR any cost proposal submitted.

TAX CLEARANCE

TAX CLEARANCE REQUIREMENTS

IT IS A CONDITION OF BIDDING THAT –

1. The taxes of the successful bidder must be in order, or that satisfactory arrangements have been made with the Receiver of Revenue to meet his / her tax obligations.

2. The attached form “Application for Tax Clearance Certificate (in respect of bidders)”, must be completed in all respects and submitted to the Receiver of Revenue where the bidder is registered for tax purposes. The Receiver of Revenue will then furnish the bidder with a Tax Clearance Certificate that will be valid for a period of twelve (12) months from date of issue. This Tax Clearance Certificate must be submitted in the original together with the bid. Failure to submit the original and valid Tax Clearance Certificate may invalidate the bid.

3. In bids where Consortia / Joint Ventures / Sub-contractors are involved each party must submit a separate Tax Clearance Certificate. Copies of the Application for Tax Clearance Certificates are available at any Receiver’s Office.

**APPLICATION FOR TAX CLEARANCE CERTIFICATE
(IN RESPECT OF BIDDERS)**

4. Name of taxpayer / bidder:

5. Trade name:

3. Identification number:

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4. Company / Close Corporation registration number:

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5. Income tax reference number:

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6. VAT registration number (if applicable):

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7. PAYE employer's registration number (if applicable):

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Signature of contact person requiring Tax Clearance Certificate:

Name:

Telephone number: Code:..... Number:

Address:

.....

.....

DATE: ____ / ____ / ____

PLEASE NOTE THAT THE COMMISSIONER FOR THE SOUTH AFRICAN REVENUE SERVICE (SARS) WILL NOT EXERCISE HIS DISCRETIONARY POWERS IN FAVOUR OF ANY PERSON WITH REGARD TO ANY INTEREST, PENALTIES AND / OR ADDITIONAL TAX LEVIABLE DUE TO THE LATE- OR UNDERPAYMENT OF TAXES, DUTIES OR LEVIES OR THE RENDITION RETURNS BY ANY PERSON AS A RESULT OF ANY SYSTEM NOT BEING YEAR 2000 COMPLIANT.

DECLARATION OF INTEREST

1. No bid will be accepted from persons in the service of the state¹.
2. Any person, having a kinship with persons in the service of the state, including a blood relationship, may make an offer or offers in terms of this invitation to bid. In view of possible allegations of favouritism, should the resulting bid, or part thereof, be awarded to persons connected with or related to persons in service of the state, it is required that the bidder or their authorised representative declare their position in relation to the evaluating/adjudicating authority.
- 3 **In order to give effect to the above, the following questionnaire must be completed and submitted with the bid.**

3.1 Full Name of bidder or his or her representative:.....

3.2 Identity Number:

3.3 Position occupied in the Company (director, trustee, shareholder²):.....

3.4 Company Registration Number:

3.5 Tax Reference Number:.....

3.6 VAT Registration Number:

3.7 The names of all directors / trustees / shareholders members, their individual identity numbers and state employee numbers must be indicated in paragraph 4 below.

3.8 Are you presently in the service of the state? **YES / NO**

3.8.1 If yes, furnish particulars.

.....

¹MSCM Regulations: "in the service of the state" means to be –

(g) a member of –

- (i) any municipal council;
- (ii) any provincial legislature; or
- (iii) the national Assembly or the national Council of provinces;

(h) a member of the board of directors of any municipal entity;

(i) an official of any municipality or municipal entity;

(j) an employee of any national or provincial department, national or provincial public entity or constitutional institution within the meaning of the Public Finance Management Act, 1999 (Act No.1 of 1999);

(k) a member of the accounting authority of any national or provincial public entity; or

(l) an employee of Parliament or a provincial legislature.

² Shareholder" means a person who owns shares in the company and is actively involved in the management of the company or business and exercises control over the company.

3.9 Have you been in the service of the state for the past twelve months? **YES / NO**

3.9.1 If yes, furnish particulars

.....
.....

3.10 Do you have any relationship (family, friend, other) with persons in the service of the state and who may be involved with the evaluation and or adjudication of this bid? **YES / NO**

3.10.1 If yes, furnish particulars.

.....
.....

3.11 Are you, aware of any relationship (family, friend, other) between any other bidder and any persons in the service of the state who may be involved with the evaluation and or adjudication of this bid? **YES / NO**

3.11.1 If yes, furnish particulars

.....
.....

3.12 Are any of the company's directors, trustees, managers, principle shareholders or stakeholders in service of the state? **YES / NO**

3.12.1 If yes, furnish particulars.

.....
.....

3.13 Are any spouse, child or parent of the company's directors trustees, managers, principle shareholders or stakeholders in service of the state? **YES / NO**

3.13.1 If yes, furnish particulars.

.....
.....

3.14 Do you or any of the directors, trustees, managers, principle shareholders, or stakeholders of this company have any interest in any other related companies or business whether or not they are bidding for this contract. **YES / NO**

3.14.1 If yes, furnish particulars:

.....
.....

4. Full details of directors / trustees / members / shareholders.

Full Name	Identity Number	State Employee Number

.....
Signature

.....
Date

.....
Capacity

.....
Name of Bidder

PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2022

This preference form must form part of all tenders invited. It contains general information and serves as a claim form for preference points for specific goals.

NB: BEFORE COMPLETING THIS FORM, TENDERERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF THE TENDER AND PREFERENTIAL PROCUREMENT REGULATIONS, 2022

1. GENERAL CONDITIONS

1.1 The following preference point systems are applicable to invitations to tender:

- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
- the 90/10 system for requirements with a Rand value above R50 000 000 (all applicable taxes included).

1.2 To be completed by the Municipality

- a) The applicable preference point system for this tender is the 80/20 preference point system.
- b) The lowest acceptable tender will be used to determine the accurate system once tenders are received.

1.3 Points for this tender shall be awarded for:

- (a) Price; and
- (b) Specific Goals

1.4 To be completed by the Municipality:

The maximum points for this tender are allocated as follows:

	MUNICIPALITY'S POINTS
PRICE	80
SPECIFIC GOALS	20
Total points for Price and SPECIFIC GOALS	100

1.5 Failure on the part of a tenderer to submit proof or documentation required in terms of this tender to claim points for specific goals with the tender, will be interpreted to mean that preference points for specific goals are not claimed.

1.6 The Municipality reserves the right to require of a tenderer, either before a tender is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the municipality.

2. DEFINITIONS

- (a) **“tender”** means a written offer in the form determined by an organ of state in response to an invitation to provide goods or services through price quotations, competitive tendering process or any other method envisaged in legislation;
- (b) **“price”** means an amount of money tendered for goods or services, and includes all applicable taxes less all unconditional discounts;
- (c) **“rand value”** means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;
- (d) **“tender for income-generating contracts”** means a written offer in the form determined by an organ of state in response to an invitation for the origination of income-generating contracts through any method envisaged in legislation that will result in a legal agreement between the organ of state and a third party that produces revenue for the organ of state, and includes, but is not limited to, leasing and disposal of assets and concession contracts, excluding direct sales and disposal of assets through public auctions; and
- (e) **“the Act”** means the Preferential Procurement Policy Framework Act, 2000 (Act No. 5 of 2000).

3. FORMULAE FOR PROCUREMENT OF GOODS AND SERVICES

3.1. POINTS AWARDED FOR PRICE

3.1.1 THE 80/20 OR 90/10 PREFERENCE POINT SYSTEMS

A maximum of 80 or 90 points is allocated for price on the following basis:

$$\begin{array}{ccc} \mathbf{80/20} & \mathbf{or} & \mathbf{90/10} \\ \mathbf{Ps = 80 \left(1 - \frac{Pt - P_{min}}{P_{min}} \right)} & \mathbf{or} & \mathbf{Ps = 90 \left(1 - \frac{Pt - P_{min}}{P_{min}} \right)} \end{array}$$

Where

- Ps = Points scored for price of tender under consideration
Pt = Price of tender under consideration
Pmin = Price of lowest acceptable tender

3.2. FORMULAE FOR DISPOSAL OR LEASING OF STATE ASSETS AND INCOME GENERATING PROCUREMENT

3.2.1. POINTS AWARDED FOR PRICE

A maximum of 80 or 90 points is allocated for price on the following basis:

$$\begin{array}{ccc} \mathbf{80/20} & \mathbf{or} & \mathbf{90/10} \\ \mathbf{Ps = 80 \left(1 + \frac{Pt - P_{max}}{P_{max}} \right)} & \mathbf{or} & \mathbf{Ps = 90 \left(1 + \frac{Pt - P_{max}}{P_{max}} \right)} \end{array}$$

Where

- Ps = Points scored for price of tender under consideration
Pt = Price of tender under consideration
Pmax = Price of highest acceptable tender

4. POINTS AWARDED FOR SPECIFIC GOALS

- 4.1. In terms of Regulation 4(2); 5(2); 6(2) and 7(2) of the Preferential Procurement Regulations, preference points must be awarded for specific goals stated in the tender. For the purposes of this tender the tenderer will be allocated points based on the goals stated in table 1 and table 2 below as may be supported by proof/ documentation stated in the conditions of this tender:

Table 1

10 points of Specific goals will be allocated based on a geographical area of a bidder as follows,

GEOGRAPHICAL AREA OF A BIDDER	NUMBER OF POINTS FOR PREFERENCE	DOCUMENTATION REQUIRED FROM THE BIDDER TO VALIDATE THEIR CLAIM FOR POINTS
Within the boundaries of the Nala Municipality	10	<ul style="list-style-type: none"> Company's official Municipal Rates Statement Company's valid Lease Agreement
Within the boundaries of Lejweleputswa District	6	
Within the boundaries of the Free State	4	
Outside of the boundaries of the Free State	2	

Table 2

4 points of Specific goals will be allocated based on race of a bidder as follows,

Black-Owned Enterprise

Black-Owned Enterprise		
	80/20 Preference Points	DOCUMENTATION REQUIRED FROM THE BIDDER TO VALIDATE THEIR CLAIM FOR POINTS
51-100% Black-owned enterprise	4	CSD, Sanas Accredited BBBEE certificate or sworn affidavit, CIPC and ID Copy
31-50% Black-owned enterprise	2	
11-29% Black-owned enterprise	0	
1-10% Black-owned enterprise	0	

Table 3

2 points of Specific goals will be allocated based on age of a bidder as follows,

Youth-Owned Enterprise

Youth-Owned Enterprise		
	80/20 Preference Points	DOCUMENTATION REQUIRED FROM THE BIDDER TO VALIDATE THEIR CLAIM FOR POINTS
51-100% Youth-owned enterprise	2	CSD, Sanas Accredited BBBEE certificate or sworn affidavit, CIPC and ID Copy
31-50% Youth-owned enterprise	1	
11-29% Youth-owned enterprise	0	
1-10% Youth-owned enterprise	0	

Table 4

2 points of Specific goals will be allocated based on gender of a bidder as follows,

Women-Owned Enterprise

Women-Owned Enterprise		
	80/20 Preference Points	DOCUMENTATION REQUIRED FROM THE BIDDER TO VALIDATE THEIR CLAIM FOR POINTS
51-100% Women-owned enterprise	2	CSD, Sanas Accredited BBBEE certificate or sworn affidavit, CIPC and ID Copy
31-50% Women-owned enterprise	1	
11-29% Women-owned enterprise	0	
1-10% Women-owned enterprise	0	

Table 5

2 points of Specific goals will be allocated based on disability of a bidder as follows,

Disability-Owned Enterprise		
Disability-Owned Enterprise	80/20 Preference Points	DOCUMENTATION REQUIRED FROM THE BIDDER TO VALIDATE THEIR CLAIM FOR POINTS
51-100% Disability-owned enterprise	2	CSD, Sanas Accredited BBBEE certificate or sworn affidavit, CIPC, ID Copy and medical certificate
31-50% Disability-owned enterprise	1	
11-29% Disability-owned enterprise	0	
1-10% Disability-owned enterprise	0	

Specific goals for the tender and points claimed are indicated in the table below.

Note to tenderers: The tenderer must indicate how they claim points for preference point system by referring to tables 1 to 5 above.

The specific goals allocated points in terms of this tender	Number of points allocated (80/20 system) (To be completed by the organ of state)	Number of points claimed (80/20 system) (To be completed by the tenderer)
Locality	10	
Black-Ownership	4	
Youth-Ownership	2	
Women-Ownership	2	
Disability-Ownership	2	
Total	20	

DECLARATION WITH REGARD TO COMPANY/FIRM

4.2. Name of company/firm.....

4.3. Company registration number:

4.4. TYPE OF COMPANY/ FIRM

- ☐ Partnership/Joint Venture / Consortium
- ☐ One-person business/sole propriety
- ☐ Close corporation
- ☐ Public Company
- ☐ Personal Liability Company
- ☐ (Pty) Limited
- ☐ Non-Profit Company
- ☐ State Owned Company

[TICK APPLICABLE BOX]

4.5. I, the undersigned, who is duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the specific goals as advised in the tender, qualifies the company/ firm for the preference(s) shown and I acknowledge that:

- i) The information furnished is true and correct;
- ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;
- iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 4.2, the contractor may be required to furnish documentary proof to the satisfaction of the organ of state that the claims are correct;
- iv) If the specific goals have been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the organ of state may, in addition to any other remedy it may have –
 - (a) disqualify the person from the tendering process;
 - (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
 - (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
 - (d) recommend that the tenderer or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and
 - (e) forward the matter for criminal prosecution, if deemed necessary.

.....
SIGNATURE(S) OF TENDERER(S)

SURNAME AND NAME:

DATE:

ADDRESS:

.....

.....

DECLARATION OF BIDDER'S PAST SUPPLY CHAIN MANAGEMENT PRACTICES

- 1 This Municipal Bidding Document must form part of all bids invited.
- 2 It serves as a declaration to be used by municipalities and municipal entities in ensuring that when goods and services are being procured, all reasonable steps are taken to combat the abuse of the supply chain management system.
- 3 The bid of any bidder may be rejected if that bidder, or any of its directors have:
 - a. abused the municipality's / municipal entity's supply chain management system or committed any improper conduct in relation to such system.
 - b. been convicted for fraud or corruption during the past five years;
 - c. willfully neglected, reneged on or failed to comply with any government, municipal or other public sector contract during the past five years; or
 - d. been listed in the Register for Tender Defaulters in terms of section 29 of the Prevention and Combating of Corrupt Activities Act (No 12 of 2004).
- 4 **In order to give effect to the above, the following questionnaire must be completed and submitted with the bid.**

Item	Question	Yes	No
4.1	Is the bidder or any of its directors listed on the National Treasury's database as a company or person prohibited from doing business with the public sector? (Companies or persons who are listed on this database were informed in writing of this restriction by the National Treasury after the <i>audi alteram partem</i> rule was applied).	Yes <input type="checkbox"/>	No <input type="checkbox"/>
4.1.1	If so, furnish particulars:		
4.2	Is the bidder or any of its directors listed on the Register for Tender Defaulters in terms of section 29 of the Prevention and Combating of Corrupt Activities Act (No 12 of 2004)? (To access this Register enter the National Treasury's website, www.treasury.gov.za, click on the icon "Register for Tender Defaulters" or submit your written request for a hard copy of the Register to facsimile number (012) 3265445).	Yes <input type="checkbox"/>	No <input type="checkbox"/>
4.2.1	If so, furnish particulars:		
4.3	Was the bidder or any of its directors convicted by a court of law (including a court of law outside the Republic of South Africa) for fraud or corruption during the past five years?	Yes <input type="checkbox"/>	No <input type="checkbox"/>

4.3.1	If so, furnish particulars:		
Item	Question	Yes	No
4.4	Does the bidder or any of its directors owe any municipal rates and taxes or municipal charges to the municipality / municipal entity, or to any other municipality / municipal entity, that is in arrears for more than three months?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
4.4.1	If so, furnish particulars:		
4.5	Was any contract between the bidder and the municipality / municipal entity or any other organ of state terminated during the past five years on account of failure to perform on or comply with the contract?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
4.7.1	If so, furnish particulars:		

CERTIFICATION

I, THE UNDERSIGNED (FULL NAME)

CERTIFY THAT THE INFORMATION FURNISHED ON THIS

DECLARATION FORM TRUE AND CORRECT.

I ACCEPT THAT, IN ADDITION TO CANCELLATION OF A CONTRACT, ACTION MAY BE TAKEN AGAINST ME SHOULD THIS DECLARATION PROVE TO BE FALSE.

.....

Signature

.....

Position

.....

Date

.....

Name of Bidder

CERTIFICATE OF INDEPENDENT BID DETERMINATION

- 1 This Municipal Bidding Document (MBD) must form part of all bids¹ invited.
- 2 Section 4 (1) (b) (iii) of the Competition Act No. 89 of 1998, as amended, prohibits an agreement between, or concerted practice by, firms, or a decision by an association of firms, if it is between parties in a horizontal relationship and if it involves collusive bidding (or bid rigging).² Collusive bidding is a *pe se* prohibition meaning that it cannot be justified under any grounds.
- 3 Municipal Supply Regulation 38 (1) prescribes that a supply chain management policy must provide measures for the combating of abuse of the supply chain management system, and must enable the accounting officer, among others, to:
 - a. take all reasonable steps to prevent such abuse;
 - b. reject the bid of any bidder if that bidder or any of its directors has abused the supply chain management system of the municipality or municipal entity or has committed any improper conduct in relation to such system; and
 - c. cancel a contract awarded to a person if the person committed any corrupt or fraudulent act during the bidding process or the execution of the contract.
- 4 This MBD serves as a certificate of declaration that would be used by institutions to ensure that, when bids are considered, reasonable steps are taken to prevent any form of bid-rigging.
- 5 In order to give effect to the above, the attached Certificate of Bid Determination (MBD 9) must be completed and submitted with the bid:

¹ Includes price quotations, advertised competitive bids, limited bids and proposals.

² Bid rigging (or collusive bidding) occurs when businesses, that would otherwise be expected to compete, secretly conspire to raise prices or lower the quality of goods and / or services for purchasers who wish to acquire goods and / or services through a bidding process. Bid rigging is, therefore, an agreement between competitors not to compete.

CERTIFICATE OF INDEPENDENT BID DETERMINATION

I, the undersigned, in submitting the accompanying bid:

(Bid Number and Description)

in response to the invitation for the bid made by:

NALA LOCAL MUNICIPALITY

(Name of Municipality / Municipal Entity)

do hereby make the following statements that I certify to be true and complete in every respect:

I certify, on behalf of: _____ that:

(Name of Bidder)

1. I have read and I understand the contents of this Certificate;
2. I understand that the accompanying bid will be disqualified if this Certificate is found not to be true and complete in every respect;
3. I am authorized by the bidder to sign this Certificate, and to submit the accompanying bid, on behalf of the bidder;
4. Each person whose signature appears on the accompanying bid has been authorized by the bidder to determine the terms of, and to sign, the bid, on behalf of the bidder;
5. For the purposes of this Certificate and the accompanying bid, I understand that the word "competitor" shall include any individual or organization, other than the bidder, whether or not affiliated with the bidder, who:
 - (a) has been requested to submit a bid in response to this bid invitation;
 - (b) could potentially submit a bid in response to this bid invitation, based on their qualifications, abilities or experience; and
 - (c) provides the same goods and services as the bidder and/or is in the same line of business as the bidder
6. The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However communication between partners in a joint venture or consortium³ will not be construed as collusive bidding.
7. In particular, without limiting the generality of paragraphs 6 above, there has been no consultation, communication, agreement or arrangement with any competitor regarding:
 - (a) prices;
 - (b) geographical area where product or service will be rendered (market allocation)
 - (c) methods, factors or formulas used to calculate prices;
 - (d) the intention or decision to submit or not to submit, a bid;
 - (e) the submission of a bid which does not meet the specifications and conditions of the bid; or

- (f) bidding with the intention not to win the bid.
8. In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications and conditions or delivery particulars of the products or services to which this bid invitation relates.
 9. The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.
 10. I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

.....
Signature

.....
Date

.....
Position

.....
Name of Bidder

CONTRACT FORM - RENDERING OF SERVICES

THIS FORM MUST BE FILLED IN DUPLICATE BY BOTH THE SERVICE PROVIDER (PART 1) AND THE PURCHASER (PART 2). BOTH FORMS MUST BE SIGNED IN THE ORIGINAL SO THAT THE SERVICE PROVIDER AND THE PURCHASER WOULD BE IN POSSESSION OF ORIGINALLY SIGNED CONTRACTS FOR THEIR RESPECTIVE RECORDS.

PART 1 (TO BE FILLED IN BY THE SERVICE PROVIDER)

1. I hereby undertake to render services described in the attached bidding documents to (name of the institution) in accordance with the requirements and task directives / proposals specifications stipulated in Bid Number at the price/s quoted. My offer/s remain binding upon me and open for acceptance by the Purchaser during the validity period indicated and calculated from the closing date of the bid.

2. The following documents shall be deemed to form and be read and construed as part of this agreement:
 - (i) Bidding documents, viz
 - Invitation to bid;
 - Tax clearance certificate;
 - Pricing schedule(s);
 - Filled in task directive/proposal;
 - Preference claims for specific goals in terms of the Preferential Procurement Regulations 2022;
 - Declaration of interest;
 - Declaration of Bidder's past SCM practices;
 - Certificate of Independent Bid Determination;
 - Special Conditions of Contract;
 - (ii) General Conditions of Contract; and
 - (iii) Other (specify)

3. I confirm that I have satisfied myself as to the correctness and validity of my bid; that the price(s) and rate(s) quoted cover all the services specified in the bidding documents; that the price(s) and rate(s) cover all my obligations and I accept that any mistakes regarding price(s) and rate(s) and calculations will be at my own risk.

4. I accept full responsibility for the proper execution and fulfilment of all obligations and conditions devolving on me under this agreement as the principal liable for the due fulfillment of this contract.

5. I declare that I have no participation in any collusive practices with any bidder or any other person regarding this or any other bid.

6. I confirm that I am duly authorised to sign this contract.

NAME (PRINT)

CAPACITY

SIGNATURE

NAME OF FIRM

DATE

WITNESSES	
1
2
DATE:	

**CONTRACT FORM - RENDERING OF SERVICES
PART 2 (TO BE FILLED IN BY THE PURCHASER)**

1. I..... in my capacity as
accept your bid under reference number dated for the rendering of
services indicated hereunder and/or further specified in the annexure(s).

2. An official order indicating service delivery instructions is forthcoming.

3. I undertake to make payment for the services rendered in accordance with the terms and conditions
of the contract, within 30 (thirty) days after receipt of an invoice.

<u>DESCRIPTION OF SERVICE</u>	PRICE (ALL APPLICABLE TAXES INCLUDED)	COMPLETION DATE	B-BBEE STATUS LEVEL OF CONTRIBUTION	MINIMUM THRESHOLD FOR LOCAL PRODUCTION AND CONTENT (if applicable)

4. I confirm that I am duly authorised to sign this contract.

SIGNED AT ON

NAME (PRINT)

SIGNATURE

OFFICIAL STAMP

WITNESSES

1

2

DATE:

Bill of Quantities

NALA LOCAL MUNICIPALITY				
APPOINTMENT OF A SERVICE PROVIDER FOR THE IMPLEMENTATION OF ENERGY EFFICIENCY AND DEMAND SIDE MANAGEMENT (EEDSM) WITHIN NALA LOCAL MUNICIPALITY FOR A PERIOD OF 36 MONTHS SUBJECT TO AVAILABILITY OF FUNDING FROM NATIONAL TREASURY				
SECTION 1: PRELIMINARY AND GENERAL				
ITEM	DESCRIPTION	UNIT	QTY	RATE (ZAR)
1	PRELIMINARY AND GENERAL TASKS:			
1.1	Compliance With OHS And Contract Conditions Safety File, Inductions, Insurances, etc	Sum	1	
1.2	Site Establishment Allow for site establishment, all associated services and for storage of plant, project board, crane hiring, materials and equipment including protection of the material, Transport	Sum	1	
1.3	Project Planning Compilation of Energy Consumption Baseline Reports, Business Plan and Work Plans	%	1	Maximum 7%
1.4	Project Management Recruitment of Local Technicians	%	1	Maximum 5%
1.5	Capacity Building and Training Development of capacity building and training plan for local technicians	%	1	Maximum 1%
1.6	Energy Efficiency Awareness Campaigns Development of a municipal energy efficiency awareness plan	%	1	Maximum 1%
1.7	Metering & Online Monitoring	%	1	Maximum 8%
	TOTAL FOR SECTION 2: PRELIMINARY TO SUMMARY	Amount Carried Forward		

NALA LOCAL MUNICIPALITY

APPOINTMENT OF A SERVICE PROVIDER FOR THE IMPLEMENTATION OF ENERGY EFFICIENCY AND DEMAND SIDE MANAGEMENT (EEDSM) WITHIN NALA LOCAL MUNICIPALITY FOR A PERIOD OF 36 MONTHS SUBJECT TO AVAILABILITY OF FUNDING FROM NATIONAL TREASURY

SECTION 2: SUPPLY AND INSTALLATION

ITEM	DESCRIPTION	TASK	UNIT	QTY	RATE (ZAR)
2	SUPPLY AND INSTALLATION				
	NOTE: The complete electrical installations shall comply with the SANS10142 - 1:2003 - for the Wiring of Premises. All electrical equipment/material shall comply with the latest and relevant SANS/IEC Standards. Equipment/Material Type Test Reports/Certification and Technical Datasheets to be submitted and approved by the municipality prior to ordering/purchase of material.				
2.1	30W LED Streetlight (100-277V AC. 4100 Lm. 4000K. Type II)	Supply	No	1	
		Install	No	1	
2.2	50W LED Streetlight (100-277V AC. 7000 Lm. 4000K. Type II)	Supply	No	1	
		Install	No	1	
2.3	60W LED Streetlight (100-277V AC. 7000 Lm. 4000K. Type II)	Supply	No	1	
		Install	No	1	
2.4	110W LED Streetlight (100-277V AC. 14000 Lm. 4000K. Type II)	Supply	No	1	
		Install	No	1	
2.5	180W LED Streetlight (100-277V AC. 24000 Lm. 4000K. Type II)	Supply	No	1	
		Install	No	1	
2.6	200W LED Floodlight (100-277V AC. 32000 Lm. 4000K. Medium Beam)	Supply	No	1	
		Install	No	1	
2.7	400W LED Floodlight (100-277V AC. 64000 Lm. 4000K. Medium Beam)	Supply	No	1	
		Install	No	1	
2.8	20W Solar Streetlight (c/w 60W Solar Panel. 36AH. 12V Lithium Battery. 12 hour run time on full charge. 3000Lm. 4000K. Type II)	Supply	No	1	
		Install	No	1	
2.9	Battery 12V. 12 hour run time on full charge. 6000Lm. 4000K. Type II)	Supply	No	1	
		Install	No	1	
2.10	9W T8 LED Tube (600mm. 230V AC. 1170 Lm. 4000K)	Supply	No	1	
		Install	No	1	
2.11	18W T8 LED Tube (1200mm. 230V AC. 2400 Lm. 4000K)	Supply	No	1	
		Install	No	1	
2.12	24W T8 LED Tube (1500mm. 230V AC. 3200 Lm. 4000K)	Supply	No	1	

2.14	10 kWp PV, Grid-tie, roof mount (complete system) excluding battery storage	Supply & Install	No	1	
2.15	50 kWp PV, Grid-tie, Ground Mount Structure (complete system) including battery storage	Supply & Install	No	1	
2.16	50 kWp PV, Grid-tie, Ground Mount Structure (complete system) excluding battery storage	Supply & Install	No	1	
2.17	100 kWp PV, Grid-tie, Ground Mount Structure (complete system) excluding battery storage	Supply & Install	No	1	
2.18	100 kWp PV, Grid-tie, Ground Mount Structure (complete system) including battery storage	Supply & Install	No	1	
2.19	10kWh, 48V DC lithium Ion Battery storage for Solar PV	Supply & Install	No	1	
2.20	0,5KW Motor 3ph IE3	Supply	no	1	
		Install	no	1	
2.21	1,1KW Motor 3ph IE3	Supply	no	1	
		Install	no	1	
2.22	1,5KW Motor 3ph IE3	Supply	no	1	
		Install	no	1	
2.23	2,2KW Motor 3ph IE3	Supply	no	1	
		Install	no	1	
2.24	3KW Motor 3ph IE3	Supply	no	1	
		Install	no	1	
2.25	4KW Motor 3ph IE3	Supply	no	1	
		Install	no	1	
2.26	5.5KW Motor. 3ph. IE3	Supply	no	1	
		Install	no	1	
2.27	7.5KW Motor. 3ph. IE3	Supply	no	1	
		Install	no	1	
2.28	11KW Motor. 3ph. IE3	Supply	no	1	
		Install	no	1	

2.29	15KW Motor. 3ph. IE3	Supply	no	1	
		Install	no	1	
2.30	18.5KW Motor. 3ph. IE3	Supply	no	1	
		Install	no	1	
2.31	22.5KW Motor. 3ph. IE3	Supply	no	1	
		Install	no	1	
2.32	30KW Motor. 3ph. IE3	Supply	no	1	
		Install	no	1	
2.33	37KW Motor. 3ph. IE3	Supply	no	1	
		Install	no	1	
2.34	45KW Motor. 3ph. IE3	Supply	no	1	
		Install	no	1	
2.35	55KW Motor. 3ph. IE3	Supply	no	1	
		Install	no	1	
2.36	75KW Motor. 3ph. IE3	Supply	no	1	
		Install	no	1	
2.37	110KW Motor. 3ph. IE3	Supply	no	1	
		Install	no	1	
2.38	160KW Motor. 3ph. IE3	Supply	no	1	
		Install	no	1	
2.39	15KW VSD 3ph	Supply	no	1	
		Install	no	1	
2.40	18KW VSD 3ph	Supply	no	1	
		Install	no	1	
2.41	22KW VSD 3ph	Supply	no	1	
		Install	no	1	

2.42	30KW VSD 3ph	Supply	no	1	
		Install	no	1	
2.43	37KW VSD 3ph	Supply	no	1	
		Install	no	1	
2.44	45KW VSD 3ph	Supply	no	1	
		Install	no	1	
2.45	55KW VSD 3ph	Supply	no	1	
		Install	no	1	
2.46	75KW VSD 3ph	Supply	no	1	
		Install	no	1	
2.47	110KW VSD 3ph	Supply	no	1	
		Install	no	1	
2.48	160KW VSD 3ph	Supply	no	1	
		Install	no	1	
2.49	Miscellaneous (cabling, clamps, and other accessories) for Motors	Supply	no	1	
		Install	no	1	
2.50	Miscellaneous (cabling, clamps, and other accessories) for VSDs	Supply	no	1	
		Install	no	1	
2.51	9000 BTU Interter Split Type AirConditioner	Supply & Install	no	1	
2.52	12000 BTU Interter Split Type AirConditioner	Supply & Install	no	1	
2.53	18000 BTU Interter Split Type AirConditioner	Supply & Install	no	1	
2.54	24000 BTU Interter Split Type AirConditioner	Supply & Install	no	1	
2.55	30000 BTU Interter Split Type AirConditioner	Supply & Install	no	1	
2.56	PLC Control Panel (incl. power supply, CPU)...(Enclosed control panel with industrial-grade PLC (Siemens/Schneider/AB/Equivalent), power supply, fuses, and UPS backup)	Supply & Install	no	1	
2.57	HMI Interface...(7" – 10" touchscreen panel with plant visualisation and alarm status)	Supply & Install	no	1	

2.58	SCADA SYSTEM...(Centralised SCADA software for supervisory monitoring, reporting, remote login)	Supply & Install	no	1	
2.59	Level Sensors...(Ultrasonic or radar-type level sensors in sump/pump stations)	Supply & Install	no	1	
2.60	Flow Sensors...(Electromagnetic or ultrasonic flow meters inline with pump outlets)	Supply & Install	no	1	
2.61	DO Sensors (aeration tanks)...(Online dissolved oxygen sensor with 4-20 mA output)	Supply & Install	no	1	
2.62	Control Logic...(Must include auto/manual override, scheduling, PID tuning, fault detection, interlocks)	Supply & Install	no	1	
2.63	Motor Starters & MCC...(Combination starters (DOL or Soft Starter); Switch gear; full motor protection)	Supply & Install	no	1	
2.64	Combination starters (DOL or Soft Starter where VSDs not used); full motor protection	Supply & Install	no	1	
2.65	AC Cabling and Trunking...(Industrial cable management (SWA cables, glands, trunking)	Supply & Install	no	1	
2.66	Fieldbus Cabling and Trunking...(digital communication management system	Supply & Install	no	1	
2.67	Commissioning & Testing...(Site testing, simulation of conditions, operator training)	Supply & Install	no	1	
	Post Installation Monitoring and Maintenance (12 months period)	Supply & Install	no	1	
	TOTAL FOR SECTION 3: SUPPLY AND INSTALLATION TO SUMMARY	Amount Carried Forward			

NALA LOCAL MUNICIPALITY		
APPOINTMENT OF A SERVICE PROVIDER FOR THE IMPLEMENTATION OF ENERGY EFFICIENCY AND DEMAND SIDE MANAGEMENT (EEDSM) WITHIN NALA LOCAL MUNICIPALITY FOR A PERIOD OF 36 MONTHS SUBJECT TO AVAILABILITY OF FUNDING FROM NATIONAL TREASURY		
SUMMARY		
BROUGHT FORWARD FROM SECTION NO.	DESCRIPTION	AMOUNT
Section 1	PRELIMINARY AND GENERAL	R
Section 2	SUPPLY AND INSTALLATION	R
TOTAL: SECTION 1 + SECTION 2		R
VAT@ 15%		R
GRANT TOTAL		R